



**TWO  
RIVERS**  
WISCONSIN

# CITY COUNCIL MEETING

Monday, April 17, 2023 at 6:00 PM

Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241

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## AGENDA

**NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL BY CITY CLERK**

Councilmembers: Jeff Dahlke, Bill LeClair, Darla LeClair, Tracey Koach, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

**4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**

**5. PUBLIC HEARING**

- A.** Resolution Authorizing Special Assessments for Costs Incurred for Milling Off Old Asphalt Pavement Surface, Placing a New Asphalt Pavement Surface, and Miscellaneous Related Work, Zlatnik Drive from 17th Street to Pierce Street

Recommended Action:

Motion to waive reading and adopt the resolution

- B.** Public Hearing on a Proposed Conditional Use Permit (CUP) for 2005 Hawthorne Avenue, for the operation of a truck rental operation (UHaul)

Recommended Action:

Motion to approve the conditional use permit as recommended by the Plan Commission

**6. INPUT FROM THE PUBLIC**

**7. COUNCIL COMMUNICATIONS**

Letters and other communications from citizens

**8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**

**9. CITY MANAGER'S REPORT**

**A.** Invited Guests

1. New Recreation Supervisor Kenny Shillcox
2. State Senator Andre Jacque and State Representative Shae Shortwell
3. Oath of Office and Badge Pinning of Police Captain, A. Raatz; Detective Lieutenant, J. Glaeser; and Robert Wandrie, Police Lieutenant

**B.** Status Update/Reports

1. Staffing Updates

2. Central Park West 365 Project Update
3. Lincoln Street Reconstruction Project Updat
4. Front Yard Vegetable Garden Informational Presentation, Thursday, May 4th, 6pm - 7:30pm, Lester Public Library and Update
5. Docks Are In At Vets Park
6. Two Rivers Department of Public Works Statistics
7. Reminder: Grant Program for Tree Planting on Private Properties
8. Proposed Property Sale to School District--Land Next to LB Clarke Middle School
9. Upcoming Events:
  - a. Heart-a-Rama, April 27-29 and May 4-6, 6:30 PM, J.E. Hamilton Community House
  - b. Celebrate Arbor Day: Plant a Tree, Friday, April 28, 5:00-7:00 PM, Zander Park
10. Other

**C. Legislative/Intergovernmental Update**

**10. CONSENT AGENDA**

**A. Presentation of Minutes**

1. City Council Regular Meeting, April 3, 2023
2. City Council Special Meeting, April 12, 2023

Recommended Action:

Motion to waive reading and adopt the minutes

**B. Minutes of Meetings**

1. Lester Public Library, March 14, 2023
2. Public Utilities Committee, April 4, 2023
3. Public Works Committee, April 5, 2023
4. Plan Commission, April 10, 2023
5. Architectural Control Committee, April 10, 2023
6. Board of Canvassers, April 5, 2023
7. Room Tax Commission, March 10, 2023

Recommended Action:

Motion to receive and file

**C. Department Reports, March 2023**

1. City Clerk
2. Community Development
3. Electric
4. Fire
5. Inspections
6. Library
7. Public Works
8. Safety
9. Water

Recommended Action:

Motion to receive and file

**D. Recommendation from Plan Commission Meeting of April 10, 2023**

Ordinance Amendment Pertaining to Drive-In and Drive-Through Establishments in the Downtown Area

Recommended Action:

Set Public Hearing for Monday, May 15 at 6:00 PM

**E. Applications and Petitions**

1. Application for Temporary Class "B"/"Class B" Retailer's License Application Foundation of

Kiwanis Club of Two Rivers for the period of July 22-23, 2023 from 10:00 AM to 11 PM, Two Rivers Fish Derby and Festival, Corner of 22nd & Polk Street-Walsh Field

Recommended Action:

Motion to approve the application and authorize issuance of the license

- F. Summary of Verified Bills for the Month of March 2023 for \$4,013,175.15

Recommended Action:

Motion to receive and file

**RECOMMENDED ACTION FOR CONSENT AGENDA**

**Motion to approve the Consent Agenda with the various actions recommended**

**11. CITY COUNCIL - FORMAL ITEMS**

- A. Further Consideration of Filling Council Vacancy Created by the Resignation of Jason Ring (Agenda Item Requested by Council Members Darla LeClair and Tracey Koach)

Recommended Action:

Council Discretion

- B. City Manager's Appointment to the Environmental Advisory Board

Recommended Action:

Motion to approve the appointment of Shannon Derby to the Environmental Advisory Board, to a term expiring May 1, 2024 filling the vacancy created by Kate Gadd

- C. Authorize Modification to Parking Restrictions Applicable to Four On-Street Parking Spaces in Front of the U.S. Post Office on 18th Street; from "12 Minute Parking 7:00 AM to 6:00 PM Monday-Friday, Except Holidays" to "Post Office Customer Parking Only, 15 Minute Limit, Monday-Friday, 7:00 AM to 5:00 PM and Saturday 8:00 AM to Noon, Except Holidays"

Recommended Action:

Motion to authorize the change, as requested by the Postmaster and recommended by the Police Chief

**12. FOR INFORMATION ONLY**

- A. City Council Re-Organizational Meeting, Tuesday, April 18, 2023, 6:00 PM  
B. City Council Work Session Meeting, Monday, April 24, 2023, 6:00 PM  
C. City Council Regular Meeting, Monday, May 1, 2023, 6:00 PM

**13. ADJOURNMENT**

Motion to dispense with the reading of the minutes of this meeting and adjourn

*Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.*

*It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.*