



**TWO
RIVERS**
WISCONSIN

SAFETY COMMITTEE MEETING

Thursday, December 08, 2022 at 8:15 AM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

AGENDA

1. OPEN MEETING

- A. Attendance (Sally S./Dee Dee)
- B. Approve draft minutes from previous meeting

2. OLD BUSINESS

- A. Discuss any on-going issues (Brian D.)
- B. Remind employees to use near miss reporting procedures
- C. December safety theme: Cold Weather Preparedness
- D. Previous trainings:
No previous training due to the Holidays
- E. Recreation Department received DNR Forestry Grant. In Spring 2023, they will be hosting chainsaw training sessions. If any departments are interested in attending, they will need to contact Mike Mathias.
- F. Discussion with Fire Department to have a walk-through of the Lake Street Campus.

3. INCIDENT REPORTING

- A. Incident Report (Sally S./Dee Dee)
- B. Near Miss Report/Department Follow-up
- C. Recommendations/Actions/Root Cause

4. INSPECTION REPORTING

- A. Inspection Report (Patrick)
- B. Discussion on inspections/concerns
- C. Corrective Action

5. NEW BUSINESS

- A. Set January safety theme:
- B. Training sessions to be scheduled for chemical safety at TRU facilities.

- C. New point of contact for Fire Department since Chief Denzien is moving onto another community.
- D. Departments can request specialized training from MEUW Safety Coordinator, Patrick Murphy. If there are any specialized training request, contact Patrick.

6. FUTURE SAFETY TRAINING EVENTS/SESSIONS

- A. No future trainings scheduled yet. TRU will be meeting with Patrick to discuss 2023 Q1 trainings and the rest of the City departments will be notified of the schedule.

7. ESTABLISH NEXT SAFETY COMMITTEE MEETING TIME AND DATE

- A. Next meeting tentatively scheduled for Thursday, January 12, 2023 at 8:15AM

8. ADJOURNMENT

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.