



# CITY COUNCIL MEETING

Monday, July 15, 2024 at 6:00 PM

Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241

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## AGENDA

**NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL BY CITY CLERK**

Councilmembers: Douglas Brandt, Mark Bittner, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

**4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**

**5. PUBLIC HEARING**

- A.** Public Hearing Regarding Conditional Use Permit for a Tattoo Parlor at 2004/2006 – 14th Street, submitted by Dale Eslinger (owner) and Adrian Calderon (tenant)

Recommended Action:

Motion to approve the conditional use permit, as recommended by the Plan Commission

- B.** Public Hearing Regarding Proposed Main Street and Waterfront Corridor Overlay District

Recommended Action:

Motion to approve the Zoning Overlay District, as recommended by the Plan Commission

**6. INPUT FROM THE PUBLIC**

**7. COUNCIL COMMUNICATIONS**

Letters and other communications from citizens

**8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**

**9. CITY MANAGER'S REPORT**

**A.** Invited Guests

1. Mike Stafford, NRC Senior Resident Inspector - Point Beach, US Nuclear Regulatory Commission

**B.** Status Update/Reports

1. Staffing Update  
2. Roosevelt Street Reconstruction Project  
3. New Life Rings at Neshotah Beach--Donation by IAFF Local 423, in Cooperation with the Two Rivers Fire Department and Parks and Recreation Department  
4. Upcoming Events:

- a. Concerts in the Park: TR Community Band Plays Sinatra, Thursday, July 18, 6:30 - 8:00 PM, Central Park West
  - b. Friday Night Live: Glo & Joe, Friday, July 19, 7:00 - 9:00 PM, Central Park West
  - c. 45th Annual Kiwanis Fish Derby & Festival, July 20 - 21, 2024, Walsh Field
  - d. Concerts in the Park: Lakeshore Wind Ensemble, Sunday, July 21, 6:00 PM, Central Park West
  - e. Concerts in the Park: Manitowoc Marine Band, Thursday, July 25, 6:30 PM, Central Park West
  - f. Snowfest, July 26 - 28, Neshotah Park; Snowfest Parade, Saturday, July 27, 11:00 AM, Columbus Avenue
  - g. Optimist Club Great Bike Give-Away, Wednesday, August 31, 6:00 PM, Walsh Field
  - h. 15th Annual War on the Shore Girls Fastpitch Tournament, August 1 - 4, Vietnam Park and Manitowoc Youth Baseball Association Facility
5. Other

**C. Legislative/Intergovernmental Update**

**10. CONSENT AGENDA**

**A. Presentation of Minutes**

- 1. City Council Meeting - July 1, 2024

Recommended Action:

Motion to waive reading and adopt the minutes

**B. Minutes of Meetings**

- 1. Advisory Recreation Board, June 12, 2024
- 2. Environmental Advisory Board, June 18, 2024
- 3. Public Utilities, July 1, 2024
- 4. Public Works, July 3, 2024
- 5. Plan Commission, July 8, 2024

Recommended Action:

Motion to receive and file

**C. Department Reports, June 2024**

- 1. City Clerk
- 2. Electric
- 3. Fire
- 4. Inspections
- 5. Library
- 6. Parks & Recreation
- 7. Public Works
- 8. Safety
- 9. Water

Recommended Action:

Motion to receive and file

**D. Applications and Petitions**

- 1. Temporary Class "B" Retailer's License from Rogers Street Fishing Village for Rogers Street Days Annual Fundraiser, August 9 & 10, 2024, at Rogers Street Fishing Village

- 2. Temporary Class "B" Retailer's License from Two Rivers Historical Society for "The Accidental Hero" Live Performance, July 27, 2024 at 1622 Jefferson Street

Recommended Action:

Motion to approve the application and authorize issuance of the license

- E. Noise Ordinance Waiver for Snowfest 2024, July 26-28, until 12:00 AM at Neshotah Park- Waive the Provisions of Sections 9-2-5B(2)(b) Regarding Noise Audible Within an Enclosed Structure Used for Residential Purposes and Section 9-2-5D, Pertaining to Vibration and Snowfest Parade Road Closure of Columbus Street Between Memorial Drive/STH 42 and Highway 310, Saturday July 27, 2024, 8:00 AM-1:00 PM  
Recommended Action:  
Motion to approve the request as submitted
  
- F. Noise Ordinance Waiver for Rogers Street Days, August 9th and 10th, 2024 until 11:30 PM at 2102 Jackson Street--Waive the Provisions of Sections 9-2-5B(2)(b) Regarding Noise Audible Within an Enclosed Structure Used for Residential Purposes and Section 9-2-5D, Pertaining to Vibration  
Recommended Action:  
Motion to approve the noise ordinance waiver
  
- G. Summary of Verified Bills for the Month of June 2024 for \$2,075,656.05  
Recommended Action:  
Motion to receive and file
  
- H. Finance Reports, May 2024
  - 1. Debt Service
  - 2. General Fund
  - 3. Utilities ReportRecommended Action:  
Motion to receive and file
  
- I. Recommendation from Plan Commission Meeting of July 8, 2024
  - 1. Set Public Hearing Regarding Conditional Use Permit as a Museum Storage Building use for Rogers St Fishing Village, located at 2010 Rogers Street, Submitted by ACE Building Service (applicant) and Bonnie Timm (on behalf of owner, Rogers Street Fishing Village)  
Recommended Action:  
Motion to set public hearing on August 19, 2024 at 6:00 PM
  
  - 2. Set Public Hearing Regarding Conditional Use Permit for a Gas Station Located at 1706 – 16th Street, in the B-1 Business District, Submitted by Quasius Construction, Inc (applicant) and Jalapa Marketing LLC (owner)  
Recommended Action:  
Motion to set public hearing on August 19, 2024 at 6:00 PM
  
  - 3. Set Public Hearing Regarding Conditional Use Permit for a Gas Station Proposed for 2200 Forest Avenue (details from July PC agenda)—recommended for denial by Plan Commission  
Recommended Action:  
Motion to set public hearing on August 19, 2024 at 6:00 PM  
(If applicant decides to withdraw their CUP application, we will report that at the meeting and ask Council to remove from Consent Agenda)

**RECOMMENDED ACTION FOR CONSENT AGENDA**

**Motion to approve the Consent Agenda with the various actions recommended**

**11. CITY COUNCIL - FORMAL ITEMS**

- A. Proclamation for "National Night Out," August 6, 2024  
Recommended Action:  
Motion to read and adopt the proclamation

- B. Consider Proposed Parking Restriction: No Parking Along the East Side of the 2200 Block of Jefferson Street  
Recommended Action:  
 Motion to eliminate parking on the east side of Jefferson Street from 22nd Street to 23rd Street, as recommended by the Public Works Committee
- C. Award of Bid for Sandy Bay Highlands Subdivision Phase 3 Infrastructure  
Recommended Action:  
 Motion to award the bid to Advance Construction of Green Bay, WI, based on its low bid (NOTE: Staff still evaluating whether to recommend award of base bid or base bid plus an alternate bid for an expanded project scope—recommendation to be presented at Monday night's meeting). Project budgeted at \$1,000,000 in City' 2024 Capital Budget.
- D. Amended Resolution Regarding Ad Hoc Aquatics Committee Report and Setting Conditions for Possible Placement of a Referendum Question Seeking Voter Approval to Exceed the City's Levy Limit to Help Fund Operation of a Community Pool  
Recommended Action:  
 Motion to waive reading and adopt the resolution
- E. Update Regarding Funding for 2024-25 Lead Water Service Laterals Replacement Project  
Recommended Action:  
 For information and discussion only; no action required
- F. Update on Proposed Development Project: The Confluence Project on City-Owned Former Eggers Industries Downtown Site  
Recommended Action:  
 For information and discussion only; no action required
- G. Update on Proposed Development Project: West River Lofts on Former Eggers West Site  
Recommended Action:  
 For information and discussion only; no action required
- H. Approval of Appointment of Community Development Authority Representative to the Architectural Control Committee for Sandy Bay Subdivision  
Recommended Action:  
 Motion to approve the appointment as recommended by the City Manager

**12. FOR INFORMATION ONLY**

- A. City Council Work Session Meeting, Monday, July 29, 2024, 6:00 PM
- B. City Council Regular Meeting, Monday, August 5, 2024, 6:00 PM

**13. CLOSED SESSION**

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session.

--Discuss possible property acquisition

**14. RECONVENE IN OPEN SESSION**

To consider possible actions in follow-up to closed session discussions

**15. ADJOURNMENT**

Motion to dispense with the reading of the minutes of this meeting and adjourn

*meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-793-5526 or email at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.*

*It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.*