



# CITY COUNCIL MEETING

Monday, May 06, 2024 at 6:00 PM

Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241

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## AGENDA

**NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL BY CITY CLERK**

Councilmembers: Mark Bittner, Doug Brandt, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

**4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**

**5. INPUT FROM THE PUBLIC**

**6. COUNCIL COMMUNICATIONS**

Letters and other communications from citizens

**7. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**

**8. CITY MANAGER'S REPORT**

**A. Invited Guests**

1. VFW Post Representative Pamela Stephens, to Announce 2024 Poppy Sale Times and Locations (with Poppies for Purchase by Council Members)
2. Recently Hired Electric Meter Technician, Jeff Kozaczuk

**B. Status Update/Reports**

**1. Staffing Update**

- a. New Finance Director: Kasandra Paider
- b. New Recreation Clerk: Ashley Haggerty
- c. Newly-Promoted Water Distribution Foreman: Dalton Schmidt
- d. Upcoming Firefighter/Paramedic Vacancy Due to Retirement--Applications Due by May 30
- e. Parks and Recreation Seeking Seasonal Hires for Aquatics Coordinator and Kids Camp Director
- f. Other

**2. Roosevelt Avenue Construction Update**

3. Delay in Projected Delivery for Two 5-Yard Replacement Dump Trucks with Plows, Ordered in 2022, Budgeted in 2022-23 for late 2023 Delivery

4. Update on Award of Bids for Scattered Site Lead Water Service Lateral Replacement

5. New Downtown Mural a Work in Progress by Two Rivers Main Street, Funded with

Grant Monies

6. Neshotah Park Pathway Project
7. Peace Officer Memorial Day Ceremony, Wednesday, May 15 at Noon--Assemble at Rogers Street Fishing Village, Proceed to Center of 22nd Street Bridge
8. Recent Awards Recognizing Two Rivers Electric Utility
9. Wisconsin Main Street Program 2023 Awards Presented at May 19 State Conference in Green Bay
  - a. Top public-private partnership for downtown revitalization: Two Rivers Central Park West Project
  - b. Best Interior Renovation Project, Over \$50,000: Cool City Brewing Company
10. Two Rivers Sister City Delegation in Domazlice, Czech Republic for the Past Week, Returning May 6
11. Upcoming Events:
  - a. Environmental Advisory Board Presents: County Recycling Center and Programs, Tuesday, May 7, 6:00 PM, Lester Public Library
  - b. SnowFest Wine & Beer Walk, Friday, May 10, 5:00 - 8:30 PM, Downtown Two Rivers
  - c. Wisconsin Society for Ornithology Convention, May 16 to May 19
  - d. Woodland Dunes' 50th Anniversary Open House, Friday, May 17, 9:00 AM to 4:00 PM, Woodland Dunes Nature Center & Preserve
  - e. Two Rivers Optimist Spring Electronics Collection & Shred, Saturday, May 18, 9:00 AM to Noon
12. Other

**C. Legislative/Intergovernmental Update**

1. New State of Wisconsin Requirements for Organizations Applying for Special Class B Licenses--Update From City Clerk Amanda Baryenbruch
2. Other

**9. CONSENT AGENDA**

**A. Presentation of Minutes**

1. City Council Regular, April 15, 2024
2. City Council Re-Organizational, April 16, 2024
3. City Council Special Work Session, April 22, 2024
4. City Council Work Session, April 29, 2024

Recommended Action:

Motion to waive reading and adopt the minutes

**B. Final Financial Statement for Wisconsin Economic Development Corporation Contract No. ISR FY22-53245--Idle Sites Grant to Assist with Renovation of Former Paragon Property**

Recommended Action:

Motion to receive and file

**C. Applications and Petitions**

1. Temporary Class "B" Retailer's License for Friends of Two Rivers Snowfest, Snowfest Wine & Beer Walk, Friday, May 10, 2024, 5:00 to 8:30 PM, Downtown Two Rivers

Recommended Action:

Motion to approve the application and authorize issuance of the license

**D. Recommendation from the Plan Commission Meeting of April 8, 2024**

Set Public Hearing Regarding a Proposed Change in Zoning from (I-2) Business District to (B-1) Business District for 2004-2006 14th Street

Recommended Action:

Motion to set the public hearing on May 20, 2024 at 6:00 PM

**RECOMMENDED ACTION FOR CONSENT AGENDA**

**Motion to approve the Consent Agenda with the various actions recommended**

**10. CITY COUNCIL - FORMAL ITEMS**

- A. Proclamation of National Drinking Water Week May 5 - 11, 2024  
Recommended Action:  
Motion to read and adopt the proclamation
- B. Proclamation Naming the Week of May 12 -18, 2024 as Police Week and May 15, 2024 as Peace Officers Memorial Day  
Recommended Action:  
Motion to read and adopt the proclamation
- C. Resolution Naming May 11, 2024, as International Migratory Bird Day  
Recommended Action:  
Motion to read and adopt the resolution
- D. Ordinance to Amend Section 6-5-7 of the Municipal Code, Entitled "Restrictions on Keeping Dogs, Cats, and Other Animals" to Address Certain Restricted Species  
Recommended Action:  
Motion to waive reading and adopt the ordinance, as requested by the Police Department
- E. Ordinance Amendment to Municipal Code 7-1-12 "Rules" Enabling the Parks and Recreation Director to Establish Park Rules That May be Enforced as Violations of the Parks Ordinance  
Recommended Action:  
Motion to waive reading and adopt the ordinance
- F. City Manager's Appointments to Citizen Boards, Committees and Commissions  
Recommended Action:  
Motion to approve the appointments and re-appointments, as recommended by the City Manager
- G. Official Newspaper Declaration and Bid  
Recommended Action:  
Motion to accept bid as submitted and declare the Herald Times Reporter as the official newspaper of the City of Two Rivers
- H. Resolution Authorizing Use of Budgeted 2024 Public Works Capital Project Funds Updating Public Works FASTER Fleet Management Software Fiscal Year Ending December 31, 2024  
Recommended Action:  
Motion to waive reading and adopt the resolution, as recommended by the Public Works Committee May 1, 2024 meeting

**11. FOR INFORMATION ONLY**

- A. City Council Regular Meeting, Monday, May 20, 2024, 6:00 PM
- B. City Council Work Session, Monday, May 27, 2024, 6:00 PM

**12. ADJOURNMENT**

Motion to dispense with the reading of the minutes of this meeting and adjourn

*In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Two Rivers will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-793-5526 or email [clerk@two-rivers.org](mailto:clerk@two-rivers.org) at least 48 hours prior to the scheduled*

*meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.*

*It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.*