



**TWO
RIVERS**
WISCONSIN

CITY COUNCIL MEETING

Monday, April 07, 2025 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

AGENDA

NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL BY CITY CLERK**
Councilmembers: Mark Bittner, Doug Brandt, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski
- 4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**
- 5. PUBLIC HEARING**
- 6. INPUT FROM THE PUBLIC**
- 7. COUNCIL COMMUNICATIONS**
Letters and other communications from citizens
- 8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**
- 9. CITY MANAGER'S REPORT**
 - A. Invited Guests**
 - A. New Water Utility Operator, Gabe Butler
 - B. New Parks and Recreation Lead Worker, Facilities and Playgrounds, Kevin Drossart
 - B. Status Update/Reports**
 1. Recap of April 1, 2025 City Council Election Results; Reminder of Annual Council Reorganizational Meeting, Tuesday, April 15, 2025, 6:00PM
 2. Staffing Updates
 3. Youth Apprentices Working in City Departments
 4. April 18 Recognized as Line Worker Appreciation Day
 5. City Staff Recognitions at April 5, 2025 Two Rivers Rotary Annual Dinner
 6. City Clerk Awarded Grant to Attend International Municipal Clerks Conference
 7. Police Department Involvement with Big Brothers/Big Sisters
 8. City Hall Elevator Upgrade Project
 9. Annual Utility Shut Off Moratorium Ends on April 15
 10. State Highway 42/Memorial Drive Project
 11. Water Utility Service Line Inventory Approved by WI DNR
 12. Bid Opening for East Side Street/Utility Reconstruction--Coming to Council

for award on April 21, 2025

13. Community and Economic Development Update
14. 18-Year Anniversary of Lester Library Flickr Site: 12 Million Visitors to Date, Over 36,000 Images
15. Upcoming Events
 - a. Environmental Advisory Board program, "Light Pollution: The Harm to Wildlife & Ecosystems," Thursday, April 10, 2025, 6:00PM at Lester Public Library
 - b. Two Rivers Optimist Club, "In Remembrance Night," Luminaries placed in Two Rivers Cemeteries, April 12, 2025
 - c. Coffee with a Cop
 1. Starbucks, April 16, 2025, 9:00AM-10:00AM
 2. Senior Center, April 30, 2025, 10:00AM-11:00AM
 - d. Woodland Dunes Event, "Emerald Ash Borer Field Day," Wednesday, April 16, 2025, 4:00PM-7:00PM
 - e. Estate Planning Workshop, Thursday, April 17, 2025, 6:00PM-7:30PM, at Lester Public Library
 - f. Two Rivers Fire Department Fish Boil, Friday, April 18, 2025, 3:00PM-7:00PM, at the TR Fire Department
 - g. Pancakes with the Easter Bunny, Saturday April 19, 2025, 8:30AM-10:30AM, at the Community House
 - h. Two Rivers Optimist Club Easter Egg Hunt, Saturday, April 19, 2025, 11:00AM, in Neshotah Park
 - i. Parks and Recreation Kayaking Programs
16. Other

C. Legislative/Intergovernmental Update

10. CONSENT AGENDA

- A. 25-058 Presentation of Minutes**
1. City Council Regular Meeting, March 3, 2025
 2. City Council Regular Meeting, March 17, 2025
 3. City Council Work Session, March 31, 2025

Recommended Action:

Motion to waive reading and adopt the minutes

- B. 25-059 Minutes of Meetings**
1. Explore Two Rivers Board, February 11 and March 11, 2025
 2. Room Tax Commission, March 5, 2025
 3. City Manager Recruitment and Selection Committee, March 20, 2025
 4. Personnel and Finance Committee, March 6, 13, 17, 19 and April 1, 2025
 5. Business and Industrial Development Committee/Community Development Authority, March 25, 2025
 6. Board of Municipal Canvassers, Statement of the Board of Canvassers, Wednesday, April 2, 2025

Recommended Action:

Motion to receive and file

- C. 25-060 Summary of Verified Bills for the Month of March 2025 for \$4,717,166.74**

Recommended Action:

Motion to receive and file

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

11. CITY COUNCIL - FORMAL ITEMS

- A. 25-061** Proclamation Designating April 18 as Line Worker Appreciation Day

Recommended Action:

Motion to waive reading and adopt the resolution

- B. 25-062** Opportunity to Hear Appeal of Previous Council Decision Denying Variance from Sex Offender Residency Restrictions (Applicant Has Been Advised of Ability to Appeal)

Recommended Action:

Motion to uphold the denial

- C. 25-063** Resolution Supporting Reauthorization of State Funding for Knowles-Nelson Stewardship Program

Recommended Action:

Motion to read and approve the resolution, for forwarding to Two Rivers area State Legislators

- D. 25-064** Award of Bid for Paving Project-- Pierce Street Within Neshotah Park, 21st Street to Zlatnik Drive, Plus Streetside Parking Areas (2025 Budgeted Capital Project)

Recommended Action

Motion to award the contract to Northeast Asphalt Inc of Greenville, based on its lowest qualified bid, in the amount of \$150,298.00

- E. 25-065** Consideration of an Amendment to the City's Revenue Recognition Policy, Retroactive to January 1, 2024, to State that Revenues May be Recognized if Received Within 60 days Following Year-End, Except that Grant Revenue May be Recognized Within 180 days Following Year-End

Recommended Action:

Motion to approve the policy amendment, as recommended by the Personnel and Finance Committee, retroactive to January 1, 2024

- F. 25-066** Review and Action on City Strategic Goals and Objectives - Review of 2024 Accomplishments and Updating of Goals for 2025, as Recommended by the Personnel and Finance Committee

Recommended Action:

Motion to adopt the progress report and revised goals for 2025

- G. 25-067** Action Regarding City Manager's 2025 Wage Adjustment, as Recommended by the Personnel and Finance Committee

Recommended Action:

Motion to authorize a 3 percent wage increase, retroactive to January 1, 2025, consistent with other non-union employees, based on the Personnel and Finance Committee's review and recommendation.

- H. 25-068** Appointment to Plan Commission -- Appoint Patricia Klein to a Term Expiring May 1, 2027

Recommended Action:

Motion to approve the appointment, as recommended by the City Manager

12. FOR INFORMATION ONLY

City Council Reorganizational Meeting, Tuesday, April 15, 2025, 6:00PM

City Council Regular Meeting, Monday, April 21, 2025, 6:00PM

City Council Work Session, Monday, April 28, 2025, 6:00PM

13. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

14. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Two Rivers will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-793-5526 or email clerk@two-rivers.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.