



# CITY COUNCIL MEETING

Monday, February 03, 2025 at 6:00 PM

Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241

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## AGENDA

**NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL BY CITY CLERK**

Councilmembers: Mark Bittner, Doug Brandt, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

**4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**

**5. PUBLIC HEARING**

- A. 25-021 Public Hearing for a Conditional Use Permit Application for Taco Bell with Drive-Through at 1803 Washington Street**

Recommended Action:

Motion to approve the Conditional Use Permit as recommended by the Plan Commission with modifications as recommended by the City Manager

**6. INPUT FROM THE PUBLIC**

**7. COUNCIL COMMUNICATIONS**

Letters and other communications from citizens

**8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**

**9. CITY MANAGER'S REPORT**

**A. Invited Guests**

**B. Status Update/ Reports**

1. Staffing Updates

2. Election Updates: Spring Primary, February 18, 2025

3. Winter Sidewalk Clearing

4. Winter Parking Ban

5. EPA Notice of Violation Regarding Water Service Line Inventory

6. Sandy Bay Highlands Subdivision Phase 3

7. Community and Economic Development Update

8. Upcoming Events

a. Coffee with a Cop, Wednesday, February 5, 2025, 10:00 AM - 11:00 AM at the

- Two Rivers Senior Center
  - b. Two Rivers Business Association Fundraiser, Saturday, February 8, 2025, 6:00 PM - 9:00 PM at Sepia Chapel
  - c. Manitowoc/Two Rivers Letter Carriers, "14th Annual Bowl-A-Thon/Raffle for MDA," Saturday & Sunday, February 15 & 16, 2025 at The Hook Lanes & Games
  - d. Woodland Dunes Fundraiser, "Tropical Blast," Saturday, February 22, 2025, 5:00 PM - 8:30 PM at Sepia Chapel
  - e. The Price is Right, Saturday, February 22, 2025, 6:30 PM, in the Community House Gym
9. Other

- C. Legislative/Intergovernmental Update
  - 1. Questions Regarding Status of Federal Funding for Various Projects and Activities
  - 2. Other

**10. CONSENT AGENDA**

- A. **25-022** Presentation of Minutes
  - 1. City Council Regular Meeting, January 20, 2025

Recommended Action:  
Motion to waive reading and adopt the minutes

- B. **25-023** Minutes of Meetings
  - 1. Personnel and Finance Committee, August 6, October 30, November 14 & 19, 2024
  - 2. Plan Commission Special Meeting, January 22, 2025
  - 3. Business and Industrial Development Committee/Community Development Authority, January 28, 2025

Recommended Action:  
Motion to receive and file

- C. **25-024** Applications and Petitions
  - 1. Application for Temporary Class "B" Beer License for Two Rivers Main Street, The Great TRivia Contest event, March 13, 2025, 5:00PM to 10:00PM at the Community House, 1710 W. Park Street
  - 2. Application for Temporary Class "B" Beer License for Two Rivers Main Street, Cool City Classic Car Show and Cruise event, June 27, 2025, 5:00PM to 10:00PM, June 28, 2025, 7:00AM to 4:00PM, Central Park West, 1700 Washington Street
  - 3. Application for Temporary Class "B" Beer License for Two Rivers Main Street, Bryan Lee Memorial Blues Festival event, July 12, 2025, 10:00AM to 10:00PM, Central Park West, 1700 Washington Street
  - 4. Application for Temporary Class "B" Beer License for Two Rivers Main Street, Ethnic Fest event, September 20, 2025, 10:00AM to 6:00PM, Central Park West, 1700 Washington Street
  - 5. Application for New "Class B" License for Pizzeria Inizio LLC, dba Pop-Start Pizza, 1033 22nd Street, Justin Ulness, Agent

Recommended Action:  
Motion to approve the applications and authorize issuance of the licenses

**RECOMMENDED ACTION FOR CONSENT AGENDA**  
**Motion to approve the Consent Agenda with the various actions recommended**

**11. CITY COUNCIL - FORMAL ITEMS**

- A. **25-025** Joint Powers Agreement Between Manitowoc County Joint Dispatch Center and City of Two Rivers

Recommended Action:

Motion to authorize the City Manager and City Council to sign the agreement on behalf of the City

**12. FOR INFORMATION ONLY**

- A. City Council Regular Meeting, Monday, February 17, 2025, 6:00 PM
- B. Council Listening Session, Wednesday, February 19, 2025, 6:00 PM at Lester Public Library
- C. City Council Work Session, Monday, February 24, 2025, 6:00 PM

**13. CLOSED SESSION**

Per Wisc. Stats. 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved

--Discuss recent communication from Van der Brohe Arboretum, regarding City utility service

**14. RECONVENE IN OPEN SESSION**

To consider possible actions in follow-up to closed session discussions

**15. ADJOURNMENT**

Motion to dispense with the reading of the minutes of this meeting and adjourn

*In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Two Rivers will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-793-5526 or email [clerk@two-rivers.org](mailto:clerk@two-rivers.org) at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.*

*It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.*