



CITY OF  
**TUMWATER**

**LEOFF DISABILITY BOARD  
MEETING AGENDA**

**Online via Zoom and In Person at  
Tumwater City Hall, Sunset Room, 555  
Israel Rd. SW, Tumwater, WA 98501**

**Thursday, November 14, 2024  
11:00 AM**

1. Call to Order
2. Roll Call
3. Changes to Agenda
4. Approval of Minutes
  - a. Approval of Minutes, October 10, 2024
5. Public Comment
6. Review of Submitted Claims
7. Next Meeting Date - 12/12/2024
8. Adjourn

**Meeting Information**

The public are welcome to attend in person, by telephone or online via Zoom.

**Watch Online**

<https://us02web.zoom.us/j/87433613108?pwd=NXZhRlgxanlhQ1R3cmtkWGprbkdnZz09>

**Listen by Telephone**

Call (253) 215-8782, listen for the prompts and enter the Webinar ID 874 3361 3108 and Passcode 808254.

**Public Comment**

The public may submit comments by sending an email to [humanresources@ci.tumwater.wa.us](mailto:humanresources@ci.tumwater.wa.us), no later than 5:00 p.m. the day before the meeting. Comments are submitted directly to the Committee members and will not be read individually into the record of the meeting.

**Post Meeting**

Audio of the meeting will be recorded and later available by request, please email [CityClerk@ci.tumwater.wa.us](mailto:CityClerk@ci.tumwater.wa.us)

**Accommodations**

The City of Tumwater takes pride in ensuring that people with disabilities are able to take part in, and benefit from, the range of public programs, services, and activities offered by the City. To request an accommodation or alternate format of communication, please contact the City Clerk by calling (360) 252-5488 or email [CityClerk@ci.tumwater.wa.us](mailto:CityClerk@ci.tumwater.wa.us). For vision or hearing impaired services, please

contact the Washington State Relay Services at 7-1-1 or 1-(800)-833-6384. To contact the City's ADA Coordinator directly, call (360) 754-4129 or email [ADACoordinator@ci.tumwater.wa.us](mailto:ADACoordinator@ci.tumwater.wa.us).

## TUMWATER LEOFF DISABILITY BOARD

### MINUTES OF MEETING

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- CONVENE:** 11:02 a.m.
- PRESENT:** Board Members: Chair Rick Sapp, Bob Drewett, Angela Jefferson, Peter Agabi
- Staff: Michelle Sutherland, Administrative Director, Recording Secretary Cheryl Almon
- Absent: Jim Tuggle
- CALL TO ORDER – ROLL CALL** Chair Rick Sapp called the meeting to order and called roll.
- AGENDA:** Chair Rick requested a change to the Agenda: Add discussion of Board elections. Angela motioned, Peter seconded, motion to approve agenda carried.
- APPROVAL OF MINUTES:** Angela motioned, Peter seconded, motion to July 11, 2024, minutes, motion carried.
- PUBLIC COMMENT** None
- DISCUSSION:** Chair Rick’s position up for election. Discussion of process to request nominations. Michelle to research and bring information to the November meeting.
- Two claims submitted. The Board entered Executive Session to discuss. Board returned at 11:18.
- Claim One – Peter motioned, Angela seconded, all approved, motion carried.
- Claim Two – Angela motioned, Peter seconded, all approved, motion carried.
- NEXT MEETING:** November 14, 2024, 11:00 a.m.
- ADJOURNMENT:** Rick called for motion to adjourn. Angela motioned, Peter seconded, all approved, motion carried, meeting is adjourned 11:29 a.m..