



CITY COUNCIL MEETING

Monday, April 20, 2026 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

AGENDA

NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Mark Bittner, Doug Brandt, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

5. INTRODUCTION OF INVITED GUESTS

A. Oath of Office for Firefighter/Paramedic Nolan Zarn

6. INPUT FROM THE PUBLIC

Limited to 3 minutes per person - Resident addresses are requested but are not required to be given

7. COUNCIL COMMUNICATIONS

Letters and other communications from residents

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

9. CONSENT AGENDA

These titles will be read by the Council President and approved by a single Voice Vote. Any item may be pulled from the Consent Agenda for discussion and separate vote by any City Council member.

A. 26-061 Presentation of Minutes

1. City Council Regular Meeting, March 17, 2026
2. City Council Regular Meeting, April 6, 2026

B. 26-062 Minutes of Meetings

1. Library Board, March 10, 2026
2. Explore Two Rivers Board of Directors, March 10, 2026
3. Room Tax Commission, March 24, 2026
4. Architectural Control Committee, March 27, 2026
5. Public Works Commission, April 1, 2026
6. Public Utilities Commission, April 6, 2026
7. Committee On Aging, April 6, 2026
8. Board of Municipal Canvassers, April 8, 2026

- 9. Plan Commission, April 13, 2026
- 10. Advisory Recreation Board Meeting, April 15, 2026

- C. **26-063 Proclamation for Line Worker Appreciation Day, April 18, 2026**
- D. **26-064 Proclamation of Arbor Day, April 25, 2026**
- E. **26-065 Authorization to Waive Ordinance, Section 7-1-5 "Parking in parks" and Section 7-1-6 "Park closing hours," to Allow the Parks and Recreation Event, "Great Neshotah Beach Campout" for One Night, August 29-30, 2026**
- F. **26-066 Resolution Authorizing 2026/27 DNR Stewardship Grant Application in Support of Riverside Park Phase 2**

Summary: This resolution authorizes the City to apply for and administer DNR outdoor recreation grant funding that will support Phase 2 of Riverside Park improvements, as identified in the Riverside Park Master Plan approved by City Council on July 1, 2024.

- G. **26-067 Resolution Authorizing 2026/27 DNR Non-Point Source and Storm Grant Application**

Summary: This resolution authorizes the City to apply for and manage DNR grant funding for stormwater and pollution control projects, including executing all required agreements and compliance activities. If funding is awarded, it would be directed towards continuing the storm water management improvements that have been planned with Stantec along Mariners Trail.

- H. **26-068 Service Release Agreement with Wisconsin Public Service for Van der Brohe Arboretum Electric Well Service at 3800 Lincoln Avenue**

Summary: A service release agreement with Wisconsin Public Service that allows City Utilities to provide electric service to the well located at the Van der Brohe Arboretum. The agreement helps avoid duplication of infrastructure while maintaining WPS's ability to serve the area in the future.

- I. **26-069 City Manager Recommended Appointments and Re-Appointments to City Advisory Boards, Commissions, and Committees**

Summary: Submitted for Council approval is the City Manager's list of recommendations for appointments and reappointments to various City advisory boards, commissions, and committees. These include both new members and current members proposed for continued service.

RECOMMENDED ACTION FOR CONSENT AGENDA
Motion to approve the Consent Agenda as presented

10. CITY COUNCIL - FORMAL ITEMS

- A. **26-070 Ordinance to Amend Chapter 4-1-4 of the City of Two Rivers Municipal Code Regulating the Construction and Repair of Sidewalks**

Summary: The proposed ordinance amends the City's authority to complete sidewalk repair and replacement when property owners do not, with costs assessed back to the property owner in accordance with State law. It also allows the City to perform this work directly with City crews or through competitive bidding to improve efficiency and consistency. This proposal supports a more coordinated, practical approach to sidewalk maintenance that can enhance results and is expected to reduce overall costs.

Recommended Action:

Motion to waive reading and adopt the ordinance based on the recommendation of the City Manager

B. 26-071 Ordinance to Amend Sections 6-11-1 and 6-11-3 of the Municipal Code of the City of Two Rivers regarding Room Taxes

Summary: The proposed ordinance applies the City's 8% room tax to short-term RV and camper stays, consistent with existing authority under State law. It also establishes separate reporting requirements for RV/camper revenue to improve the tracking of tourism revenue activity. This update is intended to ensure fair and consistent application of the room tax across lodging types and help stabilize tourism-related revenues moving forward.

Recommended Action:

Motion to waive reading and adopt the ordinance based on the recommendation of the City Manager

C. 26-072 Application for Landscaping / Tree Removal License for Stangel's Tree Service at 1216 Washington Street, Manitowoc

Summary: The City has received an application for a landscaping-tree removal license from Stangel's Tree Service, along with a written commitment to comply with City ordinances related to the parking and storage of commercial vehicles and equipment. The applicant indicates that all business equipment will be stored in Manitowoc, including all RV's, trailers, and trucks.

Recommended Action:

Motion to approve the license based on the recommendation of the City Manager

D. 26-073 Lease Agreement between the City of Two Rivers and Kevin Last for Parking Lot Rental at 1308 19th Street

Summary: The proposed lease authorizes the City to lease to Mr. Kevin Last the City-owned parking lot at 1308 19th Street. The agreement provides for a one-year initial term beginning May 1, 2026, at a monthly rate of \$350, with options for two additional one-year renewals.

Recommended Action:

Motion to approve the lease agreement based on the recommendation of the City Manager

11. CITY MANAGER'S REPORT

12. FOR INFORMATION ONLY

- City Council Reorganizational Meeting, Tuesday, April 21, 2026, 5:30 PM
- City Council Work Session, Monday, April 27, 2026, 6:00 PM
- City Council Regular Meeting, including a public hearing regarding amendment to the general development plan for 3000 Forest Avenue planned unit development, Monday, May 4, 2026, 6:00 PM

13. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Two Rivers will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-793-5526 or email clerk@two-rivers.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system. It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.