



CITY COUNCIL MEETING

Monday, January 06, 2025 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

AGENDA

NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Mark Bittner, Doug Brandt, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

5. PUBLIC HEARING

- 25-001** A. Public Hearing on Proposed Site and Architectural Plans for Proposed Planned Unit Development at 3000 Forest Avenue
(Proposed 52-Unit Apartment Development)

Recommended Action:

Motion to approve the Site and Architectural Plans as recommended by the Plan Commission

6. INPUT FROM THE PUBLIC

7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

9. CITY MANAGER'S REPORT

A. Invited Guests

B. Status Update/Reports

1. Staffing Updates
2. April 2025 Council Election Candidates
3. Absentee Ballot Requests for 2025 Calendar Year
4. Reminder on Ordinance Requirements for Clearing Snow and Ice from Sidewalks
5. Winter Parking Ban
6. Christmas Tree Pick-up
7. Lead Water Service Lateral Replacement, 2024-25 Contract
8. Sandy Bay Highlands Subdivision Phase 3

9. Community and Economic Development Update
10. Thank You to Everyone Involved in Decorating Downtown for Christmas
11. Upcoming Events
 - a. Two Rivers Environmental Advisory Board presents, "Great Lakes Fishes: Conservation, Management, and Recipes!" January 9, 2025, 6:00 PM at Lester Public Library
 - b. Woodland Dunes presents, "Wild Wanderers: Animal Homes," January 11, 2025, 9:00 AM - 10:30 AM
 - c. Friends of the Two Rivers Senior Center presents, "Cork and Canvas," January 16, 2025, 6:00 PM at the Community House
12. Changes to Agenda and Archived Council Meeting Videos

C. Legislative/Intergovernmental Update

1. AWWA Filing for Court Review of EPA's Recently Announced Lead and Copper Rule Improvements (LCRI)
2. ARPA Funding Agreements With Manitowoc County
3. Other

4. CONSENT AGENDA

25-002 A. Presentation of Minutes

1. City Council Regular Meeting, December 16, 2024
2. City Council Special Meeting, December 23, 2024

Recommended Action:

Motion to waive reading and adopt the minutes

25-003 B. Minutes of Meetings

1. Business and Industrial Development Committee & Community Development Authority, December 27, 2024

Recommended Action:

Motion to receive and file

25-004 C. Applications and Petitions

1. Application for Temporary "Class B" Wine License for Friends of the Two Rivers Senior Center for Cork and Canvas event, January 16, 2025, 5:30 PM to 8:30 PM at the Two Rivers Senior Center
2. Application for Temporary Class "B" Beer License for Knights of Columbus Council 1957 for Annual Knights of Columbus Cornhole Tournament event, February 1, 2025, 7:30 AM to 5:00 PM at the J.E. Hamilton Community House

Recommended Action:

Motion to approve the application and authorize issuance of the license

25-005 D. Summary of Verified Bills for the Month December 2024 for \$622,317.00

Recommended Action:

Motion to receive and file

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

5. CITY COUNCIL - FORMAL ITEMS

- 25-006** A. Amendment to Agreement for Sale of Real Estate With Wine Not, LLC, Pertaining to the Property at 2023 Washington Street

Recommended Action:

Motion to authorize the City Manager and City Clerk to sign the amendment on behalf of the City

- 25-007** B. Resolution Authorizing a Refund of Room Taxes for Multiple Short-Term Rental Properties, Based on Duplicate Payments Made (Tabled from December 23, 2024 Special Meeting)

Recommended Action:

Motion to refer this matter to the Personnel and Finance Committee, for its review and recommendation back to the City Council (Referral Requested by Committee Chair)

- 25-008** C. Staff Report and Discussion Regarding Status of City Funding Applications for 2025 Water and Sanitary Sewer Projects

Recommended Action:

No action; discussion only

6. FOR INFORMATION ONLY

- A. Personnel and Finance Committee Meeting, Thursday, January 9, 2025 at 6:00 PM
- B. City Council Regular Meeting, Monday, January 20, 2025 at 6:00 PM
- C. City Council Work Session, Monday, January 27, 2025 at 6:00 PM

7. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

8. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

9. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Two Rivers will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-793-5526 or email clerk@two-rivers.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.