



CITY COUNCIL MEETING

Tuesday, March 17, 2026 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

AGENDA

NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Mark Bittner, Doug Brandt, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

5. INPUT FROM THE PUBLIC

Limited to 3 minutes per person - Resident addresses are requested but are not required to be given

6. COUNCIL COMMUNICATIONS

Letters and other communications from residents

7. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

8. CONSENT AGENDA

These titles will be read by the Council President and approved by a single Voice Vote. Any item may be pulled from the Consent Agenda for discussion and separate vote by any City Council member.

A. 26-035 Presentation of Minutes

1. City Council Regular Meeting, March 2, 2026

B. 26-036 Minutes of Meetings

1. Explore Two Rivers Meeting of the Board of Directors, February 10, 2026
2. Library Board, February 10, 2026
3. Committee on Aging, March 2, 2026
4. Public Utilities Committee, March 2, 2026
5. Public Works Committee, March 4, 2026

C. 26-037 Applications and Petitions

1. Application for new Landscaping/Tree Removal License for A&E Lawn, Snow, and Tree LLC for a period ending June 30, 2026

D. 26-038 Summary of Verified Bills for February 2026 of \$4,000,827.23

E. 26-039 2025 Annual WDNR MS4 Stormwater Report

Summary: Review and acknowledge the City’s 2025 Municipal Separate Storm Sewer System (MS4) Report submitted to the Wisconsin Department of Natural Resources (WDNR). The report summarizes the City’s compliance efforts under its MS4 permit, including public education and outreach, illicit discharge detection and elimination, construction site erosion control, post-construction stormwater management, pollution prevention activities, and stormwater system maintenance. Submission of the annual report is required under the City’s WPDES MS4 permit and documents the community’s continued commitment to protecting local waterways and maintaining compliance with state and federal stormwater regulations.

F. 26-040 Appointment of Lisa Steinhauer to a three year term on the Library Board beginning April 30, 2026 and expiring May 1, 2029

G. 26-041 Appointment of Laura Waalkens to a three year term on the Library Board beginning April 30, 2026 and expiring May 1, 2029

RECOMMENDED ACTION FOR CONSENT AGENDA
Motion to approve the Consent Agenda as presented

9. CITY COUNCIL - FORMAL ITEMS

A. 26-042 Application for Facade Improvement Assistance by Cool City Motel, 3009 Lincoln Avenue

Summary: Brian Conjurski, applicant for the Cool City Motel requests a Facade Improvement Grant not to exceed \$13,272 for replacing 28 exterior doors on the property. The Conjurskis acquired the property in 2025 and are making considerable improvements to guest rooms and common areas in anticipation of the 2026 summer season. Funds for this grant will come from TID #11 (St. Peter the Fisherman/Vinton Construction Redevelopment) because the property is within a half-mile of the boundaries, as state statute allows.

Recommended Action:
Motion to approve the application and award the grant as recommended by City Staff

B. 26-043 Resolution Terminating Tax Incremental District 13 in the City of Two Rivers

Summary: The City currently operates 12 Tax Increment Financing districts. While many have exceeded the development and financial expectations originally established, several districts have not experienced the level of growth that was anticipated at the time of their creation. Following a financial review of TID performance, City Hall recommends the early termination of TID No. 13.

Upon approval of the proposed resolution, the City will submit the required notice to the Wisconsin Department of Revenue by April 15. Terminating this district will return the increment value within the district back to the regular tax rolls, allowing the associated property tax revenues to flow to the City’s General Fund beginning January 1, 2027. In addition to the City, other taxing jurisdictions, including Manitowoc County, the Two Rivers Public School District, and Lakeshore Technical College, will also begin receiving their proportional share of property tax revenues from these properties in 2027. Staff will continue monitoring the performance of other City TIF districts and additional districts may be recommended for early termination in the future if anticipated development progress does not occur.

Recommended Action:
Motion to waive reading and adopt the resolution

C. 26-044 Resolution Terminating Tax Incremental District 16 in the City of Two Rivers

Summary: Similar to the Resolution in agenda item 9B, this proposed Resolution will authorize the early termination of TID No. 16, allowing the increment value to return to the regular property tax roles starting in January 1, 2027. Doing so will result in an increase in revenue for not just the City, but also Manitowoc County, the Two Rivers School District, and Lakeshore Technical College.

Recommended Action:

Motion to waive reading and adopt the resolution

10. CITY MANAGER'S REPORT

11. FOR INFORMATION ONLY

- **Two Rivers Brand Review Meeting**, March 18, 2026, 6:00 PM in Council Chambers
- **Candidates Forum**, Thursday, March 19, 2026, 6:30 PM in Council Chambers
- **Hamilton Community Visioning Phase 3 Meeting**, Thursday, March 26, 2026, 5:30 PM at Two Rivers High School, Cafetorium
- **City Council Work Session**, Monday March 30, 2026, 6:00PM

12. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, pursuant to Wisc. Stats 19.85(1)(c). Considering employment, promotion, compensation or performance evaluation data of a management level employee over which the Council has jurisdiction or exercises responsibility.

13. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

14. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Two Rivers will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-793-5526 or email clerk@two-rivers.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.