



**TWO
RIVERS**
WISCONSIN

CITY COUNCIL MEETING

Monday, March 20, 2023 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

AGENDA

NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE--Led by Webelos Den of Cub Scout Pack 3940, Two Rivers

3. ROLL CALL BY CITY CLERK

Councilmembers: Jeff Dahlke, Bill LeClair, Darla LeClair, Tracey Koach, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

5. PUBLIC HEARING

A. Amendment to Zoning Ordinance Section 10-1-15G(4)(b.)(6) for Pilot Program for Front Yard Gardens

Recommended Action:

Motion to waive reading and approve the amendment, as recommended by the Plan Commission

B. Conditional Use Permit to Allow Boat Rentals at 1509 Monroe Street in the Waterfront Business District, as Requested by Baeten Lakeshore Properties, LLC

Recommended Action:

Motion to approve the Conditional Use Permit, with conditions as recommended by the Plan Commission

C. Public Hearing on Resolution to Levy Special Assessments on Properties Fronting on Lincoln Street Between 17th Street and 22nd Street

Recommended Action:

Motion to waive reading and adopt the resolution

6. INPUT FROM THE PUBLIC

7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

9. CITY MANAGER'S REPORT

A. Invited Guests

A. Brian Dean, Tourism Director

B. Status Update/Reports

1. Staffing Updates
2. 2023 Capital Projects Financing Finalized (10-Year General Obligation Notes)
3. Central Park West 365 Project Update
4. Neshotah Playground Project
5. Lester Library and Zander Park Story Walk
6. Parks and Recreation Spring Activity Guide
7. Article on Water Utility's Energy-Savings Initiatives
8. Frontier Communications System Rebuild/Fiber Project
9. Winter Parking Ban Ended on March 15
10. City Council Candidate Forums On-Line
11. In Person Absentee Voting for the April 4, 2023 Spring Election will begin March 21 through March 31 between the hours of 8:00 AM - 4:30 PM at City Hall
12. Spring Election, Tuesday, April 4, 2023, 7:00 AM - 8:00 PM, to find your polling place go to myvote.wi.gov or call City Clerk's Office at 920-793-5526
13. Upcoming Events:
 - a. Open House on Neshotah Park Master Plan, Hosted by Parks and Recreation Department and the Advisory Recreation Board, Tuesday, March 21, 6:00 PM to 9:00 PM, Senior Center Koska Room
 - b. Lester Public Library Foundation Used Book Sale, March 20-25
 - c. Two Rivers Fire Department Fish Boil, Friday, April 7, 3:00-7:00 PM, 2122 Monroe Street
 - d. Breakfast With the Easter Bunny, Community House, Saturday, April 8
 - e. Van Der Brohe Arboretum Tree and Shrub Sale, Ongoing Until April 28; go to vanderbrohearboretum.org/sale for more information
 - f. Two Rivers Rotary Annual Dinner and Auction, April 1, 5:00-7:00 PM, Sepia Chapel
 - g. Two Rivers Water & Light Department Sponsors Two \$500 Scholarships, Deadline for Application is April 1, 2023
 - h. Spring Scavenger Hunt Bingo, Woodland Dunes Nature Center, March 13-24
 - i. Two Rivers Kids' Run, Saturday, March 25, 3:00-6:00 PM, Two Rivers High School
 - j. Two Rivers 10-Mile, Sunday, March 26, 8:00 AM, Two Rivers High School
14. Other

C. Legislative/Intergovernmental Update

10. CONSENT AGENDA

A. Minutes of Meetings

1. Lester Public Library, February 14, 2023
2. Public Utilities Committee, March 6, 2023
3. Plan Commission, March 13, 2023
4. Committee on Aging, February 6, 2023

Recommended Action:

Motion to receive and file

B. Department Reports, February 2023

1. City Clerk
2. Community Development
3. Electric
4. Fire
5. Inspections
6. Library
7. Parks & Recreation
8. Police
9. Public Works
10. Safety

11. Water

Recommended Action:

Motion to receive and file

C. Applications and Petitions

1. Application for New Combination Class "B"/"Class B" Liquor License Application for the period of March 31, 2023 to June 30, 2023 for Meola LLC, 1820 Jefferson Street - Joseph Meola, Agent (dba Sepia Wedding & Event Venue)

Recommended Action:

Motion to approve the application and authorize issuance of the license

2. Application for Operator License - Recommended for Denial by Police Chief - Kathleen Jo Rosenow

Recommended Action:

Motion to deny the application, based on the recommendation of the Police Chief

D. Summary of Verified Bills for the Month of February 2023 for \$6,182,401.73

Recommended Action:

Motion to receive and file

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

11. CITY COUNCIL - FORMAL ITEMS

A. Award of Purchase Contract for Two Single Axle Dump Trucks Equipped with Plows, Wings and Tarping Systems (2023 Budget Includes \$300,000 for the Purchase of One Truck, at \$300,000; Anticipates Ordering Two Trucks, with Second to be Budgeted in 2024, Both for 2024 Delivery)

Recommended Action:

Motion to award the purchase contract to Packer City International Trucks of Appleton, in the total amount of \$500,440.00, with the understanding that this purchase will require budgeting an additional \$200,440.00 in 2024

B. 2022 Annual Municipal Separate Storm Sewer System (MS4) Report to WI Department of Natural Resources

Recommended Action:

Motion to receive and file

C. Ordinance Amendment Modifying Liability Insurance Requirements Associated with Various City Licenses and Permits

Recommended Action:

Motion to waive reading and adopt the ordinance

D. Resolution Authorizing Submittal of Funding Application to Wisconsin DNR's Urban Non-Point Source and Storm Water Planning Grant Program

Recommended Action:

Motion to waive reading and adopt the resolution

E. Resolution of Support for Application to Wisconsin DNR's Urban Non-Point Source and Stormwater Planning Grant Programming, with Details on Proposed Uses of Grant Funds

Recommended Action:

Motion to waive reading and adopt the resolution

F. Authorize Reclassification of Police Professional Standards Lieutenant Position to the Rank of Captain

Recommended Action:

Motion to authorize the reclassification, as recommended by the Chief of Police and the Personnel and Finance Committee

- G.** Council Direction Regarding Possible Appointment to City Council, Vacancy Created from Resignation of Jason Ring

Recommended Action:

Council discretion

- H.** Proposal and Participant Guidelines for 2023 Pilot Program for Up to 20 Front Yard Produce Gardens, as Recommended by the Environmental Advisory Board

Recommended Action:

Motion to approve the Proposal and Participant Guidelines, as Recommended by the Environmental Advisory board

12. FOR INFORMATION ONLY

- A. City Council Work Session Meeting, Monday, March 27, 2023, 6:00 PM
- B. City Council Regular Meeting, Monday, April 3, 2023, 6:00 PM
- C. Looking Ahead: Possibly Reschedule July 3, 2023 City Council Meeting

13. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.