



CITY OF
TUMWATER

**HISTORIC PRESERVATION COMMISSION
MEETING AGENDA**

**Online via Zoom and In Person at
Tumwater Fire Department
Headquarters, Training Room, 311 Israel
Rd. SW, Tumwater, WA 98501**

**Thursday, November 21, 2024
6:30 PM**

1. Call to Order
2. Roll Call
3. Changes to Agenda
4. Approval of Minutes: 04/18/2024 - Delayed
5. Public Comment
- [6.](#) Olympia Tumwater Foundation Update
- [7.](#) 2025 Planning
8. Next Meeting Date - 01/16/2025
9. Adjourn

Meeting Information

The public are welcome to attend in person, by telephone or online via Zoom.

Watch Online

<https://us02web.zoom.us/j/89300586466?pwd=Sbb354JDHG0NJYox43NbDFvuNRRcg3.1>

Listen by Telephone

Call (253) 215-8782, listen for the prompts and enter the Webinar ID 893 0058 6466 and Passcode 631118.

Public Comment

The public may submit comments by sending an email to sklein@ci.tumwater.wa.us, no later than 4:00 p.m. the day of the meeting. Comments are submitted directly to the Commission members and will not be read individually into the record of the meeting.

Post Meeting

Video of this meeting will be recorded and posted on our City Meeting page: <https://tumwater-wa.municodemeetings.com>.

Accommodations

The City of Tumwater takes pride in ensuring that people with disabilities are able to take part in, and benefit from, the range of public programs, services, and activities offered by the City. To request an accommodation or alternate format of communication, please contact the City's ADA Coordinator

directly, call (360) 754-4129 or email ADACoordinator@ci.tumwater.wa.us. For vision or hearing impaired services, please contact the Washington State Relay Services at 7-1-1 or 1-(800)-833-6384.

TO: Historic Preservation Commission
FROM: Chuck Denney, Parks and Recreation Director
DATE: November 21, 2024
SUBJECT: Olympia Tumwater Foundation Update

1) Recommended Action:

Information Item

2) Background:

John Freedman, Executive Director, and Karen Johnson, Schmidt House Curator, will be presenting information on the operations of the foundation. Through the City's lodging tax fund, \$60,000/yr is provided to the foundation to support their operations and assist the City with historical research, community questions on historical issues, and the promotion of historical tourism. A one-time increase has been approved for the 2025/26 biennium and the Foundation will receive \$110,000/yr to support operations and assist the City with history related projects.

3) Alternatives:

- Discussion Item – Discussion will include a summary of 2024 operations and information on upcoming staffing changes, new facilities and plans.
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4) Attachments:

None

TO: Historic Preservation Commission
FROM: Chuck Denney, Parks and Recreation Director
DATE: November 21, 2024
SUBJECT: 2025 Planning

1) Recommended Action:

Discussion item to develop a work plan for the Commission.

2) Background:

Staffing of the Historical Commission was transferred from the City's Planning Department to the Parks and Recreation Department in 2011. In 2013, budget cuts were made and staffing support from the Thurston Regional Planning Council as well as the City's Museum Coordinator position were eliminated. Without dedicated staffing, Commission support has primarily been managed by the Parks and Recreation Director.

Preserving and promoting Tumwater's history is a key aspect of Commission functions. The Tumwater Municipal Code language highlights Commission duties revolving around placing structures on the Historic Register and monitoring construction and changes through the Certificate of Appropriateness process. With limited resources, staff is not pursuing additions to the Historic Register but continues to monitor permitted projects within the City for adherence to the Certificate of Appropriateness guidelines.

There is a need to develop a list of programs, projects and/or research items that the Commission and staff can pursue in 2025. This agenda item is intended to initiate a brainstorming session that has been requested by several Commissioners to discuss potential work plan items for the coming year.

3) Alternatives:

Discussion Item – Suggestions to date include:

- The addition of historical signage to Tumwater streets
 - Creating databases for historical signage/markers/historical sites
 - Working with recreation staff on historical programs
 - Expanding research and programs with the Olympia Tumwater Foundation
 - Working with the Parks Commission and/or Arts Commission on joint projects
 - Update Master Plans and define the future of the Brewmaster's House and Crosby House
 - Other items as suggested by the Commission
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4) Attachments:

None