



CITY COUNCIL MEETING

Monday, December 16, 2024 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

AGENDA

NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL BY CITY CLERK**
Councilmembers: Mark Bittner, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski
4. **CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**
5. **PUBLIC HEARING**
6. **SWEARING IN AND BADGE PINNING CEREMONY FOR NEW FULL-TIME POLICE OFFICERS**
 - A. Alek Henseler
 - B. Daniel Stonebraker
 - C. Brennon Daley
7. **INPUT FROM THE PUBLIC**
8. **COUNCIL COMMUNICATIONS**
Letters and other communications from citizens
9. **COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**
10. **CITY MANAGER'S REPORT**
 - A. **Invited Guests**
Recognition of the service and dedication provided by Paid On Call Employees of the Two Rivers Fire Department Upon Termination of the Paid on Call Program
 - a. Firefighter Lenny Lewis
 - b. Firefighter Jason Wiesner
 - B. **Status Update/Reports**
 1. Staffing Updates
 2. Two Rivers Utilities Annual Community Food Drive
 3. Thanksgiving at Two Rivers Senior Center
 4. Two Rivers Police Department "Operation Elijah" Toy Drive
 5. Cool City Christmas 2024
 6. Reminder on Ordinance Requirements for Clearing Snow and Ice from Sidewalks
 7. Reminder of Closures for the Christmas and New Year's Holidays

- a. City Hall Closed for the Holidays on December 24 & 25, 2024, and January 1, 2025
 - b. Community House Closed for the Holidays on December 24 & 25, 2024 and January 1, 2025
 - c. Senior Center Closed for the Holidays on December 24 & 25, 2024 and January 1, 2025
 - d. Lester Public Library Closed for the Holidays on December 24, 25, 31, 2024, and January 1, 2025
 - 8. Winter Parking Ban Status
 - 9. Lead Water Service Lateral Replacement, 2024-25 Contract
 - 10. Sandy Bay Highlands Subdivision Phase 3
 - 11. Grants Awarded to Two Rivers Parks and Recreation for Capital Projects and Urban Forestry
 - a. A \$100,000 Grant from The West Foundation and a \$20,000 Contribution from the Room Tax Commission to go to Neshotah Park Investment
 - b. WI DNR \$25,000 Grant to Urban Forestry
 - c. Packers Foundation \$3,000 Grant to Build Dugouts at Vietnam Veterans Park and Little League Fields.
 - 12. Community and Economic Development Update
 - 13. Upcoming Events
 - a. Shop with a Cop, December 18, 2024
 - b. Lester Public Library Events, December 21, 2024 & January 3, 2025
 - c. Two Rivers Parks and Recreation FREE Slow Flow Yoga Class
 - 14. Other
- C. Legislative/Intergovernmental Update**

11. CONSENT AGENDA

- A. Presentation of Minutes**
 City Council Work Session, November 25, 2024
 City Council Regular Meeting. December 2, 2024
 City Council Special Meeting, December 9, 2024

Recommended Action:
 Motion to waive reading and adopt the minutes

- B. Minutes of Meetings**
- 1. Library Board, November 12, 2024
 - 2. Public Utilities Committee, December 2, 2024
 - 3. Public Works Committee, December 4, 2024
 - 4. Room Tax Commission, December 6, 2024
 - 5. Plan Commission Joint Meeting with City Council, December 9, 2024
 - 6. Advisory Recreation Board, December 11, 2024

Recommended Action:
 Motion to receive and file

- C. Department Reports, December 2024**
- 1. Electric
 - 2. Inspections
 - 3. Library
 - 4. Parks & Recreation
 - 5. Public Works
 - 6. Safety
 - 7. Water
 - 8. Tourism

Recommended Action:
Motion to receive and file

- D. Summary of Verified Bills for the Month November 2024 for \$2,394,975.02

Recommended Action:
Motion to receive and file

- E. Recommendation from Plan Commission Meeting of December 9, 2024 to set a public hearing for Site and Architectural Plan Approval for Residential Planned Unit Development at 3000 Forest Avenue

Recommended Action:
Motion to set the public hearing for Monday, January 6, 2025 at 6:00PM

RECOMMENDED ACTION FOR CONSENT AGENDA
Motion to approve the Consent Agenda with the various actions recommended

12. CITY COUNCIL - FORMAL ITEMS

- A. Resolution Amending 2025 Parks and Recreation Capital Budget to Account for New Neshotah Park Playground Equipment to be Funded With Grants from the West Foundation and the City's Room Tax Commission

Recommended Action:
Motion to waive reading and adopt the resolution

- B. Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing-- 2025 Budgeted Capital Projects

Recommended Action:
Motion to waive reading and adopt the resolution

- C. Action Setting City Council Community Listening Sessions for 2025

Recommended Action:
Motion to adopt the proposed rules as recommended by City Attorney and to set dates/times for such sessions for 2025

- D. Consideration of Making Current City Hall Work Hours Permanent (Most Recent City Council Authorization was Through January 31, 2025, Subject to Review in December 2024)

Recommended Action:
Motion to establish the current work hours, 7:30 AM to 5:00 PM Monday through Thursday and 7:30 AM to 11:30 AM on Friday the regular schedule going forward

- E. Authorize Turning Off Street Lights Along Downtown Washington Street (12th Street to 22nd Street) from 6:00 PM to Midnight on Christmas Eve, Continuing a Two Rivers Christmas Tradition

Recommended Action:
Motion to authorize this action, understanding that City staff will make efforts to make the community aware through social media posts and a press release and temporary traffic warning signs will be placed at each end of the street.

- F. Resolution Authorizing Adjustments to Non-Union Employee Wage Scales, Consistent With the Adopted 2025 Budget

Recommended Action:
Motion to waive reading and approve the resolution, authorizing the pay adjustments with the exception of the City Manager (subject to Council review)

- G. Agreements with Manitowoc County for ARPA Funding Assistance for Lead Water Service Lateral Replacement Projects (\$621,149.59 in County-Shared ARPA Funds, Matching City ARPA Funds Spending on a 50/50 Basis)

- 1. ARPA Subrecipient Agreement for Lateral Replacements on Roosevelt Avenue (\$112,530.76 in County-Shared ARPA Funds, Matching City ARPA Funds Spending on a 50/50 Basis)

Recommended Action:

Motion to authorize the City Manager and City Clerk to sign the agreement on behalf of the City

- 2. ARPA Subrecipient Agreement for Lateral Replacements at Various "Scattered Site" Locations as Identified in City of Two Rivers Contract 2-2024 (\$621,149.59 in County-Shared ARPA Funds, Matching City ARPA Funds Spending on a 50/50 Basis)

Recommended Action:

Motion to authorize the City Manager and City Clerk to sign the agreement on behalf of the City

13. FOR INFORMATION ONLY

- A. City Council Special Meeting, Monday, December 23, 2024
- B. City Council Regular Meeting, Monday, January 6, 2025

14. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

15. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

16. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Two Rivers will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-793-5526 or email clerk@two-rivers.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.