



CITY COUNCIL MEETING

Monday, August 05, 2024 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

AGENDA

NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Mark Bittner, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

5. INPUT FROM THE PUBLIC

6. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

7. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

8. CITY MANAGER'S REPORT

A. Invited Guests

B. Status Update/Reports

1. Staffing Updates

2. Roosevelt Avenue Construction Update

3. In-Person Absentee Voting for August 13 Primary Election Now Until August 13, City Hall

4. Polling Locations will be Open for the Primary Election, August 13, 2024, 7:00 AM to 8:00 PM

5. Park and Open Space Plan--Opportunities for Public Input

6. Parks and Recreation Summer Activities

7. Announcement by Kites Over Lake Michigan--2024 Event Will be the Last KOLM

8. Upcoming Events:

a. National Night Out, Tuesday, August 6, 6:00 - 8:00 PM, Walsh Field

b. Senior Center 70th Anniversary, Wednesday, August 7, 3:00 - 6:00 PM, Central Park West

c. Concerts in the Park: Clipper City Chordsmen, Thursday, August 8, 6:00 PM, Central Park West

d. Rogers Street Day, August 9-10, Rogers Street Fishing Village

e. Bands on the Beach: Model Citizens, Sunday, August 11, 2:00 - 5:30 PM,

Neshotah Beach
9. Other

- C. Legislative/Intergovernmental Update
 - 1. New Discharge Permit for Wastewater Plant
 - 2. Discussions with County Regarding Use of ARPA Funds for Lead Laterals

9. CONSENT AGENDA

- A. Minutes of Meetings
 - 1. Architectural Control Committee, July 17, 2024
 - 2. Community Development Authority and Business and Industrial Development Committee, July 23, 2024

Recommended Action:
Motion to receive and file
 - B. Applications and Petitions
 - 1. Landscape / Tree Removal License Renewal - Qty 1
 - 2. Temporary "Class B" / Class "B" for Heiknbrew on September 6, 2024 located at Woodland Dunes, 3000 Hawthorne Ave.

Recommended Action:
Motion to approve the application and authorize issuance of the license
 - C. Finance Reports, June 2024
 - 1. Debt Service
 - 2. General Fund
 - 3. Lester Library
 - 4. Utilities Report

Recommended Action:
Motion to receive and file
 - D. Summary of Verified Bills for the Month of June 2024 for \$2,075,656.05
- Recommended Action:
Motion to receive and file

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

10. CITY COUNCIL - FORMAL ITEMS

- A. Resolution Honoring Two Rivers Senior Center on Its 70th Anniversary
- Recommended Action:
Motion to read and adopt the resolution
- B. City Manager's Recommended Appointments to Boards and Committees: Environmental Advisory Board - John Tillotson for a Term Expiring May 1, 2026 (finishing Gadd term) and Tracey Koach for a Term Expiring May 1, 2025 (finishing Brandt term); Business and Industrial Development Committee - Greg Coenen to a Term Expiring May 1, 2027
- Recommended Action:
Motion to approve the appointments, as recommended by the City Manager
- C. New "Class B" License for Spices of Two Rivers LLC located at 1210 Washington Street, Basudev Adhikari, Agent; for period ending June 30, 2025
- Recommended Action:

Authorize City Clerk to issue license pending the approval of inspections and background checks

D. Consideration of Developer Grant Agreements to Provide Funding from Tax Incremental District No. 8 to Assist Local Businesses with Capital Investment Projects

A. \$10,000 Grant From TID No. 8 to Assist with Facade Work at 2015 Jackson Street (Former Krajnik Body Shop) by The Wave TR, LLC

Recommended Action:

Motion to approve the grant agreement as presented

B. \$10,000 Grant From Tax Incremental District No. 8 to Assist With Renovations, Equipment and Furnishing for Redevelopment of the Property at 1033 22nd Street (Former Luigi's Restaurant) by Pop Start Restaurant Group, LLC

Recommended Action:

Motion to Approve the grant agreement as presented

E. Consideration of Bids for Sandy Bay Highlands Subdivision Phase 3 Infrastructure (2024 Capital Budget Item; Budgeted at \$1,000,000)

A. Discussion of Options for Project Scope and Financing

B. Award of Contract

Recommended Action:

Award base bid and alternate to Advance Construction, Inc. of Green Bay in its low bid amount of \$945,730

C. Resolution of Intent for Anticipated 2025 Borrowing for Completion of Roadway and Utility Infrastructure (paving, gas and electric, totaling approximately \$500,000)

Recommended Action:

Motion to waive reading and adopt the resolution

11. FOR INFORMATION ONLY

A. Personnel and Finance Committee, Tuesday, August 6, 2025, 6:00 PM

B. City Council Regular Meeting, Monday, August 19, 2024, 6:00 PM

C. City Council Work Session Meeting, Monday, August 26, 2024, 6:00 PM

12. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Two Rivers will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-793-5526 or email clerk@two-rivers.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.