



**PARKS & RECREATION COMMISSION  
MEETING AGENDA**

**Online via Zoom and In Person at  
Tumwater City Hall, Sunset Room, 555  
Israel Rd. SW, Tumwater, WA 98501**

**Wednesday, June 15, 2022  
7:00 PM**

1. Call to Order
2. Roll Call
3. Changes to Agenda
4. Approval of Minutes
  - [a.](#) 11/17/2021 Meeting
  - [b.](#) 04/20/2022 Meeting
5. Public Comment
- [6.](#) Regional Aquatics Facility Study
- [7.](#) Arts Specialist Update
- [8.](#) Parks and Recreation Commission Budget
9. Next Meeting Date - 07/20/2022
10. Adjourn

**Meeting Information**

The public are welcome to attend in person, by telephone or online via Zoom.

**Watch Online**

<https://us02web.zoom.us/j/85413452482?pwd=YWZnbjJZVGQ0TmkyTVNhQzllQnVSQT09>

**Listen by Telephone**

Call (253) 215-8782, listen for the prompts and enter the Webinar ID 854 1345 2482 and Passcode 920805.

**Public Comment**

The public may submit comments by sending an email to [sklein@ci.tumwater.wa.us](mailto:sklein@ci.tumwater.wa.us), no later than 4:00 p.m. the day of the meeting. Comments are submitted directly to the Commission members and will not be read individually into the record of the meeting.

**Post Meeting**

Audio of the meeting will be recorded and later available by request, please email [CityClerk@ci.tumwater.wa.us](mailto:CityClerk@ci.tumwater.wa.us)

**Accommodations**

The City of Tumwater takes pride in ensuring that people with disabilities are able to take part in, and benefit from, the range of public programs, services, and activities offered by the City. To request an accommodation or alternate format of communication, please contact the City Clerk by calling (360) 252-5488 or email [CityClerk@ci.tumwater.wa.us](mailto:CityClerk@ci.tumwater.wa.us). For vision or hearing impaired services, please contact the Washington State Relay Services at 7-1-1 or 1-(800)-833-6384. To contact the City's ADA Coordinator directly, call (360) 754-4128 or email [ADACoordinator@ci.tumwater.wa.us](mailto:ADACoordinator@ci.tumwater.wa.us).

**TUMWATER PARKS AND RECREATION COMMISSION  
MINUTES OF VIRTUAL MEETING  
November 17, 2021 Page 1**

**CONVENE:** 7:00 p.m.

**PRESENT:** Chair Erin Carrier and Commissioners Stacy Brown, Mike Culley, and Amy Hargrove.

Excused Absence: Commissioners Terry Bullock, Bill Kallappa II, and Kelly Von Holtz.

Staff: Parks and Recreation Director Chuck Denney, Recreation Manager Todd Anderson, and Parks and Facilities Manager Stan Osborn.

**CHANGES TO AGENDA:** There were no changes to the agenda.

**APPROVAL OF  
MINUTES - JULY  
21, 2021:**

**MOTION:** Commissioner Brown moved, seconded by Commissioner Hargrove, to approve the minutes of July 21, 2021 as published. Motion carried unanimously.

**PUBLIC COMMENT:** There were no public comments.

**RECREATION PROGRAMS AND SPECIAL EVENTS:** Recreation Manager Anderson updated the Commission on the status of recreation programs and special events during the year. The last update was in July on summer events and programs during the COVID pandemic. Despite the pandemic, the department has adapted by offering activities the community can enjoy. Attendance at summer camps has been at its highest. As people begin resuming normal activities, he anticipates Parks and Recreation will be extremely busy.

Youth and teen programs during 2021 included:

- Tumtastic Days, a daycare program offered at Michael T. Simmons Elementary School from 1/4/21 – 4/30) with 189 participants generating \$16,014.50 through donations. Scholarships totaling \$4,415.66 were awarded to families.
- Spring Break Camp attracted 13 participants
- Summer Camps (8 weeks) attracted 399 participants and generated \$67,854 in donations and revenue
- Tumwater Youth Program (TYP) sponsored nine events attracting 369 participants. Events included archery tag at

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the golf course and teen nights at the Old Town Center. Beginning in 2022, TYP events will be held in schools when access to schools will be possible.

- The Art Stars Program offers free art kits to the community at Peter G. Schmidt Elementary School through the day camp season. Over 900 youths participated.
- The department offered 255 recreation classes. Of those classes, 95 were in-person classes and 18 were virtual classes. The community has indicated some interest to return to in-person classes but also want the option of participating virtually.
- Sponsorships – The department received \$52,200 in donations and sponsorships with a large donation from Red Wind Casino of \$25,000 for the annual fireworks show. The casino has committed to a three-year donation for the fireworks show. All sponsors supporting events and programs in the past continued to do so during the pandemic.
- In-kind support was valued at \$17,852 (supplies, food, and prizes). The Toyota Dealership is providing a \$5,000 donation in 2022 for programs and events. Hanson Motors is also contributing \$6,000. Staff continues to meet with other sponsors for next year's opportunities. Staff is seeking a two-year commitment by each sponsor rather than an annual commitment.
- Sports programs include the Youth Basketball Program held in the fall. The program is the most popular basketball program in South Sound with a record-breaking 44 recreational teams and 29 competitive teams. Practices recently began earlier in the week.
- The spring youth baseball program hosted 12 teams totaling 124 players generating \$12,500 in revenue.
- Sports Camps during the summer were filled to capacity with 206 participants generating \$18,040 in revenue.
- TumWalk hosted 150 participants walking an accumulated 22.4 million steps over 8.3 miles.
- Field use continues to increase requiring staff to work with many user groups and staff to ensure fields are prepared and ready. Approximately 1,800 hours in field use by 15 user groups and will continue to increase during the summer as sports teams begin competing
- Special Events – This year, the department hosted two large special events. The Tumwater Artesian Brewfest attracted 2,800 participants. The City's 4<sup>th</sup> of July events featured a "Red, White, & Blue Drive-Thru" around the City Hall complex. Kits provided to participants included items from

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Red Wind Casino. The fireworks show was held later in the evening at the golf course. Additionally, the City sponsored six other community events attracting approximately 5,000 participants. Each event included kits for participants as a way to engage the community in a safe environment during the pandemic. This year, the family pumpkin event featured both an in-person and home option at Peter G. Schmidt Elementary School with families either participating and painting pumpkins or picking up pumpkins for painting at home. It is anticipated many events will continue to be hybrid during the course of the pandemic.

- Historical Park Monthly Engagement Lunches served 558 seniors from January through September. The event featured lunch and an opportunity to check on seniors and provide them with any resources or assist them in signing up for the Meals on Wheels program. Approximately 55 seniors in Tumwater took advantage of the lunch program. The Old Town Center was reopened in September from Monday through Friday with meal service offered three times a week. Participants are required to submit proof of vaccination and wear masks. Approximately 15-20 seniors are taking advantage of the program. The plan is to offer lunch five days a week beginning in January 2022.
- Volunteer Tumwater – The department assumed responsibility for the Volunteer Tumwater Program approximately 18 months ago. Through the third quarter of 2021, volunteer hours totaled 4,948 hours with 385 volunteers providing service for 5 events and 11 projects. Many volunteers support the Brewfest and the Clean-up Drop-off event on the last Saturday in September offering shredding services and accepting donated items in a drive-thru format at City Hall. Other events included four matching grant projects with local neighborhoods. The program also supports the placement of mini-libraries throughout neighborhoods, tree plantings, and painting projects.

Upcoming programs and events include the annual Christmas Tree Lighting Event on Saturday, December 11, 2021 from 1 p.m. to 5:30 p.m. The program features school performances each hour with Santa attending from 2 p.m. to 5 p.m. to offer family pictures. Olympia Federal Savings is the major event sponsor donating \$2,500 in addition to Hanson Motors providing \$1,500 and the Tumwater Downtown Association providing \$1,500 in-kind donations.

For all events, staff works closely with the Health Department. The Health Department reviews all event plans and maps and offers

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recommendations for any changes.

Tumwater Youth Basketball is offered through the winter with the program just recently beginning with practices and games scheduled to begin on December 5, 2021 with most games on Saturdays at local school gyms.

The Commission's earlier donation was used to purchase a volunteer trailer to support the Volunteer Tumwater program. The trailer is equipped with tools, wheelbarrows, electric tools, and other items necessary to host a volunteer project. Manager Anderson thanked the Commission for supporting the program as the trailer has increased efficiencies.

Additionally, staff recently created stewardship kits and conducted new volunteer orientation for all volunteers. Volunteers received the kit containing tools, supplies, and a flag when working near streets.

Manager Anderson shared information on recent professional accomplishments by staff:

- Chad Harvell, Recreation Coordinator, received the Mickey Corso Professional Leadership Grant in 2020 enabling him to participate in the National Recreation and Park Association (NRPA) Leadership Program and receive the NRPA Leadership Certificate.
- Charlie Groth, Recreation Supervisor, received certification as a Youth Sports Coordinator (CYSA) enabling him to lead sports events. The program entailed two years of training and an exam.
- Todd Anderson, Recreation Manager, received renewal of a two-year CPRP (Certified Parks and Recreation Professional) certificate.
- Chuck Denney, Parks and Recreation Director, received a Certified Live Event Planner (CLEP) designation.

Manager Anderson noted that the department plans to hire a half-time arts coordinator in 2022 to coordinate arts and events in 2022, as well as a full-time recreation coordinator position supporting Tumwater Metropolitan Park District activities.

Commissioners congratulated Manager Anderson on the number of department accomplishments over the last year.

**PARKS PROJECTS:** Director Denney briefed the Commission on the status of department and Tumwater Metropolitan Park District (TMPD) projects.

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Manager Osborn's time is dedicated equally between parks projects and City facility projects.

Recent activities include developing a job description for the arts coordinator position. The position is funded through the TMPD with funding from the City's Capital Facilities Plan. The intent is to complete the arts plan and appoint an arts commission with the goal of expanding arts in the City through numerous venues ranging from visual art, performing arts, sculptures, and other forms of art.

The Community Center is scheduled for construction in 2025. Many efforts are required prior to construction to include community meetings to identify elements of a community center and the location. The City is currently discussing a location with the Port of Olympia. The City plans to complete a Request for Qualifications for firms experienced in designing community centers.

Current park projects include:

- **Preserve Neighborhood Park** is located south of the airport in the new Preserve subdivision. Staff continues working on the project with Manager Osborn scheduled to meet with the City's engineer and an equipment vendor to discuss finalization of plans. The park is scheduled for construction in spring 2022.
- **Restrooms – Barclift and Tumwater Hill Neighborhood Parks.** Both restrooms were ordered and are scheduled for delivery by spring 2022. The buildings are precast concrete and include all utility systems. The City extends utilities to the sites that have been prepped and prepared with a concrete pad. The restroom is placed by a crane on the pad and connected to City utilities. Because the Tumwater Hill Neighborhood Park restroom is located on bedrock, the City will need to trench through bedrock to extend utilities to the restroom. Conditions at the Barclift Park site will require staff to install a pump because of the location of the lines preventing a gravity feed from the restroom to the sewer line. The issues have increased costs and required a change in restroom design at both parks.
- **Tumwater Hill - Crosby Boulevard Trail Connector.** Five existing trailheads connect to the trail system on Tumwater Hill. The sixth trail connection trailhead on Crosby Boulevard is designed with several switchback turns because of the steep hill. That segment will connect to the existing trail system serving residents on Tumwater Hill for access to the trail, park, ball field, and school from the west side of Tumwater Hill.

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- **Deferred Maintenance funded by the TMPD.** The funding of \$148,000 annually for the next five years addresses deferred park maintenance. New electrical service was installed at the Historical Park shelter. Lights at the shelter and the parking lot were repaired. The roof on the restroom at Pioneer Park has been completed. Staff replaced fencing at Pioneer Park and at Tumwater Hill Neighborhood Park along the softball and baseball fields.
- **Isabella Bush Park.** A master plan for the park was completed several years ago. The park houses the Tumwater FRESH Farm and a popular walking trail. Staff and many volunteers have completed work on the park with several Councilmembers supporting those efforts. Park impact fees will be used to develop the front area of the park serving as the formal entry with irrigation, turf, and a parking lot.
- **Tumwater Deschutes Valley Trail Segment.** The trail segment will be located along the eastside of Tumwater Valley Drive. Construction on the trail is scheduled in spring and summer 2022. The trail segment begins at E Street extending two-thirds of the length of Tumwater Valley Drive. Part of the Development Agreement with the Craft District includes the construction of that segment of the trail for the City by the developer. Following completion of the trail segment, the City will extend the segment to M Street eventually ending at Deschutes Valley Park.
- **Community Gardens.** Staff is meeting with a community group and several Councilmembers to discuss a potential community garden. The TMPD budget includes a one-time \$200,000 allocation to support the development of a community garden. However, staff would not build or operate a community garden. The funds will be used to assist in the potential acquisition of land or assist in purchasing equipment for a community group.
- **Staff – 2 Park Maintenance Employees.** This year, two individuals were hired to focus on City irrigation and landscaping. The irrigation employee will maintain irrigation systems throughout the City with a goal to reduce water usage and establish a standard as an example to the community. The second position will focus on landscaping to maintain flowerbeds, landscape areas, entryways, shrubs, flowers, and trees.

Director Denney noted that recent work by facilities staff was the removal of the concrete walking area in front of City Hall and an abutting grassy area fronting City Hall. Concrete in a new configuration was replaced in the area of the entryway to City Hall.



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The old concrete was failing and sinking in places creating trip hazards. Manager Osborn created the new design and is working with the landscape employee to install front entry landscaping.

Manager Osborn added that staff is also installing cameras at Historical Park and repairing parking lot lights. Power to the shelter was connected to a timer and a breaker located in the maintenance building enabling the control of power to the shelter to discourage overnight camping by individuals using City power. Staff continues efforts to install a fence surrounding the Pioneer Park restroom. Because of the location of the restroom to the soccer field, soccer balls often hit and destroying the building's gutters. The gutters have been removed and are scheduled to be replaced.

Manager Osborn shared information on initiating a new project management process to improve staff efficiencies. Because of the increased popularity of park usage because of the pandemic, staff is spending a substantial amount of time maintaining playgrounds and other equipment as wear and tear has increased.

Director Denney reported on the completion of the first initial phase of a joint project with the City of Olympia to complete a feasibility study for an aquatics complex. The project was scheduled as a yearlong project but was extended to two years because of the pandemic. The City of Olympia invested \$100,000 in the project with Tumwater participating in the process but not contributing funds. The process included a community group representing mostly Olympia but several members from Tumwater from school districts, colleges, YMCA, and local swimming clubs, were included to help guide the study process. The City of Olympia hired Barker Rinker Seacat Architecture from Denver to complete the analysis. The project included a review of community needs and release of two countywide surveys seeking input on an aquatic facility. The budget for an aquatic facility ranges from \$35 million to \$45 million. The process identified a facility at a cost of \$38 million with projected operational costs of \$2.3 million annually with revenue projected of \$1.2 million. Director Denney described proposed features and amenities included in the facility. He narrated a video by the consultant of a facility design based on feedback from the community.

Next steps of the process include the Olympia City Council and Tumwater City Council reviewing the feasibility study to determine next steps. Any future decisions are dependent upon the availability of funding. Grant sources for aquatics are very limited.

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Chair Carrier inquired about the status of the project manager position included in the TMPD plan. Director Denney advised that the position was filled by Don Carney, who is assigned to the Transportation and Engineering Department. He splits his time between Transportation and Engineering and the Parks and Recreation Department and is currently working with Manager Osborn on the Preserve Park, the restroom project at both parks, as well as a cemetery project funded by a grant to improve the historic cemetery off Littlerock Road.

Commissioner Culley asked whether public access to the historic cemetery is possible. Director Denney replied that the cemetery is open to the public. He recommended visiting the cemetery as the information contained on the headstones is very informative. The master plan for the cemetery was completed in 1996 and because of the lack of funding, projects have not been completed. Some funds were allocated in the current budget to support some projects with grant funds the City received.

**NEXT MEETING  
DATE:**

The next meeting is on December 15, 2021. Chair Carrier noted the next meeting conflicts with Mayor Kmet's retirement celebration. Members supported canceling the meeting in lieu of the Mayor's event.

Commissioner Culley described the outcome of a recent Tumwater Youth Program event at the driving range for elementary school students. Participation was substantial by both students and parents. Parents offered great feedback on the event.

**ADJOURNMENT:**

**With there being no further business, Chair Carrier adjourned the meeting at 8:05 p.m.**

Prepared by Puget Sound Meeting Services, [psmsoly@earthlink.net](mailto:psmsoly@earthlink.net)

## TUMWATER PARKS AND RECREATION COMMISSION

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**CONVENE:** 7:03 p.m.

**PRESENT:** Vice Chair Bill Kallappa II and Commissioners Amy Hargrove, Shane Harrington, and Kelly Von Holtz.

Excused Absence: Chair Erin Carrier and Commissioners Mike Culley and Stacy Brown.

Staff: Parks and Recreation Director Chuck Denney, Parks and Facilities Manager Stan Osborn, and Recreation Manager Todd Anderson.

Others: Mayor Debbie Sullivan

**CHANGES TO AGENDA:** A program update was added to the agenda.

**APPROVAL OF MINUTES:  
NOVEMBER 17,  
2021 & JANUARY  
19, 2022:** Consideration of the November 17, 2021 minutes was deferred because of the lack of a quorum of members attending the November meeting.

**MOTION:** **Commissioner Hargrove moved, seconded by Commissioner Harrington, to approve the minutes of January 19, 2022 as published. A voice vote approved the motion unanimously.**

**PUBLIC COMMENT:** There were no public comments.

**PARKS PROJECTS UPDATE:** Director Denney reported many issues related to COVID, supply chain issues, and staffing capacity slowed many park projects. He updated the Commission on the following projects:

- **Preserve Park** - One large project moving forward is the Preserve Park, a two-acre neighborhood park located in the Preserve subdivision south of the airport. The City Council approved ordering all park amenities and staff has contacted the playground manufacturer to select colors for the equipment. The project will be released for bid next month for a contractor to complete site work.
- **Park Restrooms** - Within the next several weeks staff is scheduled to release bids for the restroom projects at Barclift Park and Tumwater Hill Neighborhood Park. The pre-fabricated buildings were ordered in October 2021. Because of supply issues, the buildings require six to eight months to manufacture and deliver. Staff anticipates receiving the restrooms at any time. The contractor will extend utilities, install the pad, and improve the site

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to enable installation of the restrooms.

- **Tumwater Hill Park Trail** – The trail has been in progress over the last 2-1/2 years. Staff completed a geotech study for slope stability and several design iterations of the route for the trail because of the steep hill. Director Denney displayed the route of the trail and the location of the Tumwater Hill Elementary School. The Tumwater Hill Neighborhood Park encompasses approximately 35 acres to include the area of the trail. The trail system includes five trailheads for access to the trail with two of those assesses at the top, one trailhead located off Ridgeview Loop, and two trailheads in the lower area enabling trail users to access the trail and the park from all sides except from the west side. The new trail will be located off Crosby Boulevard and will include a series of switchbacks because of steep topography. The segment will connect to an existing trail to complete six trailheads on Tumwater Hill connecting from all neighborhoods to both the park and the school.
- **Trails End Park Meeting** – A community meeting is scheduled on May 18, 2022. Local neighborhoods surrounding the Old Trails End horse arena site have been invited to attend the meeting. The City owns the property and plans to construct the new Public Works Operations and Maintenance Facility in addition to a neighborhood park. Some neighbors are not supportive of the new maintenance facility because of noise and other issues that are perceived to impact neighborhoods. The meeting will cover the proposed layout of the site, impacts of a public works facility, and what components comprise a neighborhood park. The City plans to hire an architect and schedule additional meetings with the neighborhoods with involvement of the Commission as the City works through the process to design a park meeting the needs of the neighborhoods and the City.
- **Community Center Design** – The largest project is selecting the design of the new community center. The community center was included in the package presented to the voters to form the Tumwater Metropolitan Park District (TMPD). As all community members have their specific opinion as to what a community center should include, staff plans to work with a design company experienced in designing community centers. Once the designer is hired, a larger community conversation will be scheduled to discuss desired features of a community center. Following development of conceptual design, the City will seek property to purchase. Approximately 10 acres would be required located centrally within the City.

# **TUMWATER PARKS AND RECREATION COMMISSION**

## **MINUTES OF VIRTUAL MEETING**

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### **MEETINGS:**

participating virtually. The Board has the option of resuming in-person meetings or participating virtually. The hybrid meetings are possible but are somewhat more difficult for staff as it involves coordinating two meetings; the zoom meeting and the in-person meeting. Chair Carrier is supportive of attending an in-person meeting. She works in a hospital is aware of the current status of the pandemic.

Vice Chair Kallappa said he would be comfortable attending an in-person meeting.

Director Denney advised that prior to the next meeting, staff will contact each member on their meeting preference prior to the week before the May meeting.

### **PARKS AND RECREATION COMMISSION BUDGET:**

Director Denney reported the Commission's budget is \$20,000 remaining from 2021, which rolls forward to 2022 and combines with the 2022 budget for a total budget of \$40,000 to spend by the end of 2022. Staff has prepared a list of potential expenditures that has not been finalized as a proposal for the Commission to consider. He asked Commissioners to consider potential items to purchase for parks and/or programs.

Upon the completion of the Tumwater Hill Neighborhood Park trail system, improvements are warranted to signalize and improve each of the six trailheads to include a map and a bench. Those improvements would likely be on the list for items to consider for funding.

Commissioner Harrington referred to the discussion in January regarding the condition of Pioneer Park and a proposal to consolidate the proliferation of park signs. He asked about any progress to consolidate signage and whether the signs would be funded from the Commission's budget. Director Denney advised that no progress has occurred on consolidating signs as it speaks to a design issue. The department lacks a sign template for all parks resulting in various styles of signs in City parks. The next step is developing a sign standard for parks. The expenditure would not necessarily be funded from the Commission's budget. The Commission dictates what items to purchase from its budget.

### **MEET & GREET WITH MAYOR DEBBIE SULLIVAN:**

Director Denney reported former Mayor Kmet visited the Commission each year and provided an update on City activities. Mayor Sullivan is continuing the tradition of meeting with the Commission annually.

Mayor Sullivan thanked the Commission for inviting her to the meeting. Although former Mayor Kmet often presented his updates through a PowerPoint presentation, since assuming the role of mayor much of her interaction with board and commissions has involved introductions and information about her background. One of her first goals as mayor was to meet each City employee within the first 100 days, which she achieved

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with a few days added.

Mayor Sullivan said she was raised on a horse ranch in Montana and understands and appreciates hard work, land, the environment, and animals. In 1986, she moved from Montana to assume a position as a real estate appraiser in Western Washington. She eventually moved to the Phoenix area working as a property tax support specialist. After deciding the desert was not to her liking, she returned to Washington. She has been a business owner, was employed by one of the largest corporations in the world, Intel, and worked for state government for 10 years. She understands the needs of small business owners, the needs of large corporations, and the disconnect that can often occur between business and government. She served 10 years on the Tumwater Planning Commission serving as chair for seven years. She served eight years on the Council and now serves in the administrative position of Mayor. She expressed appreciation to all members of the City's boards and commissions as it entails contribution and much work by each member. She invited Commissioners to share their respective backgrounds and reasons for serving on the Commission.

Commissioners individually provided self-introduction and described their personal and professional background and reason for volunteering to serve on the Parks and Recreation Commission.

Mayor Sullivan shared that she recently attended the annual Easter Egg Dash. The event was very successful and was well attended. She is looking forward to participating in some upcoming community events.

Information was shared on a large oak tree located behind the restroom at Historical Park, which fell and damaged a corner of the restroom roof. The tree has been removed and the area has been cleared. Staff is working with the insurance adjuster to replace the restroom roof.

Mayor Sullivan said she has received many positive comments about the new trail at Brewery Park at Tumwater Falls. Several people have mentioned a future family bike event from the trail to Olympia.

### PROGRAMS UPDATE:

Director Denney shared a short video of the Easter Egg Dash in April. The event featured 20,000 eggs requiring an extensive amount of time by staff to stuff the eggs. The event is funded by several volunteers and community sponsors. The event requires several hours to set up. Once the dash begins, it is typically over in five minutes.

Manager Anderson reported this week is *National Volunteer Week* and in recognition, the department sponsored an event for all volunteers because it has been nearly two years since the City's Volunteer Program was transferred to the Parks and Recreation Department. The department

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annually sponsors an appreciation event for Tumwater Youth Program volunteers with a dinner and awards. This year, it was important to recognize volunteers for the basketball program. The basketball program included 140 coaches who served nearly 6,000 volunteer hours over the course of four months. A lunch was held for the volunteers in appreciation for their service at Tumwater Historical Park. Approximately 30 people attended the event. The department plans to host a volunteer appreciation event each year during *National Volunteer Week* as a small token of appreciation for the services volunteers provide to the City. Last year, despite COVID, the value of volunteer service was \$250,000. The Volunteer Program continues to expand with the addition of the Stewardship Program with community members adopting Historical Park, Overlook Park, Isabella Bush Park, and the Preserve Park. Several volunteers have agreed to serve as trail stewards.

This year, the City is recognizing *Earth Day* and *Arbor Day* in a combined event on Saturday, April 23, 2022 at Tumwater Historical Park from 9 a.m. to noon. Of the 50 people registered to participate in Earth Day, most are students. The school with the highest number of student volunteers will receive \$500 for the school's ASB with \$200 to the second place winner. Volunteers will be working on the park to remove weeds, place bark, and pick-up trash. A tree planting is scheduled at 11 a.m. The Arbor Day event begins at 10 a.m. at the picnic shelter. The event features free tree seedlings and giveaway gift bags. Following the end of both events, a lunch will be hosted for all volunteers.

The first Saturday in June is *National Trails Day*. This year, the focus will be a cleanup along the Jim Brown Trail.

Manager Anderson reported the Washington Recreation Parks Association and the Association of Washington Cities offered grant funds for parks and recreation departments to create programs for inclusion of children not currently being served. The City received over \$30,000 for the department's day camp and teen camp to provide 10 scholarships to children who are underserved, as well as adding two weeks to the teen camp focused on outdoor activities and recreation.

Director Denney encouraged Commissioners to contact him if they are interested in volunteering or would like more information on the department's programs and activities. Commissioners will be contacted about participating as a parade judge during the City's 4<sup>th</sup> of July Parade. All 4<sup>th</sup> of July activities will be held traditionally in addition to the fireworks show at the golf course. On August 20, 2022 the City is hosting its annual Brewfest at the golf course.

Funding is available through the TMPD to hire a half-time Arts Coordinator to initiate work on establishing an Arts Program. The City

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advertised the position and selected seven candidates to interview. Six of the seven candidates accepted an invitation to interview on Monday, April 25, 2022.

The TMPD also funds a new Recreation Coordinator position. Hiring was delayed over the last several years because of COVID-19. The position has been advertised and hiring is scheduled later in the summer.

Vice Chair Kallappa commented on the potential collaboration between the Nisqually Indian Tribe and the City's Art Program. The Tribe is working with the Tumwater School District to ensure Tumwater High School retains the name of *Thunderbird* because its use has not been derogatory. Collaboration with the City's Art Program would focus on the history of *Thunderbird* through art or carvings to tell the story of the *Thunderbird* in conjunction with the school district.

Mayor Sullivan shared information on her efforts to collaborate and work closely with the tribes to ensure the tribes are represented in the City through community art and programs.

Vice Chair Kallappa shared information on the story surrounding the *Thunderbird*, which was created as a god-like figure where winds, clouds, and the climate are generated in partnership with the ocean, prairies, and Mt. Rainier (Tahoma). In partnership with the Tumwater School District, the tribe is working to develop the story about the *Thunderbird* for the students of the Tumwater School District.

**ADJOURNMENT:** With there being no further business, Vice Chair Kallappa adjourned the meeting at 8:05 p.m.

Prepared by Valerie Gow, President, Puget Sound Meeting Services, [psmsoly@earthlink.net](mailto:psmsoly@earthlink.net)



TO: Parks and Recreation Commission  
FROM: Chuck Denney, Parks and Recreation Director  
DATE: June 15, 2022  
SUBJECT: Regional Aquatics Facility Study

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1) Recommended Action:

Discussion Item

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2) Background:

Beginning in 2020, the City of Tumwater partnered with the City of Olympia to conduct a feasibility study on a regional aquatics complex. Both the City of Tumwater and the City of Olympia have seen the need for an aquatics facility rate very high in community surveys for over 20 years. The City of Olympia allocated \$100,000 to their Park, Arts and Recreation Department to hire a consultant and work with community partners on the completion of the study.

Two regional surveys were conducted as well as multiple meetings with stakeholders from local school districts/colleges/universities, user groups, non-profits, and interested citizens. Due to COVID-19 and closures, the study was extended well past the original completion date and the final documents were submitted late in 2021.

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3) Alternatives:

Discussion Item – Staff will be presenting project information, facility options, costs, and potential future actions.

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4) Attachments:

A. Initial Survey Results

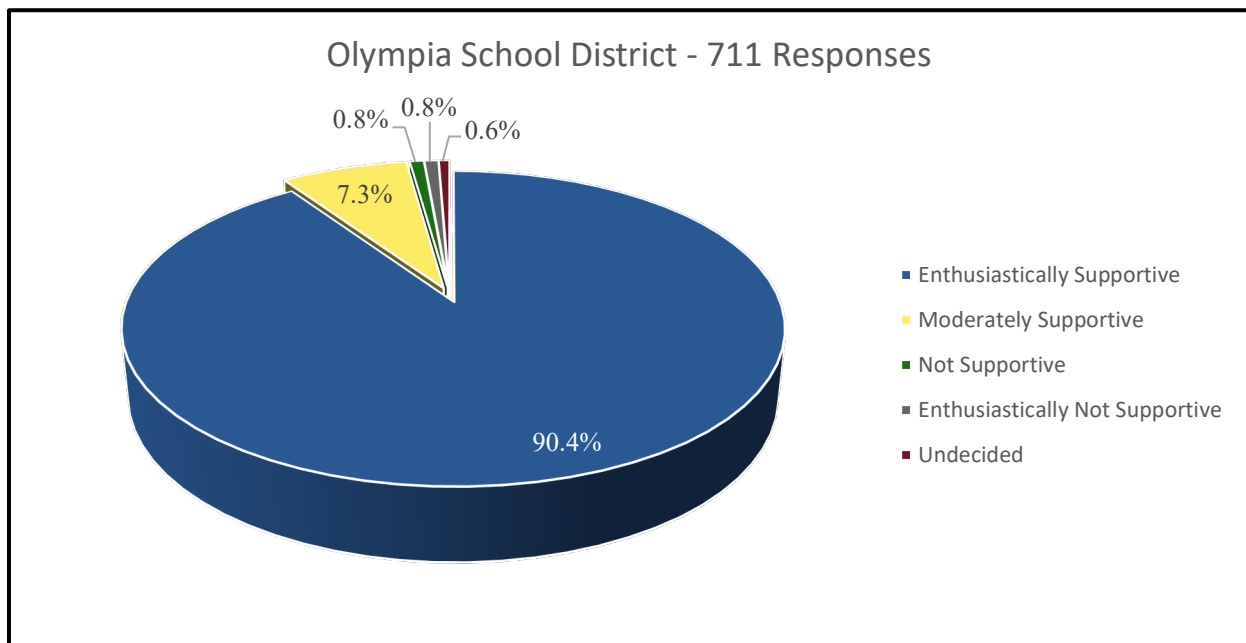
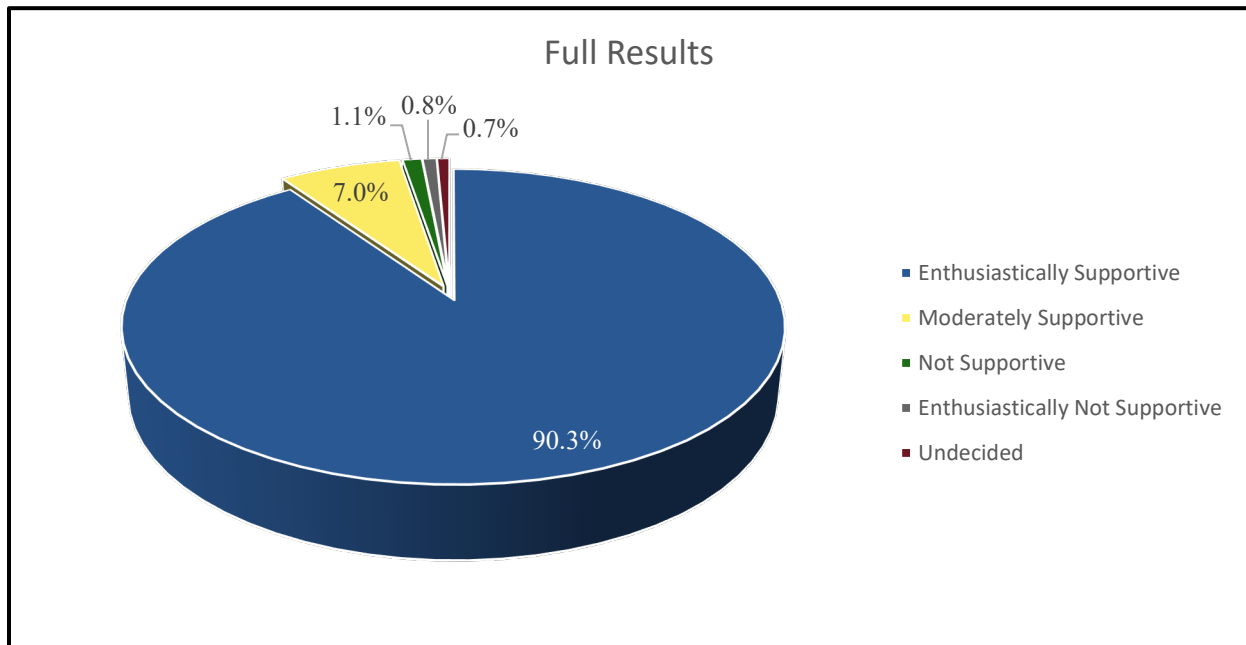


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& A S S O C I A T E S L T D  
Recreation Facility Planning and Operation Consultants

The following pages provide crosstab analysis of the Regional Aquatics Center Survey. For ease of reference B\*K has included the full response, followed by Olympia School District, followed by Tumwater School District, followed by North Thurston School District.

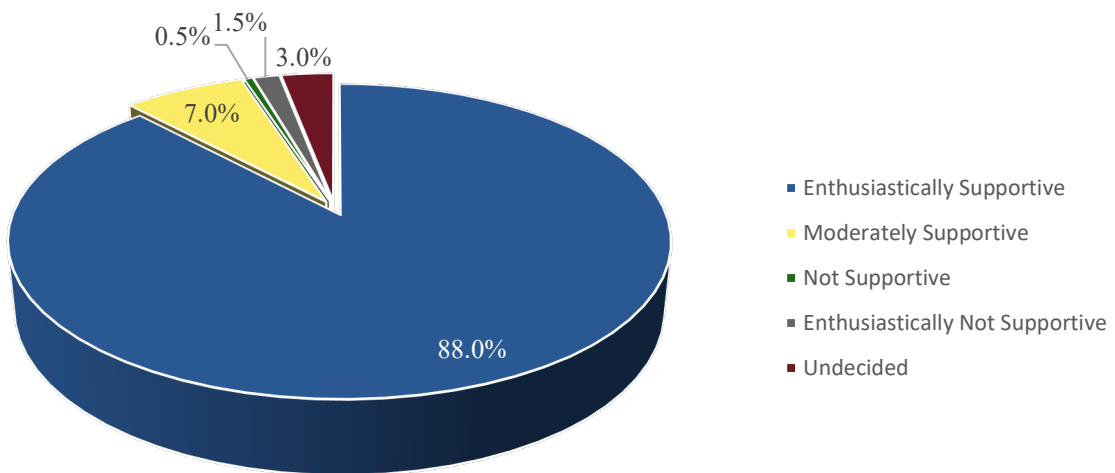


Question #1 – When you heard about the Regional Aquatics Facility Feasibility Study, your first reaction was:

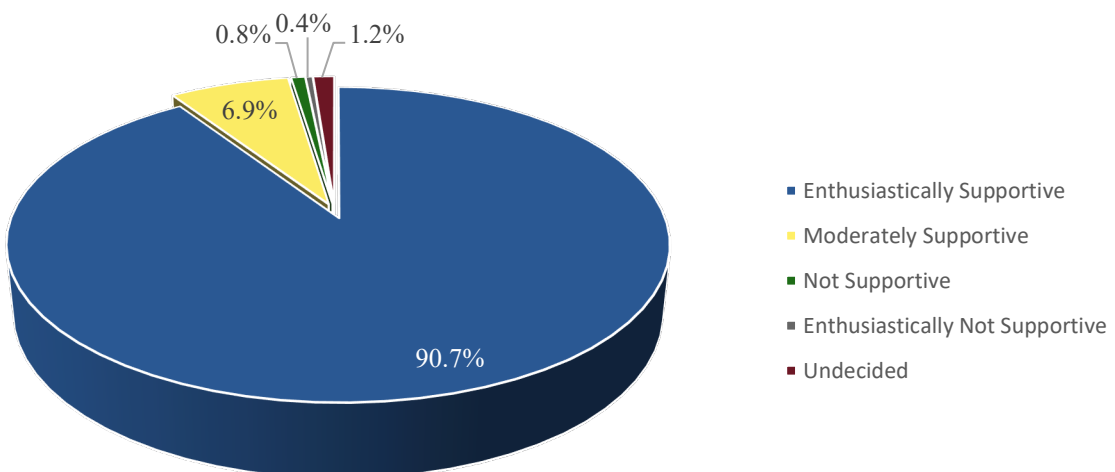




Tumwater School District - 200 Responses

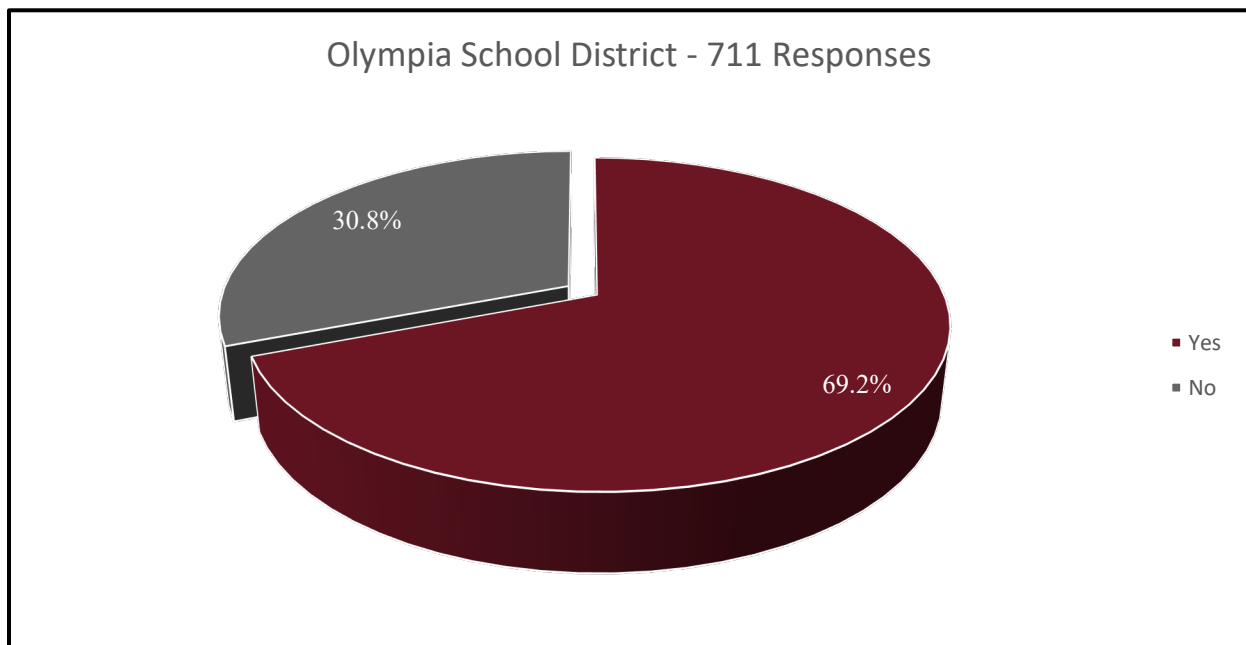
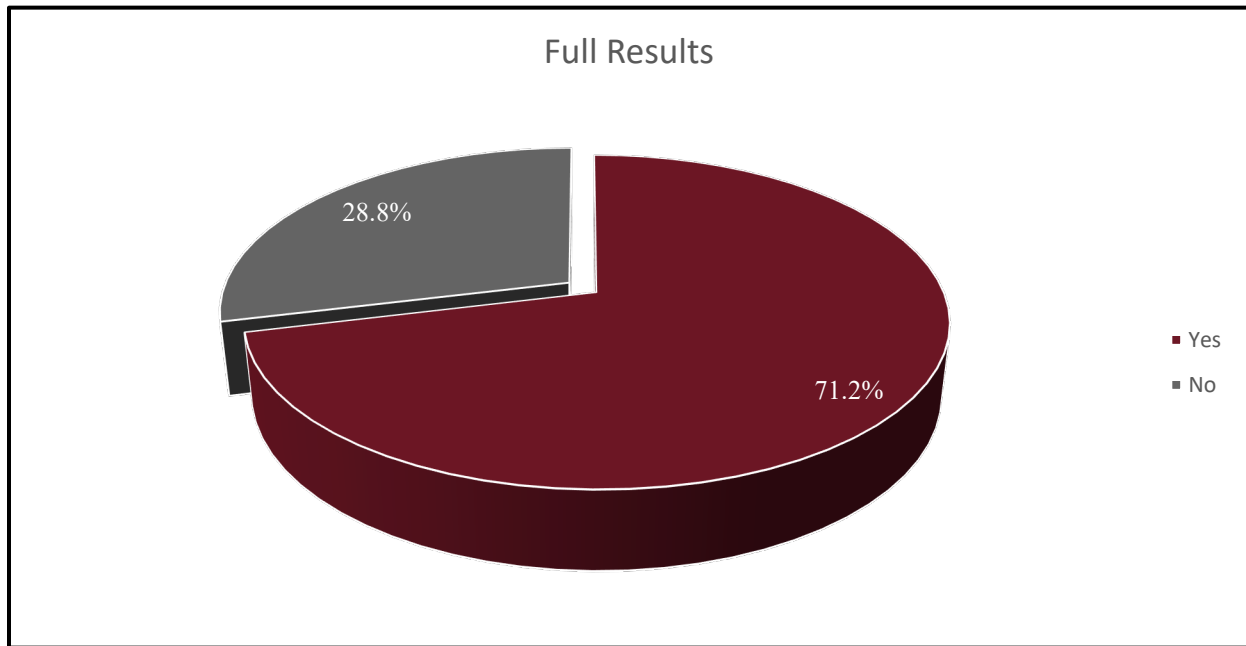


North Thurston School District - 246 Responses



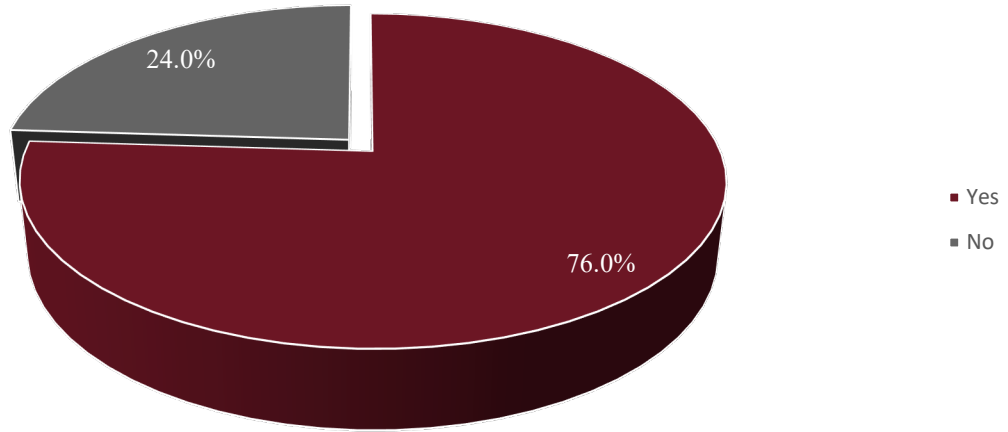


Question #2 – Do you or members of your household use local pools or participate in aquatic programs?

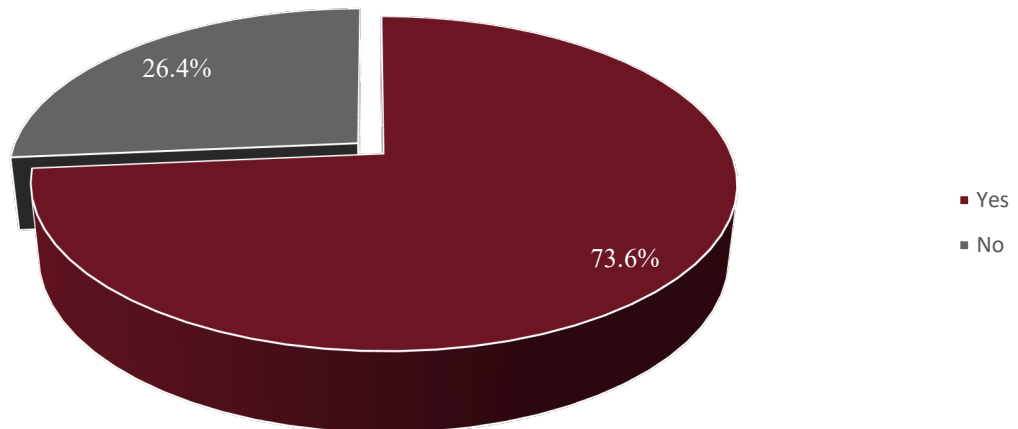




Tumwater School District - 200 Responses

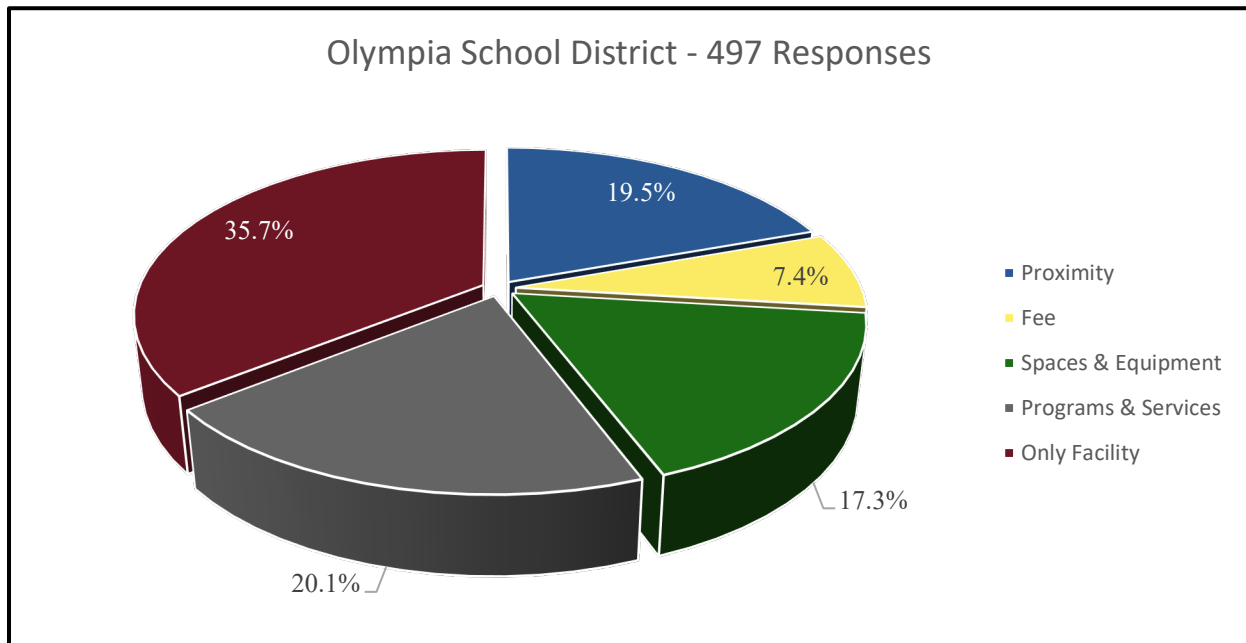
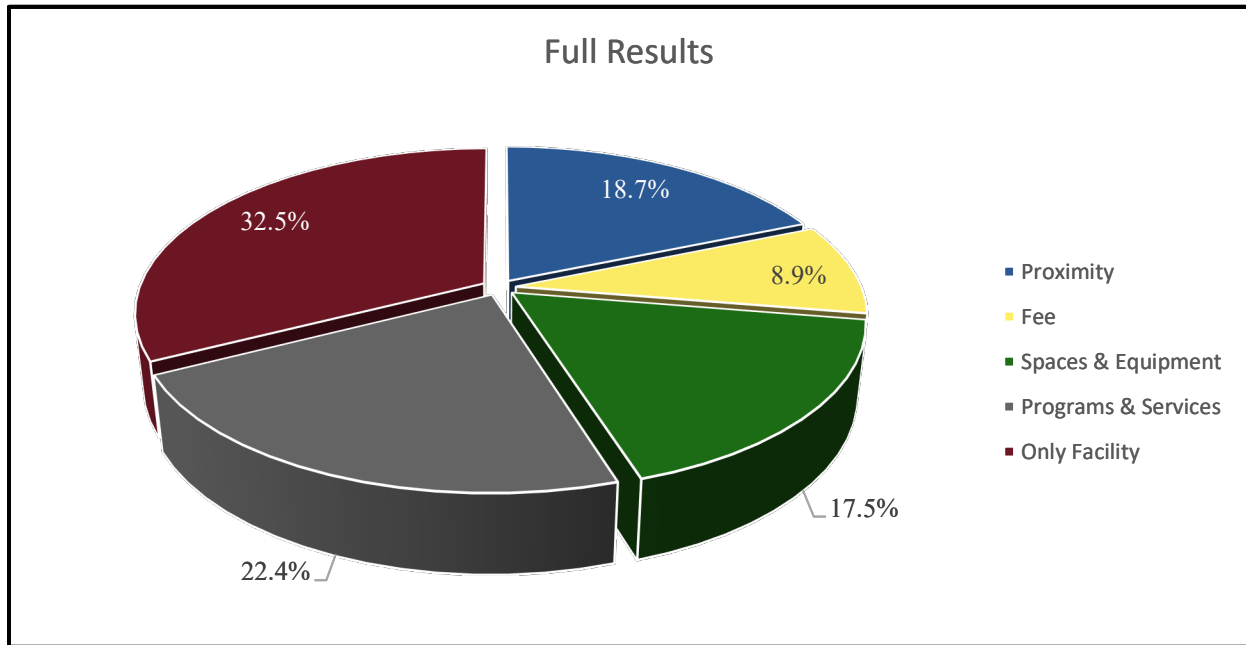


North Thurston School District - 246 Responses



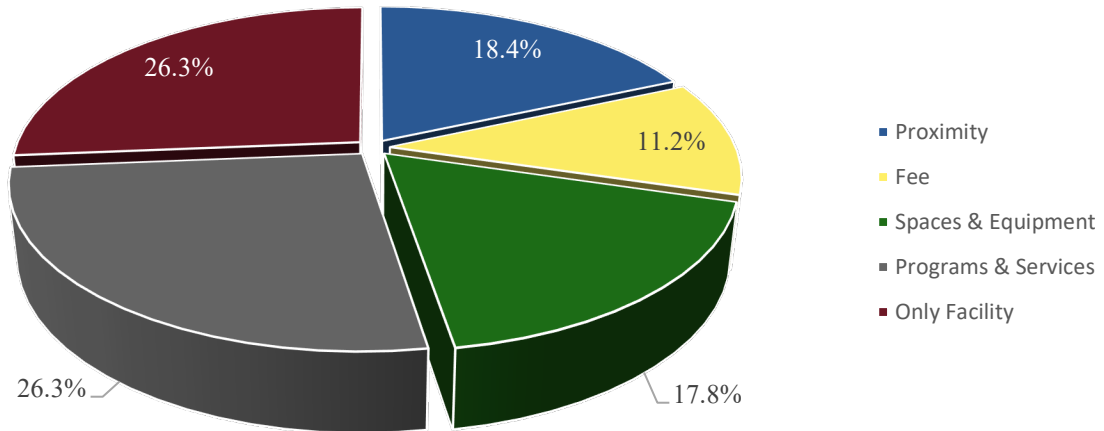


Question #3 – What about the current local public aquatic facility offerings is most appealing to you?

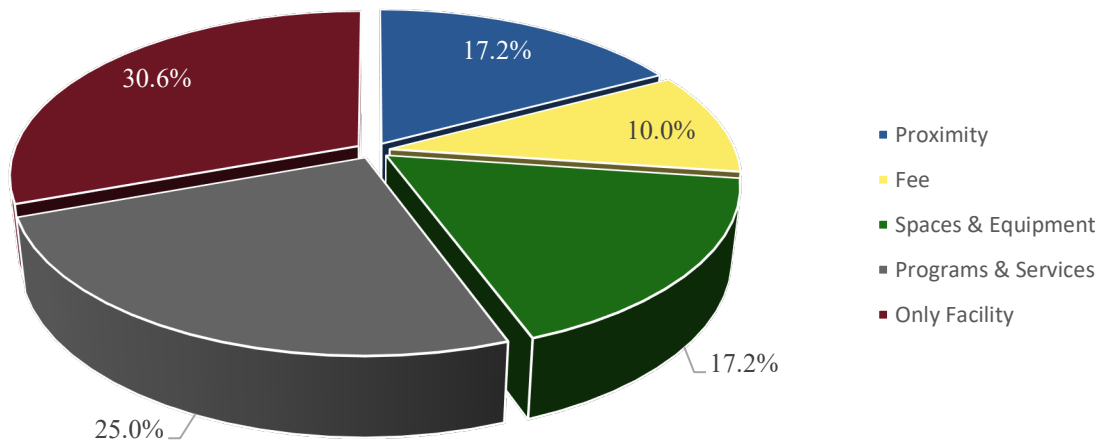




Tumwater School District - 152 Responses



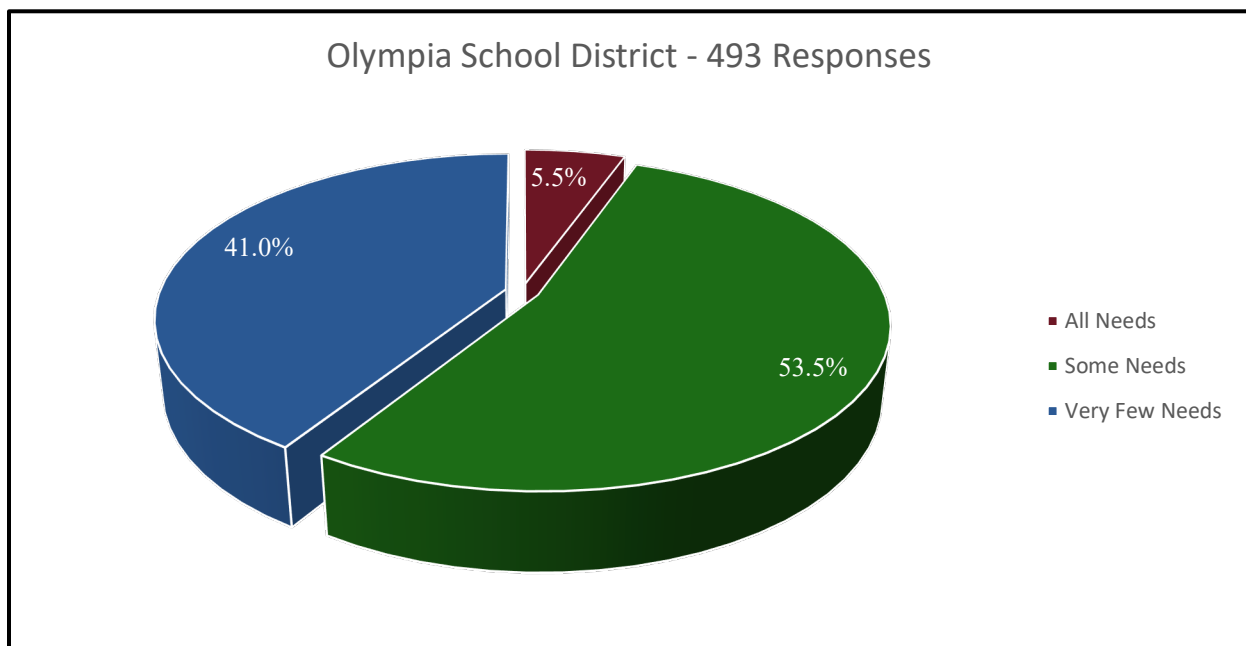
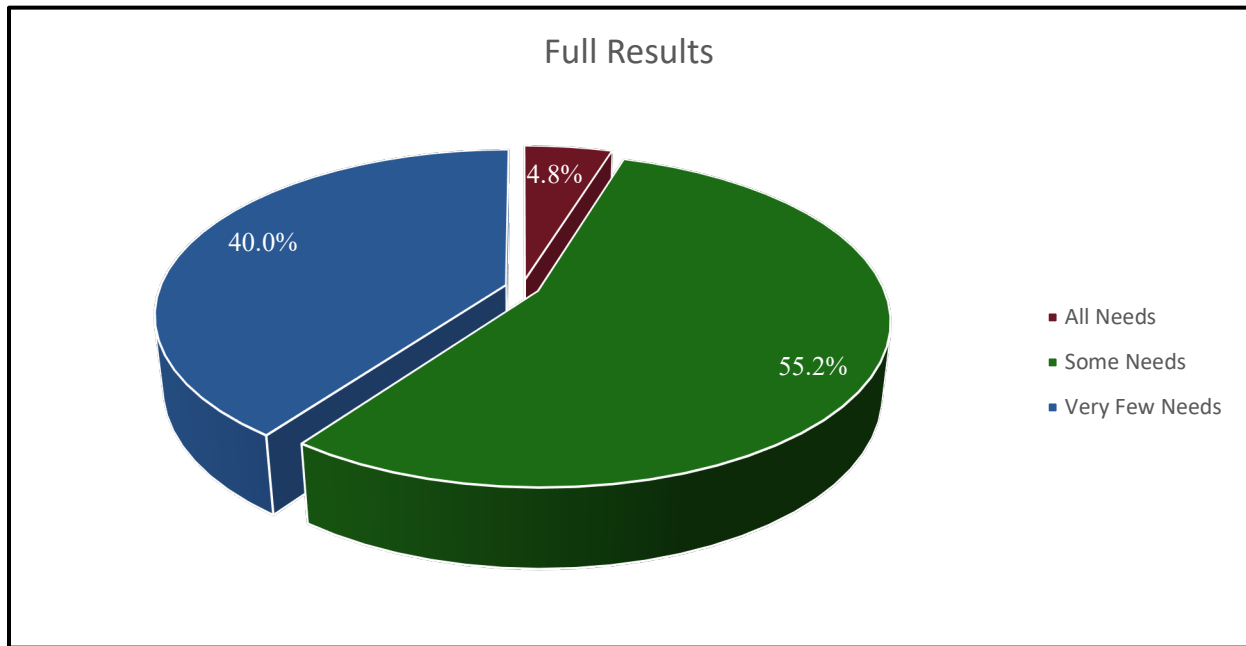
North Thurston School District - 180 Responses





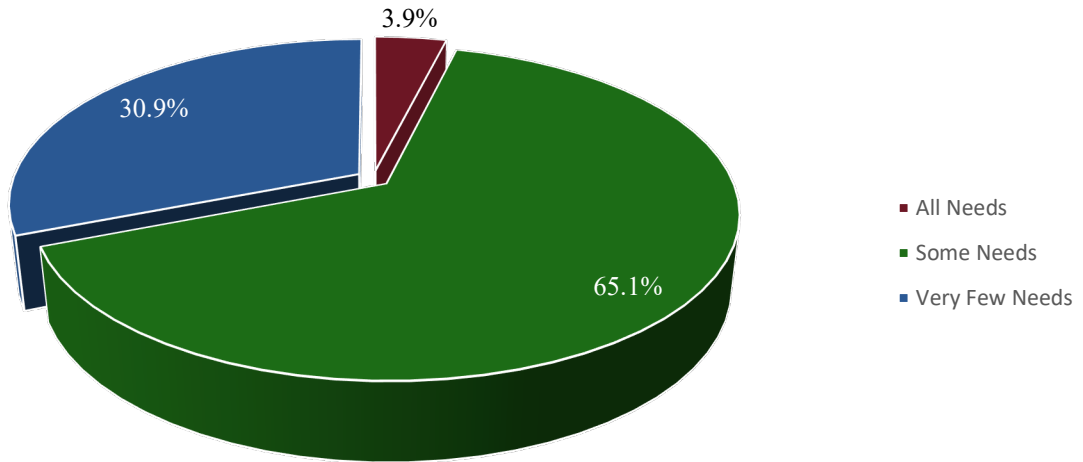


Question #4 – Which statement best represents how existing pools that you are currently using meet your household's needs?

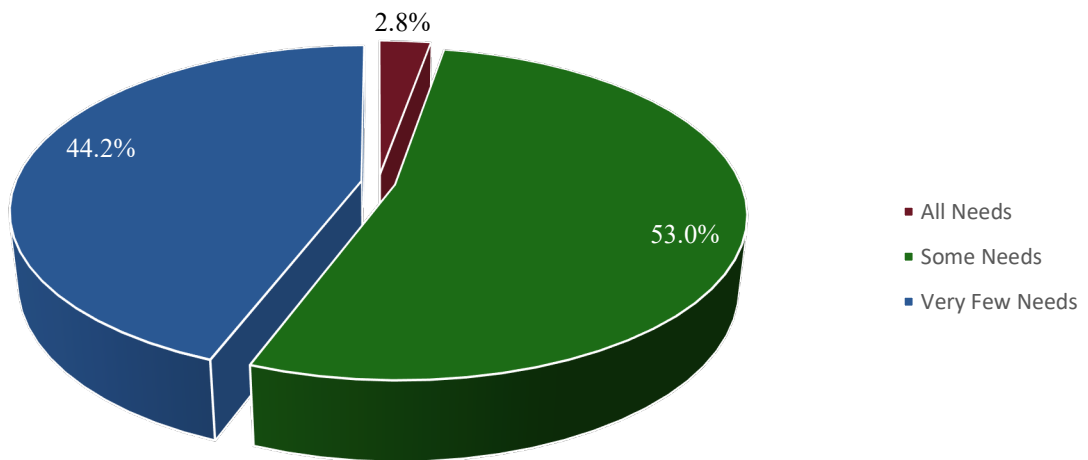




Tumwater School District - 152 Responses



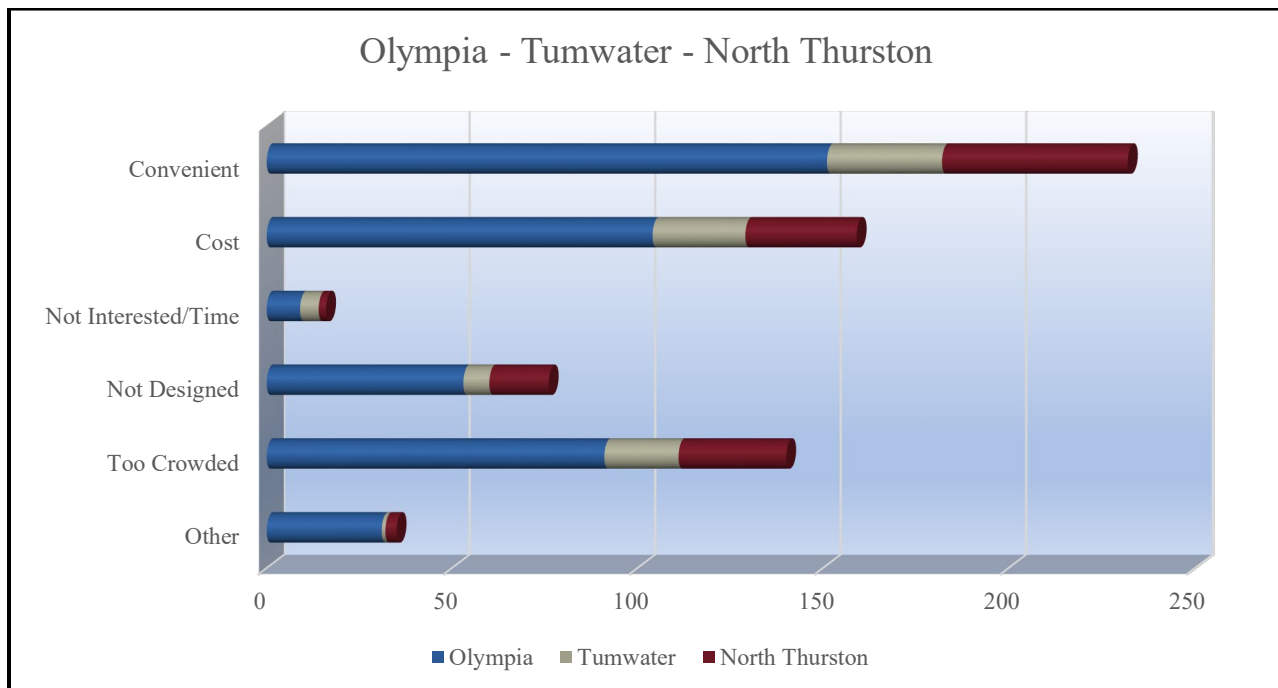
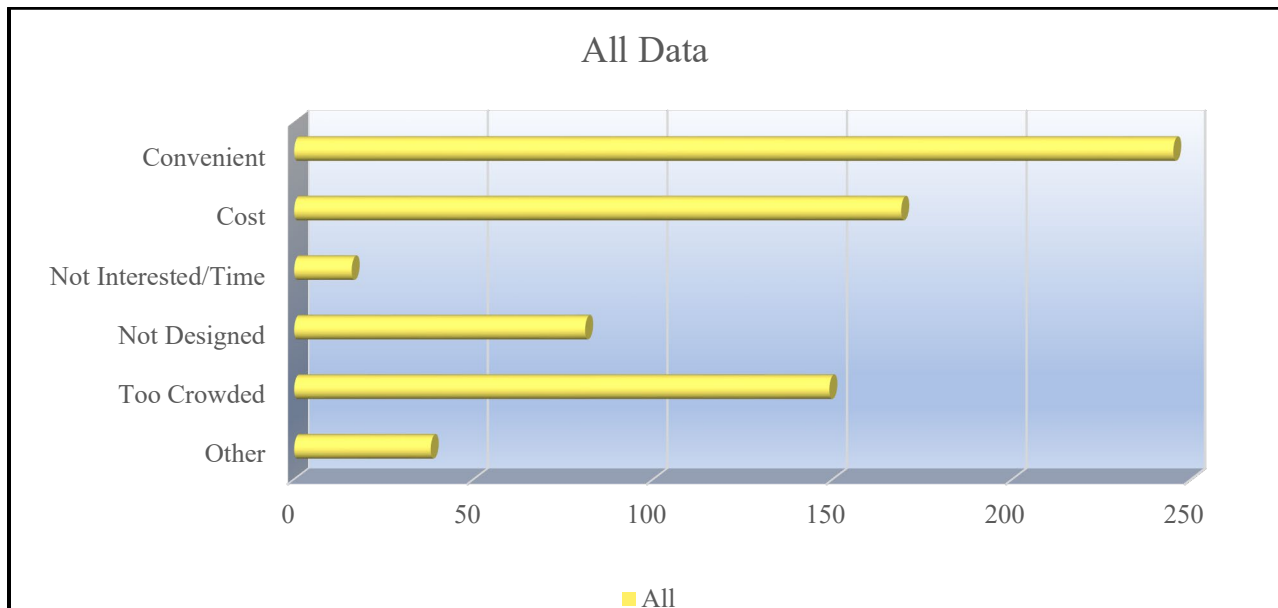
North Thurston School District - 181 Responses





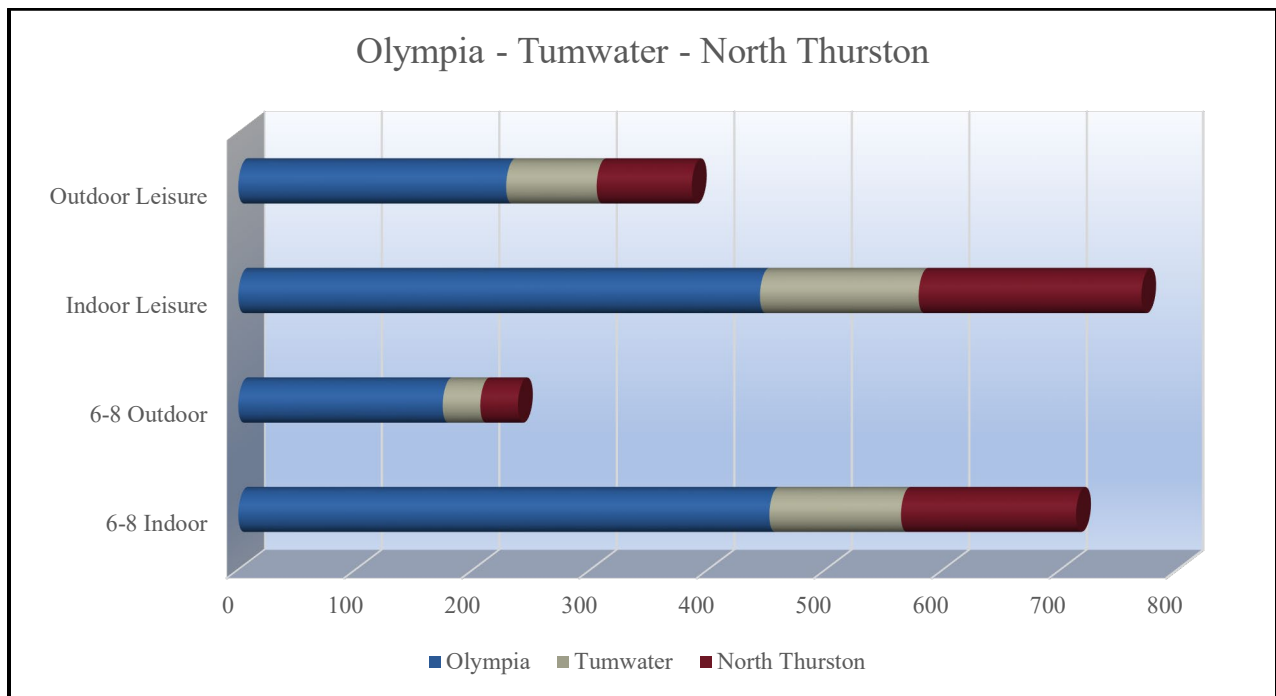
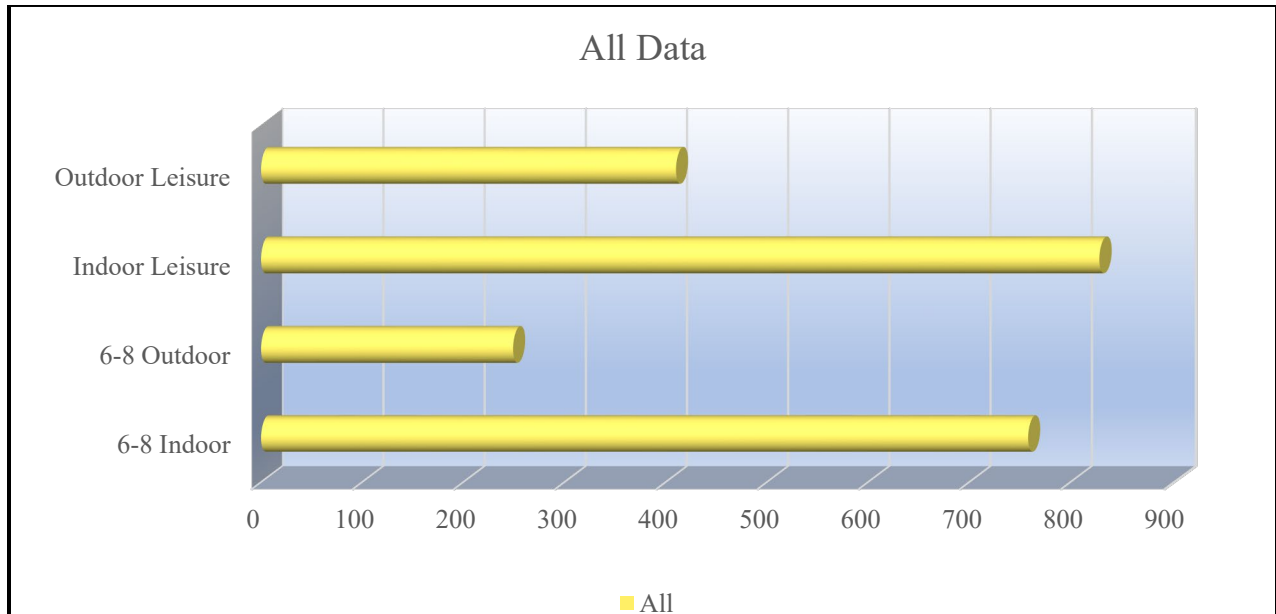
**BALLARD \* KING**  
 & ASSOCIATES LTD  
 Recreation Facility Planning and Operation Consultants

Question #5 – Why do you or members of your household not use local pools or participate in aquatic programs? (check all that apply)



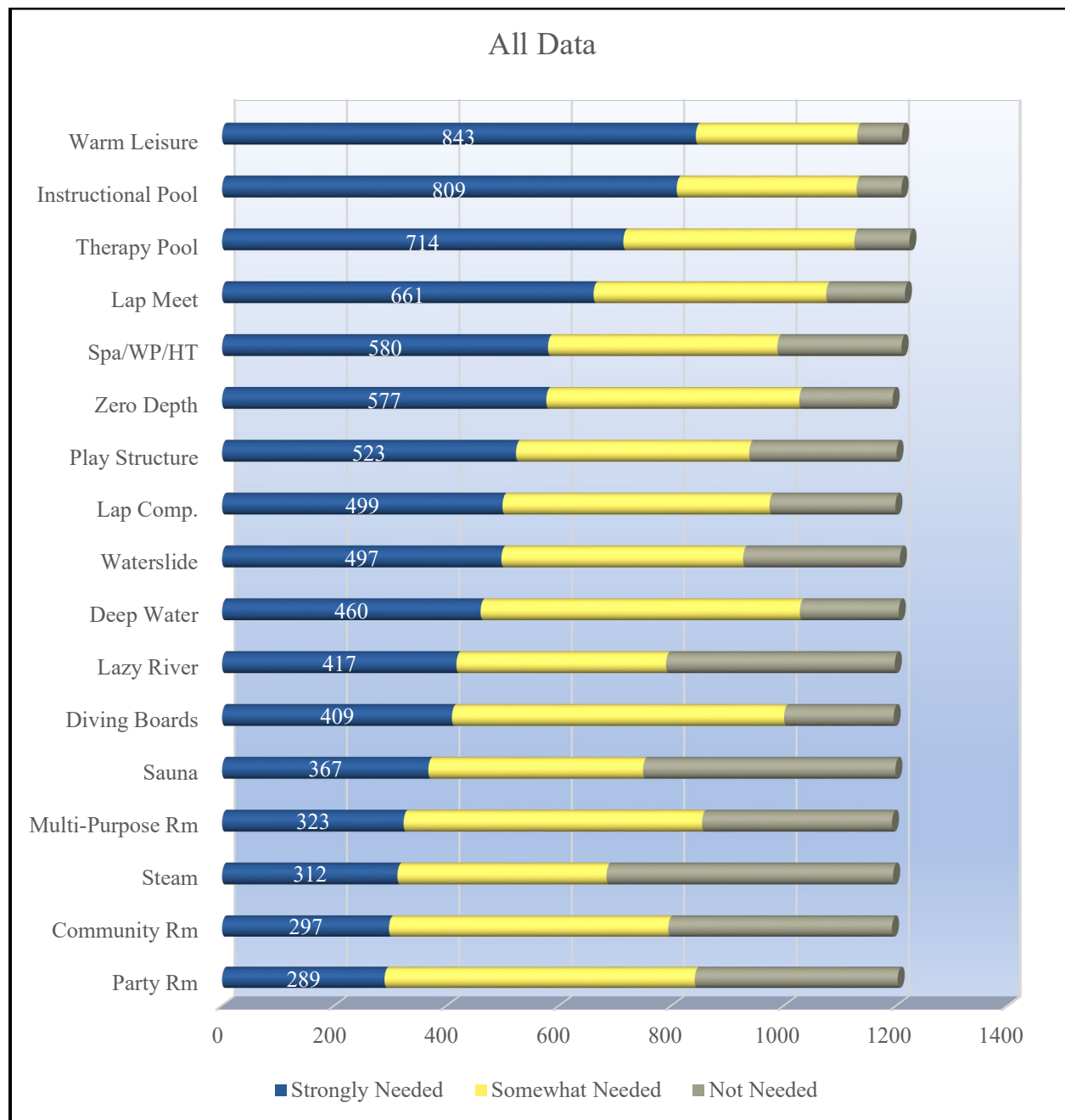


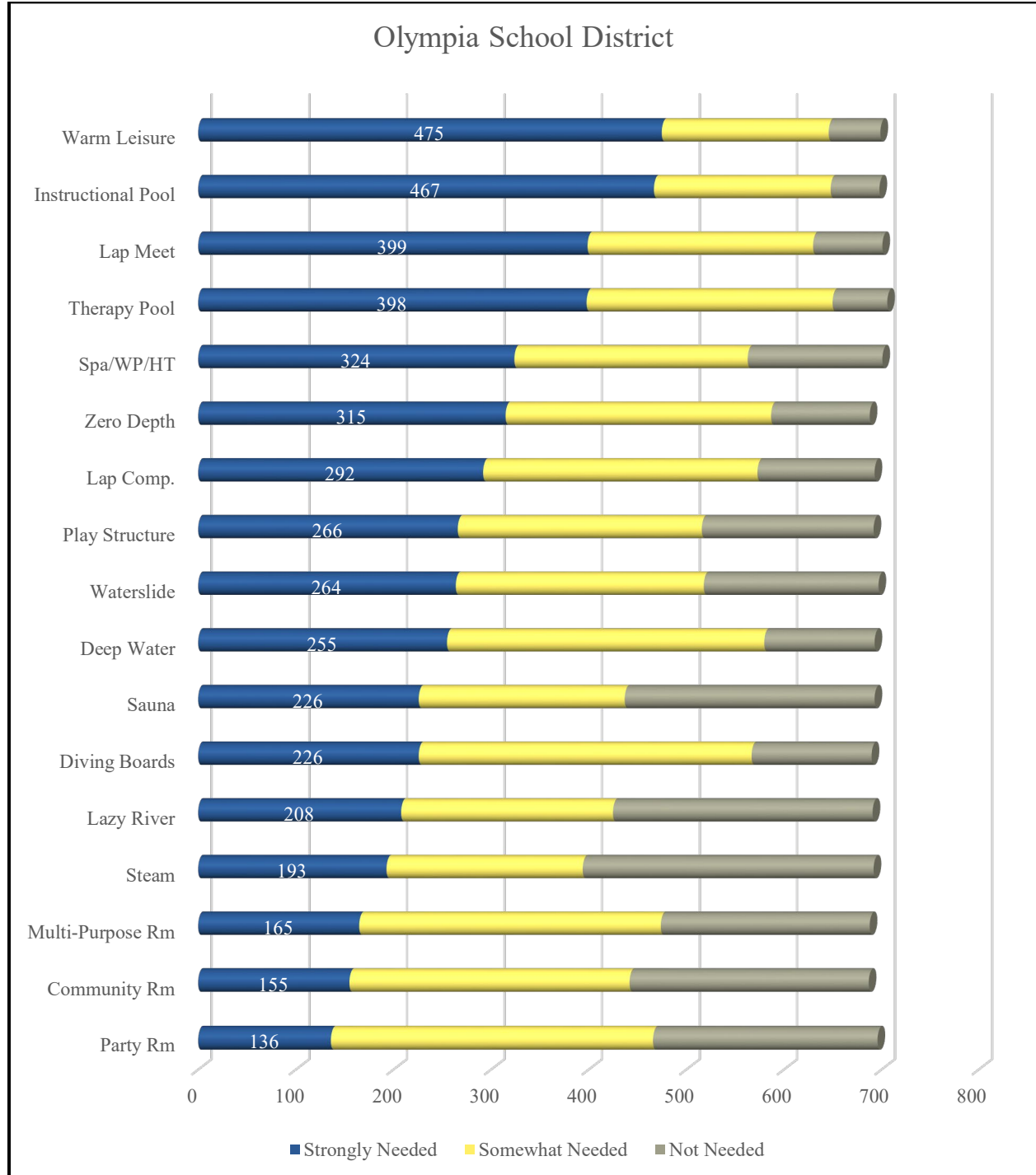
Question #6 – Please choose your two most desired types of aquatic features.





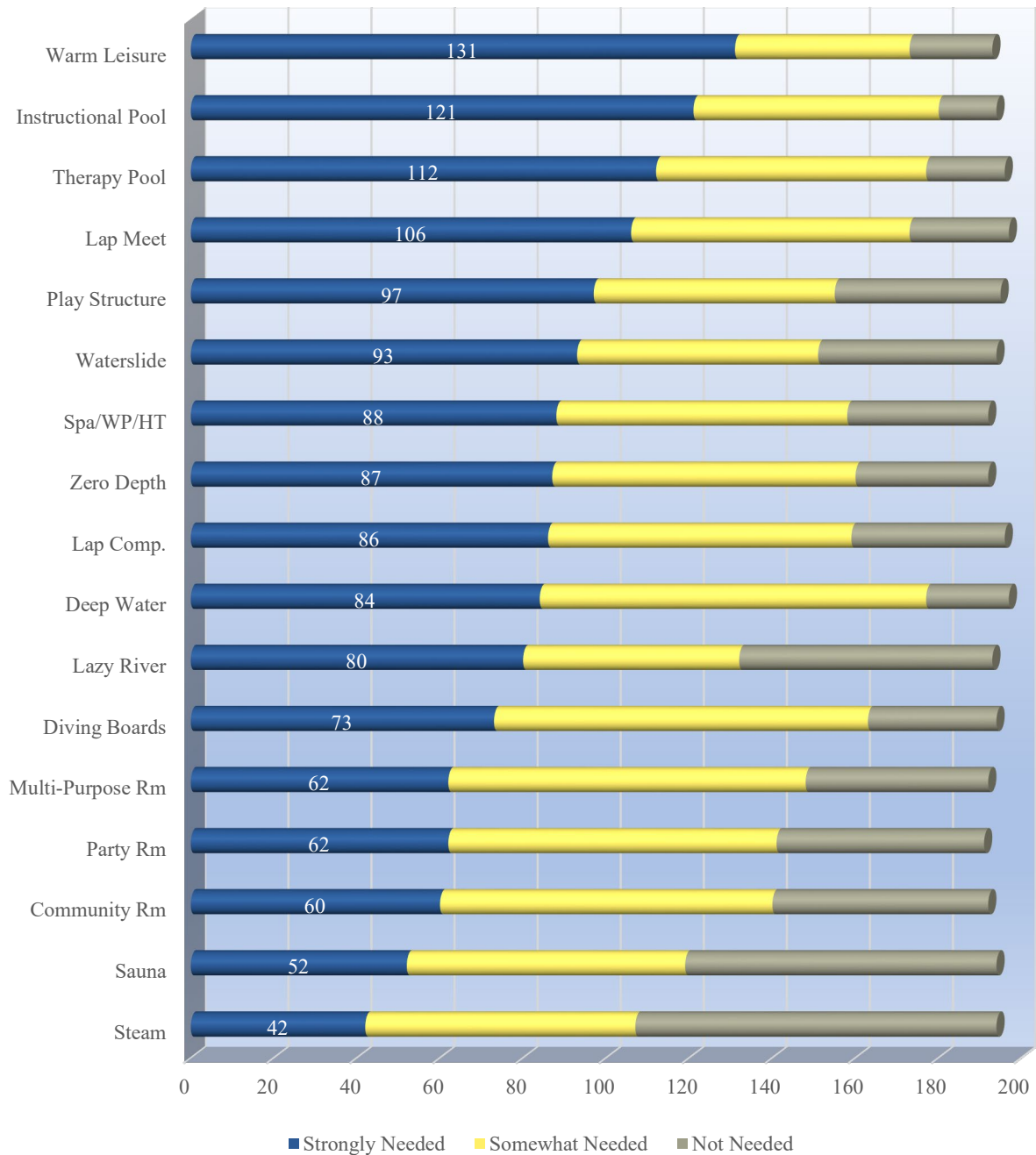
Question #7 – Listed below are various aquatic components that could be included in an aquatic facility. For each one, please indicate whether you think the component is strongly needed, somewhat needed, or not needed in the community.



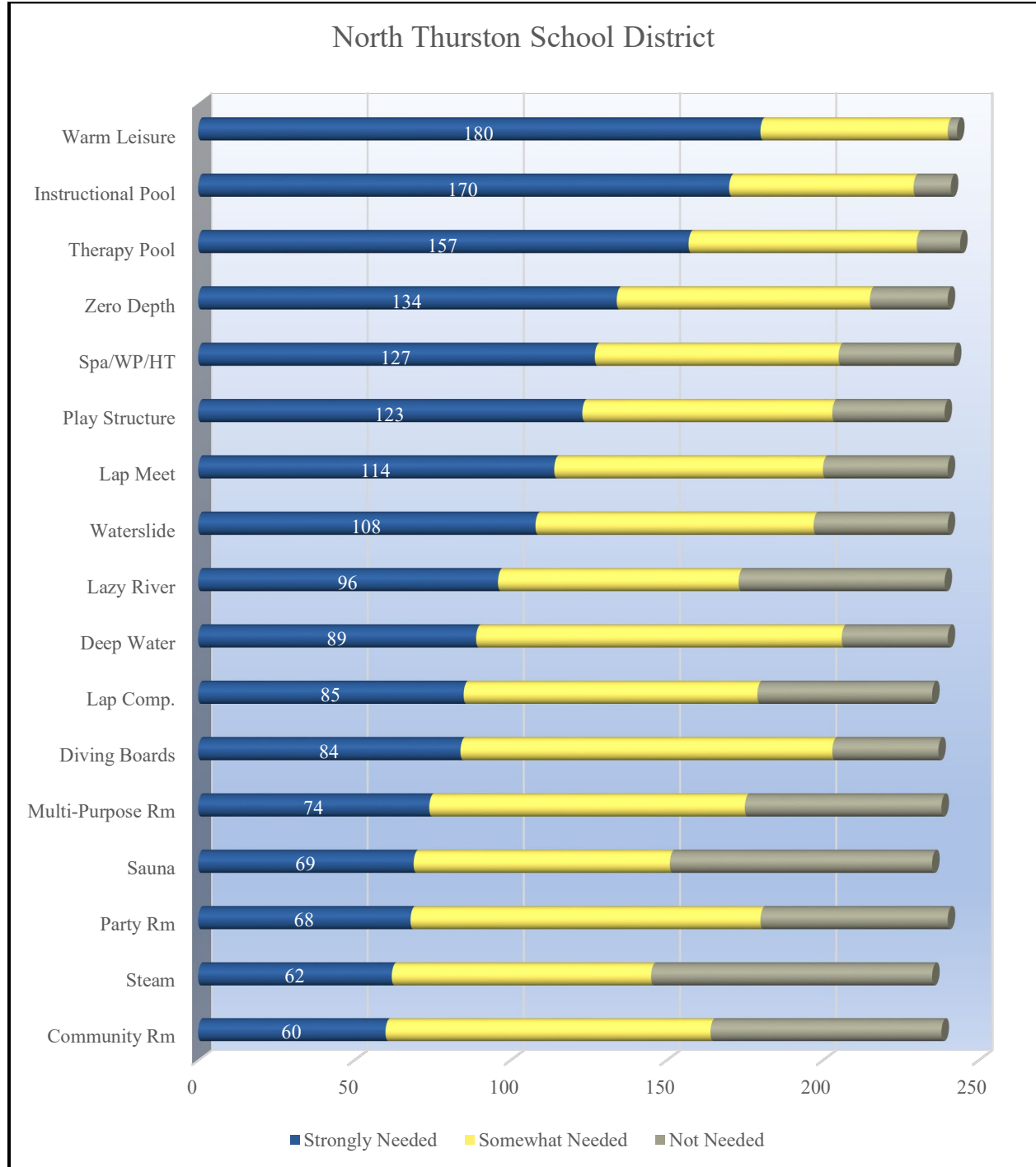




### Tumwater School District



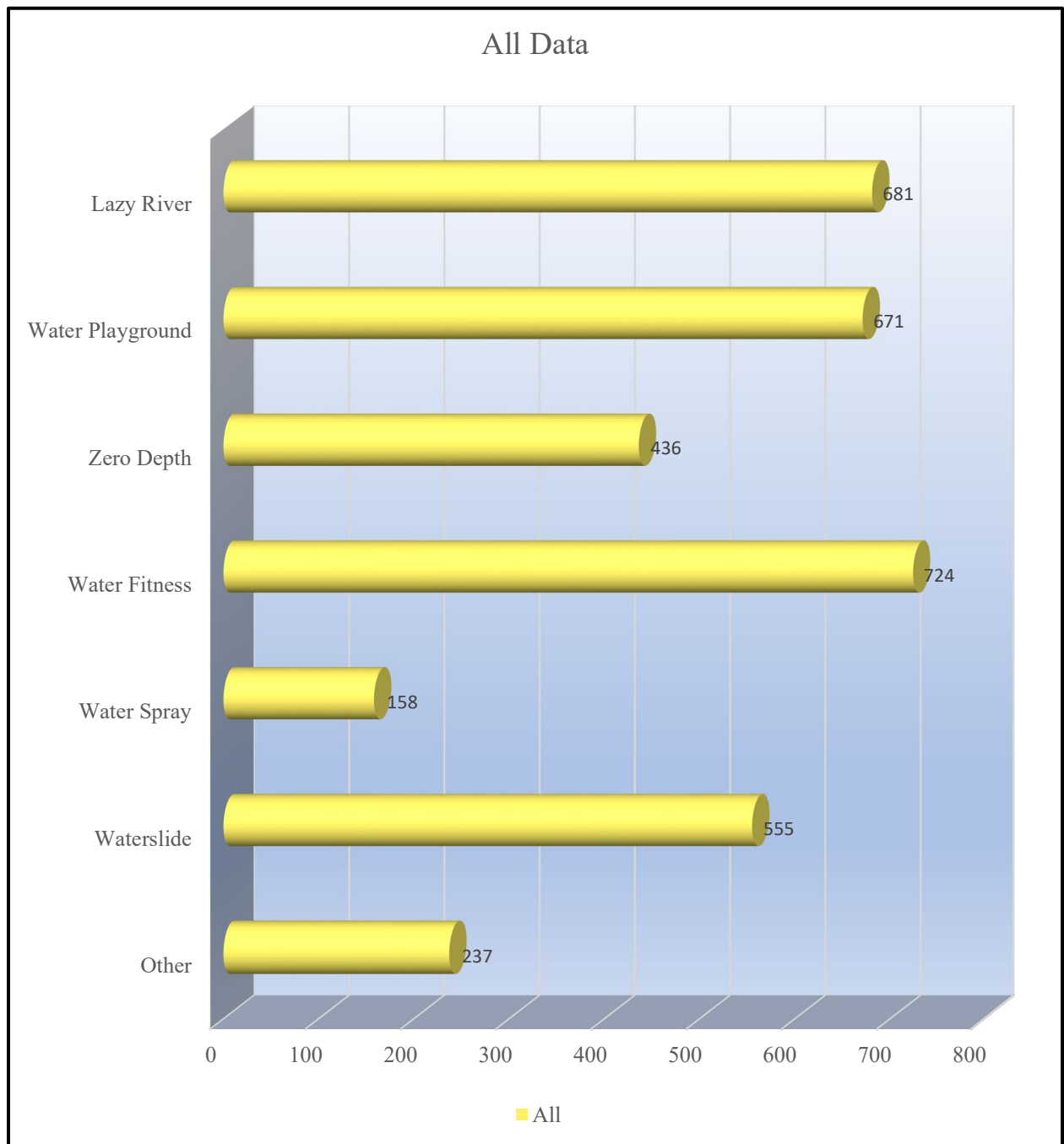


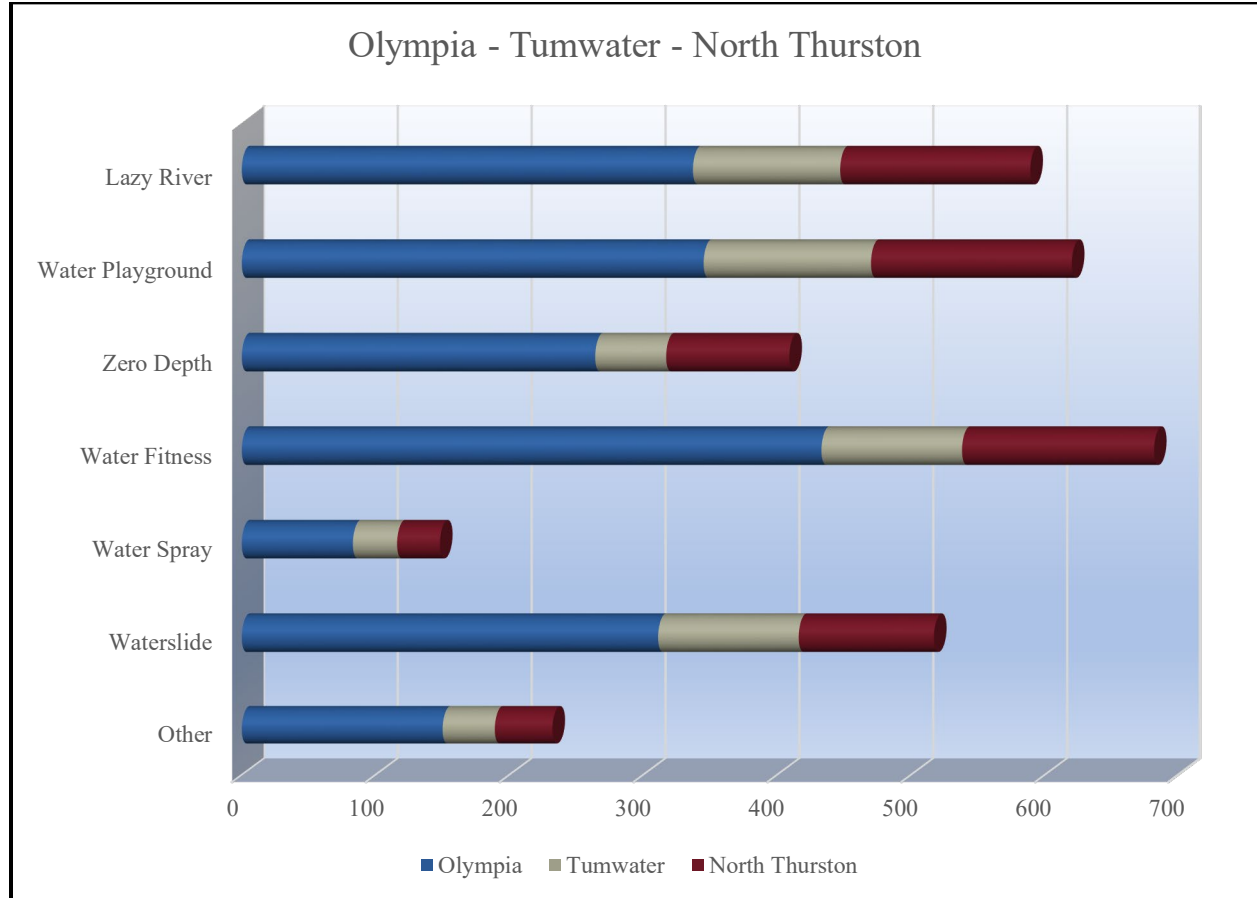






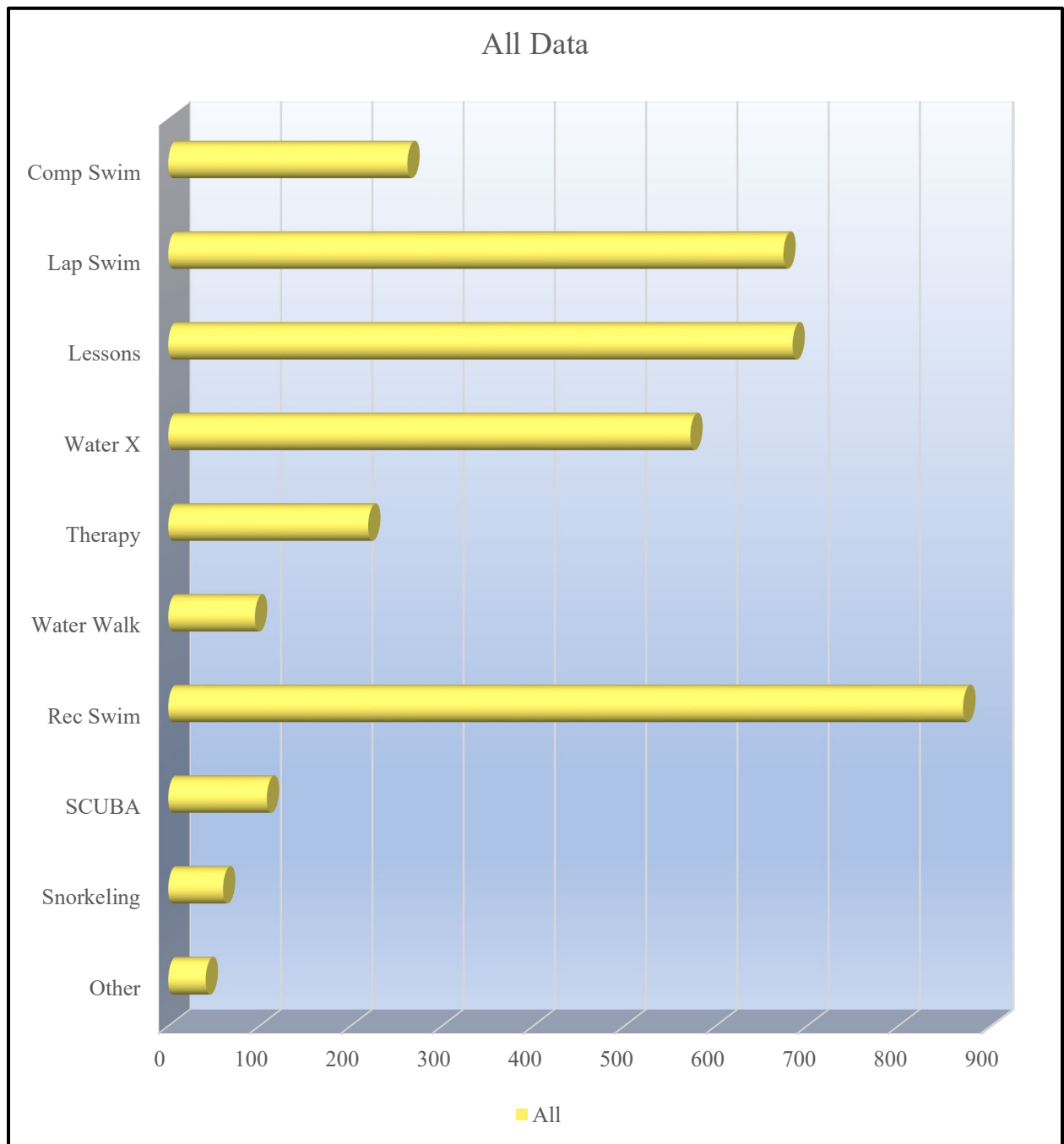
Question #12 – If a new aquatic facility were developed, please choose the top 3 amenities that are desired by your household.

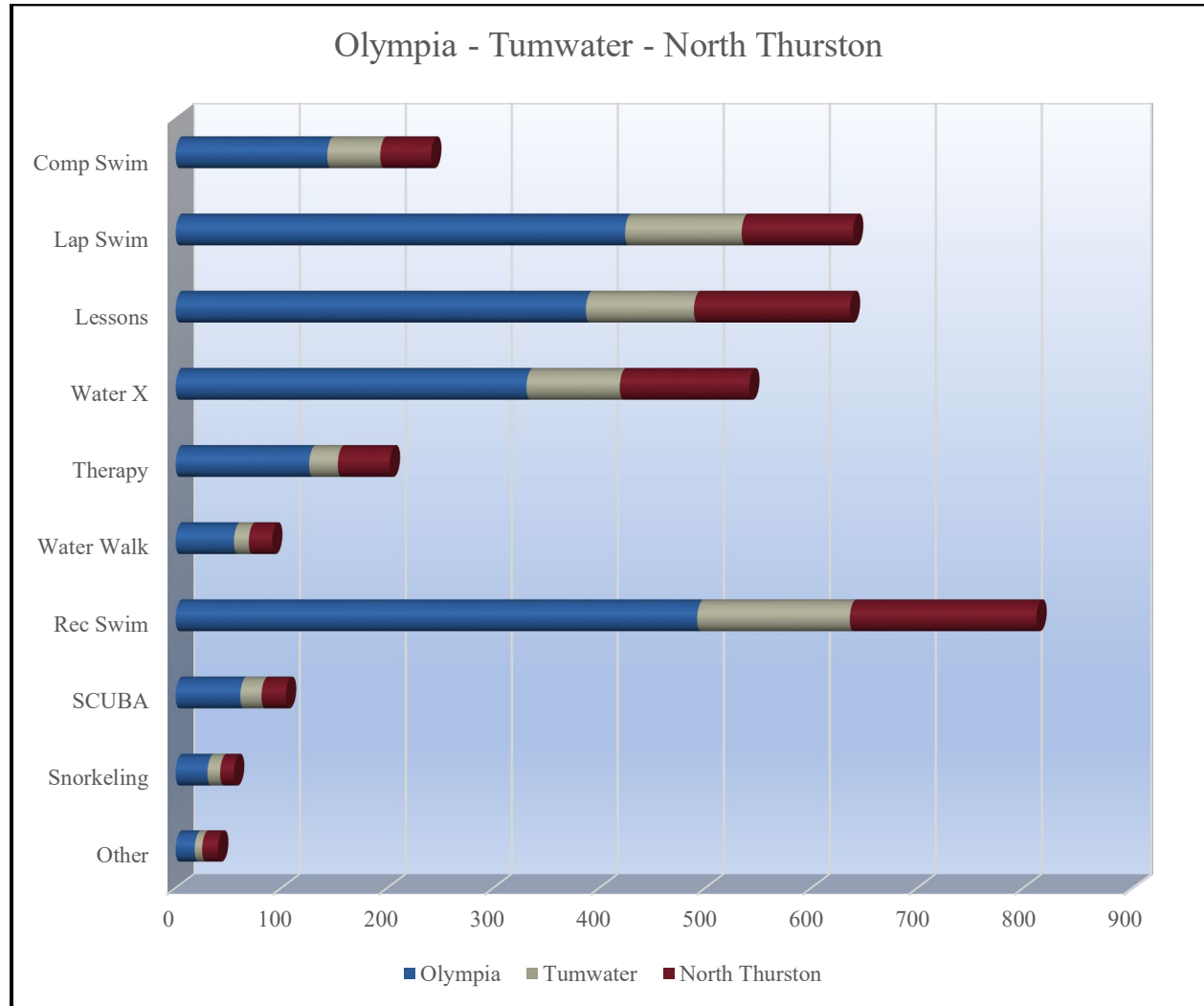






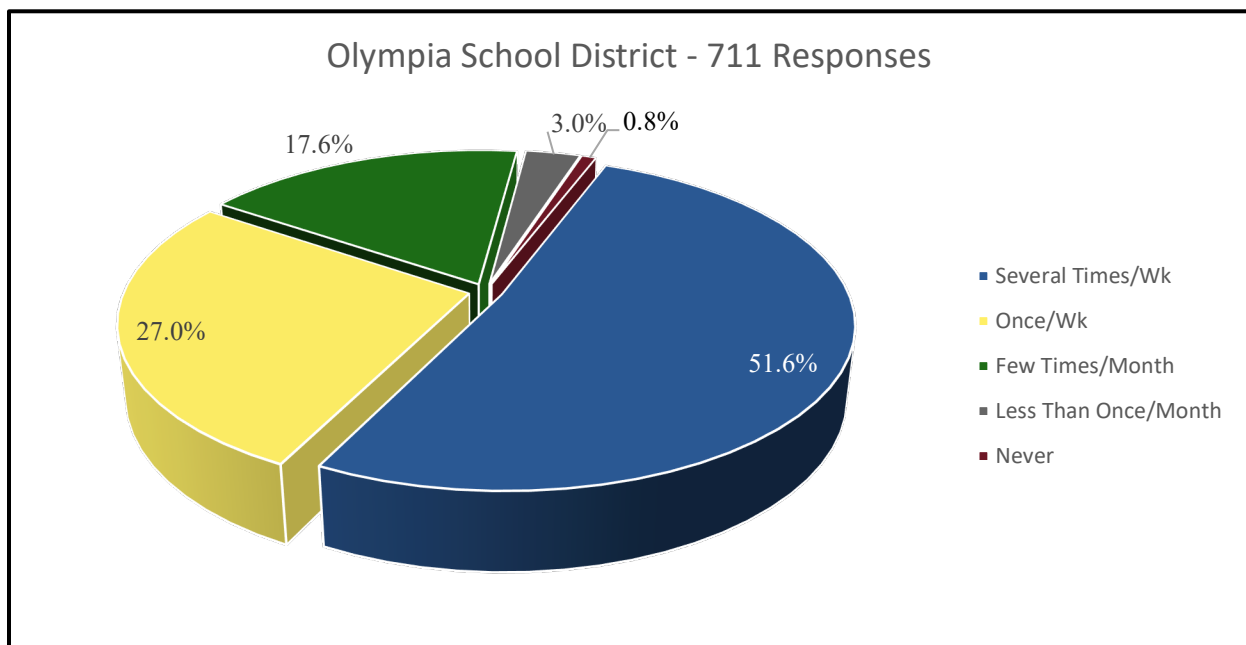
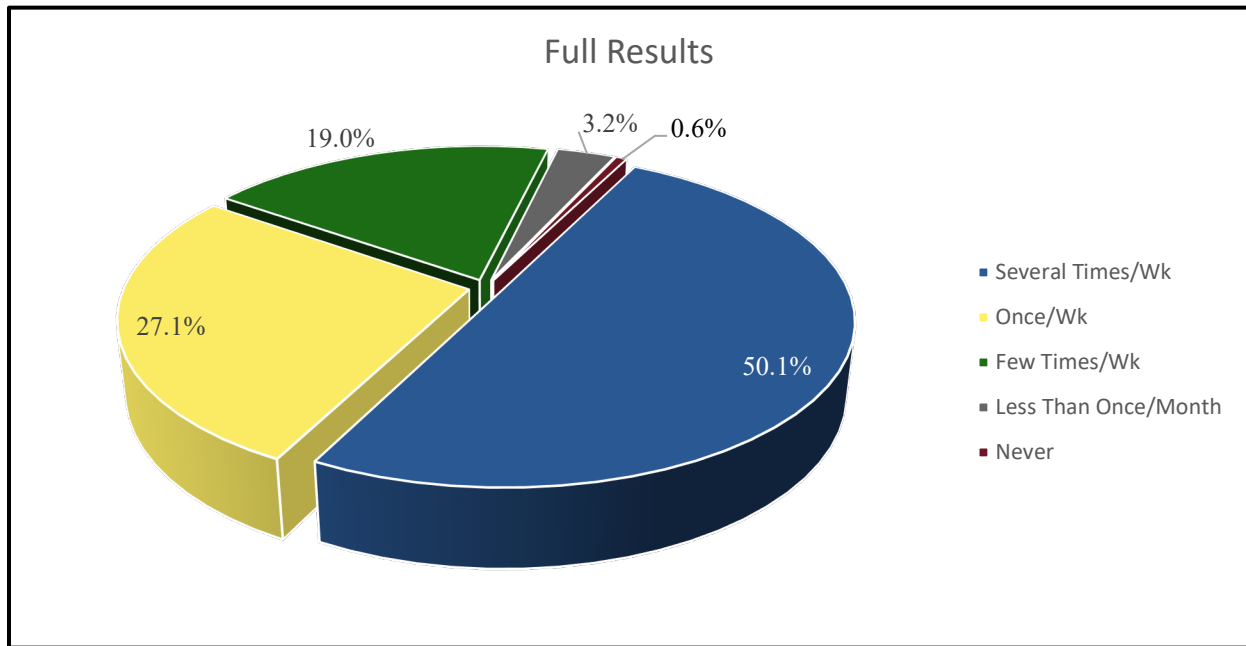
Question #13 – If a new aquatic facility were developed, please choose the top 3 program offerings that are desired by your household.





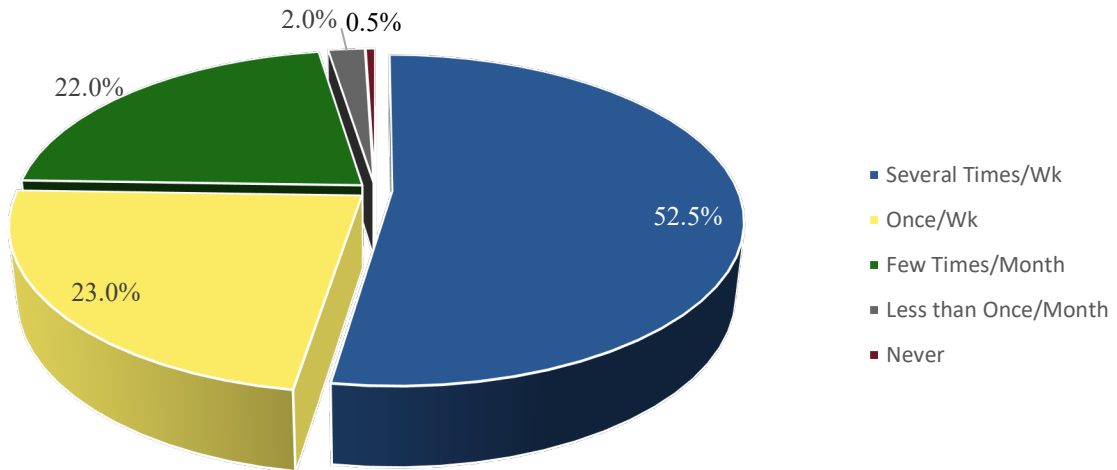


Question #14 – If a new facility had the components that were most important to you and your household how frequently would you use the facility?

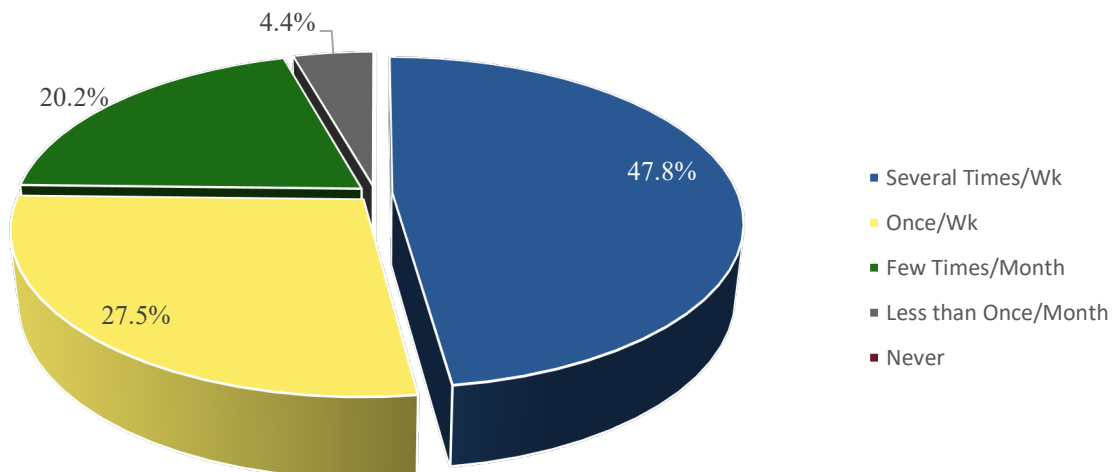




Tumwater School District - 200 Responses

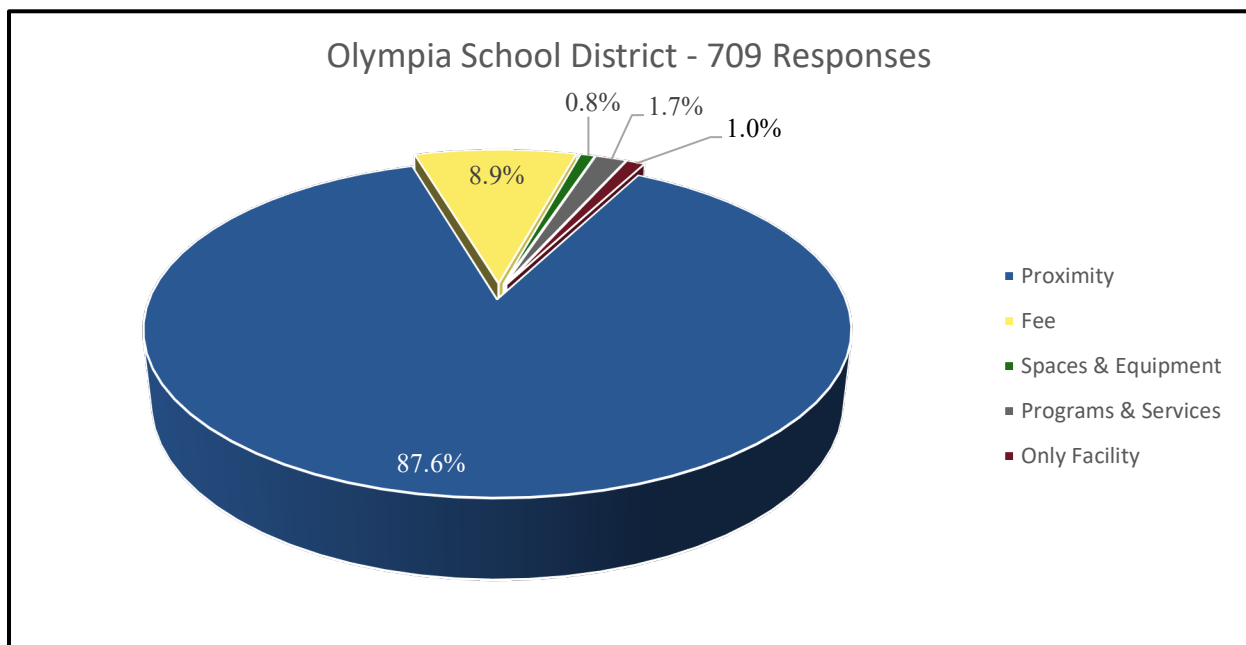
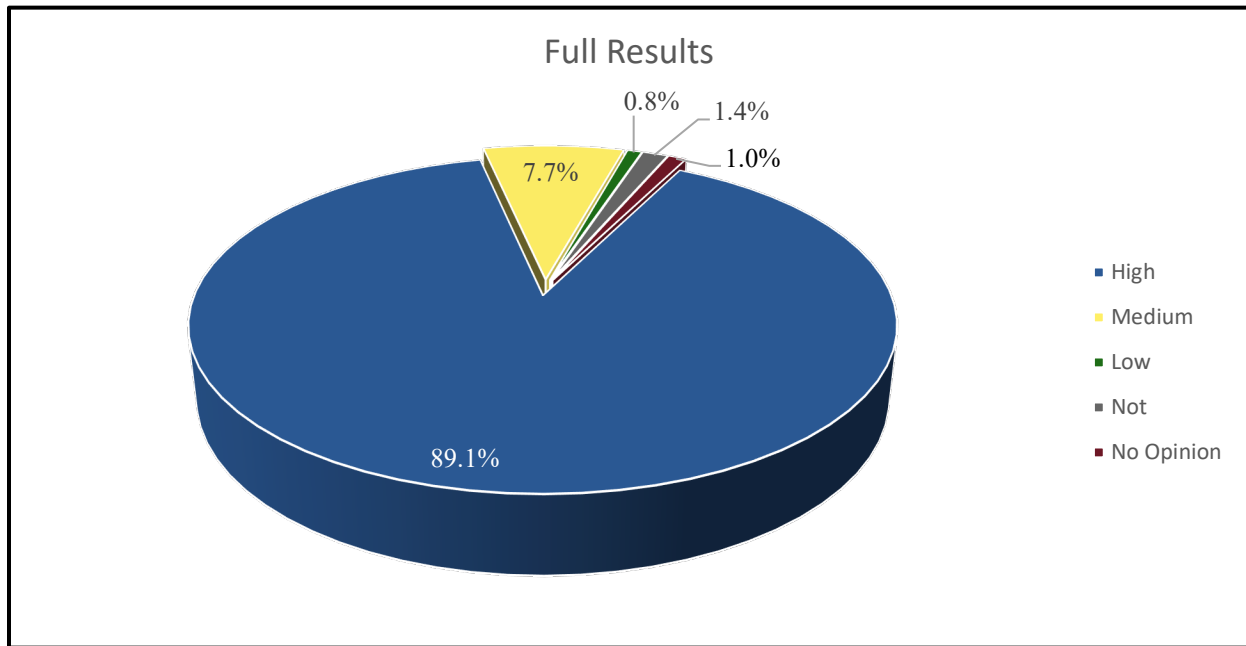


North Thurston School District - 247 Responses



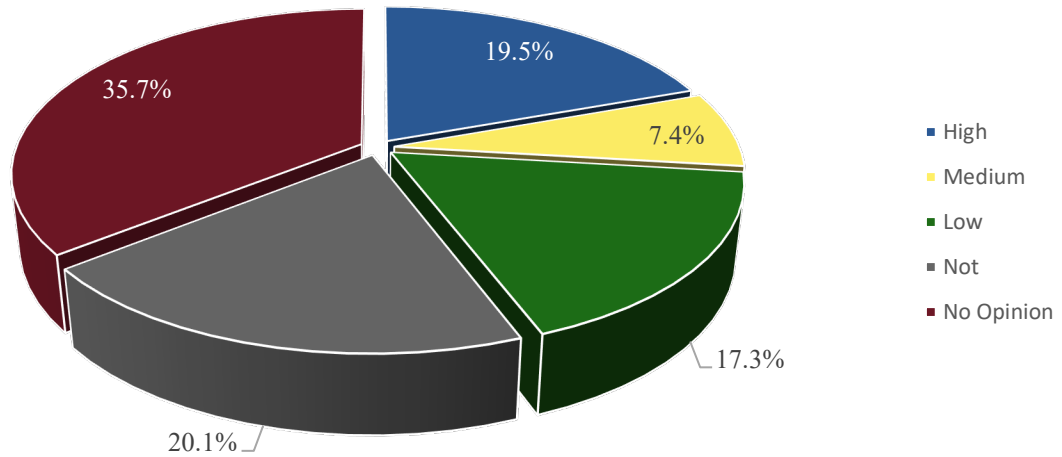


Question #15 – In your opinion, how important is it for the city of Olympia and their partners to develop a new aquatic facility?

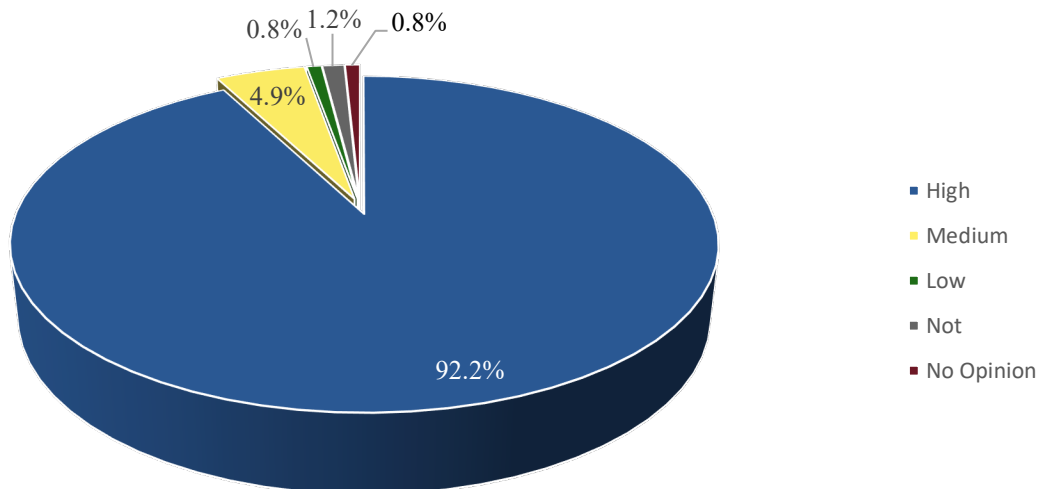




Tumwater School District - 200 Responses



North Thurston School District - 244 Responses





TO: Parks and Recreation Commission  
FROM: Todd Anderson, Parks and Recreation Manager  
DATE: June 15, 2022  
SUBJECT: Arts Specialist Update

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1) Recommended Action:

Information Item

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2) Background:

The department has hired Brittany Bowman for the .5 FTE Arts Specialist position. This is a new position within the department. Staff will be updating the commission on the new arts program and upcoming events. The commission will also have the opportunity to learn more about Brittany Bowman and ask questions relating to our new arts program.

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3) Alternatives:

None.

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4) Attachments:

None.

TO: Parks and Recreation Commission  
FROM: Chuck Denney, Parks & Recreation Director  
DATE: June 15, 2022  
SUBJECT: Parks and Recreation Commission Budget

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1) Recommended Action:

Discussion Item

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2) Background:

The City Council has allocated funds to the Parks and Recreation Commission to support the Department's operations, parks, and programs. These funds have been utilized in past years to purchase park benches and tables, golf course signage, athletic field equipment, youth program supplies, and special event equipment.

The Commission did not expend any funds in 2021. We are in the second year of a bi-annual budget and funds from 2021 and 2022 must be utilized by December 31, 2022. Staff will provide the Commission with options and suggestions for funding and each Commissioner has the ability to suggest items for consideration.

2021 CFP: \$20,000  
2022 CFP: \$20,000

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3) Alternatives:

Discussion Item – The Commission may consider items proposed by staff or Commissioners. Approval and allocation of funds is not required at this meeting.

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4) Attachments:

None