



Town of Tusten Town Board Meeting

Recessed Meeting

Zoom ID: 890 1678 4280

March 18, 2021

4:30 PM

PRESENT

Supervisor Bernard Johnson
Deputy Jane Luchsinger
Councilwoman Jill Padua
Councilman Alfred Smith
Councilman Bruce Gettel

OTHERS PRESENT Crystal Weston, Town Clerk; Ken Klein Esq., Attorney to the Town; Peter DeAngelis, Vicki (Yunhui) Olman

1 OPENING ITEMS

1.1 Call Meeting to Order

Supervisor Bernard Johnson called the meeting to order at 6:30 PM

1.2 Pledge of allegiance

Supervisor Bernard Johnson led the Pledge of Allegiance

2 RECESSED BUSINESS

2.1 Bond Council

RESOLUTION # 46-2021

A RESOLUTION AUTHORIZING THE PURCHASE AND RENOVATION OF FORMER BANK BRANCH BUILDING IN NARROWSBURG FOR USE AS A NEW TOWN HALL IN AND FOR THE TOWN OF TUSTEN, SULLIVAN COUNTY, NEW YORK, AT A MAXIMUM ESTIMATED COST OF \$160,000 AND AUTHORIZING, SUBJECT TO PERMISSIVE REFERENDUM, THE ISSUANCE OF UP TO \$160,000 BONDS OF SAID TOWN TO PAY COSTS THEREOF.

On motion of Supervisor Bernard Johnson, seconded by Deputy Supervisor Jane Luchsinger, the following resolution was,

ADOPTED 5 AYES 0 NAYS

BE IT RESOLVED, by the affirmative vote of not less than two-thirds of the total voting strength of the Town Board of the Town of Tusten, Sullivan County, New York, as follows:

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Section 1. The purchase and renovation of former bank branch building located at 93 Main Street in Narrowsburg for use as a new Town Hall in and for the Town of Tusten, Sullivan County, New York, including costs incidental thereto, is hereby authorized, SUBJECT TO PERMISSIVE REFERENDUM, at a maximum estimated cost of \$160,000.

Section 2. **SEQR DETERMINATION:** The Town as lead agency has determined that the project constitutes an Unlisted Action under the State Environmental Quality Review Act and the regulations promulgated thereunder for which a negative declaration has been made in connection therewith.

Section 3. The plan for the financing of the aforesaid maximum estimated cost is by the issuance of up to \$160,000 bonds of said Town, hereby authorized, to be issued therefor pursuant to the provisions of the Local Finance Law.

Section 4. It is hereby determined that the period of probable usefulness of the aforesaid specific object or purpose is twenty-five years, pursuant to subdivision 93 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby further determined that the maximum maturity of the bonds herein authorized will exceed five years.

Section 5. The faith and credit of said Town of Tusten, Sullivan County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property of said Town, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Supervisor, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Supervisor, consistent with the provisions of the Local Finance Law.

Section 7. All other matters except as provided herein relating to the bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue with substantially level or declining annual debt service, shall be determined by the Supervisor, the chief fiscal officer of such Town. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the Supervisor shall determine consistent with the provisions of the Local Finance Law.

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Section 8. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said Town is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 9. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 10. Upon this resolution taking effect, the same shall be published in summary form in the official newspaper of said Town designated for such purpose, together with a notice of the Town Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Section 11.
THIS RESOLUTION IS ADOPTED SUBJECT TO PERMISSIVE REFERENDUM.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Supervisor Bernard Johnson	VOTING <u>AYE</u>
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Councilperson Jane	VOTING <u>AYE</u>
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Councilperson Jill Padua	VOTING <u>AYE</u>
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Councilperson Bruce Gettel	VOTING <u>AYE</u>
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Councilperson Alfred Smith	VOTING <u>AYE</u>
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2.2 Lawn Mowing Bid

RESOLUTION # 47-2021

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PUBLISH LAWN MOWING BID FOR 2021

On motion of Supervisor Bernard Johnson, seconded by Councilman Bruce Gettel, the following resolution was,

ADOPTED 5 AYES 0 NAYS

RESOLVED that the Tusten Town Board will accept sealed bids on the Lawn mowing and summer maintenance of Town of Tusten grounds and hereby directs the Town Clerk to publish the following notice in the Towns Official Paper(s) . Full job description BID packets are available online at www.TOWNOFTUSTEN.org and at the Town Clerks office. Said bids shall be mailed or delivered to the office of the Town Clerk, 210 Bridge St., P.O. Box 195, Narrowsburg, N.Y. 12764, clearly marked "LAWN MAINTENANCE / MOWING BID" no later than 3:00 p.m. Monday April 12, 2021. Bids will be opened read at the regular Town Board Meeting, April 13, 2021 6:30 PM. The Town Board reserves the right to reject any and all bids and to waive any irregularities in the bidding and to re-advertise for new bids. Non-Collusion Certificate required and is available at the Tusten Town Clerks Office.

2.3 NWS CUSI

RESOLUTION # 48-2021

CUSI NWS APPROVALS

On motion of Supervisor Bernard Johnson, seconded by Deputy Supervisor Jane Luchsinger, the following resolution was,

ADOPTED 5 AYES 0 NAYS

RESOLVED that the Town Board authorize and direct the NWS Superintendent to sign the Service Agreement with CUSI for 2nd UMS User at a one-time fee of \$500.00- and 2-hour data cleanup service in the amount of \$350.00 for a total cost of \$850.00.

2.4 Town of Tusten Employee Password Policy

Town Board reviewed the policy below as presented and has decided to take no action at this time, item has been tabled to the next regular meeting.

TABLED ...Adopt the Town of Tusten Password Policy as presented:

1.0 Overview

Passwords are an important aspect of computer security. They are the front line of protection for user

accounts. A poorly chosen password may result in a compromise of the Town of Tusten's entire network. As such, all Town of Tusten employees (including contractors and vendors with access to the Town of Tusten systems) are

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responsible for taking the appropriate steps, as outlined below, to select and secure their password.

2.0 Purpose

The purpose of this policy is to establish a standard for the creation of strong passwords, the protection of those passwords, and the frequency of change.

3.0 Scope

The scope of this policy includes all personnel who have or are responsible for an account (or any form of access that supports or requires a password) on any system that resides at any Town of Tusten facility or has access to the Town of Tusten network.

4.0 Policy

4.1 General

- All systems-level passwords (e.g., root, enable, network administrator, application administration accounts, etc.) must be changed at least every 90 days.
- All user-level passwords (e.g., email, web, desktop computer, etc.) must be changed at least every 90 days and cannot be reused the past 10 passwords.
- Passwords must not be inserted into email messages or other forms of electronic communication.

4.2 Guidelines

Password Construction Requirements

- i. Be a minimum length of eight (8) characters on all systems.
- ii. Not be a dictionary word or proper name.
- iii. Not be the same as the User ID.
- iv. Expire within a maximum of 90 calendar days.
- v. Not be identical to the previous ten (10) passwords.
- vi. Not be transmitted in the clear or plaintext outside the secure location.
- vii. Not be displayed when entered.

4.3 Password Deletion

All passwords that are no longer needed must be deleted or disabled immediately. This includes, but is not limited to, the following:

- When a user retires, quits, is reassigned, released, dismissed, etc.
- Default passwords shall be changed immediately on all equipment.
- Contractor accounts, when no longer needed to perform their duties.
- Contractor should inform his or her point-of-contact (POC).
- Tusten's POC will then delete the user's password and delete or suspend the user's account.

4.4 Password Protection Standards

Do not use your User ID as your password. Do not share Town of Tusten passwords with anyone, including administrative assistants or secretaries. All

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passwords are to be treated as sensitive, Confidential Town of Tusten information.

4.5 Remote Access Users

Access to the Town of Tusten networks via remote access is to be controlled by using either a Virtual Private Network (in which a password and user id are required) or a form of advanced authentication (i.e., Biometrics, Tokens, Public Key Infrastructure (PKI), Certificates, etc.).

2.5 Set Town Board Public Hearing:

RESOLUTION # 49-2021

SET PUBLIC HEARING FOR DRAFT COMPREHENSIVE PLAN

On motion of Supervisor Bernard Johnson, seconded by Councilwoman Jill Padua, the following resolution was,

ADOPTED 5 AYES 0 NAYS

RESOLVED that the Town Board Public Hearing re: Draft Comprehensive Plan shall be set for April 13, 2021 at 6:30 PM via Zoom ID 890 1678 4280

2.6 Municipal Cleanup Program-

RESOLUTION #50-2021

2021 MUNICIPAL CLEAN UP PROGRAM

On motion of Councilman Alfred Smith, seconded by Councilman Bruce Gettel, the following resolution was,

ADOPTED 5 AYES 0 NAYS

RESOLVED that the Town Supervisor is hereby authorized and directed to sign the agreement on behalf of the Tusten Town Board, of Tusten, Sullivan Co. NY; accepting the terms & conditions to participate in the Municipal Cleanup Program, improving the appearance of Sullivan County in which Tusten has been allocated up to 25 tons for the year 2021.

The Town of Tusten shall set the following dates for Tusten Cleanup as follows: Spring Cleanup for Saturday, May 1, 2021 from 9am – 2 pm and pending available tonnage, a Fall cleanup date of Saturday September 18, 2021 unless otherwise noted.

2.7 Authorization to TEC to apply for grant(s) CEC

The Town Board acknowledged the request, at this time the Town Board has taken no action.

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Town Board Members need further information such as will the Town Board have a say in the use for the monies granted? If not, who will? What are the monies going to be used for?

ITEM has been *TABLED*

2.8 Sullivan West Flag Request

RESOLUTION # 51-2021

SULLIVAN WEST SENIOR CLASS FLAG REQUEST

On motion of Councilman Bruce Gettel, seconded by Councilwoman Jill Padua, the following resolution was,

ADOPTED 5 YAES 0 NAYS

RESOLVED that the Town Board hereby give permission to Rebekah Hess on behalf of the Sullivan West Senior Class; to hang flags throughout Tusten size 28" 40", side printed (senior class photo) hardware included at no cost to the Town of Tusten.

3 **PUBLIC COMMENT**

No comments from the public were received.

4 **CLOSING ITEMS**

4.1 Board Comment

No further comments received.

4.2 Meeting reminder

- **Comprehensive Committee Public Hearing** re: Draft Comp Plan
April 5, 2021 at 6:30 Pm **Zoom ID 850 2648 8110**
- **Town Board Agenda Workshop** April 6, 2021
- **Town Board Public Hearing** re: Draft Comprehensive Plan & **Regular Meeting**
April 13, 2021 at 6:30 PM **Zoom ID 890 1678 4280**

4.3 Adjournment

On motion of Councilman Alfred Smith, seconded by Deputy Supervisor Jane Luchsinger, the meeting was closed at 5:17 PM.