



**TWO  
RIVERS**  
WISCONSIN

# CITY COUNCIL MEETING

Monday, October 20, 2025 at 6:00 PM

Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241

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## AGENDA

**NOTICE:** Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL BY CITY CLERK**

Councilmembers: Mark Bittner, Doug Brandt, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

**4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**

**5. INTRODUCTION OF INVITED GUESTS**

A. Tracey Koach, representing the American Legion Auxiliary Unit 165, regarding the Wreaths Across America Ceremony and wreath-laying event scheduled for December 13, 2025.

B. Lyssa Schmidt, Van der Brohe Arboretum Executive Director

**6. PUBLIC HEARING**

**7. INPUT FROM THE PUBLIC**

**8. COUNCIL COMMUNICATIONS**

Letters and other communications from citizens

**9. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**

**10. CONSENT AGENDA**

**A. 25-202 Minutes of Meetings**

1. Library Board, September 9, 2025
2. Personnel and Finance Committee, October 2 and October 9, 2025
3. Advisory Recreation Board, October 8, 2025
4. Architectural Control Committee, October 13, 2025
5. Plan Commission, October 13, 2025

Recommended Action:

Motion to receive and file

**B. 25-203 Department Reports**

1. Police

- 2. Electric
- 3. Safety

Recommended Action:  
Motion to receive and file

- C. **25-204** Summary of Verified Bills for September 2025 of \$3,653,145.51

Recommended Action:  
Motion to receive and file

- D. **25-205** Minutes from Boards, Commissions, and Committees with Recommendations Requiring City Council Action: Plan Commission Meeting, October 13, 2025

a. Set a public hearing for a request for a conditional use permit for Lakeshore Humane Society located at Columbus Street, Parcel No. 053-211-102-001.09, in the Industrial District (I-2), submitted by ACE Building Service Inc (applicant) and Lakeshore Human Society (owner).

Recommended Action:  
Motion to set the public hearing for Monday, November 3, 2025 at 6:00 PM

**RECOMMENDED ACTION FOR CONSENT AGENDA**  
**Motion to approve the Consent Agenda with the various actions recommended**

## 11. CITY COUNCIL - FORMAL ITEMS

- A. **25-206** Consideration of a Parking Lot Lease Agreement with The Chamber of Manitowoc County

Summary:  
A parking lot lease that formalizes the arrangement of the Chamber using the City-owned gravel parking lot located adjacent to 1515 Memorial Drive.

Recommended Action:  
Motion to approve and authorize City Manager to sign the agreement on behalf of the City

- B. **25-207** Consideration of a Lease Agreement Between the City of Two Rivers and Two Rivers Youth Sports for Use of One Field at Vietnam Veterans Memorial Park

Summary:  
A 15-year lease agreement that allows the non-profit organization Two Rivers Youth Sports to utilize, maintain, and invest in the City-owned "blue field" at 1200 35th Street

Recommended Action:  
Motion to approve and authorize City Manager to sign the agreement on behalf of the City

- C. **25-208** Consideration of a Ground Lease Agreement Between the City of Two Rivers and TowerPoint

Summary:  
A lease agreement that provides for a perpetual telecommunications easement for the cell antenna on City-owned property at 2701 18th Street in exchange for a one-time payment of \$305,000 plus 60% of all future revenue realized from future tenants locating equipment at this location.

Recommended Action:

Motion to approve and authorize City Manager to sign the agreement on behalf of the City

**D. 25-209** Consideration of a Vacant Land Listing Contract with Weichert, Realtors CornerStone

Summary:

An agreement to engage Weichert real estate professionals to market City-owned property at the corner of Hawthorn Avenue and 18th Street for future housing development.

Recommended Action:

Motion to approve and authorize City Manager to sign the contract on behalf of the City

**E. 25-210** Consideration of a Fleet Refueling Contract with Kwik Trip

Summary:

The City has completed a request-for-proposals process from Two Rivers gas stations and with three proposals submitted, is seeking to approve a new fleet refueling contract with Kwik Trip at a Rate of 12-cents off every gallon fueled.

Recommended Action:

Motion to approve and authorize City Manager to sign the contract on behalf of the City

**12. CITY MANAGER'S REPORT**

**13. FOR INFORMATION ONLY**

- City Council Work Session, Monday, October 27, 2025, 6:00 PM
- City Council Regular Meeting, Monday, November 3, 2025, 6:00 PM
- City Council Listening Session, Thursday, November 13, 2025, 6:00 PM

**14. ADJOURNMENT**

Motion to dispense with the reading of the minutes of this meeting and adjourn

*In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Two Rivers will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-793-5526 or email [clerk@two-rivers.org](mailto:clerk@two-rivers.org) at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.*

*It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.*