



# CITY COUNCIL MEETING

Monday, October 21, 2024 at 6:00 PM

Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241

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## AGENDA

**NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL BY CITY CLERK**

Councilmembers: Mark Bittner, Douglas Brandt, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

**4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**

**5. INVITED GUESTS**

A. Introduction and Swearing in of Valerie Vanderlinden, Administrative Assistant City Manager/ Deputy City Clerk

B. Badge Pinning of Two Rivers Fire Department Firefighter/Paramedic Alec Staudinger, upon Successful Completion of Probation

C. Introduction and Swearing in of New Two Rivers Fire Department Firefighter/Paramedic of Hunter Decker

D. Introduction and Swearing in of New Two Rivers Fire Department Firefighter/Paramedic of Nathan Sekora

**6. INPUT FROM THE PUBLIC**

**7. COUNCIL COMMUNICATIONS**

Letters and other communications from citizens

**8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**

**9. CITY MANAGER'S REPORT**

**A. Status Update/Reports**

1. Staffing Updates

2. In-Person Absentee Voting Starts Tuesday, October 22, 2024

3. Roosevelt Avenue Reconstruction Project

4. Sandy Bay Highlands Subdivision Phase 3

5. Leaf Pick-Up Continues through November 29, 2024, weather permitting

6. Local Development Activity

7. Upcoming Events:

a. Main Street Fall Wine and Beer Walk, Friday, October 25, 2024, 5:00 - 8:30 PM,

- Downtown
- b. Main Street Downtown Trick or Treat, Saturday, October 26, 11:00 AM - 2:00 PM, Downtown
- c. Halloween Trick or Treat, Thursday, October 31, 2024, 4:30 - 7:00 PM, Two Rivers Neighborhoods
- d. Two Rivers Utilities Annual Food Drive, November 4-15, 2024, City Hall and Electric Department
- 8. Other

**B. Legislative/Intergovernmental Update**

- 1. Improved Copper and Lead Rule, Requiring Elimination of all Lead Laterals in Public Water Systems within 10 Years, Finalized by EPA
- 2. Other

**10. CONSENT AGENDA**

**A. Presentation of Minutes**

- 1. City Council Regular Meeting - October 7, 2024  
Recommended Action:  
Motion to waive reading and adopt the minutes

**B. Minutes of Meetings**

- 1. Lester Public Library, September 10, 2024
- 2. Public Utilities Committee, October 7, 2024
- 3. Public Works Committee, October 2, 2024
- 4. Plan Commission, October 14, 2024
- 5. Advisory Recreation Board, October 9, 2024
- 6. Board of Review, September 18, 2024
- 7. Police & Fire Commission, September 18 and October 2, 2024
- 8. Room Tax Commission, October 9, 2024
- 9. Environmental Advisory Board, September 17 and October 15  
Recommended Action:  
Motion to receive and file

**C. Department Reports, September 2024**

- 1. City Clerk
- 2. Electric
- 3. Fire
- 4. Inspections
- 5. Library
- 6. Parks & Recreation
- 7. Police
- 8. Public Works
- 9. Safety
- 10. Tourism
- 11. Water

Recommended Action:  
Motion to receive and file

**D. Applications and Petitions**

- 1. Application for Temporary "Class B" Wine License for Friends of the Two Rivers Senior Center for Cork and Canvas event, October 24, 2024, 6:00 PM to 8:00 PM, Two Rivers Senior Center
- 2. Application for Temporary Class "B" License for Two Rivers Main Street for the Fall Wine and Beer Walk, October 25, 2024, 5:00 PM to 9:00 PM, Downtown Two Rivers

Recommended Action:

Motion to approve the applications and authorize issuance of the licenses

**E. Finance Reports, July 2024**

1. Debt Service
2. General Fund
3. Lester Library
4. Utilities Report

Recommended Action:

Motion to receive and file

**F. Summary of Verified Bills for the Month of September 2024 for \$2,389,226.67**

Recommended Action:

Motion to receive and file

**RECOMMENDED ACTION FOR CONSENT AGENDA**

**Motion to approve the Consent Agenda with the various actions recommended**

**11. CITY COUNCIL - FORMAL ITEMS**

**A. Resolution Authorizing the Issuance and Sale of up to \$1,932,727 Sewerage System Revenue Bonds, Series 2024, and Providing for Other Details and Covenants with Respect thereto**

Recommended Action:

Motion to waive reading and adopt the resolution

**B. Resolution Authorizing the Issuance and Sale of up to \$1,304,058 Taxable General Obligation Water System Promissory Notes, Series 2024, and Providing for Other Details and Covenants with Respect thereto**

Recommended Action:

Motion to waive reading and adopt the resolution

**C. TID 12 Development Agreement, Violet Inn Lounge and Spa, 1415 16th Street**

Recommended Action:

Motion to authorize City Manager and City Clerk to sign agreement

**D. Resolution for WI DNR Recreational Boating Grant Application**

Recommended Action:

Motion to waive reading and adopt the resolution

**E. Recommendation from Plan Commission Meeting of October 14, 2024: Zoning Code Amendment to Allow Front Yard Produce Gardens Under Same Parameters that have Applied to 2023-2024 Pilot Program**

Recommended Action:

Plan Commission did not recommend approval of such an amendment (motion failed on a 3-3 vote); Council discretion on whether to set a public hearing for Monday, November 4, 2024 at 6:00 PM

**F. Request for Re-Zoning of the Property at 1509 19th Street from B-1 Business to R-3 One and Two Family Residential**

Recommended Action:

Plan Commission recommends denial; set a public hearing for Monday, November 4, 2024 at 6:00 PM

**12. FOR INFORMATION ONLY**

**A. Personnel & Finance- Review of Budget, October 17, 2024, 6:00 PM**

B. City Council Work Session Meeting, Monday, October 28, 2024, 6:00 PM

C. City Council Regular Meeting, Monday, November 4, 2024, 6:00 PM

**13. CLOSED SESSION**

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

--Discuss property acquisition matters

**14. RECONVENE IN OPEN SESSION**

To consider possible actions in follow-up to closed session discussions

**15. ADJOURNMENT**

Motion to dispense with the reading of the minutes of this meeting and adjourn

*In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Two Rivers will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-793-5526 or email [clerk@two-rivers.org](mailto:clerk@two-rivers.org) at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.*

*It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.*