



CITY COUNCIL MEETING

Monday, January 20, 2025 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

AGENDA

NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL BY CITY CLERK**
Councilmembers: Mark Bittner, Doug Brandt, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski
4. **CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**
5. **PUBLIC HEARING**
6. **INPUT FROM THE PUBLIC**
7. **COUNCIL COMMUNICATIONS**
Letters and other communications from citizens
8. **COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**
9. **CITY MANAGER'S REPORT**
 - A. Invited Guests
 - B. Status Update/Reports
 1. Staffing Updates
 2. Recent Recognition of Police Officer (Former DNR Warden) Alek Hensler with Wisconsin Conservation Warden Valor Award
 3. April 2025 Council Election Candidates
 4. Election Updates: Spring Primary, February 18, 2025
 5. Winter Sidewalk Clearing
 6. Winter Parking Ban
 7. Explore Two Rivers: New Marketing Materials
 - a. 2025 Manitowoc/Two Rivers Visitor Guide
 - b. Hike, Bike, & Paddle Brochure
 8. Parks & Recreation Department and Grace Congregational Church receive Forestry Focused Grant from, "Faith in Place" environmental organization
 9. Lead Water Service Lateral Replacement, 2024-25 Contract
 10. Sandy Bay Highlands Subdivision Phase 3
 11. Community and Economic Development Update

- 12. Brief Report on Tax Incremental Financing Districts in Two Rivers
- 13. Upcoming Events
 - a. Coffee with a Cop, 8:30 AM, Monday, January 27, 2025 at The High Lift coffee shop; 10:00 AM, Wednesday, February 5, 2025 at the Two Rivers Senior Center
 - b. Two Rivers Parks and Recreation, "Zumba Classes," Wednesdays, January 22 through March 5, 2025, 5:30-6:30 PM at the Community House
 - c. Public Information Meeting on 2025 Harbor/16th/Emmet Street Project, Thursday, January 30, 2025, 5:00 PM - 6:30 PM, City Hall Council Chambers
 - d. Knights of Columbus, "Cornhole Tournament," Saturday, February 1, 2025, 8:00 AM - 4:00 PM, in the Community House Gym
 - e. Two Rivers Historical Society Fundraiser, "Polka Bowl," Sunday, February 2, 2025, 11:30 AM - 6:00 PM, at Sepia Chapel
 - f. Two Rivers Business Association Fundraiser, Saturday, February 8, 2025, 6:00 PM - 9:00 PM at Sepia Chapel
- 12. Other

C. Legislative/Intergovernmental Update

10. CONSENT AGENDA

- A. 25-009 Presentation of Minutes**
City Council Regular Meeting, January 6, 2025

Recommended Action:
Motion to waive reading and adopt the minutes

- B. 25-010 Minutes of Meetings**
 - 1. Personnel and Finance Committee, October 24 & 29, 2024 and January 9, 2025
 - 2. Library Board, December 10, 2024
 - 3. Environmental Advisory Board, December 17, 2024
 - 4. Room Tax Commission, December 30, 2024
 - 5. Public Utilities Committee, January 6, 2025
 - 6. Public Works Committee, January 8, 2025
 - 7. Advisory Recreation Board, January 8, 2025
 - 8. City Manager Recruitment and Selection Committee, January 9, 2025
 - 9. Plan Commission, January 13, 2025

Recommended Action:
Motion to receive and file

- C. 25-011 Board and Committee Recommendations Requiring Council Action**
 - 1. Plan Commission, January 13, 2025 -- Set a public hearing on application for a Conditional Use Permit application for Taco Bell with drive-through at Washington Street

Recommended Action:
Motion to Set the Public Hearing for Monday, February 3, 2025 at 6:00 PM

- D. 25-012 Department Reports, December 2024**
 - 1. City Clerk
 - 2. Electric
 - 3. Fire
 - 4. Inspections
 - 5. Library
 - 6. Parks & Recreation

- 7. Police
- 8. Public Works
- 9. Safety
- 10. Water
- 11. Tourism

Recommended Action:
Motion to receive and file

- E. **25-013** Applications and Petitions
 - 1. Application for Appointment of Agent change for Ultra Mart Foods, LLC dba Pick n' Save

Recommended Action:
Motion to approve the application and authorize issuance of the license

RECOMMENDED ACTION FOR CONSENT AGENDA
Motion to approve the Consent Agenda with the various actions recommended

11. CITY COUNCIL - FORMAL ITEMS

- A. **25-014** Resolution Upon Retirement for Lisa Kuehn

Recommended Action:
Motion to read and adopt the resolution

- B. **25-015** Consideration of Professional Services Agreement With Stantec Consulting Services for Grant-Funded Project, "Creating a Resilient Waterfront Parkland," Addressing Long-Term Planning for Shoreline Resiliency and Enhanced Public Access/Use of the Public Lakefront from the Harbor South Past the City Limits to the Vicinity of the Chamber of Commerce Property

Recommended Action:
Motion to authorize the City Manager to execute the contract on behalf of the City

- C. **25-016** First Amendment to Real Estate Purchase Option Agreement with Hawk Energy Storage, LLC, Regarding Possible Purchase of Property at Woodland Industrial Park for Battery Energy Storage System (BESS) facility

Recommended Action:
Motion to authorize the City Manager and City Clerk to sign the Amendment on behalf of the City

- D. **25-017** Ordinance Amending Section 2-1-5 B(3) of the Code of Ordinances, to Allow the City Council to Designate by Resolution Alternate Locations for Central Count for Elections

Recommended Action:
Motion to waive reading and adopt the ordinance

- E. **25-018** Resolution Urging State Legislation to Require On-Line Booking Platforms to Provide More Detailed Information on Room Taxes Collected in and Remitted to the City

Recommended Action:
Motion to read and adopt, as recommended by the Personnel and Finance Committee

12. FOR INFORMATION ONLY

- A. City Council Work Session, Monday, January 27, 2025, 6:00 PM
- B. City Council Regular Meeting, Monday, February 3, 2025, 6:00 PM
- C. City Council Regular Meeting, Monday, February 17, 2025, 6:00 PM
- D. Council Listening Session, Wednesday, February 19, 2025, 6:00 PM at Lester Public Library

13. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

--Possible discussion of terms for amendment to Real Estate Purchase Option Agreement with Hawk Energy Storage, LLC

14. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Two Rivers will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-793-5526 or email clerk@two-rivers.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.