CITY COUNCIL MEETING

Monday, November 16, 2026 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

AGENDA

NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL BY CITY CLERK**
   Councilmembers: Mark Bittner, Doug Brandt, Katherine Dahlke, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Scott Stechmesser, Adam Wachowski

4. **CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**

5. **INPUT FROM THE PUBLIC**
   Limited to 3 minutes per person - Resident addresses are requested but are not required to be given

6. **COUNCIL COMMUNICATIONS**
   Letters and other communications from residents

7. **COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**

8. **CONSENT AGENDA**
   These titles will be read by the Council President and approved by a single Voice Vote. Any item may be pulled from the Consent Agenda for discussion and separate vote by any City Council member.

   A. **26-186 Minutes of Meetings**
      1. Explore Two Rivers Board of Directors, October 8, 2026
      2. Library Board, October 13, 2026

   B. **26-187 Summary of Verified Bills for October 2026 of $1,902,256.57**

   C. **26-188 Appointment of Brandan Gauthier to the Plan Commission for term expiring May 1, 2027 (filling vacancy created by Kristen Lee's resignation)**

   RECOMMENDED ACTION FOR CONSENT AGENDA
   Motion to approve the Consent Agenda as presented

9. **CITY COUNCIL - FORMAL ITEMS**

   A. **26-189 DNR Grant Authorizing Resolution for Washington Park Shoreline Restoration**

Summary: The City is seeking Wisconsin DNR grant funding for the Washington Park Shoreline Restoration project. The DNR requires a City Council resolution authorizing the Director of Parks and Recreation to submit the application, execute grant agreements, and administer the grant.

Recommended Action:
Motion to waive reading and approve the authorizing resolution for the Washington Park Shoreline Restoration project

B. 26-190 Resolution Authorizing Application to the UW–Madison UniverCity Partnership Program

Summary: The Parks and Recreation Department is requesting Council approval of a resolution authorizing an application to the UW–Madison UniverCity Partnership Program, which connects municipalities with university faculty and students for research, planning, and technical assistance. The City has identified ten potential projects supporting the RERC Action Plan and Community Youth Sports Strategic Plan, including bicycle and pedestrian planning, downtown revitalization, waterfront improvements, and youth sports development. The anticipated cost of $5,000–$10,000 would be covered through existing budgets, donations, or grants, with no additional City appropriations required.

Recommended Action:
Motion to approve the resolution authorizing staff to submit an application to the UW–Madison UniverCity Partnership Program on behalf of the City

C. 26-191 Applications for $20,800 for Facade Improvement and TIF Grant Requests to Meola LLC/DBA Sepia Chapel

Summary: Sepia Chapel has requested $8,000 in funding from TID #12 (Suettinger/Hotel Development) to support the build-out of their basement commercial kitchen. The business has already secured one long-term user for the kitchen and plans to engage others. This request is also part of a larger renovation to expand their event offerings. Funding will support needed electrical and plumbing improvements. This funding will be paired with a $12,800 facade grant request to support repainting the chapel.

Recommended Action:
Motion to approve funding requests per staff recommendation

D. 26-192 Consideration of the 11st Street, Lowell Street to Bellevue Place, Parking Restriction Modification Request

Summary: Consideration of proposed parking restriction changes on 11th Street between Lowell Street and Bellevue Place near Koenig Elementary School. The proposal would establish a no-parking zone from Lowell Street to the school driveway, with no exceptions, and convert the area between the school driveway and Buchholz Street from parent/guardian loading and unloading to bus loading and unloading only. The modifications are intended to improve bus access and maneuverability. The Public Works Committee and Two Rivers School District are in support of the proposal.

Recommended Action:
Motion to approve the parking restriction modification request per staff recommendation

10. CITY COUNCIL - DISCUSSION ITEMS

A. Discussion and progress update on appointing an interim City Manager

11. CITY MANAGER'S REPORT

12. FOR INFORMATION ONLY

- **City Council Work Session**, Monday, November 30, 2026, 6:00 PM
  (Public Hearing on 2027 Proposed City Budget)
- **City Council Regular Meeting**, Monday, December 7, 2026, 6:00 PM

Upcoming Events

- **Chatting with the Chiefs**, Wednesday, November 18, 2026, 10:00 AM-11:00 AM, at Violet Inn, Lounge, & Spa, and December 2, 2026, 10:00 AM-11:00 AM, at the Senior Center
- **Two Rivers Environmental Advisory Board presents, From Backyard to Lake Michigan: How Land and Water Connect Us**, Thursday, November 19, 2026, 6:00 PM, at Lester Library
- **Thanksgiving Community Meal**, Thursday, November 26, 2026, 12:00 PM, at the Senior Center (sign-up by November 19)
- **Hometown Christmas Parade**, Saturday, November 28, 2026, 5:30 PM, downtown Two Rivers

13. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Two Rivers will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-793-5526 or email clerk@two-rivers.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.