



**TWO  
RIVERS**  
WISCONSIN

# CITY COUNCIL MEETING

Monday, June 20, 2022 at 6:00 PM

Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241

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## AGENDA

**NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE LEAD BY OWEN SCHARPING**

(City will be inviting a local elementary or pre-school student to lead the Pledge of Allegiance once monthly). To nominate a student to lead the Pledge of Allegiance at the second Council meeting of the month contact the City Manager's office at 920-793-5532 or lkuehn@tworivers.org.

**3. ROLL CALL BY CITY CLERK**

Councilmembers: Jeff Dahlke, Tracey Koach, Bill LeClair, Darla LeClair, Tim Petri, Jason Ring, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

**4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**

**5. PUBLIC HEARING**

**6. INPUT FROM THE PUBLIC**

**7. COUNCIL COMMUNICATIONS**

Letters and other communications from citizens

**8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**

**9. CITY MANAGER'S REPORT**

**A. Invited Guests**

1. Betty Bittner, Two Rivers Rotary Donation for Central Park West Skating Ribbon
2. Introduction and Swearing in of Detective Megan Klumpyan
3. Introduction and Swearing in of Patrol Sergeant Bradley Dimmick

**B. Follow-Up Regarding Liquor Licensing and Inspection Issues at Fireside Pub, 1415 16th Street**

**C. Status Update/Reports**

1. Staffing Updates
2. New Utility Bill Format
3. Public Hearing on ATV's/UTV's
4. TID 17
5. Summer Reading Program at Lester Public Library
6. Enforcement of Ordinance Requirements on Solid Waste Storage and Collection
7. New Two Rivers Logo Items for Sale
8. Central Park West 365 Project

9. Concession Stands at Neshotah Beach and Vietnam Veterans Park
10. New Kayak Launches at Vets Park and Paddlers Park
11. Upcoming Events:
  - a. Sundae Thursday, June 23, 5:30 pm - 8:00 pm, Central Park West
  - b. Cool City Classic Car Cruise Show, June 24-25, Central Park West & East
  - c. Beach Bash, June 24-25, Neshotah Beach
  - d. Shoreland Baseball League 50th Anniversary Celebration, June 25, 11:00 am - 5:00 pm, Walsh Field
  - e. Two Rivers Optimists Club Bike Rodeo, June 28, 6:00 pm - 8:00 pm, Washington Park
  - f. Concert in the Central Park West: The Sugar Bush Boys, June 30, 6:00 pm - 8:00 pm
12. Other

**D. Legislative/Intergovernmental Update**

**10. CONSENT AGENDA**

**A. Presentation of Minutes**

1. City Council Meeting - June 6, 2022

Recommended Action:

Motion to waive reading and adopt the minutes

**B. Minutes of Meetings**

1. Lester Public Library, May 10, 2022
2. Public Utilities Committee, June 7, 2022
3. Public Works Committee, June 1, 2022
4. Plan Commission, June 13, 2022

Recommended Action:

Motion to receive and file

**C. Department Reports, May 2022**

1. City Clerk
2. Community Development
3. Electric
4. Fire
5. Inspections
6. Library
7. Parks & Recreation
8. Police
9. Public Works
10. Safety
11. Water

Recommended Action:

Motion to receive and file

**D. Summary of Verified Bills for the Month of May for \$1,358,405.48**

Recommended Action:

Motion to receive and file

**E. Applications and Petitions**

1. Applications for Temporary Class "B" Licenses:

- a. Two Rivers Main Street, Inc. for Brew Dash at East Central Park on August 6, 2022
- b. Two Rivers Main Street, Inc. for Bryan Lee Memorial Blues Fest at West Central Park on July 9, 2022
- c. Rogers Street Fishing Village for Rogers Street Days at 2100 Block of Jackson Street on August 12-13, 2022

2. New Application for Landscaping/Tree Removal License for the period of June 20, 2022 to June 30, 2022:

a. Clarence Davids & Company, 22901 S. Ridgeland Ave., Matteson, IL 60443

3. Renewal Applications for Landscaping/Tree Removal License for the period of July 1, 2022 to June 30, 2023:

a. Chris Lewis Tree Surgery, PO Box 1564, Manitowoc, WI 54221

b. Clarence Davids & Company, 22901 S. Ridgeland Ave., Matteson, IL 60443

Recommended Action:

Motion to approve the applications and authorize the City Clerk to issue the licenses

4. Three Applications for Commercial-Hauler's License - Recommended for Approval

a. Pozorski Hauling & Recycling LLC, 2515 Viebahn Street, Manitowoc

b. Waste Management, 1861 Allouez Avenue E, Green Bay

c. Manitowoc Disposal Inc., 1800 Johnston Drive, Manitowoc

Recommended Action:

Motion to approve the applications and authorize the Engineering Department to issue the licenses

- F. Noise Ordinance Waiver Request From Two Rivers Kiwanis Club for Two Rivers Fish Derby on July 15-16 Until 11:00 PM--Waiving the Provisions of Sections 9-2-5B(2)(b) Regarding Noise Audible Within an Enclosed Structure Used for Residential Purposes and Section 9-2-5D, Pertaining to Vibration

Recommended Action:

Motion to approve the request as submitted

- G. Noise Ordinance Waiver Request From Rogers Street Days on August 12-13 Until 11:30 PM--Waiving the Provisions of Sections 9-2-5B(2)(b) Regarding Noise Audible Within an Enclosed Structure Used for Residential Purposes and Section 9-2-5D, Pertaining to Vibration

Recommended Action:

Motion to approve the request as submitted

- H. Schedule Public Hearing for a Conditional Use Permit for a Drive-Thru Restaurant at 1210 Washington, Submitted by NIVLOC I, LLC and MACH IV Engineering & Surveying, LLC.

Recommended Action:

Motion to schedule public hearing on Tuesday, July 5, 2022 at 6:00 PM, as recommended by the Plan Commission

#### **RECOMMENDED ACTION FOR CONSENT AGENDA**

**Motion to approve the Consent Agenda with the various actions recommended**

### **11. CITY COUNCIL - FORMAL ITEMS**

- A. City Manager's Appointment and Re-Appointment to Boards, Committees and Commissions  
--Larry Thomas, Environmental Advisory Board, term to expire 2024  
--Appointments to Business Improvement District Board, terms to expire 2024

Recommended Action:

Motion to approve the appointments, as recommended by the City Manager

- B. Ordinance to Repeal and Recreate Municipal Code Section 2-7-10 Relating to Destruction and Preservation of Public Records to Adopt Wisconsin Public Records Board's General Records Schedule

Recommended Action:

Motion to waive reading, adopt the ordinance, and direct the City Clerk to notify the Public Records Board and Wisconsin Historical Society of the General Records Schedule adoption

**C. Zoning Code Provisions Related to Produce Gardens in Front and Street Side Yards**

Recommended Action:

Motion to affirm no change to the existing ordinance, as recommended by the Plan Commission June 13 meeting

**D. Idle Sites Grant Agreement with Wisconsin Economic Development Corporation--\$250,000 to Assist with Renovation of Former Paragon Electric Facility, 606 Parkway Boulevard**

Recommended Action:

Motion to authorize the City Manager to sign the agreement on behalf of the City

**E. Public Works Committee Recommendations Regarding Parking and Traffic Control Measures in the Area of West Park Street**

**1. On-Street Parking Restrictions**

Recommended by Committee: Remove Current Two-Hour Restriction from West Park and from South Side of 18th, North Side of 17th Between Adams and Washington

Recommended by City Manager: Retain Existing Two-Hour Restrictions

**2. Handicapped Spaces**

Recommended Action:

Designate the Southernmost and Northernmost Diagonal Spaces on West Park Street as Handicapped Spaces

**12. FOR INFORMATION ONLY**

A. City Council Work Session Meeting, Monday, June 27, 2022, 6:00 PM

B. City Council Regular Meeting, Tuesday, July 5, 2022, 6:00 PM

**13. CLOSED SESSION--NONE**

**14. ADJOURNMENT**

Motion to dispense with the reading of the minutes of this meeting and adjourn

*Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.*

*It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.*