



CITY OF
TUMWATER

**BUDGET & FINANCE COMMITTEE
MEETING AGENDA**

**Online via Zoom and In Person at
Tumwater City Hall, Council Conference
Room, 555 Israel Rd. SW, Tumwater, WA
98501**

**Tuesday, November 07, 2023
4:00 PM**

1. Call to Order
2. Roll Call
3. Budget Amendment No. 1 (Troy Niemeyer)
4. Additional Items
5. Adjourn

Meeting Information

All committee members will be attending remotely. The public are welcome to attend in person, by telephone or online via Zoom.

Watch Online

<https://us02web.zoom.us/j/84553825209?pwd=UEJxYmR0ZU83VU1JanNETXcvOE5sZz09>

Listen by Telephone

Call (253) 215-8782, listen for the prompts and enter the Webinar ID 845 5382 5209 and Passcode 905511.

Public Comment

The public may submit comments by sending an email to council@ci.tumwater.wa.us, no later than 9:00 a.m. the day of the meeting. Comments are submitted directly to the Committee members and will not be read individually into the record of the meeting.

Post Meeting

Audio of the meeting will be recorded and later available by request, please email CityClerk@ci.tumwater.wa.us

Accommodations

The City of Tumwater takes pride in ensuring that people with disabilities are able to take part in, and benefit from, the range of public programs, services, and activities offered by the City. To request an accommodation or alternate format of communication, please contact the City Clerk by calling (360) 252-5488 or email CityClerk@ci.tumwater.wa.us. For vision or hearing impaired services, please contact the Washington State Relay Services at 7-1-1 or 1-(800)-833-6384. To contact the City's ADA Coordinator directly, call (360) 754-4128 or email ADACoordinator@ci.tumwater.wa.us.

TO: Budget and Finance Committee
FROM: Troy Niemeyer, Finance Director
DATE: November 7, 2023
SUBJECT: Budget Amendment No. 1

1) Recommended Action:

No action requested. This is a briefing only. This will be moved to the full Council for a presentation, public hearing, and adoption on November 21.

2) Background:

The City Council adopted Ordinance No. O2022-028, the 2023-2024 biennial budget on December 6, 2022. Staff have identified additional revenues and expenditures. In addition, this amendment will true up the beginning fund balance, which was an estimated amount at the time of the biennial budget adoption.

3) Policy Support:

Refine and sustain a great organization.
Build a community recognized for quality, compassion, and humanity.
Be a leader in environmental sustainability.

4) Alternatives:

☐ None.

5) Fiscal Notes:

The budget amendment adds \$2.3 million of new expenditures, including \$1.4 million in the General Fund. It also adds \$1.1 million in revenue, for a net expenditure increase of \$1.2 million in 2023. In addition, it adds \$2.1 million in 2024 expenses, including 1.4 million in the General Fund.

6) Attachments:

- A. Exhibit A Amendment No. 1
- B. Attachment A Summary of Changes
- C. Attachment C Detailed Changes 2023
- D. Attachment D Detailed Changes 2024

CITY OF TUMWATER
Budget Amendment 1
2023 - 2024

O2023-0XX
 Exhibit A

| FUNDS BY TYPE | Beginning Fund Balance | Revenues | Total Resources | Expenditures | Ending Fund Balance | Proposed Budget |
|---|------------------------|-----------------------|-----------------------|-----------------------|----------------------|-----------------------|
| General Government Funds | | | | | | |
| 001 General Fund | \$ 20,913,957 | \$ 73,682,812 | \$ 94,596,769 | \$ 82,943,730 | \$ 11,653,039 | \$ 94,596,769 |
| 002 Public Safety Reserve | 969,074 | 3,950,200 | 4,919,274 | 3,740,000 | 1,179,274 | 4,919,274 |
| 007 Permit Reserve | 510,289 | 205,000 | 715,289 | - | 715,289 | 715,289 |
| 008 Emergency Reserve | 1,437,601 | 631,500 | 2,069,101 | - | 2,069,101 | 2,069,101 |
| 009 Facilities Reserve Fund | 1,957,625 | 7,700 | 1,965,325 | 702,000 | 1,263,325 | 1,965,325 |
| 012 Recreation Special Programs | 95,576 | 70,000 | 165,576 | 104,300 | 61,276 | 165,576 |
| 015 Parks Board | 114,568 | 40,000 | 154,568 | 40,000 | 114,568 | 154,568 |
| 016 E-Link & Fiberoptics | 738,661 | 114,000 | 852,661 | 375,000 | 477,661 | 852,661 |
| 017 Historical Commission | 20,228 | 20,000 | 40,228 | - | 40,228 | 40,228 |
| 018 K-9 | 1,908 | 100 | 2,008 | 2,008 | - | 2,008 |
| 019 US Flag Recognition | 14,000 | 50 | 14,050 | 1,000 | 13,050 | 14,050 |
| GENERAL GOVERNMENT FUNDS | \$ 26,773,487 | \$ 78,721,362 | \$ 105,494,849 | \$ 87,908,038 | \$ 17,586,811 | \$ 105,494,849 |
| Special Revenue Funds | | | | | | |
| 105 Affordable Housing Sales Tax Fund | \$ 77,728 | \$ 127,448 | \$ 205,176 | \$ 127,408 | \$ 77,768 | \$ 205,176 |
| 107 Domestic Violence Prevention Fund | 2,536 | - | 2,536 | - | 2,536 | 2,536 |
| 108 Drug & Other Seizure Fund | 56,043 | 30 | 56,073 | 15,500 | 40,573 | 56,073 |
| 109 Lodging Tax Fund | 687,028 | 660,300 | 1,347,328 | 649,160 | 698,168 | 1,347,328 |
| 111 Development Fees Fund | 15,661,850 | 5,910,000 | 21,571,850 | 10,094,000 | 11,477,850 | 21,571,850 |
| 120 Barnes Lake Management District Fu | 51,378 | 39,112 | 90,490 | 54,675 | 35,815 | 90,490 |
| 130 Transportation Benefit District | 6,052,975 | 4,471,000 | 10,523,975 | 9,173,990 | 1,349,985 | 10,523,975 |
| Debt Service Fund | | | | | | |
| 200 General Obligation Debt Service Fun | \$ 90,137 | \$ 399,600 | \$ 489,737 | \$ 391,490 | \$ 98,247 | \$ 489,737 |
| Capital Project Funds | | | | | | |
| 303 General Government CFP Fund | \$ 2,364,853 | \$ 18,407,500 | \$ 20,772,353 | \$ 19,348,687 | \$ 1,423,666 | \$ 20,772,353 |
| 304 Transportation CFP Fund | 14,032,277 | 26,972,600 | 41,004,877 | 35,330,000 | 5,674,877 | 41,004,877 |
| Proprietary Funds | | | | | | |
| 400 Water Utility Fund | \$ 15,727,616 | \$ 15,249,203 | \$ 30,976,819 | \$ 14,288,956 | \$ 16,687,863 | \$ 30,976,819 |
| 401 Sewer Utility Fund | 14,494,438 | 21,006,820 | 35,501,258 | 21,514,280 | 13,986,978 | 35,501,258 |
| 411 Storm Utility Fund | 7,857,539 | 10,135,112 | 17,992,651 | 8,182,584 | 9,810,067 | 17,992,651 |
| 480 Golf Course Fund | 164,774 | 4,996,425 | 5,161,199 | 5,054,696 | 106,503 | 5,161,199 |
| Internal Service Funds | | | | | | |
| 501 Fleet ER&R Fund | \$ 3,974,580 | \$ 5,047,269 | \$ 9,021,849 | \$ 9,021,849 | \$ - | \$ 9,021,849 |
| 502 IT ER&R Fund | 1,673,457 | 3,076,420 | 4,749,877 | 4,749,877 | - | 4,749,877 |
| CITY-WIDE TOTALS | \$ 109,742,696 | \$ 195,220,201 | \$ 304,962,897 | \$ 225,905,190 | \$ 79,057,707 | \$ 304,962,897 |

1st Amendment

CITY OF TUMWATER

Proposed 2023-2024 Budget Changes
All Fund Summary

Attachment A

| FUNDS BY TYPE | Change in Fund Balance [1] | + | New Revenues | = | Total New Resources | - | New Expenditures | = | Change in Ending Fund Balance | Appropriation Incr (Decr) |
|--|----------------------------------|---|---------------------|---|------------------------|---|---------------------|---|-------------------------------------|------------------------------|
| General Fund | | | | | | | | | | |
| 001 General Government | \$ 3,391,147 | | \$ 991,984 | | \$ 4,383,131 | | \$ 2,951,033 | | \$ 1,432,098 | \$ 4,383,131 |
| 002 Public Safety Reserve | (746,198) | | - | | (746,198) | | 69,000 | | (815,198) | (746,198) |
| 007 Permit Reserve | 5,996 | | - | | 5,996 | | - | | 5,996 | 5,996 |
| 008 Emergency Reserve | 16,393 | | - | | 16,393 | | - | | 16,393 | 16,393 |
| 009 Facilities Reserve Fund | (4,074) | | - | | (4,074) | | (69,000) | | 64,926 | (4,074) |
| 012 Recreation Special Programs | 5,362 | | - | | 5,362 | | - | | 5,362 | 5,362 |
| 015 Parks Board | 314 | | - | | 314 | | - | | 314 | 314 |
| 016 E-Link & Fiberoptics | 10,359 | | - | | 10,359 | | - | | 10,359 | 10,359 |
| 017 Historical Commission | 10,838 | | - | | 10,838 | | - | | 10,838 | 10,838 |
| 018 K-9 | (6,366) | | - | | (6,366) | | (3,992) | | (2,374) | (6,366) |
| 019 US Flag Recognition Fund (new) | 339 | | - | | 339 | | - | | 339 | 339 |
| TOTAL GENERAL FUND AS BUDGETED | 2,684,110 | | 991,984 | | 3,676,094 | | 2,947,041 | | 729,053 | 3,676,094 |
| Special Revenue Funds | | | | | | | | | | |
| 105 Affordable Housing Sales Tax Fund (new) | \$ 14,223 | | \$ - | | \$ 14,223 | | \$ - | | \$ 14,223 | \$ 14,223 |
| 107 Domestic Violence Prevention Fund | (1,102) | | - | | (1,102) | | - | | (1,102) | (1,102) |
| 108 Drug & Other Seizure Fund | 5,021 | | - | | 5,021 | | - | | 5,021 | 5,021 |
| 109 Lodging Tax Fund | 107,813 | | - | | 107,813 | | 3,350 | | 104,463 | 107,813 |
| 111 Development Fees Fund | 657,113 | | - | | 657,113 | | - | | 657,113 | 657,113 |
| 120 Barnes Lake Management District Fund | 4,844 | | - | | 4,844 | | - | | 4,844 | 4,844 |
| 130 Tumwater Transportation Benefit District | 375,820 | | - | | 375,820 | | - | | 375,820 | 375,820 |
| Debt Service Funds | | | | | | | | | | |
| 200 General Obligation Debt Service Fund | \$ 8,878 | | \$ - | | \$ 8,878 | | \$ - | | \$ 8,878 | \$ 8,878 |
| Capital Project Funds | | | | | | | | | | |
| 303 General Government CFP Fund | \$ 785,879 | | \$ - | | \$ 785,879 | | \$ 148,600 | | \$ 637,279 | \$ 785,879 |
| 304 Transportation CFP Fund | 1,942,231 | | - | | 1,942,231 | | 45,000 | | 1,897,231 | 1,942,231 |
| Proprietary Funds | | | | | | | | | | |
| 400 Water Utility Fund | \$ 2,762,617 | | \$ - | | \$ 2,762,617 | | \$ 587,698 | | \$ 2,174,919 | \$ 2,762,617 |
| 401 Sewer Utility Fund | (2,528,003) | | - | | (2,528,003) | | 203,833 | | (2,731,836) | (2,528,003) |
| 411 Storm Utility Fund | (2,073,729) | | 25,000 | | (2,048,729) | | 92,952 | | (2,141,681) | (2,048,729) |
| 480 Golf Course Fund | (1,462,014) | | - | | (1,462,014) | | 59,844 | | (1,521,858) | (1,462,014) |
| Internal Service Funds | | | | | | | | | | |
| 501 Fleet ER & R Fund | \$ (380,635) | | 178,125 | | (202,510) | | (202,510) | | - | (202,510) |
| 502 IT ER & R Fund | 87,914 | | 2,000 | | 89,914 | | 89,914 | | - | 89,914 |
| GRAND TOTAL | \$ 2,990,980 | | \$ 1,197,109 | | \$ 4,188,089 | | \$ 3,975,722 | | \$ 212,367 | \$ 4,188,089 |

Budget Amendment No. 1
2023

| Department | Fund | Description | Amount |
|--------------------------------|---------------------|---|-----------|
| EXPENDITURE ADJUSTMENTS | | | |
| CDD | 001 - General Fund | Update for amount due to Thurston County for Regional Housing Council | 8,450 |
| Executive | 001 - General Fund | Budget Carryover for Communicatons logo transition costs | 25,000 |
| Executive | 001 - General Fund | Increase budget to match increased cost of recording fees | 35,000 |
| Executive | 001 - General Fund | Team and trust building for Management Team | 7,000 |
| Finance | 001 - General Fund | Insurance costs underbudgeted for 2023 | 154,127 |
| Finance | 001 - General Fund | South Puget Sound Habitat for Humanity | 726,984 |
| Finance | 001 - General Fund | SAO audit costs; budget was only \$60k, actual is \$90k | 30,000 |
| Fire | 001 - General Fund | Budget Carryover for Fire 5 Year Plan Update | 30,000 |
| Fire | 001 - General Fund | Ready Rebound program left out of original budget request | 8,588 |
| Parks | 001 - General Fund | Adjust Temporary Help Budget - Park Maintenance | 20,000 |
| Parks | 001 - General Fund | Brewmaster's House fire damage repairs | 270,000 |
| Parks | 001 - General Fund | Carryover budget for two MPD funded Park Maintenance Vehicles | 142,000 |
| Police | 001 - General Fund | Add budget for Police Sgt. Office funding moved from L3 to Facility Reserve | 25,000 |
| WRS | 001 - General Fund | Move budget for outside office space from TED to WRS. | (27,000) |
| WRS | 001 - General Fund | SPSCC Office Space Lease | 894 |
| WRS | 001 - General Fund | Budget Carryover for Library LED project | 8,700 |
| Total 001 - General Fund | | | 1,464,743 |
| Finance | 002 - Levy Lid Lift | L3, decrease transfer to GF for Police Sgt. Room | (25,000) |
| Finance | 002 - Levy Lid Lift | Funding for T-1 Carpet Replacement and Kitchen remodel now from L3, not Fac Rsv | 70,000 |
| Finance | 002 - Levy Lid Lift | Funding for T-2 Window/Door Replacement now from L3, not Fac Rsv | 24,000 |
| Total 002 - Levy Lid Lift | | | 69,000 |

Budget Amendment No. 1
2023

| Department | Fund | Description | Amount |
|-----------------------------------|-----------------------------|---|----------|
| Finance | 009 - Facility Reserve Fund | Facility Reserve Fund, increase transfer to GF by \$25,000 for Police Sgt. Room | 25,000 |
| Finance | 009 - Facility Reserve Fund | Funding for T-1 Carpet Replacement and Kitchen remodel now from L3, not Fac Rsv | (70,000) |
| Finance | 009 - Facility Reserve Fund | Funding for T-2 Window/Door Replacement now from L3, not Fac Rsv | (24,000) |
| Total 009 - Facility Reserve Fund | | | (69,000) |
| Finance | 018 - K-9 | Reduce budget to reflect available funds | (3,992) |
| Finance | 109 - Lodging Tax | Increase budget to match actual LTAC awards | 3,350 |
| Finance | 303 - GG CFP | ERP; Less money spent in 2022 than planned; plan to spend more in 23-24 on implementation | 148,600 |
| Finance | 400 - Water Fund | Insurance costs underbudgeted for 2023 | 13,558 |
| WRS | 400 - Water Fund | SPSCC Office Space Lease | 7,152 |
| WRS | 400 - Water Fund | Budget Carryover for Automated Meter Infrastructure | 300,000 |
| WRS | 400 - Water Fund | Budget Carryover for WRS Solarization Projects | 52,000 |
| Total 400 - Water Fund | | | 372,710 |
| Finance | 401 - Sewer Fund | Insurance costs underbudgeted for 2023 | 4,442 |
| WRS | 401 - Sewer Fund | SPSCC Office Space Lease | 3,576 |
| Total 401 - Sewer Fund | | | 8,018 |
| Finance | 411 - Stormwater Fund | Insurance costs underbudgeted for 2023 | 17,291 |
| WRS | 411 - Stormwater Fund | Stormwater utility, new street sweeper over budget (Trsf to Fleet Fund) | 15,125 |
| WRS | 411 - Stormwater Fund | SPSCC Office Space Lease | 6,258 |

Budget Amendment No. 1
2023

| Department | Fund | Description | Amount |
|------------|------------------|--|------------------|
| | | Total 411 - Stormwater Fund | 38,674 |
| Finance | 480 - Golf | Insurance costs underbudgeted for 2023 | 5,175 |
| Parks | 480 - Golf | Adjust Temporary Help Budget - Golf Operations | 11,000 |
| Parks | 480 - Golf | Adjust Temporary Help Budget - Golf Maintenance | 18,500 |
| Parks | 480 - Golf | Walk-in refrigerator at River's Edge Restaurant | 20,000 |
| | | Total 480 - Golf | 54,675 |
| Finance | 501 - ER&R FLEET | Insurance costs underbudgeted for 2023 | 54,102 |
| Parks | 501 - ER&R FLEET | Carryover budget for two MPD funded Park Maintenance Vehicles | 142,000 |
| WRS | 501 - ER&R FLEET | Stormwater utility, new street sweeper over budget | 15,125 |
| WRS | 501 - ER&R FLEET | Budget Carryover for EV Projects | 51,000 |
| | | Total 501 - ER&R FLEET | 262,227 |
| Finance | 502 - ER&R IT | Insurance costs underbudgeted for 2023 | 17,983 |
| Finance | 502 - ER&R IT | New copy machine lease for Parks, being paid for by IT. IT is paying for all leases, but they are not budgeted; may need amendment for this. | 1,830 |
| | | Total 502 - ER&R IT | 19,813 |
| | | Total Expenditure Adjustment | 2,368,818 |

Budget Amendment No. 1
2023

| Department | Fund | Description | Amount |
|---------------------------------|-----------------------|---|------------------|
| REVENUE ADJUSTMENTS | | | |
| Finance | 001 - General Fund | Change funding of Police Sgt from LLL to Fac Rsv | (25,000) |
| Finance | 001 - General Fund | Change funding of Police Sgt from LLL to Fac Rsv | 25,000 |
| Finance | 001 - General Fund | Funding for T-1 Carpet Replacement and Kitchen remodel now from L3, not Fac Rsv | 70,000 |
| Finance | 001 - General Fund | Funding for T-1 Carpet Replacement and Kitchen remodel now from L3, not Fac Rsv | (70,000) |
| Finance | 001 - General Fund | Funding for T-2 Window/Door Replacement now from L3, not Fac Rsv | 24,000 |
| Finance | 001 - General Fund | Funding for T-2 Window/Door Replacement now from L3, not Fac Rsv | (24,000) |
| Finance | 001 - General Fund | CHIP grant, Habitat for Humanity Talicn Homes, approved by Council April 2023 | 726,984 |
| Parks | 001 - General Fund | Insurance recoveries for fire damage repairs | 265,000 |
| Total 001 - General Fund | | | 991,984 |
| WRS | 411 - Stormwater Fund | Amendment to Ecology Stormwater Capacity state grant (adding \$25k) | 25,000 |
| Finance | 501 - ER&R FLEET | Stormwater utility, new street sweeper over budget (Trsf In from Storm) | 15,125 |
| Finance | 501 - ER&R FLEET | Add TRSF IN budget from Park Maintenance | 142,000 |
| Total 501 - ER&R FLEET | | | 157,125 |
| Total Revenue Adjustment | | | 1,174,109 |

Budget Amendment No. 1
2024

| Department | Fund | Description | Amount |
|--------------------------------|--------------------|---|---------|
| EXPENDITURE ADJUSTMENTS | | | |
| CDD | 001 - General Fund | Hire additional Sr. Planner in CDD | 92,904 |
| CDD | 001 - General Fund | Hire additional Sr. Planner in CDD | 41,807 |
| CDD | 001 - General Fund | Funding for a service provider to support community outreach activities required for Comprehensive Plan Update. | 80,000 |
| CDD | 001 - General Fund | Funding for a service provider to support state required work on Housing Element for Comprehensive Plan Update. | 120,000 |
| CDD | 001 - General Fund | Reclass of Associate Planner to Senior Planner - Salaries | 4,973 |
| CDD | 001 - General Fund | Reclass of Associate Planner to Senior Planner - Benefits | 2,288 |
| City Attorney | 001 - General Fund | Transfer Out to IT for docking stations and monitors | 2,000 |
| City Attorney | 001 - General Fund | NEW FTE - Assistant City Attorney - Salaries | 116,438 |
| City Attorney | 001 - General Fund | NEW FTE - Assistant City Attorney - Benefits | 53,562 |
| Executive | 001 - General Fund | Increase budget to match increased cost of recording fees | 30,000 |
| Executive | 001 - General Fund | Add additional funds for lobbyist | 72,000 |
| Executive | 001 - General Fund | City Hall remodel | 450,000 |
| Executive | 001 - General Fund | Council team building and facilitation for Council retreat | 18,000 |
| Finance | 001 - General Fund | We will receive a Single audit of the CHIP grant in 2024, and will need to pay for it | 8,000 |
| Finance | 001 - General Fund | SAO audit costs; budget was only \$60k, actual is likely to be \$80k | 20,000 |
| Finance | 001 - General Fund | 2024 WCIA insurance adjustment | 127,298 |
| Finance | 001 - General Fund | 2024 WCIA insurance adjustment | 620 |
| Finance | 001 - General Fund | 2024 WCIA insurance adjustment | 14,400 |
| Finance | 001 - General Fund | 2024 WCIA insurance adjustment | 8,954 |

Budget Amendment No. 1
2024

| Department | Fund | Description | Amount |
|------------|--------------------|---|--------|
| Fire | 001 - General Fund | Ready Rebound program left out of original budget request | 11,450 |
| Parks | 001 - General Fund | Additional need for Forklift Transfer to ER&R | 21,000 |
| Parks | 001 - General Fund | Reclassify the DA I position to DA II - Salaries | 4,373 |
| Parks | 001 - General Fund | Reclassify the DA I position to DA II - Benefits | 2,011 |
| Parks | 001 - General Fund | Volunteer Coordinator .75 FTE to 1.0 FTE - Salaries | 11,377 |
| Parks | 001 - General Fund | Volunteer Coordinator .75 FTE to 1.0 FTE - Benefits | 5,234 |
| Parks | 001 - General Fund | Arts Specialist .5 FTE to 1.0 FTE - Salaries | 16,907 |
| Parks | 001 - General Fund | Arts Specialist .5 FTE to 1.0 FTE - Benefits | 7,777 |
| TED | 001 - General Fund | Transportation Master Plan and Transportation Impact Fees | 45,000 |
| TED | 001 - General Fund | ESRI Jumpstart | 4,250 |
| TED | 001 - General Fund | Laserfiche/GIS Integration | 3,500 |
| TED | 001 - General Fund | Reclass Project Coordinator - Salaries | 1,957 |
| TED | 001 - General Fund | Reclass Project Coordinator - Salaries | 734 |
| TED | 001 - General Fund | Reclass Project Coordinator - Benefits | 899 |
| TED | 001 - General Fund | Reclass Project Coordinator - Benefits | 338 |
| TED | 001 - General Fund | Reclass Construction Engineer - Salaries | 771 |
| TED | 001 - General Fund | Reclass Construction Engineer - Salaries | 769 |
| TED | 001 - General Fund | Reclass Construction Engineer - Benefits | 353 |
| TED | 001 - General Fund | Reclass Construction Engineer - Benefits | 354 |
| TED | 001 - General Fund | NEW FTE Project Inspector - Salaries | 12,168 |
| TED | 001 - General Fund | NEW FTE Project Inspector - Salaries | 12,168 |
| TED | 001 - General Fund | NEW FTE Project Inspector - Benefits | 5,598 |
| TED | 001 - General Fund | NEW FTE Project Inspector - Benefits | 5,597 |

Budget Amendment No. 1
2024

| Department | Fund | Description | Amount |
|--------------------------|--------------------|---|-----------|
| TED | 001 - General Fund | New FTE Maintenance Worker - Salaries | 31,093 |
| TED | 001 - General Fund | New FTE Maintenance Worker - Benefits | 14,303 |
| WRS | 001 - General Fund | WRS lease at SPSCC | 3,065 |
| Total 001 - General Fund | | | 1,486,290 |
| TED | 304 - Transp CFP | Transportation Master Plan and Transportation Impact Fees | 45,000 |
| Finance | 400 - Water Fund | 2024 WCIA insurance adjustment | 24,334 |
| TED | 400 - Water Fund | ESRI Jumpstart | 4,250 |
| TED | 400 - Water Fund | Laserfiche/GIS Integration | 3,500 |
| TED | 400 - Water Fund | Reclass Project Coordinator - Salaries | 734 |
| TED | 400 - Water Fund | Reclass Project Coordinator - Benefits | 338 |
| TED | 400 - Water Fund | Reclass Construction Engineer - Salaries | 769 |
| TED | 400 - Water Fund | Reclass Construction Engineer - Benefits | 354 |
| TED | 400 - Water Fund | NEW FTE Project Inspector - Salaries | 12,168 |
| TED | 400 - Water Fund | NEW FTE Project Inspector - Benefits | 5,597 |
| TED | 400 - Water Fund | New FTE Utility Engineer - Salaries | 28,654 |
| TED | 400 - Water Fund | New FTE Utility Engineer - Benefits | 13,181 |
| WRS | 400 - Water Fund | WRS lease at SPSCC | 24,520 |
| WRS | 400 - Water Fund | WRS SPSCC leasehold improvements - Capital Outlay | 197,440 |
| WRS | 400 - Water Fund | Reduce budget to accomodate SPSCC remodel | (4,250) |
| WRS | 400 - Water Fund | Reduce budget to accomodate SPSCC remodel | (32,500) |

Budget Amendment No. 1
2024

| Department | Fund | Description | Amount |
|------------------------|-----------------------|---|----------|
| WRS | 400 - Water Fund | Reduce budget to accomodate SPSCC remodel | (60,000) |
| WRS | 400 - Water Fund | Reduce budget to accomodate SPSCC remodel | (2,686) |
| WRS | 400 - Water Fund | Reduce budget to accomodate SPSCC remodel | (1,415) |
| Total 400 - Water Fund | | | 214,988 |
| Finance | 401 - Sewer Fund | 2024 WCIA insurance adjustment | 10,220 |
| TED | 401 - Sewer Fund | ESRI Jumpstart | 4,250 |
| TED | 401 - Sewer Fund | Laserfiche/GIS Integration | 3,500 |
| TED | 401 - Sewer Fund | Reclass Project Coordinator - Salaries | 734 |
| TED | 401 - Sewer Fund | Reclass Project Coordinator - Benefits | 338 |
| TED | 401 - Sewer Fund | Reclass Construction Engineer - Salaries | 769 |
| TED | 401 - Sewer Fund | Reclass Construction Engineer - Benefits | 354 |
| TED | 401 - Sewer Fund | NEW FTE Project Inspector - Salaries | 12,168 |
| TED | 401 - Sewer Fund | NEW FTE Project Inspector - Benefits | 5,597 |
| TED | 401 - Sewer Fund | New FTE Utility Engineer - Salaries | 28,654 |
| TED | 401 - Sewer Fund | New FTE Utility Engineer - Benefits | 13,181 |
| WRS | 401 - Sewer Fund | WRS lease at SPSCC | 12,260 |
| WRS | 401 - Sewer Fund | WRS SPSCC leasehold improvements - Capital Outlay | 197,440 |
| WRS | 401 - Sewer Fund | Reduce budget to accomodate SPSCC remodel | (1,050) |
| WRS | 401 - Sewer Fund | Reduce budget to accomodate SPSCC remodel | (58,600) |
| WRS | 401 - Sewer Fund | Reduce budget to accomodate SPSCC remodel | (34,000) |
| Total 401 - Sewer Fund | | | 195,815 |
| Finance | 411 - Stormwater Fund | 2024 WCIA insurance adjustment | 25,684 |

Budget Amendment No. 1
2024

| Department | Fund | Description | Amount |
|-----------------------------|-----------------------|---|----------|
| TED | 411 - Stormwater Fund | ESRI Jumpstart | 4,250 |
| TED | 411 - Stormwater Fund | Laserfiche/GIS Integration | 3,500 |
| TED | 411 - Stormwater Fund | Reclass Project Coordinator - Salaries | 734 |
| TED | 411 - Stormwater Fund | Reclass Project Coordinator - Benefits | 338 |
| TED | 411 - Stormwater Fund | Reclass Construction Engineer - Salaries | 769 |
| TED | 411 - Stormwater Fund | Reclass Construction Engineer - Benefits | 354 |
| TED | 411 - Stormwater Fund | NEW FTE Project Inspector - Salaries | 12,168 |
| TED | 411 - Stormwater Fund | NEW FTE Project Inspector - Benefits | 5,597 |
| TED | 411 - Stormwater Fund | New FTE Utility Engineer - Salaries | 28,663 |
| TED | 411 - Stormwater Fund | New FTE Utility Engineer - Benefits | 13,185 |
| WRS | 411 - Stormwater Fund | WRS lease at SPSCC | 21,455 |
| WRS | 411 - Stormwater Fund | WRS SPSCC leasehold improvements - Capital Outlay | 98,720 |
| WRS | 411 - Stormwater Fund | Reduce budget to accomodate SPSCC remodel | (68,340) |
| WRS | 411 - Stormwater Fund | Reduce budget to accomodate SPSCC remodel | (90,300) |
| WRS | 411 - Stormwater Fund | Reduce budget to accomodate SPSCC remodel | (1,016) |
| WRS | 411 - Stormwater Fund | Reduce budget to accomodate SPSCC remodel | (1,482) |
| Total 411 - Stormwater Fund | | | 54,278 |
| Finance | 480 - Golf | 2024 WCIA insurance adjustment | 5,169 |
| Finance | 501 - ER&R FLEET | 2024 WCIA insurance adjustment | 70,707 |
| Parks | 501 - ER&R FLEET | Additional needed for Forklift purchase | 21,000 |
| Total 501 - ER&R FLEET | | | 91,707 |

Budget Amendment No. 1
2024

| Department | Fund | Description | Amount |
|-------------------------------------|------------------|--|------------------|
| Finance | 502 - ER&R IT | 2024 WCIA insurance adjustment | 20,630 |
| Finance | 502 - ER&R IT | TCOMM 911 Connection Improvement and Backup - Software | 4,000 |
| Finance | 502 - ER&R IT | TCOMM 911 Connection Improvement and Backup - Hardware | 4,000 |
| Finance | 502 - ER&R IT | TCOMM 911 Connection Improvement and Backup - Astound EPL | 9,000 |
| Finance | 502 - ER&R IT | TCOMM 911 Connection Improvement and Backup - Backup Hardware Option | 2,500 |
| Finance | 502 - ER&R IT | Add docking stations and monitors in CAO | 2,000 |
| Finance | 502 - ER&R IT | DA from .5 to .75 FTE - Salaries | 9,255 |
| Finance | 502 - ER&R IT | DA from .5 to .75 FTE - Benefits | 4,257 |
| Finance | 502 - ER&R IT | Adjust Senior Technology Specialist from 51 to 54 - Salaries | 4,134 |
| Finance | 502 - ER&R IT | Adjust Senior Technology Specialist from 51 to 54 - Benefits | 1,902 |
| Total 502 - ER&R IT | | | 61,678 |
| Total Expenditure Adjustment | | | 2,154,925 |
| REVENUE ADJUSTMENTS | | | |
| Parks | 501 - ER&R FLEET | Additional need for Forklift Transfer from Gen Fund | 21,000 |
| Finance | 502 - ER&R IT | Transfer in from CAO for docking stations and monitors | 2,000 |
| Total Revenue Adjustment | | | 23,000 |