



**TWO
RIVERS**
WISCONSIN

CITY COUNCIL MEETING

Monday, December 18, 2023 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

AGENDA

NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Jeff Dahlke, Bill LeClair, Darla LeClair, Tracey Koach, Tim Petri, Jason Ring, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

5. PUBLIC HEARING

A. Ordinance Re-Zoning the Property at 2521 Jackson Street from B-1 Business to B-2 Business, Submitted by Applicants and Owners Marty and Kelly Pasek (All Seasons Outdoor Power and Marine)

Recommended Action:

Motion to approve the zoning change request, as recommended by the Plan Commission

B. Ordinance Amending Zoning Ordinance Section 10-1-15(G)(4)(b)(6) to Extend Front Yard Garden Pilot Program Through 2024

Recommended Action:

Motion to waive reading and adopt the ordinance

6. INPUT FROM THE PUBLIC

7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

9. CITY MANAGER'S REPORT

A. Invited Guests

B. Status Update/Reports

1. Staffing Updates

2. Nomination Papers for City Council Candidates for the April 2024 election are available. Must be filed on or before Tuesday, January 2, 2024 at 5:00 PM in the City Clerk's Office; Notification of Non-Candidacy by current Council Members must be filed by Friday, December 22, 2023 at 5:00 PM

3. Cool City Christmas December 16 Event Update
4. Two Rivers Police Department Shop with a Cop
5. Skate Rentals at Central Park West Through the Holidays
6. Screw Press Project at Wastewater Plant
7. Room Tax Update
8. Upcoming Events:
 - a. Family Fun Open House, Wednesday, December 27, 10:00 AM to 2:00 PM, Woodland Dunes Nature Center & Preserve
 - b. Environmental Advisory Board Winter Educational Series, Invasive Species: The Fight to Save Land & Water, Thursday, January 4, 6:00 PM, Lester Public Library
9. Other

C. Legislative/Intergovernmental Update

10. CONSENT AGENDA

A. Presentation of Minutes

1. City Council Work Session, November 27, 2023
2. City Council Regular, December 4, 2023

Recommended Action:

Motion to waive reading and adopt the minutes

B. Minutes of Meetings

1. Lester Public Library, November 14, 2023
2. Public Utilities Committee, December 4, 2023
3. Public Works Committee, December 7, 2023
4. Explore Two Rivers Board, November 14, 2023
5. Environmental Advisory Board, November 21, 2023
6. Plan Commission, December 11, 2023

Recommended Action:

Motion to receive and file

C. Department Reports, November 2023

1. City Clerk
2. Community Development
3. Electric
4. Fire
5. Inspections
6. Library
7. Parks & Recreation
8. Police
9. Public Works
10. Safety
11. Water

Recommended Action:

Motion to receive and file

D. Summary of Verified Bills for the Month of November, 2023 for \$1,585,309.79

Recommended Action:

Motion to receive and place on file

E. Applications and Petitions

1. Application for New Combination Class "B" Beer / "Class B" Liquor License Application for the period of December 19, 2023 to June 30, 2024 for Roundem Up LLC, 1110 30th Street - Josephine Krause, Agent (dba The Spruce Lodge)

Recommended Action:

Motion to receive and place on file

2. Application for Commercial-Hauler's License - Recommended for Approval
Pozorski Hauling & Recycling LLC, 2515 Viebahn Street, Manitowoc

Recommended Action:

Motion to approve the application and authorize the Engineering Department to issue the license

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

11. CITY COUNCIL - FORMAL ITEMS

- A.** Consideration of Development Agreement With Athens Development, LLC (Formerly the Truss Division of Braun Building Center), Providing for Cash Grant to Assist that Company With Development of a new, 28,000 SF Facility at the City's Woodland Industrial Park; Pay-As-You-Go Grant from Tax Incremental District 15, in a Total Amount up to \$450,000

Recommended Action:

Motion to authorize the City Manager and City Clerk to sign the agreement on behalf of the City

- B.** Recommendations from the Plan Commission Regular Meeting of December 11, 2023

(1) Conditional Use Permit for Self-Storage Units on the Property Located Between the End of 15th Street, Just West of Washington Street, and the West Twin River (Parcel 053-000-076-015.03), Submitted by Alliance Construction and Design on Behalf of Eric Burrows, Owner (Note: Plan Commission recommends denial)

Recommended Action:

Motion to set a public hearing for January 16, 2024 at 6:00 PM

(2) Possible Sign Ordinance Amendment to Allow Decal-Style Private Signs to be Applied to the Surface of Public Sidewalks, Within the Public Right-of-Way Adjacent to Business Properties

Recommendation Action:

Motion to leave the ordinance unchanged, as recommended by the Plan Commission

- C.** Amendment to Contract Between City of Two Rivers and Manitowoc Disposal, Inc. Extending Contract End Date From March 31, 2025 to March 31, 2030 and Modifying Charges to City for Services

Recommended Action:

Motion to approve the amendment, as recommended by the Public Utilities Committee

- D.** Resolution Increasing Sticker Fee for Garbage Collection from \$2.50 to \$3.00, With Use of the New Stickers to be Required as of March 4, 2024--Projected to Result in a Four Percent Increase in Annual Revenues

Recommended Action:

Motion to waive reading and adopt the resolution

- E.** Ordinance to Repeal and Recreate Title 5, Chapter 2, Section 5, Entitled Amount of Sewer Service Charges of the Municipal Code, Increasing the Fixed Charge Portions of the Rate by Amounts--\$1.85 for the Fixed Monthly Charge and \$1.85 for the Unit Charge--Projected to Result in a Four Percent Increase in Annual Revenues

Recommended Action:

Motion to waive reading and adopt the ordinance

- F. Resolution Authorizing Adjustments to Non-Union Employee Wage Scales, Consistent With the Adopted 2024 Budget
Recommended Action:
Motion to waive reading and approve the resolution
- G. Resolution Appointing Chief Inspectors, Election Inspectors and Special Voting Deputies for the 2024-2025 Election Cycle
Recommended Action:
Motion to adopt the resolution and accept appointments, as recommended by the City Clerk
- H. City Manager's Appointment to Boards, Committees and Commissions
--Betty Bittner to Committee on Aging, term to expire May 2024 (filling vacancy by Virginia Coffman resignation)
Recommended Action:
Motion to approve the appointment, as recommended by the City Manager
- I. Ordinance to Amend Various Sections of Chapter 6-5, entitled "Licensing of Dogs and Regulation of Animals" and Amend Chapter 1-2, entitled "Fees" in the Municipal Code to Provide Requirements and Standards for Licensing Animals in the City
Recommended Action:
Motion to waive reading and adopt the ordinance
- J. Approval of Preliminary Subdivision Plat for Sandy Bay Highlands, Phases 3 and 4
Recommended Action:
Motion to approve the preliminary plat, based on the review and recommendation of the City Engineer and Plan Commission

12. FOR INFORMATION ONLY

- A. City Hall Closed for the Holidays on Monday, December 25 and Tuesday December 26, 2023 and Monday, January 1, 2024
- B. Lester Library Closed for the Holidays on December 22, 23, 25, 30 and Monday, January 1, 2024
- C. Senior Center Closed for the Holidays on December 25, 26 and January 1, 2024
- D. Community House Closed for the Holidays on December 24, 25, 31 and January 1, 2, 2024
- E. No December City Council Work Session Meeting
- F. City Council Regular Meeting, Wednesday, January 3, 2024

13. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session.

-- Discuss matters pertaining to changes for water and sewer connections for the Van der Brohe Arboretum, 3800 Lincoln Avenue

14. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.