



**TWO  
RIVERS**  
WISCONSIN

# CITY COUNCIL MEETING

Monday, May 16, 2022 at 6:00 PM

Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241

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## AGENDA

**NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE LEAD BY AVA LEE MARTINELLI**

(City will be inviting a local elementary or pre-school student to lead the Pledge of Allegiance once monthly). To nominate a student to lead the Pledge of Allegiance at the second Council meeting of the month contact Lisa Kuehn in the City Manager's office at 920-793-5532 or lkuehn@two-rivers.org

**3. ROLL CALL BY CITY CLERK**

Councilmembers: Jeff Dahlke, Bill LeClair, Darla LeClair, Tracey Koach, Tim Petri, Jason Ring, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

**4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**

**5. PUBLIC HEARING**

**6. INPUT FROM THE PUBLIC**

**7. COUNCIL COMMUNICATIONS**

Letters and other communications from citizens

**8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**

**9. CITY MANAGER'S REPORT**

**A. Invited Guests**

1. New Hire Tim Elchlepp, Water Department
2. New Hire Dalton Schmidt, Water Department from Public Works Department
3. New Hire Ed Gilmer, Public Works Department from Part-Time to Full-Time

**B. Status Update/Reports**

1. Staffing Updates
2. Upcoming Visit by Sister City Group from Domazlice, Czech Republic, May 28 to June 4
3. Memorial Day Activities
4. Harmonizer Barbershop Society's Premier Magazine Features Schmitt Brothers Stage in West Central Park
5. Lot Sales at Sandy Bay Subdivision
6. Closing on Sale of 2023 Washington Street
7. Third party Complaint Filed in Manitowoc County Circuit Court by City of Manitowoc and City of Manitowoc Room Tax Commission, Seeking to Include City of Two Rivers and Two

Rivers Room Tax Commission as Third Party Defendants in Lawsuit Against City of Manitowoc and Manitowoc Room Tax Commission Brought by the Manitowoc Area Visitor and Convention Bureau

8. Upcoming Events:

- a. Wisconsin Heat Bash at the Beach Girls Fastpitch Softball, May 20-22, 8:00 AM-5:00 PM, Vietnam Veterans Memorial Park
  - b. Secure Shred & Electronics Drive, Saturday, May 21, 9:00 AM-1:00 PM, Senior Center Parking Lot, Courtesy of Fox communities Credit Union and the Two Rivers Optimists
  - c. Open House Hamilton Wood Type & Printing Museum, Saturday, May 21, 11:00 AM-4:00 PM, 1816 10th Street
  - d. Wisconsin Carp Championship and Carp Fest June 4-5
9. Other

C. Legislative/Intergovernmental Update

**10. CONSENT AGENDA**

**A. Presentation of Minutes**

1. City Council Meeting - May 2, 2022

Recommended Action:

Motion to waive reading and adopt the minutes

**B. Minutes of Meetings**

1. Plan Commission, May 9, 2022

Recommended Action:

Motion to receive and file

**C. Department Reports, April 2022**

1. City Clerk
2. Community Development
3. Electric
4. Fire
5. Inspections
6. Library
7. Police
8. Public Works
9. Safety
10. Water

Recommended Action:

Motion to receive and file

**D. Finance Reports, March 2022**

1. Debt Service
2. General Fund
3. Lester Library
4. Utilities Report

Recommended Action:

Motion to receive and file

**E. Applications and Petitions**

1. Application for Temporary Class "B" License for Rogers Street Fishing Village for Carp Fest, 2100 Block of Jackson Street, Northwest Corner Under Tent, for the period of June 4-5, 2022.

Recommended Action:

Motion to approve the application and authorize issuance of the license

- F. Summary of Verified Bills for the Month of March \$2,503,585.60

Recommended Action:

Motion to receive and file

**RECOMMENDED ACTION FOR CONSENT AGENDA**

**Motion to approve the Consent Agenda with the various actions recommended**

**11. CITY COUNCIL - FORMAL ITEMS**

- A. Invitation from the Robert E. Burns Post 165 of the American Legion for Councilmembers to participate in the Memorial Day Parade, Monday, May 30, 2022, 9:00 AM. Pre-Parade Assembly at 8:30 AM in Central Park
- B. Designation of Official Newspaper Declaration and Bid as Required by State Statute  
Recommended Action:  
Motion to approve the bid of the Herald-Times Reporter and Declare the Herald-Times Reporter the Official Newspaper for the City of Two Rivers
- C. Resolution Declaring May 16-22, 2022 as Emergency Medical Services Week  
Recommended Action:  
Motion to read and adopt the resolution
- D. Recent Resignations from Citizen Boards and Commissions; Sue Crowley, Environmental Advisory Board Effective March 19, 2022, Gerald Juckem, Committee on Aging Effective April, 2022 and Bob Fox, Business Improvement District Board Effective April, 2022  
Recommended Action:  
Motion to accept the resignations, with appreciation for their service
- E. City Manager's Appointments and Re-Appointment to Boards, Committees and Commissions  
Recommended Action:  
Motion to approve the appointments as recommended by the City Manager
- F. Resolution Expressing Appreciation for Members of Committees, Commissions and Boards Who Retired as of April 2022 or Have Ended Their Service During the Past Year  
Recommended Action:  
Motion to waive reading and adopt the resolution
- G. Resolution Approving Wisconsin Economic Development Corporation (WEDC) Grant Application for Idle Sites Program. Grant--Assistance for West River Lofts Project  
Recommended Action:  
Motion to waive reading and adopt the resolution
- H. Application for Special Event Beer Garden Permit for the period of June 4, 2022 for Whisky D's, 1215 26th Street and Noise Ordinance Waiver Request Until 11:00 PM--Waiving the Provisions of Sections 9-2-5B(2)(b) Regarding Noise Audible Within an Enclosed Structure Used for Residential Purposes and Section 9-2-5D, Pertaining to Vibration  
Recommended Action:  
Motion to approve the request as submitted
- I. Authorization for Sale of 1992 Pierce Ladder Truck  
Recommended Action:  
Motion to approve the sale of the 1992 Pierce Aerial to the Quincy, Massachusetts Fire Department for the asking price of \$35,000, such sale to occur following delivery of the City's new aerial platform truck

**J. RECOMMENDATIONS FROM UTILITIES COMMITTEE MEETING OF MAY 10, 2022**

Electric Utility Digger Truck Replacement

Recommended Action:

Motion to purchase the 2023 Model International for \$318,178.00 from Utility Sales and Service Inc. (USSI) of Appleton as recommended by the Utility Committee

**K. Award of Bid for Installation of Replacement Screw Press and Related Work for Sludge Dewatering at Wastewater Treatment Plant**

Recommended Action:

Motion to award the contract to Sabel Mechanical in Its Low Bid Amount of \$1,090,800

**L. Ordinance Amending Sewer Rates, To Increase the Monthly Fixed Charge by \$2.00 and Monthly Unit Charge by \$1.20, Effective July 1, 2022**

Recommended Action:

Motion to waive reading and adopt the ordinance

**12. FOR INFORMATION ONLY**

A. City Council Work Session Meeting, Monday, May 23, 2022, 6:00 PM

B. City Council Regular Meeting, Monday, June 6, 2022, 6:00 PM

**13. CLOSED SESSION**

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved:

--Consider request for satisfaction of judgement from Daniel Wergin, Carol Wergin, Joseph Roberts, Jr and paragon Partners, LLC--Deficiency Judgement granted to the City in the Paragon Partners property foreclosure action

**14. RECONVENE IN OPEN SESSION**

To consider possible actions in follow-up to closed session discussions

**15. ADJOURNMENT**

Motion to dispense with the reading of the minutes of this meeting and adjourn

*Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.*

*It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.*