



CITY OF
TUMWATER

**BARNES LAKE MANAGEMENT DISTRICT
MEETING AGENDA**

**Online via Zoom and In Person at South
Puget Sound Community College,
Watershed Room, 2011 Mottman Road
SW, Building 32, Olympia, WA 98512**

**Wednesday, May 14, 2025
6:00 PM**

1. Call to Order
2. Roll Call
3. Introduction and Agenda Review
4. Approval of Minutes
 - [a.](#) Meeting Minutes - April 9, 2025
5. Public Comment
6. Member Comment
7. Lake Management
 - a. Aquatechnex 2025 Treatment Update (Conrade)
 - b. Boat Launch Permitting Update (Kangiser)
8. General Business
 - a. Matt Brownell Introduction
 - b. Recorder Nomination
 - [c.](#) 2025 Work Plan (Soderberg/Kangiser)
 - [d.](#) 2025 Budget (Soderberg)
9. Next Meeting Date - 09/10/2025 (5:00pm walk about)
10. Adjourn

Meeting Information

All committee members are attending remotely. The public are welcome to attend in person, by telephone or online via Zoom.

Watch Online

<https://us02web.zoom.us/j/86407420541?pwd=agpnasx4BenEmsNRSTCWdUksWhWykq.1>

Listen by Telephone

Call (253) 215-8782, listen for the prompts and enter the Meeting ID 864 0742 0541 and Passcode 625289.

Post Meeting

Video of this meeting will be recorded and posted on our City Meeting page: <https://tumwater-wa.municodemeetings.com>.

Accommodations

The City of Tumwater takes pride in ensuring that people with disabilities are able to take part in, and benefit from, the range of public programs, services, and activities offered by the City. To request an accommodation or alternate format of communication, please contact the City's ADA Coordinator directly, call (360) 754-4129 or email ADACoordinator@ci.tumwater.wa.us. For vision or hearing impaired services, please contact the Washington State Relay Services at 7-1-1 or 1-(800)-833-6384.



BARNES LAKE MANAGEMENT DISTRICT MEETING MINUTES

Wednesday, April 09, 2025

Online via Zoom and in person at 2011 Mottman Rd. Olympia, WA
SPSCC Campus Building 32

1. Call to Order

2. Roll Call

Steering Committee Members: Linnea Madison (Chair), Tom Sparks (Vice Chair), Rusty Weaver, Jody Keys, Kathy Peterson, Carissa Parvin, Lalani Shelton, Dave Kangiser (Water Resources Specialist), Patrick Soderberg (Water Resources Manager)

Excused: Dana Day

Community Members: Troy Patience, Sharie McCafferty

3. Introductions and Agenda Review

There were no revisions proposed for the agenda.

4. Approval of Minutes

a. January 19, 2025 Steering Committee Meeting

Comments were submitted by Kathy Peterson. Rusty Weaver motioned to approve the January 19 minutes as amended. Carissa Parvin seconded the motion and the vote was unanimous.

b. February 19, 2025 Steering Committee Meeting

2025 Meeting Dates

January 29 April 9 May 14 Sept. 10 (5:00 walk about) October 8 November 12

Comments were submitted by Kathy Peterson. Rusty Weaver motioned to approve the February 19 minutes as amended. Carissa Parvin seconded the motion and the vote was unanimous.

5. Public Comment

There were no comments from the public.

6. Member Comment

There were no comments from the Steering Committee.

7. Lake Management

a. AquaTechnex 2025 Treatment Update (Conrade)

The initial survey is scheduled for mid-May and the treatment is tentatively scheduled for late May. The treatment will include fluridone. There will be an additional fluridone treatment sometime during the summer.

b. Water Levels and Temperature (Kangiser)

Specialist Kangiser shared temperature and lake level data.

c. Boat Launch Permitting Update (Kangiser)

The boat launch permitting is moving forward with Tumwater Community Development Department. A temporary solution will have to be coordinated with Contractor Conrade for the 2025 treatment year. The access agreement with Dana Day is in place until 2028.

8. General Business

a. Sharie McCafferty introduction

Sharie McCafferty introduced herself and Manager Soderberg summarized the Steering Committee's roles and responsibilities. Chair Madison motioned to accept Sharie McCafferty as a new Barnes Lake Management District Steering Committee member to represent the North East Neighborhood. Member Parvin seconded the motion and the vote was unanimous. City staff will route her application for her appointment by the Mayor.

b. Draft Newsletter Review (Kangiser)

2025 Meeting Dates

January 29 April 9 May 14 Sept. 10 (5:00 walk about) October 8 November 12

Specialist Kangiser reviewed the draft newsletter. Edits are due to Specialist Kangiser by Monday April 14. The Steering Committee has requested a list of addresses and their associated assessments.

- c. 2025 Work Plan (Soderberg/Kangiser)
- d. 2025 Budget (Soderberg)

Manager Soderberg reviewed the budget. Member Peterson requested that future budget attachments be date sensitive. Chair Madison asked where the funds for the boat launch improvements will come from. Tumwater staff will follow up with Contractor Conrade to see if this is an expense he has included in his professional services.

Member Parvin is available Wednesday-Friday to conduct water sampling.

Vice Chair Sparks volunteered for water sampling.

9. Future Agenda Items

10. Adjourn

2025 Meeting Dates

January 29 April 9 May 14 Sept. 10 (5:00 walk about) October 8 November 12



Barnes Lake Management District – 2025 Work Plan

**LMD
Officers:**

Chair: Linnea Madison

**Vice
Chair:**

Tom Sparks

Recorder: Dave Kangiser

For more information, visit: www.ci.tumwater.wa.us/BLMD.htm

The following tasks are scheduled around regular Committee meetings.

Unforeseen circumstances may delay completion milestones.

January / February (Meeting date: January 29)

1. ☒ *X Submit 2025 Annual Work Plan & Operating Budget for Council review and approval.*
2. ☒ *X Review Steering Committee Appointments; announce vacancies as necessary.*
3. ☒ *X Distribute LMD Member Newsletter in March*
4. ☒ *X Review SOP for volunteer monitoring program.*

March / April (Meeting date: April 9)

1. ☒ *X Update/acquire supplies for water quality monitoring program.*
2. ☐ *Complete training of volunteers for summer water quality monitoring program. (Postponed)*
3. ☐ ~~*Submit a revised roll of rates and charges to Tumwater Finance Department, as necessary.*~~

May / June (Meeting date: May 14)

1. ☐ *Conduct chemical treatment(s) on lake if possible (dependent on growth & water levels.)*
2. ☐ *Contractor to provide floating mats management as necessary.*
3. ☐ *Conduct an aerial photo assessment of the lake, as conditions permit.*
4. ☐ *Draft RFQ for IAVMP Update*
5. ☐ *Conduct May round of water quality monitoring. (Potentially delayed)*
6. ☐ *Conduct June round of water quality monitoring.*

July / August (No meeting)

1. ☐ *Conduct shoreline treatment(s) as needed*
2. ☐ *Conduct chemical treatment(s) on lake as needed*
3. ☐ *Issue RFQ for IAVMP Update/Interview consultants*
4. ☐ *Conduct July round of water quality monitoring.*
5. ☐ *Conduct August round of water quality monitoring.*

September / October (Meeting date: October 8)

1. ☐ *Conduct follow-up aerial photo assessment of lake, as conditions permit.*
2. ☐ *Conduct September round of water quality monitoring*
3. ☐ *Conduct final round of water quality monitoring.*
4. ☐ *Issue contract to IAVMP contractor*
5. ☐ *Review permit compliance needs and requirements for 2026.*
7. ☐ *Review budgetary needs for 2026.*
8. ☐ *Steering Committee's Annual Lake "Walk About" (September 10)*

November / December (Meeting date: November 12)

1. ☐ *Develop 2026 Work Plan based on 2025 needs and available budget.*
2. ☐ *Develop draft Operational Budget for 2025.*
3. ☐ *Finalize meeting schedule for 2026.*
4. ☐ *Annual election of Steering Committee officers – Chair, Vice-Chair, Recorder.*
5. ☐ *Update water quality summary report with 2025 data.*

Budget with Current Proposed Transfer Request

2025				
ACCOUNT DESCRIPTION	BUDGET	TRANFRS/ ADJSMTS	REVISED BUDGET	YTD ACTUAL
SPECIAL ASSESSMENTS	\$ 292	\$ -	\$ 292	\$ -
OFFICE SUPPLIES	\$ 350	\$ -	\$ 350	\$ -
OPERATING SUPPLIES	\$ 1,500	\$ -	\$ 1,500	\$ -
PROFESSIONAL SERVICES*	\$ 39,500	\$ 40,956	\$ 80,456	\$ -
<i>AquaTechnex</i>	\$ 17,000	\$ -	\$ 57,956	\$ -
<i>IAVMP Update</i>	\$ 15,000	\$ -	\$ 15,000	\$ -
<i>Laboratory Services</i>	\$ 7,500	\$ -	\$ 7,500	\$ -
MISC - LICENSES PERMITS & FEES	\$ 750	\$ -	\$ 750	\$ 1,080
FINANCE / RECORDS MGMT SVCS	\$ 2,040	\$ -	\$ 2,040	\$ -
LMD OPERATING RESERVE	\$ -	\$ -	\$ -	\$ -
TOTAL EXP	\$ 44,432	\$ 40,956	\$ 85,388	\$ 1,080
BEGINNING FUND BALANCE	\$ 58,000	\$ -	\$ 58,000	\$ 58,000
MISC CREDITS	\$ -	\$ -	\$ -	\$ -
ASSESSMENTS	\$ 21,034	\$ -	\$ 21,034	
TOTAL REV	\$ 79,034	\$ -	\$ 79,034	\$ 58,000
FUND BALANCE	\$ 34,602		\$ (6,354)	\$ 56,920

* Professional Services include contract services, community outreach, and water quality monitoring.

*Proposed budget transfer request

Proposed Budget Transfer without IAVMP in 2025

2025				
ACCOUNT DESCRIPTION	BUDGET	TRANFRS/ ADJSMTS	REVISED BUDGET	YTD ACTUAL
SPECIAL ASSESSMENTS	\$ 292	\$ -	\$ 292	\$ -
OFFICE SUPPLIES	\$ 350	\$ -	\$ 350	\$ -
OPERATING SUPPLIES	\$ 1,500	\$ -	\$ 1,500	\$ -
PROFESSIONAL SERVICES*	\$ 39,500	\$ 25,956	\$ 65,456	\$ -
<i>AquaTechnex</i>	\$ 17,000	\$ -	\$ 57,956	\$ -
<i>IAVMP Update</i>	\$ 15,000	\$ -	\$ -	\$ -
<i>Laboratory Services</i>	\$ 7,500	\$ -	\$ 7,500	\$ -
MISC - LICENSES PERMITS & FEES	\$ 750	\$ -	\$ 750	\$ 1,080
FINANCE / RECORDS MGMT SVCS	\$ 2,040	\$ -	\$ 2,040	\$ -
LMD OPERATING RESERVE	\$ -	\$ -	\$ -	\$ -
TOTAL EXP	\$ 44,432	\$ 25,956	\$ 70,388	\$ 1,080
BEGINNING FUND BALANCE	\$ 58,000	\$ -	\$ 58,000	\$ 58,000
MISC CREDITS	\$ -	\$ -	\$ -	\$ -
ASSESSMENTS	\$ 21,034	\$ -	\$ 21,034	\$ -
TOTAL REV	\$ 79,034	\$ -	\$ 79,034	\$ 58,000
FUND BALANCE	\$ 34,602		\$ 8,646	\$ 56,920

* Professional Services include contract services, community outreach, and water quality monitoring.

* **Proposed budget transfer request with no IAVMP in 2025**