



CITY COUNCIL MEETING

Monday, December 04, 2023 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

AGENDA

NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE LED BY HARPER WACHOWSKI**
3. **ROLL CALL BY CITY CLERK**
Councilmembers: Jeff Dahlke, Bill LeClair, Darla LeClair, Tracey Koach, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski
4. **CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**
5. **PUBLIC HEARING**
 - A. Rezone Annexed Property 2423 Sandy Bay Road, Two Rivers to Residential (R-1)
Recommended Action:
Motion to approve annexation, as recommended by the Plan Commission
 - B. Ordinance to Amend to Municipal Code Section 10-4-13 "Signs Not Requiring a Permit," Subsection M(5), "Real Estate Signs," pertaining to Open House Event Signs and to State Conditions Related to Placement of Such Signs.
Recommended Action:
Motion to waive reading and approve the ordinance, as recommended by the Plan Commission
6. **INPUT FROM THE PUBLIC**
7. **COUNCIL COMMUNICATIONS**
Letters and other communications from citizens
8. **COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**
9. **CITY MANAGER'S REPORT**
 - A. Invited Guests
 1. Alano House Representatives, Regarding Capital Campaign
 - B. Status Update/Reports
 1. Staffing Updates
 2. Thank You to Everyone Involved in the 2022 Hometown Christmas Parade
 3. Reminder on Ordinance Requirements for Clearing Snow and Ice from Sidewalks
 4. Reminder to Shop Local for Christmas

5. Candidacy Packets Available in Clerk's Office for those Interested in Running for City Council
6. Winter Parking Ban Status
7. Upcoming Events:
 - a. Giant Snowflakes, Friday, December 8, 1:30 PM, Lester Public Library
 - b. Skate Rentals Available, Saturdays Noon - 7 PM, and Sundays Noon - 5 PM, Central Park West
 - c. Holiday Ink & Drink, Friday, December 15, 5:30 PM, Hamilton Wood Type & Printing Museum
 - d. City to City Candy Cane Hunt, Saturday, December 16, 9:00 AM - 3:00 PM, Two Rivers and Manitowoc Parks
 - e. Cool City Christmas, Saturday, December 16, Noon - 6:00 PM, Central Park West, Community House and Downtown Businesses and Restaurants
 - f. Breakfast with Santa, Sunday, December 17, 9:30 AM Breakfast, 10:30 AM Santa Claus, Two Rivers Fire Department
8. Reminder of Park & Open Space Survey
9. 2023 WPRA Park Design Award for Central Park West
10. Other

C. Legislative/Intergovernmental Update

1. Testimony in Madison by Assistant Police Chief Melissa Wiesner, in support of Legislation on Public Safety Peer Counseling and Support
2. Other

10. CONSENT AGENDA

A. Presentation of Minutes

1. City Council Regular, November 20, 2023
Recommended Action:
 Motion to waive reading and adopt the minutes

B. Minutes of Meetings

1. Environmental Advisory Board, November 21, 2023
2. Business & Industrial Development Committee/Community Development Authority, November 21, 2023
Recommended Action:
 Motion to receive and file

C. Applications and Petitions

1. Application for Temporary Class "B"/"Class B" Retailer's License from Two Rivers Historical Society for Cool City Christmas, December 16, 2023 at Washington House
Recommended Action:
 Motion to approve the application and authorize issuance of the license

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

11. CITY COUNCIL - FORMAL ITEMS

A. Resolution Adopting General Fund Budget for the Fiscal Year Ending December 31, 2024

- Recommended Action:
 Motion to waive reading and adopt the resolution, as recommended by the City Manager and the Personnel and Finance Committee

- B. Resolution Adopting Budgets for Other Funds (Capital Projects Funds, Special Revenue Funds and Utility Funds) for the Fiscal Year Ending December 31, 2024
Recommended Action:
 Motion to waive reading and adopt the resolution, as recommended by the City Manager and the Personnel and Finance Committee
- C. Resolution Adopting Debt Service Fund Budget for the Fiscal Year Ending December 31, 2024
Recommended Action:
 Motion to waive reading and adopt the resolution, as recommended by the City Manager and the Personnel and Finance Committee
- D. Resolution Adopting Tax Levy for the Fiscal Year Ending December 31, 2024
Recommended Action:
 Motion to waive reading and adopt the resolution, as recommended by the City Manager and the Personnel and Finance Committee
- E. Resolution Approving Business Improvement District Levy and Assessment Rate for 2024, in Support of Two Rivers Main Street 2024 Budget and Work Plan
Recommended Action:
 Motion to waive reading and adopt the resolution, consistent with the budget and work plan adopted by the Main Street Board, as recommended by the Business Improvement District Board

12. FOR INFORMATION ONLY

- A. City Council Regular Meeting, Monday, December 18, 2023, 6:00 PM
- B. No December City Council Work Session Meeting

13. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

-- Discuss matters pertaining to changes for water and sewer connections for the Van der Brohe Arboretum, 3800 Lincoln Avenue

14. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 920-793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.