



# CITY COUNCIL MEETING

Monday, March 17, 2025 at 6:00 PM

Lester Public Library, Community Room,  
1001 Adams Street, Two Rivers, WI 54241

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## AGENDA

**NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL BY CITY CLERK**  
Councilmembers: Mark Bittner, Doug Brandt, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski
4. **CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**
5. **PUBLIC HEARING**
6. **INPUT FROM THE PUBLIC**
7. **COUNCIL COMMUNICATIONS**  
Letters and other communications from citizens
8. **COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**
9. **CITY MANAGER'S REPORT**
  - A. Invited Guests
  - B. Status Update/Reports
    1. Staffing Updates
      - a. New Water Department Certified Operator Gabe Butler has started work
      - b. Parks and Recreation Lead Worker for Facilities and Playgrounds--  
Offer Extended to Top Candidate
      - c. Community Development Director Recruitment
      - d. City Manager Recruitment
      - e. Recruitment for Seasonal Positions
      - f. Other
    2. Employment of High School Youth Apprentices in City Departments
      - a. Water Department
      - b. Clerk's Office
      - c. Fire Department
      - d. Parks and Recreation
      - e. Other
    3. Financing for 2025 Capital Projects

4. City Hall Elevator Upgrade Project
5. Election Updates: Spring Election, April 1, 2025
6. Winter Parking Ban Ended March 15
7. Two Rivers Utilities' Scholarship Program is accepting applications
8. Community and Economic Development Update
9. Upcoming Events
  - a. Two Rivers Business Association, City Council Candidates Forum, Tuesday, March 18, 2025, 6:30PM - 8:00PM, at the Community House, Behringer Room
  - b. Lakeshore Wedding Expo, Sunday, March 23, 2025, 11:00AM-2:00PM, at Sepia Chapel
  - c. Two Rivers Business Association, Manitowoc County Business Expo, Wednesday, March 26, 2025, 4:00PM - 7:00PM at Sepia Chapel
  - d. Coffee with a Cop
    1. McDonalds, March 20, 2025, 9:00AM-10:00AM
    2. Starbucks, April 16, 2025, 9:00AM-10:00AM
    3. Senior Center, April 30, 2025, 10:00AM-11:00AM
  - e. Two Rivers Kids' Run, Saturday, March 29, 2025, 3:30PM-6:00PM, at Two Rivers High School
  - f. Two Rivers 10 Mile Run, Sunday, March 30, 2025, 8:00AM, at Two Rivers High School
  - g. Two Rivers Senior Center, "Cork and Canvas," Friday, April 4, 2025, 6:00PM, at the Community House, Behringer Room
  - h. Two Rivers Rotary Club 23rd Annual Dinner & Auction, Saturday, April 5, 2025, 5:00PM, at Sepia Chapel
  - i. Two Rivers Optimist Club, "In Remembrance Night," Luminaries placed in Two Rivers Cemeteries, April 12, 2025
10. Other

**C. Legislative/Intergovernmental Update**

1. Notification from WI Department of Administration Regarding Decision by the State to Close Out Locally-Administered CDBG Housing Loan Funds, With Funds to Be Re-Deployed by the State for a New Affordable Housing Initiative
2. Status of Safe Drinking Water Fund and Clean Water Fund Financing for 2025 Water and Sewer Infrastructure Work
3. Status of Federal Funding for Sustainable Shoreline Planning Project
4. Concerns Regarding the Status of Tax-Exempt Financing for Local Infrastructure Projects
5. Proposed "Right of First Refusal" Legislation to Allow Existing Owners of Electrical Transmission Facilities in Wisconsin First Rights to Build and Operate New Transmission Facilities Serving the Regional Power Grid--Legislation Supported by WPPI Energy

**10. CONSENT AGENDA**

**A. 25-043 Presentation of Minutes**

1. City Council Listening Session, February 19, 2025

Recommended Action:

Motion to waive reading and adopt the minutes

**B. 25-044 Minutes of Meetings**

1. Committee on Aging, February 4 and March 3, 2025
2. Library Board, February 11, 2025
3. Environmental Advisory Board, February 18, 2025
4. Public Utilities Committee, March 3, 2025
5. Public Works Committee Special Meeting, March 5, 2025
6. Public Works Committee, March 5, 2025

Recommended Action:  
Motion to receive and file

- C. **25-045** Department Reports, Month Year
1. City Clerk
  2. Electric
  3. Inspections
  4. Library
  5. Parks & Recreation (Annual Report)
  6. Public Works
  7. Water

Recommended Action:  
Motion to receive and file

- D. **25-046** Applications and Petitions
1. Application for Temporary Class "B" Beer and "Class B" Wine License for Heart-A-Rama, May 1, 2, 3, and May 8, 9, 10, 2025, 6:00PM - 11:00 PM, 1710 W. Park Street

Recommended Action:  
Motion to approve the applications and authorize issuance of the licenses

- E. **25-047** Summary of Verified Bills for the Month February 2025 for \$5,255,688.51

Recommended Action:  
Motion to receive and file

**RECOMMENDED ACTION FOR CONSENT AGENDA**  
**Motion to approve the Consent Agenda with the various actions recommended**

## 11. CITY COUNCIL - FORMAL ITEMS

- A. **25-048** Resolution to Adopt Manitowoc County Hazard Mitigation Plan 2025-2030

Recommended Action:  
Motion to waive reading and adopt the County Hazard Mitigation Plan 2025-2030

- B. **25-049** Ordinance to Amend Section 5-6-24 of Municipal Code, Regulating Commercial Refuse/Recycling Haulers

Recommended Action:  
Motion to waive reading and adopt the ordinance, as recommended by the Public Works Committee

- C. **25-050** Ordinance to Amend Section 4-1-4 of the Municipal Code, Regulating Construction and Repair of Sidewalks within the City

Recommended Action:  
Motion to waive reading and adopt the ordinance, as recommended by the Public Works Committee

- D. **25-051** Authorization for Overnight Camping at Neshotah Beach for a New, Parks and Recreation Department- Organized Event, "Great Neshotah Beach Campout" for One Night, August 30-31, 2025

Recommended Action:

Motion to waive normal park closing hours for participants in this special event, per Section 7-1-6 of City Ordinances

- E. **25-052** Ordinance Amending Section 6-4-9 of City Ordinance, Entitled "Vendors from Special Vehicles"

Recommended Action:

Motion to waive reading and adopt the ordinance

- F. **25-053** Appointment of Jack Powalisz to a three year term on the Lester Library Board, expiring May 1, 2028 (replacing retiring Board Member, David Pennefeather)

Recommended Action:

Motion to approve the appointment as recommended by the City Manager

- G. **25-054** Consider Appeal for a Variance from the City Residency Restrictions Applicable to Sex Offenders, Per Chapter 9-9 of City Ordinances

Recommended Action:

Motion to deny the appeal, consistent with the recommendation of the Chief of Police

- H. **25-055** 2024 Annual WDNR MS4 Stormwater Report

Recommended Action:

Review and authorize Public Works Director to sign and submit to WDNR

**12. FOR INFORMATION ONLY**

1. City Council Work Session Meeting, Monday, March 31, 2025, 6:00PM
2. City Council Regular Meeting, Monday, April 7, 2025, 6:00PM
3. Annual City Council Reorganizational Meeting, Tuesday, April 15, 2025, 6:00PM

**13. CLOSED SESSION**

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

**14. RECONVENE IN OPEN SESSION**

To consider possible actions in follow-up to closed session discussions

**15. ADJOURNMENT**

Motion to dispense with the reading of the minutes of this meeting and adjourn

*In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Two Rivers will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-793-5526 or email [clerk@two-rivers.org](mailto:clerk@two-rivers.org) at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.*

*It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.*