



# CITY COUNCIL MEETING

Monday, October 07, 2024 at 6:00 PM

Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241

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## AGENDA

**NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL BY CITY CLERK**

Councilmembers: Mark Bittner, Douglas Brandt, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

**4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**

**5. PUBLIC HEARING**

**A. Amendment to Conditional Use Permit for Sauve's Auto Service, 1421 Washington Street**

Recommended Action:

Motion to approve the conditional use permit, as recommended by the Plan Commission

**B. Amendment to Section 10-1-15G(4)(b)[4] of the Zoning Ordinance, Pertaining to Driveways in Front and Street Side Yards**

Recommended Action:

Motion to waive reading and approve the Zoning Ordinance amendment, as recommended by the Plan Commission

**6. INPUT FROM THE PUBLIC**

**7. COUNCIL COMMUNICATIONS**

Letters and other communications from citizens

**8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**

**9. CITY MANAGER'S REPORT**

**A. Invited Guests**

1. Terry Ehle, Youth Services Coordinator at Lester Public Library, Recently Named Wisconsin Librarian of the Year

**B. Status Update/Reports**

1. Staffing Updates

2. Roosevelt Avenue Reconstruction Project

3. In-Person Absentee Voting Begins October 22 for the November 5 General Election

4. Lead Laterals Replacement--Scattered Sites

5. New Street Sweeper in Service
6. Washington Street Bridge Sidewalk
7. Sandy Bay Highlands Phase 3
8. Financing Agreements for Roosevelt Sanitary Sewer, Scattered Site Lead Lateral Replacement will be on the October 21 Agenda
9. 2024 Leaf Pick Up:-October 14 - December 1, Weather Permitting
10. New K-9 Apparel Available for Purchase
11. Upcoming Events:
  - a. Rotary Club of Two Rivers 40th Annual Applefest, Saturday, October 12, Central Park West
  - b. Big Wood Type Letterpress Workshop, Saturday, October 12, Hamilton Wood Type & Printing Museum
  - c. Senior Center Health & Information Fair, Thursday, October 17, Rocheleau Gym, J.E. Hamilton Community House
12. Other

## 10. CONSENT AGENDA

### A. Presentation of Minutes

1. City Council Regular Meeting - September 16, 2024
2. City Council Work Session - September 23, 2024

Recommended Action:

Motion to waive reading and adopt the minutes

### B. Minutes of Meetings

1. Plan Commission, September 9 and September 23, 2024
2. Business and Industrial Development Committee - Community Development Authority, September 24, 2024

Recommended Action:

Motion to receive and file

### C. Applications and Petitions

1. Application for Temporary Class "B" License for Neshotah Charitable, Foundation Inc., for Badger Night, November 2, 2024, 5:00 PM to 9:00 PM, JE Hamilton Community House

Recommended Action:

Motion to approve the application and authorize issuance of the license

### **RECOMMENDED ACTION FOR CONSENT AGENDA**

**Motion to approve the Consent Agenda with the various actions recommended**

## 11. CITY COUNCIL - FORMAL ITEMS

### A. Proclamation Declaring the Week of October 6th - 12th, 2024 as Public Power Week

Recommended Action:

Motion to read and adopt the proclamation

### B. City Council Consideration of Matters Pertaining to Front Yard Produce Gardens

1. Report from Councilmember D. LeClair, Chair of the Environmental Advisory Board, Regarding 2023-2024 Pilot Program

Recommended Action:

None, information only

2. Consider Requesting Plan Commission Recommendation on Amending the Zoning Code to Allow Front Yard Produce Gardens as a Permitted Obstruction in Front Yards on an Ongoing Basis, Under the Same Parameters as the Current (2023-2024) Pilot Program

Recommended Action:

Motion to refer this request to the Plan Commission for consideration at its October 14, 2024 regular meeting, as recommended by the Environmental Advisory Board

- C. Amendment to Section 9-2-5 of City Ordinances, Entitled "Loud and Unnecessary Noises, to Modify Provisions Pertaining to Noise From Construction or Repair of Buildings and Operation of Equipment for Property Maintenance

Recommended Action:

Motion to waive reading and adopt the ordinance

- D. City Manager's Recommended Appointment to Boards and Committees: Environmental Advisory Board - Heather Gross for a Term Expiring May 1, 2026

Recommended Action:

Motion to approve the appointment, as recommended by the City Manager

- E. Blue Heron Condo Agreement for Provision of Certain City and Utility Services and Waiver and Release of Claims (Includes Minor Modifications to Agreement Previously Approved by City Council on April 29, 2024)

Recommended Action:

Motion to authorize City Manager and City Clerk to sign agreement

- F. Agreement to Provide Developer Grant from TID No. 12 to Assist Expansion Project at 1419 Washington Street by Lakeshore Commercial, LLC (Landlord of Sauve's LLC, DBA Sauve's Auto Service)

Recommended Action:

Motion to authorize City Manager and City Clerk to sign the agreement

**12. FOR INFORMATION ONLY**

- A. Personnel & Finance, Thursday, October 10, 2024, 6:00 PM
- B. City Council Regular Meeting, Monday, October 21, 2024, 6:00 PM
- C. City Council Work Session Meeting, Monday, October 28, 2024, 6:00 PM

**13. CLOSED SESSION**

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

--Discuss possible property purchase

**14. RECONVENE IN OPEN SESSION**

To consider possible actions in follow-up to closed session discussions

**15. ADJOURNMENT**

Motion to dispense with the reading of the minutes of this meeting and adjourn

*In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Two Rivers will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-793-5526 or email [clerk@two-rivers.org](mailto:clerk@two-rivers.org) at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.*

*It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.*