



CITY COUNCIL MEETING

Monday, December 02, 2024 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

AGENDA

NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL BY CITY CLERK**
Councilmembers: Mark Bittner, Doug Brandt, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski
4. **CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**
5. **PUBLIC HEARING**
6. **INPUT FROM THE PUBLIC**
7. **COUNCIL COMMUNICATIONS**
Letters and other communications from citizens
8. **COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**
9. **CITY MANAGER'S REPORT**
 - A. Invited Guests
 - B. Status Update/Reports
 1. Staffing Updates
 2. Thank You to Everyone Involved in the 2024 Hometown Christmas Parade
 3. Reminder on Ordinance Requirements for Clearing Snow and Ice from Sidewalks
 4. Candidacy Packets Available in Clerk's Office for those Interested in Running for City Council
 5. Winter Parking Ban Status
 6. Lead Water Service Lateral Replacement, 2024-25 Contract
 7. Sandy Bay Highlands Subdivision Phase 3
 8. West River Lofts Project
 9. Electric Department Will Start Annual Tree Trimming In Early December
 10. Christmas Tree Display in Central Park East
 11. Upcoming Events
 - a. Lester Public Library Events, December 5 & 12, 2024
 - b. Hamilton Wood Type & Printing Museum Holiday Letterpress Workshop, December 7, 2024, 9:00 AM

- c. 2nd Annual Cool City Christmas, December 14, 2024, 10:00 AM
 - d. Breakfast with Santa at the Two Rivers Fire Department, December 15, 2024, 9:30 AM
 - e. Explore Two Rivers, "Is Your Business Ready for the 2025 Draft?",
December 16, 2024, 6:00 PM
 - f. Two Rivers Public Schools, Ribbon Cutting Ceremony & Tour of New and Remodeled
Facilities at L.B. Clarke Middle School, December 10, 2024, 6:00 PM
12. Other

C. Legislative/Intergovernmental Update

10. CONSENT AGENDA

A. Presentation of Minutes

- 1. City Council Regular Meeting, November 18, 2024

Recommended Action:

Motion to waive reading and adopt the minutes

B. Minutes of Meetings

- 1. Committee on Aging, November 4, 2024
- 2. Architectural Control Committee, November 19, 2024
- 3. Business and Industrial Development Committee/
Community Development Authority, November 26, 2024
- 4. Police and Fire Commission, November 14, 2024

Recommended Action:

Motion to receive and file

C. Applications and Petitions

- 1. New "Class B" license from Bujar LLC for 3911 Lincoln Ave, Drita Bequiri, Agent, Business formally known as Machut's Supper Club.

Recommended Action:

Motion to approve the application and authorize issuance of the license

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

11. CITY COUNCIL - FORMAL ITEMS

A. Agreement with Blue Heron Condo Association, Regarding Provision of Certain City Services Within That Private Condominium Development

Recommended Action:

Motion to Authorize the City Manager and City Council to sign the agreement on behalf of the City.

B. Resolution Adopting the General Fund Budgets for the Fiscal Year Ending December 31, 2025

Recommended Action:

Motion to waive reading and adopt the resolution, as recommended by the City Manager and the Personnel and Finance Committee

C. Resolution Adopting Budgets for Other Funds for Fiscal Year Ending December 31, 2025

Recommended Action:

Motion to waive reading and adopt the resolution, as recommended by the City Manager and the Personnel and Finance Committee

D. Resolution Adopting the Debt Service Fund Budget for the Fiscal Year Ending December 31, 2025

Recommended Action:

Motion to waive reading and adopt the resolution, as recommended by the City Manager and the Personnel and Finance Committee

E. Resolution Adopting Tax Levy for the Fiscal Year Ending December 31, 2025

Recommended Action:

Motion to waive reading and adopt the resolution, as recommended by the City Manager and the Personnel and Finance Committee

F. Resolution Approving Business Improvement District Levy and Assessment Rate for 2025

Recommended Action:

Motion to waive reading and adopt the resolution, as recommended by the Business Improvement District Board

G. Discuss Possible Need for Work Session/Special Meeting on December 23, 2024 for Hearing and Action on a Conditional Use Permit-- Does Council Wish to Make That Meeting a Work Session?

12. FOR INFORMATION ONLY

A. City Council Joint Meeting with Plan Commission--For Plan Review for 3000 Forest Avenue, Monday, December 9, 2024, 6:00 PM

B. City Council Regular Meeting, Monday, December 16, 2024, 6:00 PM

13. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

14. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Two Rivers will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-793-5526 or email clerk@two-rivers.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.