



CITY OF
TUMWATER

**PUBLIC HEALTH & SAFETY COMMITTEE
MEETING AGENDA**

**Online via Zoom and In Person at
Tumwater City Hall, Council Conference
Room, 555 Israel Rd. SW, Tumwater, WA
98501**

**Tuesday, January 09, 2024
8:00 AM**

1. Call to Order
2. Roll Call
3. District Court Update (Lisa Parks & Frankie Peters, Thurston County District Court Executive Officer)
4. Fire Department Staffing Adjustment (Brian Hurley)
5. Additional Items
6. Adjourn

Meeting Information

All committee members will be attending remotely. The public are welcome to attend in person, by telephone or online via Zoom.

Watch Online

<https://us02web.zoom.us/j/85074985538?pwd=SU10Ny9kMmkzOUxxdEtEa21qVnkwQT09>

Listen by Telephone

Call (253) 215-8782, listen for the prompts and enter the Webinar ID 850 7498 5538 and Passcode 255927.

Public Comment

The public may submit comments by sending an email to council@ci.tumwater.wa.us, no later than 5:00 p.m. the day before the meeting. Comments are submitted directly to the Committee members and will not be read individually into the record of the meeting.

Post Meeting

Audio of the meeting will be recorded and later available by request, please email CityClerk@ci.tumwater.wa.us

Accommodations

The City of Tumwater takes pride in ensuring that people with disabilities are able to take part in, and benefit from, the range of public programs, services, and activities offered by the City. To request an accommodation or alternate format of communication, please contact the City Clerk by calling (360) 252-5488 or email CityClerk@ci.tumwater.wa.us. For vision or hearing impaired services, please

contact the Washington State Relay Services at 7-1-1 or 1-(800)-833-6384. To contact the City's ADA Coordinator directly, call (360) 754-4128 or email ADACoordinator@ci.tumwater.wa.us.

TO: Public Health & Safety Committee
FROM: Lisa Parks, City Administrator
DATE: January 9, 2024
SUBJECT: District Court Update

1) Recommended Action:

No action required. This is an update only.

2) Background:

Thurston County District Court Executive Officer Frankie Peters will provide an overview of court services available to our community members, to include Criminal and Infraction, Civil related cases for Civil Protection Orders, Probation Supervision, and Mental Health and Veterans Court. Updates to ensure access to justice for Criminal/Infraction and Civil matters will be provided. Details on the status of these programs, including successes, challenges, as well as growth and potential expansion issues, will be presented. Tumwater has contracted with District Court since 2013 to provide adjudication and administration of cases that were otherwise heard in the City's Municipal Court.

3) Policy Support:

VISION | MISSION | BELIEFS

- Opportunity | We seize opportunities to improve our community's social, environmental, and economic well-being. We endeavor to realize positive opportunities in adverse situations and periods of change.

Strategic Priorities and Goals 2021 – 2026

- Build a Community Recognized for Quality, Compassion and Humanity
 - Expand partnerships and collaborations with the School District and targeted providers to improve and strengthen social service networks.
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4) Alternatives:

This is an update only.

5) Fiscal Notes:

N/A - There is no cost associated with this update.

6) Attachments:

No attachments.

TO: Public Health & Safety Committee
FROM: Brian Hurley, Fire Chief
DATE: January 9, 2023
SUBJECT: Fire Department Staffing Adjustment

1) Recommended Action:

Recommend to Council to temporarily increase the number of allowed Fire Department FTE's from 53 to 56.

2) Background:

The 2023-24 City budget authorized 53 total FTE's for the Fire Department. The Department currently has 53 FTE's. In 2024 we anticipate at least three staff retirements in the May through September timeframe. Considering the time required to onboard and train new staff, the Department is requesting approval to temporarily increase the maximum number of FTE's to 56 for the remainder of the biennium. This will enable the Department to bring replacement employees on board for academy training prior to the anticipated retirements. Having trained staff fill the open positions will not only help minimize strain on staff but also minimize overtime costs through the transition.

3) Policy Support:

Strategic Priorities and Goals 2023-24: Provide and Sustain Quality Public Safety Services

4) Alternatives:

☐ Do not recommend

5) Fiscal Notes:

The Department had several open positions in 2023 with some salary savings carrying over into 2024. It is believed that the cost of the additional positions during the transitions can be covered under the current budget allocation. If there are additional costs a budget amendment will be requested in 2024.

6) Attachments:

A. None