



CITY COUNCIL MEETING

Monday, November 04, 2024 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

AGENDA

NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Mark Bittner, Douglas Brandt, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

5. PUBLIC HEARING

- A.** Public Hearing on an Ordinance to Amend Zoning Code Section 10-1-15 G(4)(b) "Height and Area Exceptions," to Allow Produce Gardens as a Permitted Use Within Front Yards
Recommended Action:
Council discretion; Plan Commission vote tied 3-3 on motion to recommend approval

- B.** NOTE: No Hearing on Re-Zoning of 1509 19th St-- Applicant Withdrew Application

6. INPUT FROM THE PUBLIC

7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

9. CITY MANAGER'S REPORT

A. INVITED GUESTS

1. Introduction and Swearing in of New Two Rivers Fire Department Firefighter/Paramedic of Hunter Decker
2. Introduction and Swearing in of New Two Rivers Fire Department Firefighter/Paramedic of Nathan Sekora
3. Introduction and Swearing in of New Two Rivers Police Department Patrol Officer Nicholas Reif
4. Diane Johnson and Kyle Korinek, Two Rivers Public Schools, Regarding Community Summit and the District 3-year Strategic Plan.

- B.** Presentation on 2025 Proposed City Budget

- C. Status Update/Reports
 - 1. Staffing Updates
 - 2. Congratulations to Senior Center Supervisor, Heather Ihlenfeldt and Parks and Recreation Director, Mike Mathis on Being Recognized Among the Chamber of Commerce Manitowoc County, "Future 15"
 - 3. General Election- Tuesday November 5, 2024
 - Report on Absentee Voting in Advance of the Election
 - Reminder: Polls Open 7:00 AM to 8:00 PM on Election Day
 - 4. Roosevelt Avenue Reconstruction
 - 5. Lead Lateral Replacement 2024-25 Contract
 - 6. Sandy Bay Highlands Phase 3 Development
 - 7. Local Development Activity
 - 8. Update to City Forestry Page on Website
 - 9. City Staff will be Preparing Recommended Amendments to Ordinance on Licensing of Short Term Rentals for Consideration at the November 18 or November 25 Meeting (Follow-up to Discussions at October 28, 2024 Work Session)
 - 10. Upcoming Events
 - a. Two Rivers Utilities Food Drive
 - b. Waygoose Printers Workshop at Hamilton Wood Type & Printing Museum, November 8-10
 - c. Two Rivers Senior Center Thanksgiving Community Meal
 - d. Cool City Christmas Tree Decorating Contest
 - e. Two Rivers Main Street Shop Small November
 - f. Two Rivers Main Street Hometown Christmas Parade
 - g. Lester Public Library November Programs
 - 11. Other
- D. Legislative/Intergovernmental Update

10. CONSENT AGENDA

- A. Minutes of Meetings
 - 1. Public Works Committee, October 2, 2024
 - 2. Joint Meeting Room Tax Commission & Explore Two Rivers Board of Directors, October 17, 2024
 - 3. Architectural Control Committee, October 29, 2024
- Recommended Action:
Motion to receive and file
- B. Summary of Verified Bills for the Month October 2024 for \$2,113,729.93

RECOMMENDED ACTION FOR CONSENT AGENDA
Motion to approve the Consent Agenda with the various actions recommended

11. CITY COUNCIL - FORMAL ITEMS

- A. Authorization to Extend Certain Project Deadlines for Previously-Authorized Downtown Area Facade Grants
 - 1. The Hook Lanes and Games, 1916 Washington Street: Extend Completion Deadline to June 30, 2025 and Financial Reporting Deadline to July 31, 2025
 - 2. Kouba Building, 1606 Washington Street: Extend Completion Deadline to June 30, 2025 and Financial Reporting Deadline to July 31, 2025
 - 3. Pop-Start Restaurants, LLC, 1033 22nd Street: Extend Deadline for Closing on Project Property to October 11, 2024

Recommended Action:

Motion to authorize the various extensions identified above, as recommended by the City Manager

- B. Notification of Receipt of State-Approved Plat for Sandy Bay Highlands Subdivision Phase 3

Recommended Action:

Motion to refer to the Plan Commission and City Engineer for Review and Recommendation

- C. Consideration of Letter of Agreement with Blue Heron Condominium Association, Pertaining to Fall Leaf Collection from Private Streets in That Development for 2024 Only (Interim Agreement, Pending Finalization of 10-Year Services Agreement)

Recommended Action:

Motion to authorize the City Manager and City Clerk to sign the agreement on behalf of the City

12. FOR INFORMATION ONLY

- A. Personnel & Finance - Review of Budget, Tuesday, November 5, 2024, 8:00 AM
- B. Personnel & Finance and City Manager Recruitment and Selection Committee Joint Meeting- City Manager Search Consultant Interviews, Wednesday, November 6, 2024, 6:00 PM
- C. Joint Meeting- Personnel & Finance and Public Utilities- Budget Review, Thursday, November 7, 2024, 6:00 PM
- D. City Council Regular Meeting, Monday, November 18, 2024, 6:00 PM
- E. City Council Work Session Meeting and Hearing on 2025 City Budget, Monday, November 25, 2024, 6:00 PM

- 13. CLOSED SESSION**The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session--Discuss property acquisition matters

- Discuss property sale matters - industrial park property
- Discuss possible assistance to development projects
- Discuss matters pertaining to Agreement for Sale of Real Estate with Wine Not LLC at 2023 Washington St
- Discuss property acquisition matters

14. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Two Rivers will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-793-5526 or email clerk@two-rivers.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.