



**TWO
RIVERS**
WISCONSIN

SAFETY COMMITTEE MEETING

Thursday, June 09, 2022 at 8:15 AM

**Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241**

AGENDA

1. OPEN MEETING

- A. Attendance (Sally S./Dee Dee)
- B. Approve draft minutes from previous meeting

2. OLD BUSINESS

- A. Discuss any on-going issues (Brian D.)
- B. Remind employees to use near miss reporting procedures
- C. Previous month theme:
Summer Safety & Skin Cancer Awareness
- D. Previous trainings:
Police Safety Training with Patrick completed, final session was June 1.
- E. Vorpahl has been chosen as city-wide fire extinguisher inspector and when capable fire suppression system inspections will be added.
- F. During Summer months a reminder to employees working outdoors to wear sunscreen and take other proactive measures to help against the sun and other heat related issues. Note: sunscreen should be kept in field vehicles for employees

3. INCIDENT REPORTING

- A. Incident Report (Sally S./Dee Dee)
- B. Near Miss Report/Department Follow-up
- C. Recommendations/Actions/Root Cause

4. INSPECTION REPORTING

- A. Inspection Report (Patrick)
- B. Discussion on inspections/concerns
- C. Corrective Action

5. NEW BUSINESS

- A. Set safety theme for the month of July
- B. Seasonal staff and begin work dates

6. FUTURE SAFETY TRAINING EVENTS/SESSIONS

- A.** Seasonal & Contractor Safety Training - June 15th, 7:15am & 10:00am, Electric Dept Back Garage, 1-hour sessions (Field Employees only)

No trainings scheduled yet for July, will be meeting with Patrick to discuss. Any suggestions on training topics?

7. ESTABLISH NEXT SAFETY COMMITTEE MEETING TIME AND DATE

- A.** Tentative - Thursday, July 14, 8:15AM - 9:15AM

8. ADJOURNMENT

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.