



CITY OF  
**TUMWATER**

**CITY COUNCIL WORK SESSION  
MEETING AGENDA**

**Online via Zoom and In Person at  
Tumwater Fire Department  
Headquarters, EOC, 311 Israel Rd. SW,  
Tumwater, WA 98501**

**Tuesday, February 11, 2025  
6:00 PM**

1. Call to Order
2. Roll Call
3. Community Human Service Program Update (Finance Department)
4. Code Enforcement Process Briefing (Executive Department)
5. Mayor/City Administrator's Report
6. Adjourn

**Meeting Information**

All Councilmembers will be attending remotely. The public are welcome to attend in person, by telephone or online via Zoom.

**Watch Online**

<https://us02web.zoom.us/j/85710568898?pwd=k5Ech5cpVXznnPqb1SX8Jj6tsZBqoB.1>

**Listen by Telephone**

Call (253) 215-8782, listen for the prompts and enter the Webinar ID 857 1056 8898 and Passcode 173986.

**Public Comment**

The public may submit comments by sending an email to [council@ci.tumwater.wa.us](mailto:council@ci.tumwater.wa.us), no later than 4:00 p.m. the day of the meeting. Comments are submitted directly to the Councilmembers and will not be read individually into the record of the meeting.

**Post Meeting**

Video of this meeting will be recorded and posted on our City Meeting page: <https://tumwater-wa.municodemeetings.com>.

**Accommodations**

The City of Tumwater takes pride in ensuring that people with disabilities are able to take part in, and benefit from, the range of public programs, services, and activities offered by the City. To request an accommodation or alternate format of communication, please contact the City's ADA Coordinator directly, call (360) 754-4129 or email [ADACoordinator@ci.tumwater.wa.us](mailto:ADACoordinator@ci.tumwater.wa.us). For vision or hearing impaired services, please contact the Washington State Relay Services at 7-1-1 or 1-(800)-833-6384.

TO: City Council  
FROM: Troy Niemeyer, Finance Director  
DATE: February 11, 2025  
SUBJECT: Community Human Service Program Update

---

1) Recommended Action:

No action requested. This is an opportunity for discussion about the topic.

---

2) Background:

In 2024 the Budget & Finance Committee awarded \$15,000 to eight local non-profit organizations, for an average award of \$1,875 each. Each award requires a signed, notarized service provider agreement, insurance, a reimbursement request, supporting documentation, and review and monitoring by staff. Staff recommends limiting the number of awards to three or four to reduce the administrative burden on staff and to make each award more impactful for the non-profit.

---

3) Policy Support:

Build a Community Recognized for Quality, Compassion, and Humanity.  
Be fiscally responsible and develop sustainable financial strategies.

---

4) Alternatives:

Maintain the status quo.

---

5) Fiscal Notes:

There is \$15,000 in the budget for the 2025 Community Human Services Program.

---

6) Attachments:

A. none

TO: City Council  
FROM: Lisa Parks, City Administrator  
DATE: February 11, 2025  
SUBJECT: Code Enforcement Process Briefing

---

1) Recommended Action:

No action is requested, this is a briefing only.

---

2) Background:

Recently, questions from Council Members and community members have come up regarding the status of various properties in the City with apparent and very visible code violations. The most recent policy-level evaluation and discussion related to code enforcement goes back to the 2017/2018 timeframe when the Police Department became the lead in implementing the City’s code enforcement strategy. Since that time, the City’s approach to code enforcement has been operating on a “complaint received” basis – as opposed to proactive investigation seeking out code violations – and with a “voluntary compliance” focus. Generally, our staff has been able to work collaboratively with people to gain voluntary compliance on most code violation cases. However, there are properties with on-going violations that are not resolved voluntarily.

Staff will provide a briefing on the steps involved in both voluntary and involuntary code compliance processes, including projected costs involved in pursuing efforts with property owners who choose not to comply.

---

3) Policy Support:

VISION | MISSION | BELIEFS

Our Mission:

In active partnership with our community, we provide courageous leadership and essential municipal services to cultivate a prosperous economy, a healthy natural environment, vibrant neighborhoods, and a supportive social fabric.

---

4) Alternatives:

- Schedule Summer Recess for the last two weeks of August.
  - Do not cancel or reschedule the meetings
  - Some other course of action
- 

5) Fiscal Notes:

There is no fiscal impact determining the meeting schedule and summer recess.

---

6) Attachments:

None.