



**TWO  
RIVERS**  
WISCONSIN

# CITY COUNCIL MEETING

Monday, March 21, 2022 at 6:00 PM

Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241

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## AGENDA

**NOTICE:** Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE LEAD BY HARPER WACHOWSKI**

(City will be inviting a local elementary or pre-school student to lead the Pledge of Allegiance once monthly)

**3. ROLL CALL BY CITY CLERK**

Councilmembers: Mark Bittner, Jeff Dahlke, Tracey Koach, Bill LeClair, Darla LeClair, Jay Remiker, Bonnie Shimulunas, Larry Thomas, Adam Wachowski

**4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**

**5. PUBLIC HEARING**

**A.** Public Hearing on Zoning Code Ordinance Change to Planned Unit Development (PUD) for the Construction of Multi-Family Residential Development at 3000 Forest Avenue

Recommended Action:

Motion to waive reading and adopt the ordinance

**6. INPUT FROM THE PUBLIC**

**7. COUNCIL COMMUNICATIONS**

Letters and other communications from citizens

**8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**

**9. CITY MANAGER'S REPORT**

**A.** Invited Guests

1. Two Rivers Business Association - Central Park West Donation
2. Two Rivers School District Facility Assessment and Survey on Community Input From All Stakeholders

**B.** Status Update/Reports

1. Sale of 606 Parkway Boulevard, Former Paragon Property
2. Sandy Bay Highlands Home Construction
3. Pine Tree Lift Station Project
4. Winter Parking Ban Has Ended
5. Personnel Updates ;

- Heather Ihlenfeldt has accepted the position of Senior Center Supervisor and will begin on Monday, April 25th
- Certified Water Operator and Water Distribution Foreman/Operator Vacancy– Interviews have been completed and an offer will be made to a candidate in the next few weeks
- Parks & Recreation Director – Initial interviews are scheduled for March 18 and March 21
- 6. Central Park West 365 Update
- 7. In Person Absentee Voting for the April 5, 2022 Spring Election will begin March 22 through April 2 between the hours of 8:00 AM - 4:30 PM at City Hall
- 8. Upcoming Events:
  - a. Two Rivers Rotary Annual Dinner and Auction, April 2, 2022, to Benefit Central Park West 365
  - b. Rockin' for the Park, Dinner, Auction, and Music, April 21, 2022, to Benefit Central Park West 365
  - c. Two Rivers Water & Light Department Sponsors Two \$500 Scholarships, Deadline for Application is April 1, 2022
  - d. Two Rivers Kids' Run, 10-Mile Run/Walk, March 26 & 27, 2022, Two Rivers High School
- 9. Other

**C. Legislative Update**

- 1. Law Enforcement Grants to Local Agencies Announced by Governor Evers
- 2. Conclusion of Recent Legislative Session in Madison
- 3. Funding for Determination of Federal Interest in Two Rivers Harbor Study
- 4. Confirmation of State Safe Drinking Water Funding for 2022 Lead Service Lateral Replacement
- 5. Other

**10. CONSENT AGENDA**

**A. Presentation of Minutes**

- 1. Regular City Council - March 7, 2022 and Special City Council - March 15, 2022
- Recommended Action:  
Motion to waive reading and adopt the minutes

**B. Minutes of Meetings**

- 1. Committee on Aging, February 7, 2022
- 2. Lester Public Library, February 8, 2022
- 3. Advisory Recreation Board, February 8, 2022
- 4. Community Development Authority/Business and Industrial Development and Committee, March 1, 2022
- 5. Plan Commission, March 14, 2022
- 6. Architectural Control Committee, March 14, 2022
- Recommended Action:  
Motion to receive and file

**C. Department Reports March, 2022**

- 1. City Clerk
- 2. Community Development
- 3. Electric
- 4. Fire
- 5. Inspections
- 6. Library
- 7. Parks & Recreation
- 8. Police
- 9. Public Works
- 10. Safety

11. Water

Recommended Action:

Motion to receive and file

**D. Applications and Petitions**

1. Application for Temporary Class "B"/"Class B" Retailer's License for Heart-A-Rama, for the period of April 28-30, 2022 at J.E. Hamilton Community House, 1710 W. Park Street

2. Application for Temporary Class "B"/"Class B" Retailer's License for Heart-A-Rama, for the period of May 5-7, 2022 at J.E. Hamilton Community House, 1710 W. Park Street

Recommended Action:

Motion to approve the application and authorize issuance of the licenses

**E. Zoning Change From B-1 Business District to R-3 Single and Double Family Residence District for 2910 Lincoln Avenue**

Recommended Action:

Motion to schedule public hearing for April 4, 2022 at 6:00 PM, as recommended by the Plan Commission meeting on March 14, 2022

**F. Ordinance to Amend the Side Yard Requirements in Residential Zoning Districts**

Recommended Action:

Motion to schedule public hearing for April 4, 2022 at 6:00 PM, as recommended by the Plan Commission meeting on March 14, 2022

**RECOMMENDED ACTION FOR CONSENT AGENDA**

**Motion to approve the Consent Agenda with the various actions recommended**

**11. CITY COUNCIL - FORMAL ITEMS**

**A. TID 15 Cash Grant and Developer's Performance Agreement with 3000 Forest Avenue, LLC, Providing for Cash Grant Assistance to Redevelopment Project**

Recommended Action:

Motion to authorize the City Manager and City Clerk to execute the agreement on behalf of the City

**B. Authorize Contract for Completion of Design Services and Bid Documents, Central Park West 365 Project**

Recommended Action:

Motion to authorize the City Manager to execute the design services contract with Parkitecture + Planning, with services to be billed on a time and materials basis, total cost not to exceed \$78,120

**C. Ordinance to Amend Municipal Code Sections 6-4-4 Entitled Applicants for Registration Fees and 6-4-9 Entitled Vendors From Special Vehicles Regarding Direct Sellers**

Recommended Action:

Motion to waive reading and adopt the ordinance

**D. Discussion of Ordinance Related to Non-Vehicular Travel, such as E-bikes, Motorized Gas-Powered Bikes, and Various Types of Scooters; Citizens and staff of the City of Two Rivers have Recognized a Gap in Regulation and Enforcement of Issues Relating to These New Devices**

Recommended Action:

Motion to place on April 4, 2022 City Council agenda for action

**E. Discussion of Ordinance to Amend Municipal Code Section 1-2-1 Entitled "License, Permit and Other Fees Established" Associated with Direct Sellers, Taxi and Taxi Driver Fees**

Recommended Action:

Motion to place on April 4, 2022 City Council agenda for action

**12. FOR INFORMATION ONLY**

- A. City Council Work Session, Monday, March 28, 2022, 6:00 PM
- B. City Council Regular Meeting, Monday, April 4, 2022, 6:00 PM
- C. In-Person Absentee Voting for the Spring 2022 Election will be held Monday-Friday March 22-April 1 at the Customer Service Window at City Hall from 8:00 AM to 4:30 PM
- D. Spring Election, April 5, 2022, 7:00 AM - 8:00 PM, to find your polling place go to myvote.wi.gov or call City Clerk's Office at 920-793-5526

**13. CLOSED SESSION**

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session.

- Discuss Possible Tax Incremental Financing Grant to Assist Redevelopment Project on the City-Owned Former Eggers East Plant Site
- Discuss Terms of TID 15 Cash Grant and Developer's Performance Agreement Listed as Agenda Item 11A (If Closed Session Discussion is Needed)

**14. RECONVENE IN OPEN SESSION**

To consider possible actions in follow-up to closed session discussions

- Possible Action on TID 15 Cash Grant and Performance Agreement with 3000 Forest Avenue, LLC

**15. ADJOURNMENT**

Motion to dispense with the reading of the minutes of this meeting and adjourn

*Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.*

*It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.*