



CITY OF
TUMWATER

**PUBLIC WORKS COMMITTEE
MEETING AGENDA**

**Online via Zoom and In Person at
Tumwater City Hall, Public Works
Conference Room, 555 Israel Rd. SW,
Tumwater, WA 98501**

**Thursday, September 17, 2026
11:00 AM**

1. Call to Order
2. Roll Call
3. Approval of Minutes: Public Works Committee, August 20, 2026
4. Station T2 Remodel Update (Fire Department)
5. Additional and Future Items
6. Adjourn

Meeting Information

All committee members will be attending remotely. The public are welcome to attend in person, by telephone or online via Zoom.

Watch Online

<https://us02web.zoom.us/j/82449114303?pwd=GV2UBMF7at25MbdDfub7tleuncWl3B.1>

Listen by Telephone

Call (253) 215-8782, listen for the prompts and enter the Webinar ID 824 4911 4303 and Passcode 402904.

Public Comment

The public may submit comments by sending an email to council@ci.tumwater.wa.us, no later than 5:00 p.m. the day before the meeting. Comments are submitted directly to the Committee members and will not be read individually into the record of the meeting.

Post Meeting

Video of this meeting will be recorded and posted on our City Meeting page: <https://tumwater-wa.municodemeetings.com>.

Accommodations

The City of Tumwater takes pride in ensuring that people with disabilities are able to take part in, and benefit from, the range of public programs, services, and activities offered by the City. To request an accommodation or alternate format of communication, please contact the City's ADA Coordinator directly, call (360) 754-4129 or email ADACoordinator@ci.tumwater.wa.us. For vision or hearing impaired services, please contact the Washington State Relay Services at 7-1-1 or 1-(800)-833-6384.

MEETING MINUTES

TUMWATER PUBLIC WORKS COMMITTEE

August 20, 2026



CONVENE: 11:00 a.m.

PRESENT: Chair Angela Jefferson and Councilmembers Eileen Swarthout and Kelly Von Holtz

Staff: City Attorney Karen Kirkpatrick, City Administrator Paul Simmons, City Engineer Bill Lindauer, Water Resources & Sustainability Director Dan Smith, Engineer Ryan Blaser, Senior Engineer Joseph Norman, Finance Director Troy Niemeyer, and Administrative Assistant Kelly Quiroz

**ADDENDUM 1 TO
LEASE AGREEMENT
WITH SOUTH PUGET
SOUND COMMUNITY
COLLEGE:**

Director Smith presented Addendum No. 1 to the Off-Site Lease Agreement with South Puget Sound Community College. He explained that the Water Resources & Sustainability Department has outgrown its existing leased office space and is requesting the addition of Rooms 101 and 102 to provide needed office and meeting space for staff. The amendment also changes the payment schedule from monthly to quarterly for administrative efficiency, and the additional lease costs are accommodated within the department's existing and proposed budgets. Councilmembers asked questions regarding lease costs, past renovation expenses, and the lease term, and staff confirmed that the additional space would remain under the existing lease through 2028.

MOTION: Councilmember Swarthout moved, seconded by Councilmember Von Holtz, to place Addendum 1 for the Off-Site Lease with South Puget Sound Community College on the September 1, 2026, City Council Consent Calendar with a recommendation to approve and authorize the Mayor to sign. A voice vote approved the motion unanimously.

**PERCIVAL CREEK
FISH PASSAGE
BARRIER REMOVAL
PROJECT – REQUEST
FOR INCREASE TO
CHANGE ORDER
AUTHORITY:**

Engineer Blaser presented a request to increase the change order authority for the Percival Creek Fish Passage Barrier Removal Project. He explained that the project replaces an undersized culvert with a larger fish-passage structure to restore fish access upstream to Trosper Lake and includes roadway, sidewalk, and bicycle improvements. Construction began in June 2026, is progressing as planned, and is expected to be completed in October 2026. Because the construction bid was lower than anticipated and sufficient grant funding remains available, staff is requesting an increase in change order authority from 10% to 20% to maximize available grant funding and address any unforeseen construction needs.

MOTION:

Councilmember Von Holtz moved, seconded by Councilmember Swarthout, to increase the change order authority provided to the Transportation & Engineering Director under Tumwater Municipal Code 2.14.060 from 10 percent to 20 percent for the Percival Creek Fish Passage Barrier Removal project, and place on the September 1, 2026, City Council consent calendar. A voice vote approved the motion unanimously.

ADDITIONAL ITEMS:

No additional items.

ADJOURNMENT:

With there being no further business, Chair Jefferson adjourned the meeting at 11:20 a.m.

Prepared by Kelly Quiroz, Administrative Assistant

TO: Public Works Committee
FROM: Brian Hurley, Fire Chief
DATE: September 17, 2026
SUBJECT: Station T2 Remodel Update

1) Recommended Action:

This item is informational only.

2) Background:

In October 2024 the city partnered with Thurston County Medic One to staff an 8th county medic unit (Medic 8). Station T2 was identified as the preferred site that provides the best county-wide coverage for paramedic services. Station T2 was built in 1995 and was designed primarily as a volunteer response station. The station has been able to accommodate three full-time responders but will require upgrades to support additional staff. The proposed remodel also considers growth in the community and increasing demands for service. Future staffing at the station will include an aid unit to support emergency medical response.

In early 2025 the city contracted with Rice Fergus Miller (RFM) Architects for design/engineering work and cost estimation. A work group including fire and facilities staff worked with RFM to assess desired design elements to include in the T2 remodel project. The project is currently in design development.

3) Policy Support:

Strategic Plan (2026-2032)

- Develop initiatives to address growing emergency service demands
-

4) Alternatives:

☐ Briefing only

5) Fiscal Notes:

Project estimated cost \$7.6M

6) Attachments:

None