



**TWO
RIVERS**
WISCONSIN

CITY COUNCIL MEETING

Monday, November 03, 2025 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

AGENDA

NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Mark Bittner, Doug Brandt, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

5. INTRODUCTION OF INVITED GUESTS

6. PUBLIC HEARING

- A. 25-211** Public Hearing on Request for a Conditional Use Permit for Lakeshore Humane Society located at Columbus Street, Parcel No. 053-211-102-001.09, in the Industrial District (I-2), submitted by ACE Building Service Inc (applicant) and Lakeshore Human Society (owner).

Recommended Action:

Motion to approve the request for a conditional use permit, as recommended by the Plan Commission

7. INPUT FROM THE PUBLIC

8. COUNCIL COMMUNICATIONS

Letters and other communications from residents

9. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

10. CONSENT AGENDA

- A. 25-212** Presentation of Minutes

1. City Council Regular Meeting, October 6 and 20, 2025
2. City Council Special Meeting, October 13, 2025

Recommended Action:

Motion to waive reading and adopt the minutes

B. 25-213 Minutes of Meetings

1. Environmental Advisory Board, September 16, 2025
2. Public Works Committee, October 1, 2025
3. Public Utilities Committee, October 6, 2025
4. Committee on Aging, October 6, 2025
5. Room Tax Commission, October 7, 2025
6. Explore Two Rivers Board of Directors, October 14, 2025
7. Personnel and Finance, October 16 and 23, 2025
8. Police and Fire Commission, September 9 and October 22, 2025

Recommended Action:

Motion to receive and file

C. 25-214 Finance Reports, August and September 2025

1. Debt Service
2. General Fund
3. Lester Library
4. Utilities Report

Recommended Action:

Motion to receive and file

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

11. CITY COUNCIL - DISCUSSION ITEMS

A. Discussion on 2026 Funding Priorities and 2026 Property Tax Levy

12. CITY COUNCIL - FORMAL ITEMS

A. 25-215 Ordinance to Amend Chapters 9-2 of the Municipal Code Regulating the Volume and Intensity of Noise

Summary: This ordinance updates Two Rivers' noise regulations to allow the City Manager to grant temporary, public-interest noise exemptions for up to three days.

Recommended Action:

Motion to waive reading and adopt an Ordinance to Amend Chapters 9-2 of the Municipal Code Regulating the Volume and Intensity of Noise

B. 25-216 Ordinance to Amend Chapters 2-2-2, 2-5-14, and 10-1-41 of the Municipal Code Regulating the Scheduling of Public Hearings

Summary: This ordinance streamlines the scheduling of public hearings in Two Rivers by allowing the City Clerk to set public hearing dates for the Council and its advisory boards, removing the bureaucratic step of having the Council call for a public hearing on a separate agenda.

Recommended Action:

Motion to waive reading and adopt an Ordinance to Amend Chapters 2-2-2, 2-5-14, and 10-1-41 of the Municipal Code Regulating the Scheduling of Public Hearings

C. 25-217 Ordinance to Amend Chapters 1-2 and 7-5 of the Municipal Code Regulating the Use of Municipal Cemeteries

Summary: This ordinance updates Two Rivers' cemetery regulations to allow the burial of cremated domestic pet remains in designated areas of City cemeteries. It also establishes specific plot locations, burial requirements, and fees for pet interments.

Recommended Action:

Motion to waive reading and adopt an Ordinance to Amend Chapters 1-2 and 7-5 of the Municipal Code Regulating the Use of Municipal Cemeteries

D. 25-218 Rescinding the City Council's Previous Approval to Participate in the Wisconsin Public Employers Group Health Insurance Program, thereby withdrawing the City's authorization to opt into said program

Summary: This action formally withdraws the City's election to participate in the program following a review of its financial and administrative impacts.

Recommended Action:

Motion to rescind Resolution No. 25-188, previously adopted on September 29, 2025, which authorized the City of Two Rivers to participate in the Wisconsin Public Employers Group Health Insurance Program effective January 1, 2026; and to formally withdraw the City's election to participate in said program

E. 25-219 Proposal to Extend Deadline for Completion of Work at The Hook Lanes and Games to Satisfy Facade Grant

Summary: City staff have worked with Timothy Klein to ensure completion of all exterior work to satisfy the October 31 deadline previously extended by Council. Mr. Klein has requested an extension to November 14 to facilitate fascia and other siding work following a re-roofing.

Recommended Action:

Motion to approve final extension to November 14, 2025

F. 25-220 Resolution Reaffirming the City's Commitment to Financial Sustainability and Responsible Debt Management

Summary: The proposed Resolution reaffirms Two Rivers' commitment to sound fiscal management by maintaining low debt levels and aligning long-term borrowing with responsible, sustainable investment in community infrastructure. It emphasizes the City's self-imposed policy to keep total general obligation debt at or below 60% of the State's statutory limit, ensuring continued financial strength and stability.

Recommended Action:

Motion to waive reading and adopt a Resolution Reaffirming the City's Commitment to Financial Sustainability and Responsible Debt Management

G. 25-221 Ordinance to Create Chapters 2-7-16 of the Municipal Code Establishing a Policy for Responsible Capital Borrowing

Summary: This ordinance establishes a formal Capital Borrowing Policy that links the City's annual borrowing level to changes in equalized property value, ensuring investments grow in line with community capacity. It sets prudent debt limits, defines financial safeguards, and requires transparent annual reporting to maintain long-term fiscal health.

Recommended Action:

Motion to waive reading and adopt an Ordinance to Create Chapters 2-7-16 of the Municipal Code Establishing a Policy for Responsible Capital Borrowing

H. **25-222 Commercial Lease Agreement between the City of Two Rivers and Two Rivers Youth Sports for the Blue Diamond at Vietnam Veterans Memorial Park**

Summary: This agreement establishes a 15-year commercial lease between the City of Two Rivers and local non-profit Two Rivers Youth Sports for use of the Blue Diamond at Vietnam Veterans Memorial Park. It outlines terms for facility maintenance, scheduling, and community access to support youth baseball and softball programs.

Recommended Action:

Motion to adopt a Commercial Lease Agreement between the City of Two Rivers and Two Rivers Youth Sports for the Blue Diamond at Vietnam Veterans Memorial Park

13. CITY MANAGER'S REPORT

14. FOR INFORMATION ONLY

- City Council Listening Session, Thursday, November 13, 2025, 6:00 PM, Community House, Koska Room
- City Council Regular Meeting, Monday, November 17, 2025, 6:00 PM
- City Council Work Session, Monday, November 24, 2025, 6:00 PM

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Two Rivers will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-793-5526 or email clerk@two-rivers.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.