



CITY OF
TUMWATER

**PUBLIC HEALTH & SAFETY COMMITTEE
MEETING AGENDA**

**Online via Zoom and In Person at
Tumwater Fire Department
Headquarters, Training Room, 311 Israel
Rd. SW, Tumwater, WA 98501**

**Wednesday, September 02, 2026
4:00 PM**

1. Call to Order
2. Roll Call
- [3.](#) Approval of Minutes: Public Health and Safety Committee, July 14, 2026
- [4.](#) Public Defense Update (Finance Department)
- [5.](#) Alternative Response Team Grant Agreement with the Association of Washington Cities (Fire Department)
6. Additional and Future Items
7. Adjourn

Meeting Information

All committee members will be attending remotely. The public are welcome to attend in person, by telephone or online via Zoom.

Watch Online

<https://us02web.zoom.us/j/83388798392?pwd=4Rlwd8ILDk5SY5FDUwGNvbScBGy1Tn.1>

Listen by Telephone

Call (253) 215-8782, listen for the prompts and enter the Webinar ID 833 8879 8392 and Passcode 010363.

Public Comment

The public may submit comments by sending an email to council@ci.tumwater.wa.us, no later than 5:00 p.m. the day before the meeting. Comments are submitted directly to the Committee members and will not be read individually into the record of the meeting.

Post Meeting

Video of this meeting will be recorded and posted on our City Meeting page: <https://tumwater-wa.municodemeetings.com>.

Accommodations

The City of Tumwater takes pride in ensuring that people with disabilities are able to take part in, and benefit from, the range of public programs, services, and activities offered by the City. To request an accommodation or alternate format of communication, please contact the City's ADA Coordinator

directly, call (360) 754-4129 or email ADACoordinator@ci.tumwater.wa.us. For vision or hearing impaired services, please contact the Washington State Relay Services at 7-1-1 or 1-(800)-833-6384.

MEETING MINUTES

TUMWATER PUBLIC HEALTH & SAFETY COMMITTEE

July 14, 2026



CONVENE: 4:00p.m.

PRESENT: Chair Kelly Von Holtz and Councilmembers Brandon Weedon and Meghan Sullivan

Staff: City Administrator Paul Simmons, Police Chief Carlos Quiles, Fire Chief Brian Hurley, Deputy Fire Chief Shawn Crimmins, City Attorney Karen Kirkpatrick, Finance Director Troy Niemeyer, Administrative Manager Erika Stone

Others: Thurston County Prosecuting Attorney Jon Tunheim and Thurston County Chief of Staff Christy Peters

APPROVAL OF MINUTES: **Councilmember Weedon moved, seconded by Councilmember Von Holtz, to approve the minutes of June 9, 2026, as presented. A voice vote approved the motion.**

THURSTON COUNTY PROSECUTOR UPDATE: Chief of Staff Peters and Prosecuting Attorney Tunheim provided an update on law enforcement referrals to their office. In 2026 so far, the prosecutor's office has handled 243 misdemeanor cases, 219 of those being charged, 80 felony referrals with 55 being charged, 42 juvenile offenses, with 21 cases being filed for charges. In August 2026 they will add two attorneys to the district court misdemeanor court team.

REEVALUATION OF MEETING TIME: Chair Von Holtz requested they discuss a date and time for future Public Health and Safety meetings due to Council Work Sessions being held on the 2nd Tuesday of the month close to their current meeting time. After a discussion, they decided on the 1st Wednesday of the month at 4:00 p.m.

MOTION: Councilmember Weedon moved, seconded by Councilmember Sullivan, to change the meeting date and time to the 1st Wednesday of the month at 4:00 p.m. starting September 2, 2026. A voice vote approved the motion unanimously.

FUTURE ITEMS: Chief Quiles requested a discussion item on Police Drones at the next meeting in September.

Councilmember Sullivan would like to have an item on Thurston 9-1-1 Communications (TCOMM) data calls and how it relates to the data we have.

ADJOURNMENT: With there being no further business, Chair Von Holtz adjourned the meeting at 4:52 p.m.

Prepared by Erika Stone, Administrative Manager

TO: Public Health and Safety Committee
FROM: Troy Niemeyer, Finance Director
DATE: September 2, 2026
SUBJECT: Public Defense Update

1) Recommended Action:

None. This presentation is informational only.

2) Background:

The City outsourced its municipal court in 2013. It entered into a contract with the Thurston County Office of Assigned Council, now known as Thurston County Public Defense (TCPD), for legal representation services for indigent persons charged with criminal offenses by the City of Tumwater.

The service scope includes representation for each defendant from arraignment through trial, sentencing, post-trial review and any appeals. The TCPD assures that professional staff are available for interviewing and/or counseling individuals and defendants held in custody as needed on a 24-hour basis, and that defendants held in custody pending trial are interviewed in a timely manner in accordance with established professional standards.

TCPD staff will present an overview of their work.

3) Policy Support:

2026-2032 Strategic Priorities & Goals: Tumwater Excellence: refine and sustain a great organization. Be good stewards of public funds by following sustainable financial strategies.

4) Alternatives:

☐ None

5) Fiscal Notes:

None, this is only a presentation.

6) Attachments:

A. Power Point Presentation



City of Tumwater Public Health & Safety Committee Update

Patrick O'Connor, TCPD Director
September 2, 2026

Agenda



Non-Conflict/Conflict Case Report



FY19-to-FY26 Cost Overview



Washington State Supreme Courts Decision on
Indigent Defense Standards (IDS)



Thurston County IDS Model



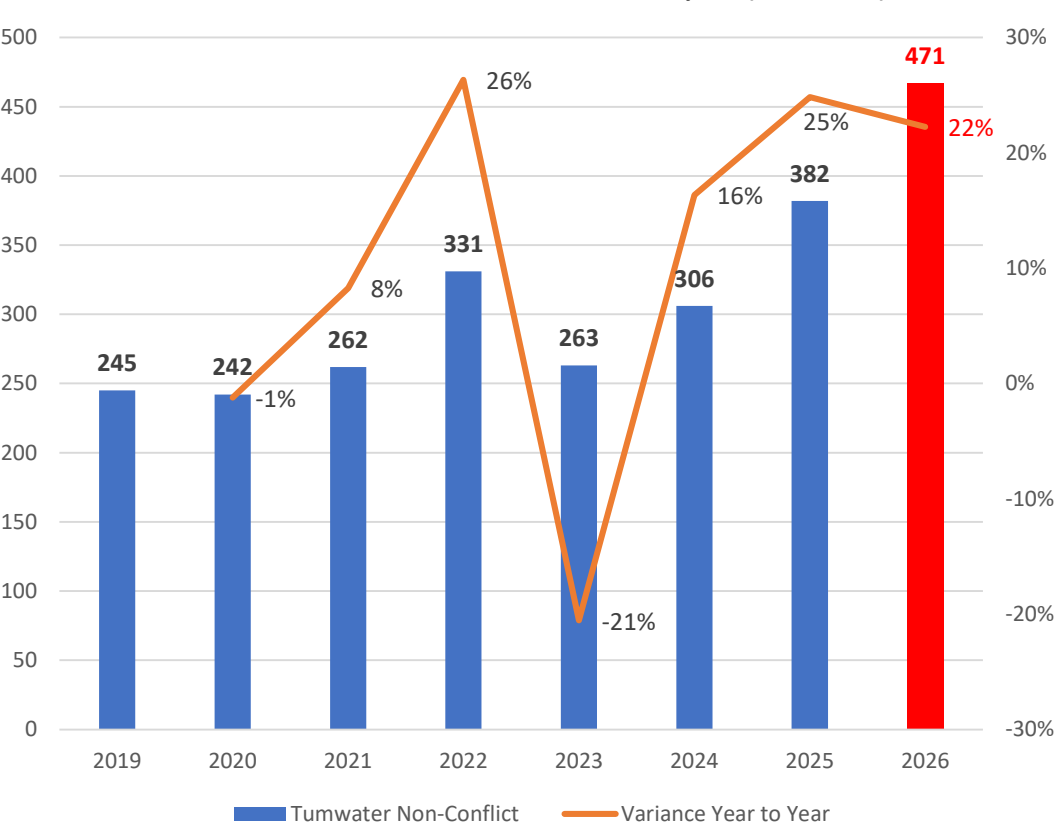
Caseload Growth Trends/IDS Implementation



Next Steps/Questions

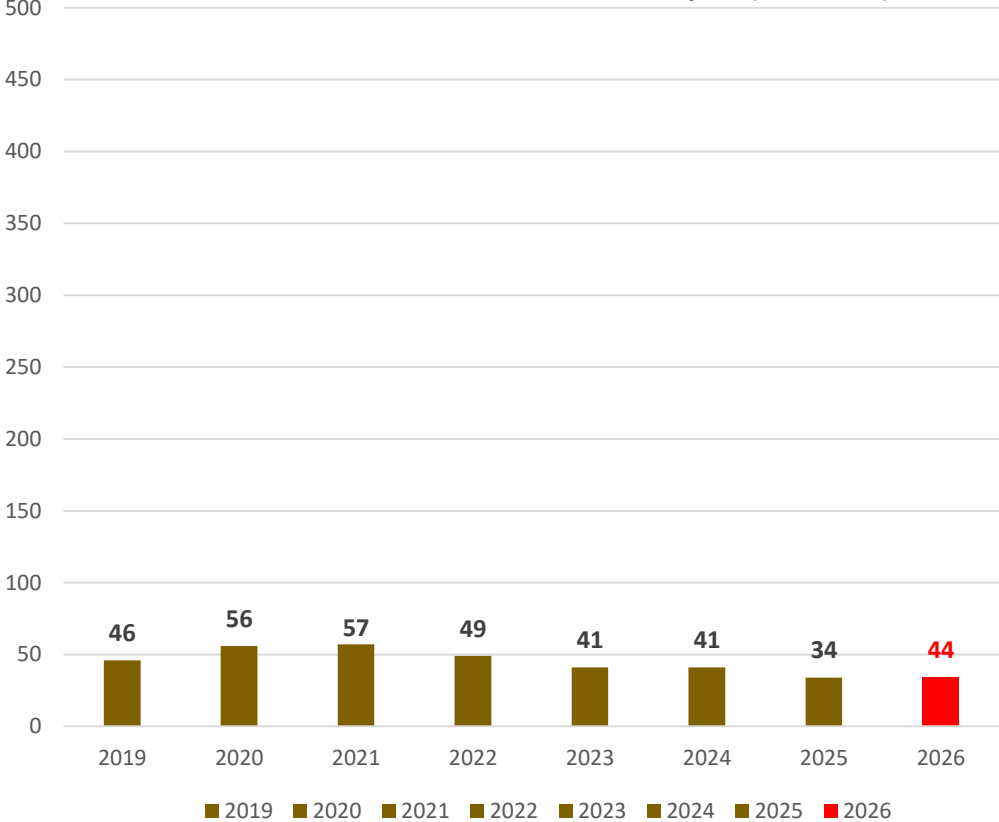
Tumwater Non-Conflict & Conflict Cases Report

Tumwater Non-Conflict Case Analysis (FY19-26)



- FY26 (in red) projection only.
- Consistent growth since 2023 post pandemic.
- FY26 projected to increase by 22% from FY25.
- Year to year variance between 16%-26% increase growth.

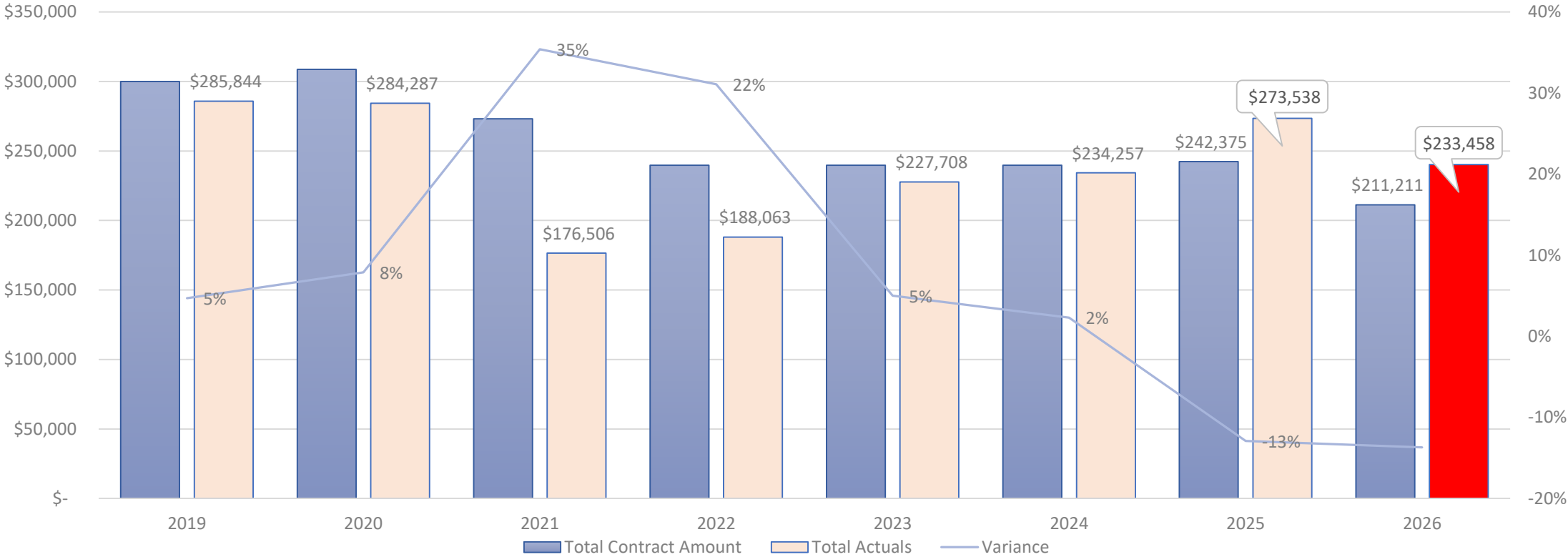
Tumwater Conflict Case Analysis (FY19-26)



- FY26 (in red) projection only.
- Conflict cases are flat and stable.
- Trend is projected to continue throughout FY26.

Tumwater/TCPD Cost Overview

Contract to Actuals (FY19-FY26)



- Projected 2026 contract overage fell to 4.87% after Q2 billing, down 1.5% from the initial forecast modeled in March 2026.
- 2019-2020 actual costs reflect higher costs due to two attorney FTEs.

WA Standards for Indigent Defense Services- WA State Supreme Court Decision

On June 9, 2025, the Washington State Supreme Court ordered that effective January 1, 2026, caseload standards for defense attorneys be reduced per the newly adopted revised Washington State Bar Association (WSBA) standards.

Implementation must be accomplished as soon as reasonably possible but can be accomplished in a phased approach with at least an annual 10% reduction between the current WSBA standards and the revised WSBA standards, no later than 10 years from January 1, 2026.

WA Standards for Indigent Defense Services- Supreme Court Decision

- Implementation efforts began January 1, 2026.
- Thurston County must reduce each Defense Attorney FTE caseload at a minimum of 10% each year, and every year thereafter, until reaching compliance.
- The Thurston County Board of County Commissioners adopted a 10-year implementation plan for FY26-FY27, and thereafter a hybrid 5-year implementation model.
- Full implementation must be completed as soon as reasonably possible but no later than ten-years from January 1, 2026.
- Implementation cannot be deferred, even if compliance is achieved within ten years.

WA Standards for Indigent Defense Services- WA State Supreme Court Decision – Cont.

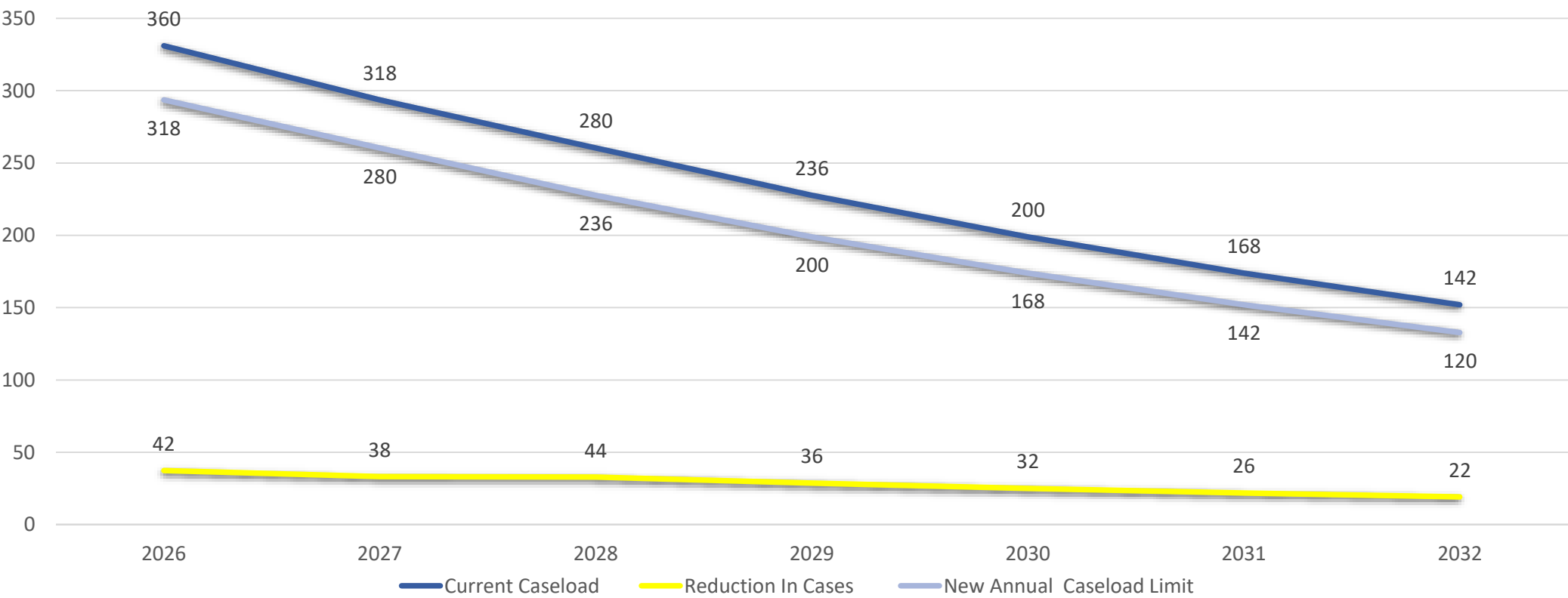
- Current WSBA Annual Caseload Standards
 - 150 felony cases.
 - **400 misdemeanor cases.**
 - 250 juvenile cases.
 - 250 civil commitment cases.
- Revised WSBA Annual Caseload Standards (1/1/26)

 - 47 felony case credits.
 - 120 misdemeanor case credits.**
 - 47 juvenile felony case credits.
 - 120 misdemeanor juvenile case credits.
 - 250 civil commitment case credits.

Tumwater Case Count & Case Credit Comparison			
	2025 Non-Conflict Cases (1)	Misd. High Case Credit (1.5)	Misd. Low Case Credit (1)
Total	382	332	160

382 Cases = 492 Case Credits
492 Case Credits = 4.10 Attorney FTE

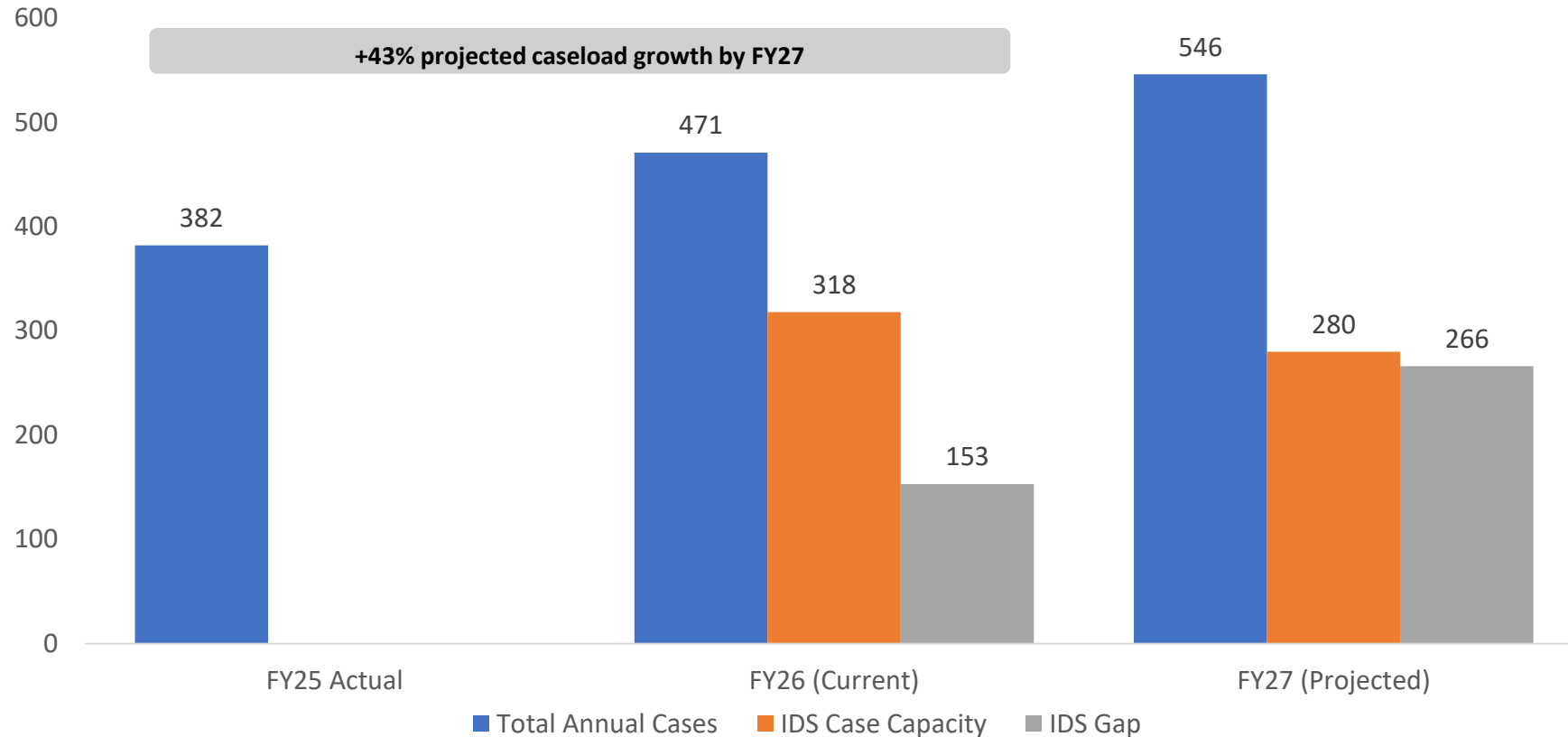
Thurston County District Court IDS Implementation Model (FY26-32)



- The Thurston County Board of County Commissioners adopted a 10-year implementation plan for FY26-27, following with a 5-year hybrid caseload standards implementation model.
- This model reflects a 11.7%-13.6% reduction in cases FY26-27, then a 15.6% reduction for FY28-32 for full implementation. Reduction percentages may vary after annual caseload validation.
- **Depending upon the City of Tumwater IDS model, TCPD may require an additional FTE to support implementation efforts in 2027.**

IDS Implementation

Caseload Growth/Staffing Capacity (FY25-27)



- FY26 Outpace: YTD actual total cases=256 (averaging 43/month). Projected to end FY27 around 471 cases, pushing current staff well beyond IDS target.
- FY27 Outlook: Total cases are estimated to be around 546 based on historical 16%-25% annual growth trends and year-two IDS implementation.

Next Steps

- City of Tumwater IDS Implementation Plan
- 2027 Defense Attorney FTE

TO: Public Health & Safety Committee
 FROM: Shawn Crimmins, Deputy Fire Chief
 DATE: September 2, 2026
 SUBJECT: Alternative Response Team Grant Agreement with the Association of Washington Cities

1) Recommended Action:

Place the Alternative Response Grant Agreement with the Association of Washington Cities on the September 15, 2026 City Counsel consent calendar with a recommendation to approve and authorize the Mayor to sign.

2) Background:

In 2024 the City of Tumwater entered into an interlocal agreement with the City of Olympia for a " FDCARES" or Fire Department Community Assistance, Referral, and Education Services program. The agreement provided for a half-time position to serve clients in Tumwater. In 2025 the city was awarded an Alternative Response Team Grant from the Association of Washington Cities to assist in funding this position full- time. This grant term is July 1, 2026 through June 30, 2027. This is the first renewal and the grant can be renewed one additional time.

3) Policy Support:

Build a Community Recognized for Quality, Compassion, and Humanity

- Develop innovative partnerships and strategies with community human and social services organizations to improve service delivery to people in need, including senior citizens, low- income residents, and others.

Provide and Sustain Quality Public Safety Services

- Develop innovative initiatives and programs to address growing service demands.
 - Explore and implement partnerships to improve efficiency of service delivery.
-

4) Alternatives:

☐ Do not approve

5) Fiscal Notes:

Grant will reimburse up to \$80,000 for July 1, 2026 – June 30, 2027. This grant can be applied for one additional cycle.

6) Attachments:

A. ARTG Agreement with the Association of Washington Cities

**Association of Washington Cities
Grant (“Grant”) with**

City of Tumwater
through

The Alternative Response Team Grant.
A program funded through the Washington State Operating Budget

For

Jurisdiction name	City of Tumwater
Program description	Supporting the operation of the TFD CARES Team program in collaboration with OFD CARES, providing emergency services and social support programs for the cities of Tumwater and Olympia.

Start date: July 1, 2026

End date: June 30, 2027

Association of Washington Cities (AWC)

Alternative Response Team Grant (ARTG)

Senate Bill 5167, Section 214.35(c)(i) went into effect on July 1, 2025. The purpose of this grant is to assist cities with the documented costs to create co-responder programs within different alternative diversion models including law enforcement assisted diversion programs, community assistance referral and education programs, and as part of mobile crisis teams. AWC has determined that entering into a Contract with the City of Tumwater will meet the goals of these funds.

1. Grantee City of Tumwater 555 Israel Road SW Tumwater, WA 98501		2. Grantee doing business as (optional)	
3. Grantee representative Brian Hurley Fire Chief (360) 754-4170 bhurley@ci.tumwater.wa.us		4. AWC representative Kirsten Peterson Project Coordinator (360) 742-6629 kirstenp@awcnet.org 1076 Franklin Street SE Olympia, WA 98501	
5. Grant amount \$80,000	6. Start date July 1, 2026	7. End date June 30, 2027	8. Tax ID # 91-6001520
9. Grant purpose Establish an alternative response team program as described in Attachment A.			
AWC and the Grantee, as defined above, acknowledge and accept the terms of this Grant and attachments and have executed this Grant on the date below to start as of the date and year referenced above. The rights and obligations of both parties to this Grant are governed by this Grant and the following other documents incorporated by reference: Grantee General Terms and Conditions including Attachment "A" – Scope of Work; Attachment "B" – Budget & Budget Narrative; Attachment "C" – Grantee Data Collection; Attachment (D) – Grantee Agent(s).			
For grantee _____ Leatta Dahlhoff, Mayor Date: _____		For Association of Washington Cities _____ Deanna Dawson, CEO Date: _____	

Attest

Melody Valiant, City Clerk

Date: _____

Approved as to Form

Karen Kirkpatrick, City Attorney

Date: _____

Last revision 07/06/2026

1. GRANT MANAGEMENT

The Representative for each of the parties shall be responsible for and shall be the Grant contact person for all communications and billings regarding the performance of this Grant.

The Representative for AWC and their contact information are identified on the Face Sheet of this Grant.

The Representative for the Grantee and their contact information are identified on the Face Sheet of this Grant.

2. TERM

The initial term of the Contract shall be July 1, 2026, and continue through June 30, 2027, unless terminated sooner as provided herein. The term of the contract may be extended by an amendment signed by both parties.

3. PAYMENT

AWC shall pay to Grantee an amount not to exceed \$80,000 for the performance of all things necessary for or incidental to the performance of work as set forth in the ARTG Application and described in Attachment A. Grantee's compensation for services rendered shall be based on the completion of duties as outlined in the ARTG application, in Attachment A, in accordance with the following sections.

4. BILLING PROCEDURES AND PAYMENT

AWC will reimburse Grantee upon acceptance of services provided and receipt of properly completed invoices, which shall be submitted to the Representative for AWC not more often than monthly. Grantee will use the invoice form provided by AWC to request reimbursement.

The invoices shall describe and document, to AWC's satisfaction, a description of the work performed, the progress of the project, and fees. The invoice shall include the **Grant Number ART26-12**. A receipt must accompany any single expenses in the amount of \$50.00 or more in order to receive reimbursement.

If errors are found in the submitted invoice or supporting documents, AWC will notify the Grantee to make corrections in a timely manner, resubmit the invoice and/or supporting documentation as requested, and notify AWC.

Payment shall be considered timely if made by AWC within thirty (30) calendar days after receipt of properly completed invoices. Payment shall be sent to the address designated by the Grantee.

AWC may, in its sole discretion, terminate the Grant or withhold payments claimed by the Grantee for services rendered if the Grantee fails to satisfactorily comply with any term or condition of this Grant.

No payments in advance or in anticipation of services or supplies to be provided under this Grant shall be made by AWC.

Duplication of billed costs

The Grantee shall not bill AWC for services performed under this Grant, and AWC shall not pay the Grantee, if the Grantee is entitled to payment or has been or will be paid by any other source, including grants, for that service. This does not include fees charged for summer recreation programs.

Disallowed costs

The Grantee is responsible for any audit exceptions or disallowed costs incurred by its own organization or that of its Grantees.

Final reimbursement and reporting deadline

When the project is completed, the Grantee must submit a final report and supporting documents needed to close out the project no later than July 31, 2027.

AWC shall withhold 10 percent (10%) from each payment until the final reporting from the Grantee has been submitted, verified and accepted by AWC.

Upon expiration of the Contract, any claims for payment for costs due and payable under this Contract that are incurred prior to the expiration date must be submitted by the Grantee to AWC within thirty (30) calendar days after the Contract expiration date. AWC is under no obligation to pay any claims that are submitted 31 or more calendar days after the Contract expiration date ("Belated Claims"). AWC will pay Belated Claims at its sole discretion, and any such potential payment is contingent upon the availability of funds.

5. GRANTEE DATA COLLECTION/REPORTING REQUIREMENTS

Grantee will submit reports, in a form and format to be provided by AWC (See Attachment C). Data must be provided to AWC along with final billing invoices.

6. AGENT(S)

Agent(s) in this Contract refers to any third-party entity and its employees that the Grantee has subcontracted with to provide services funded through this Contract. The Grantee is responsible for ensuring that any agent complies with the provision herein.

Any of the Grantee's agent(s) that will provide services under this Contract must be listed in Attachment D – Grantee Agent(s) and must provide proof of insurance per Section 7 of this Contract.

7. INSURANCE

a. **Workers' compensation coverage.** The Grantee shall at all times comply with all applicable workers' compensation, occupational disease, and occupational health and safety laws, statutes, and regulations to the fullest extent applicable. This requirement includes the purchase of industrial insurance coverage for the Grantee's employees, as may now hereafter be required of an "employer" as defined in Title 51 RCW. Such workers' compensation and occupational disease requirements shall include coverage for all employees of the Grantee, and for all employees of any subcontract retained by the Grantee, suffering bodily injury (including death) by accident or disease, which arises out of or in connection with the performance of this Grant. Satisfaction of these requirements shall include, but shall not be limited to:

- i. Full participation in any required governmental occupational injury and/or disease insurance program, to the extent participation in such a program is mandatory in any jurisdiction;
- ii. Purchase workers' compensation and occupational disease insurance benefits to employees in full compliance with all applicable laws, statutes, and regulations, but only to the extent such coverage is not provided under mandatory governmental program in "i" above, and/or;
- iii. Maintenance of a legally permitted and governmentally approved program of self-insurance for workers' compensation and occupational disease.

Except to the extent prohibited by law, the program of the Grantee's compliance with workers' compensation and occupational disease laws, statutes, and regulations in i), ii), and iii) above shall provide for a full waiver of rights of subrogation against AWC, its directors, officers, and employees.

If the Grantee, or any agent retained by the Grantee, fails to effect and maintain a program of compliance with applicable workers' compensation and occupational disease laws, statutes, and regulations and AWC incurs fines or is required by law to provide benefits to such employees, or to obtain coverage for such employees, the Grantee will indemnify AWC for such fines, payment of benefits to Grantee or Grantee employees or their heirs or legal representatives, and/or the cost of effecting coverage on behalf of such employees. Any amount owed to AWC by the Grantee pursuant to the indemnity may be deducted from any payments owed by AWC to the Grantee for the performance of this Grant.

b. **Automobile insurance.** In the event that services delivered pursuant to this Grant involve the use of vehicles, owned or operated by the Grantee, automobile liability insurance shall be required. The minimum limit for automobile liability is:

\$1,000,000 per accident, using a Combined Single Limit for bodily injury and property damage.

- c. **Business automobile insurance.** In the event that services performed under this Grant involve the use of vehicles or the transportation of clients, automobile liability insurance shall be required. If Grantee-owned personal vehicles are used, a Business Automobile policy covering a minimum Symbol 2 “owned autos only” must be secured. If the Grantee’s employees’ vehicles are used, the Grantee must also include under the Business Automobile policy Symbol 9, coverage for “non-owned autos.” The minimum limits for automobile liability is:
- \$1,000,000 per accident, using a Combined Single Limit for bodily injury and property damage.
- d. **Public liability insurance (General liability).** The Grantee shall at all times during the term of this Grant, at its sole cost and expense, carry and maintain general public liability insurance, including contractual liability, against claims for bodily injury, personal injury, death, or property damage occurring or arising out of services provided under this Grant. This insurance shall cover such claims as may be caused by any act, omission, or negligence of the Grantee or its officers, agents, representatives, assigns or servants. The limits of liability insurance, which may be increased from time to time as deemed necessary by AWC, with the approval of the Grantee (which shall not be unreasonably withheld), shall not be less than as follows:
- | | |
|---------------------------------------|-------------|
| Each occurrence | \$1,000,000 |
| Products-completed operations limit | \$2,000,000 |
| Personal and advertising injury limit | \$1,000,000 |
| Fire damage limit (any one fire) | \$ 50,000 |
- e. **Local governments that participate in a self-insurance program.** Alternatively, Grantee may maintain a program of self-insurance or participate in a property/liability pool with adequate limits to comply with the Grant insurance requirements set forth above or as is customary to the contractor or Grantee’s business, operations/industry, and the performance of its respective obligations under this Grant.
- f. **Additional insured.** The Association of Washington Cities shall be specifically named as an additional insured on all policies, including Public Liability and Business Automobile, except for liability insurance on privately-owned vehicles, and all policies shall be primary to any other valid and collectible insurance.
- AWC may waive the requirement to be specially named as an additional insured on policies, including Public Liability and Business Automobile, provided that the Grantee provides: (1) a description of its self-insurance program, and (2) a certificate and/or letter of coverage that outlines coverage limits and deductibles. All self-insured risk management programs or self-insured/liability pools must comply with RCW 48.62, the requirements of the Office of Risk Management and Local Government Self Insurance Program, the Washington State Auditor’s reporting requirements and all related federal and state regulations. Grantees participating in a joint risk pool shall maintain sufficient documentation to support the aggregate claim liability information reported on the balance sheet. AWC, its agents, and employees need not be named as additional insured under a self-insured property/liability pool, if the pool is prohibited from naming third parties as additional insured.
- g. **Proof of insurance.** Certificates and or evidence satisfactory to the AWC confirming the existence, terms and conditions of all insurance required above shall be delivered to AWC within five (5) days of the Grantee’s receipt of Authorization to Proceed.
- h. **General insurance requirements.** Grantee shall, at all times during the term of the Grant and at its sole cost and expense, buy and maintain insurance of the types and amounts listed above. Failure to buy and maintain the required insurance may result in the termination of the Grant at AWC’s option. By requiring insurance herein, AWC does not represent that coverage and limits will be adequate to protect Grantee and such coverage and limits shall not limit Grantee’s liability under the indemnities and reimbursements granted to AWC in this Grant.

Grantee shall include all agents of the Grantee as insureds under all required insurance policies, or shall furnish proof of insurance and endorsements for each agent. Agent(s) must comply fully with all insurance requirements stated herein. Failure of agent(s) to comply with insurance requirements does not limit Grantee's liability or responsibility.

8. **ORDER OF PRECEDENCE**

In the event of an inconsistency in this Contract, the inconsistency shall be resolved by giving precedence in the following order:

- Applicable federal and state of Washington statutes and regulations
- Grant and Grantee General Terms and Conditions
- Attachment A – ARTG Application & Scope of Work
- Attachment B – Budget & Budget Narrative
- Attachment C – Grantee Reporting Requirements
- Attachment D – Grantee Agent(s)

GRANTEE GENERAL TERMS AND CONDITIONS

1. **Access to data.** In compliance with Chapter 39.26 RCW, the Grantee shall provide access to data generated under this Grant to AWC, and to the extent necessary to comply with RCW 39.26, the Joint Legislative Audit and Review Committee, and the State Auditor at no additional cost. This includes access to all information that supports the findings, conclusions, and recommendations of the Grantee's reports, including computer models and methodology for those models.
2. **Alterations and amendments.** This Grant may be amended only by mutual agreement of the parties in writing. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.
3. **Americans with Disabilities Act (ADA) of 1990, Public Law 101-336, also referred to as the "ADA" 28 CFR Part 35.** In relation to this Grant, the Grantee must comply with the ADA, which provides comprehensive civil rights protection to individuals with disabilities in the areas of employment, public accommodations, state and local government services, and telecommunications.
4. **Assignment.** Neither this Grant, nor any claim arising under this Grant, shall be transferred or assigned by the Grantee without prior written consent of AWC.
5. **Assurances.** AWC and the Grantee agree that all activity pursuant to this Grant will be in accordance with all applicable current federal, state and local laws, rules and regulations.
6. **Attorney's fees.** In the event of litigation or other action brought to enforce contract terms, each party agrees to bear its own attorney's fees and costs.
7. **Budget revisions.** Any monetary amount budgeted by the terms of this Grant for various activities and line item objects of expenditure, as outlined in Attachment B – Budget & Budget Narrative, may be revised without prior written approval of AWC, so long as the revision is no more than ten percent (10%) of the original line item amount and the increase in an amount is offset by a decrease in one or more other amounts equal to or greater than the increase. All other budget revisions exceeding ten percent (10%) shall only be made with the prior written approval of AWC. Grantee will use the funding change request form provided by AWC to request these budget revisions.
8. **Certification regarding wage violations.** The Grantee certifies that within three (3) years prior to the date of execution of this Grant, Grantee has not been determined by a final and binding citation and notice of assessment issued by the Washington Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction to have willfully violated, as defined in RCW 49.48.082, any provision of RCW chapters 49.46, 49.48, or 49.52.

The Grantee further certifies that it will remain in compliance with these requirements during the term of this Grant. Grantee will immediately notify AWC of any finding of a willful violation entered by the Washington Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction entered during the term of this Grant.
9. **Change in status.** In the event of substantive change in the legal status, organizational structure, or fiscal reporting responsibility of the Grantee, Grantee agrees to notify AWC of the change. Grantee shall provide notice as soon as practicable, but no later than thirty (30) days after such a change takes effect.
10. **Rights in data/ownership.** Grantee agree that all data and work products (collectively "Work Product") produced pursuant to the Scope of Work of this Contract will be considered a work for hire under the U.S. Copyright Act, 17 U.S.C. §101 et seq, and will be owned by Washington State Health Care Authority ("HCA"). Grantee shall be granted a permanent royalty free license to use all Work Product produced under this Grant Agreement. Grantee is hereby commissioned to create the Work Product. Work Product

includes, but is not limited to, discoveries, formulae, ideas, improvements, inventions, methods, models, processes, techniques, findings, conclusions, recommendations, reports, designs, plans, diagrams, drawings, Software, databases, documents, pamphlets, advertisements, books, magazines, surveys, studies, computer programs, films, tapes, and/or sound reproductions, to the extent provided by law. Ownership includes the right to copyright, patent, register and the ability to transfer these rights and all information used to formulate such Work Product.

If for any reason the Work Product would not be considered a work for hire under applicable law, Grantee assigns and transfers to HCA, the entire right, title and interest in and to all rights in the Work Product and any registrations and copyright applications relating thereto and any renewals and extensions thereof. Grantee will execute all documents and perform such other proper acts as HCA may deem necessary to secure for HCA the rights pursuant to this section.

Grantee will not use or in any manner disseminate any Work Product to any third party, or represent in any way Grantee ownership of any Work Product, without the prior written permission of HCA. Grantee will take all reasonable steps necessary to ensure that its agents, employees, or Subcontractors will not copy or disclose, transmit or perform any Work Product or any portion thereof, in any form, to any third party.

Material that is delivered under this Agreement, but that does not originate therefrom ("Preexisting Material"), must be transferred to HCA with a nonexclusive, royalty-free, irrevocable license to publish, translate, reproduce, deliver, perform, display, and dispose of such Preexisting Material, and to authorize others to do so. Grantee agrees to obtain, at its own expense, express written consent of the copyright holder for the inclusion of Preexisting Material. HCA will have the right to modify or remove any restrictive markings placed upon the Preexisting Material by Grantee.

Grantee must identify all Preexisting Material when it is delivered under this Agreement and must advise HCA of any and all known or potential infringements of publicity, privacy or of intellectual property affecting any Preexisting Material at the time of delivery of such Preexisting Material. Grantee must provide HCA with prompt written notice of each notice or claim of copyright infringement or infringement of other intellectual property right worldwide received by Grantee with respect to any Preexisting Material delivered under this Agreement.

- 11. Covenant against contingent fees.** The Grantee warrants that no person or selling agent has been employed or retained to solicit or secure this Grant upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, excepting bona fide employees or bona fide established agent maintained by the Grantee for the purpose of securing business. AWC shall have the right, in the event of breach of this clause by the Grantee, to annul this Grant without liability or, in its discretion, to deduct from the contract price or consideration or recover by other means the full amount of such commission, percentage, brokerage or contingent fees.
- 12. Disputes.** In the event that a dispute arises under this Grant, the parties will negotiate in good faith and use their best efforts to amicably resolve any dispute before resorting to litigation.
- 13. Duplicate payment.** AWC shall not pay the Grantee, if the Grantee has charged or will charge the State of Washington or any other party under any other contract or agreement, for the same services or expenses.
- 14. Entire agreement.** This Grant contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Grant shall be deemed to exist or to bind any of the parties hereto.
- 15. Ethical conduct.** Neither the Grantee nor any employee or agent of the Grantee shall participate in the performance of any duty or service in whole or part under this Grant in violation of, or in a manner that violates any provision of the Ethics in Public Service law at Chapter 42.52 RCW, RCW 42.17A.550, RCW 42.17A.555, and 41.06.250 prohibiting the use of public resources for political purposes.

- 16. Governing law and venue.** This Grant shall be construed and interpreted in accordance with the laws of the State of Washington and the venue of any action brought hereunder shall be in Superior Court for Thurston County.
- 17. Indemnification.** To the fullest extent permitted by law, Grantee shall indemnify, defend and hold harmless AWC and all officials, agents, and employees of AWC, from and against all claims for injuries or death arising out of or resulting from the performance of this Grant except for injuries and damages caused by the sole negligence of AWC. "Claim" as used in this Grant, means any financial loss, claim, suit, action, damage, or expense, including but not limited to attorney's fees, attributable for bodily injury, sickness, disease, or death, or injury to or destruction of tangible property including loss of use resulting therefrom. Additionally, "claims" shall include but not be limited to, assertions that the use or transfer of any software, book, document, report, film, tape or sound reproduction or material of any kind, delivered hereunder, constitutes an infringement of any copyright, patent, trademark, trade name, or otherwise results in an unfair trade practice or in unlawful restraint of competition. Grantee's obligation to indemnify, defend and hold harmless includes any claim by Grantee's agents, employees, representatives, or any subcontractor or its employees.
- Grantee expressly agrees to indemnify, defend, and hold harmless AWC for any and all claims, costs, charges, penalties, demands, losses, liabilities, damages, judgments, or fines out of or incident to Grantee's or its agent's performance or failure to perform the Grant. Grantee's obligation to indemnify, defend, or hold harmless AWC shall not be eliminated or reduced by any actual or alleged concurrent negligence by AWC, or their agents, employees, or officials.
- Grantee waives its immunity under Title 51 RCW to the extent it is required to indemnify, defend and hold harmless AWC, and their agents, employees, or officials.
- 18. Independent capacity of the grantee.** The parties intend that an independent Grantee relationship will be created by this Grant. The Grantee and his/her employees or agents performing under this Grant are not employees or agents of AWC. The Grantee will not hold itself out as nor claim to be an officer or employee of AWC, nor will the Grantee make any claim or right, privilege, or benefit which would accrue to such employee under law. Conduct and control of the work will be solely with the Grantee.
- 19. Licensing and accreditation standards.** The Grantee shall comply with all applicable local, state, and federal licensing, accreditation and registration requirements/standards, necessary to the performance of this Grant.
- 20. Limitation of authority.** Only AWC or AWC's delegate by writing (delegation to be made prior to action) shall have the express, implied, or apparent authority to alter, amend, modify, or waive any clause or condition of this Grant. Furthermore, any alteration, amendment, modification, or waiver of any clause or condition of this Grant is not effective or binding unless made in writing and signed by AWC.
- 21. Non-discrimination.** The Grantee shall comply with all the federal and state non-discrimination laws, regulations and policies, which are otherwise applicable to AWC. Accordingly, no person shall, on the ground of sex, race, creed, religion, color, national origin, marital status, families with children, age, veteran or military status, sexual orientation, gender expression, gender identity, disability, or the use of a trained dog guide or service animal, be unlawfully excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any activity performed by the Grantee and its agents under this Grant. The Grantee shall notify AWC immediately of any allegations, claims, disputes, or challenges made against it under non-discrimination laws, regulations, or policies, or under the Americans with Disabilities Act. In the event of the Grantee's noncompliance or refusal to comply with this nondiscrimination provision, this Grant may be rescinded, cancelled or terminated in whole or part, and the Grantee may be declared ineligible for further contracts with AWC.

- 22. Overpayments.** Grantee shall refund to AWC the full amount of any overpayment under this Grant within thirty (30) calendar days of written notice. If Grantee fails to make a prompt refund, AWC may charge Grantee one percent (1%) per month on the amount due until paid in full.
- 23. Public disclosure.** Grantee acknowledges that AWC is subject to the Washington State Public Records Act, Chapter 42.56 RCW, and AWC acknowledges that the Grantee is subject to the Washington State Public Records Act, Chapter 42.56 RCW, and that this Grant shall be a public record as defined in RCW 42.56. Any specific information that is claimed by either party to be confidential or proprietary must be clearly identified as such by that party. To the extent consistent with chapter 42.56 RCW, each party shall attempt reasonably to maintain the confidentiality of all such information marked confidential or proprietary. If a request is made to view such information, the party receiving the public records request will notify the other party of the request and the date that such records will be released to the requester unless the other party obtains a court order enjoining that disclosure. If such party fails to obtain the court order enjoining disclosure, the party receiving the records request will release the requested information on the date specified.
- 24. Publicity.** The Grantee agrees to submit to AWC all advertising and publicity matters relating to this Grant which in the AWC's judgment, AWC's name can be implied or is specifically mentioned. The Grantee agrees not to publish or use such advertising and publicity matters without the prior written consent of AWC.
- 25. Registration with Department of Revenue.** The Grantee shall complete registration with the Department of Revenue and be responsible for payment of all taxes due on payments made under this Grant.
- 26. Records maintenance.** The Grantee shall maintain all books, records, documents, data and other evidence relating to this Grant and performance of the services described herein, including but not limited to accounting procedures and practices which sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this Grant. Grantee shall retain such records for a period of six years following the date of final payment. At no additional cost, these records, including materials generated under the Grant, shall be subject at all reasonable times to inspection, review or audit by the AWC, personnel duly authorized by AWC, the Office of the State Auditor, and federal and state officials so authorized by law, regulation or agreement.
- If any litigation, claim or audit is started before the expiration of the six (6) year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been resolved.
- 27. Right of inspection.** The Grantee shall provide right of access to its facilities utilized under this Grant to AWC or any of its officers responsible for executing the terms of this Grant at all reasonable times, in order to monitor and evaluate performance, compliance, and/or quality assurance under this Grant on behalf of AWC. All inspections and evaluations shall be performed in such a manner that will not unduly interfere with the Grantee's business or work hereunder.
- 28. Severability.** The provisions of this Contract are intended to be severable. If any term or provision is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of the Contract.
- 29. Subcontracting.** Neither the Grantee nor any agent of the Grantee shall enter into subcontracts for any of the work contemplated under this Grant without obtaining prior written approval of AWC. Grantee is responsible to ensure that all terms, conditions, assurances and certifications set forth in this Grant are included in any and all Subcontracts. In no event shall the existence of the subcontract operate to release or reduce liability of the Grantee to the AWC for any breach in the performance of the Grantee's duties. This clause does not include contracts of employment between the Grantee and personnel assigned to work under this Grant.

If, at any time during the progress of the work, AWC determines in its sole judgment that any agent of the Grantee is incompetent, AWC shall notify the Grantee, and the Grantee shall take immediate steps to terminate the agent's involvement in the work. The rejection or approval by AWC of any agent or the termination of an agent shall not relieve the Grantee of any of its responsibilities under the Grant, nor be the basis for additional charges to AWC.

- 30. Taxes.** All payments accrued on account of payroll taxes, unemployment contributions, any other taxes, insurance or other expenses for the Grantee or its staff shall be the sole responsibility of the Grantee.
- 31. Technology security requirements.** Grantee must ensure that all data and devices used to carry out Program follow all applicable state and federal data privacy and protection requirements. Grantee must ensure that data is properly secured and protected using best practices for security and protection from outside intrusion from parties not associated with the Program.
- 32. Termination for convenience.** Except as otherwise provided in this Grant, AWC may, by ten (10) days written notice, beginning on the second day after the mailing of such notice, terminate this Grant in whole or in part. The notice shall specify the date of termination and shall be conclusively deemed to have been delivered to and received by the Grantee as of midnight the second day of mailing in the absence of proof of actual delivery to and receipt by the Grantee. If this Grant is so terminated, AWC shall be liable only for payment required under the terms of the Grant for services rendered or goods delivered prior to the effective date of termination.
- 33. Termination for default.** In the event AWC determines the Grantee has failed to comply with the conditions of this Grant in a timely manner, AWC has the right to suspend or terminate this Grant. AWC shall notify the Grantee in writing of the need to take corrective action. If corrective action is not taken within thirty (30) days, the Grant may be terminated. AWC reserves the right to suspend all or part of the Grant, withhold further payments, or prohibit the Grantee from incurring additional obligations of funds during investigation of the alleged compliance breach and pending corrective action by the Grantee or a decision by AWC to terminate the Contract. In the event of termination, the Grantee shall be liable for damages as authorized by law including, but not limited to, any cost difference between the original Grant and the replacement or cover Grant and all administrative costs directly related to the replacement Grant, e.g., cost of the competitive bidding, mailing, advertising and staff time. The termination shall be deemed to be a "Termination for Convenience" if it is determined that the Grantee: (1) was not in default; or (2) failure to perform was outside of his or her control, fault or negligence. The rights and remedies of the AWC provided in this Grant are not exclusive and are in addition to any other rights and remedies provided by law.
- 34. Termination due to funding limitations or contract renegotiation, suspension.** In the event funding from state, federal, or other sources is withdrawn, reduced, or limited in any way after the effective date of this Grant and prior to normal completion of this Grant, with the notice specified below and without liability for damages:
- At AWC's discretion, AWC may give written notice of intent to renegotiate the Grant under the revised funding conditions.
 - At AWC's discretion, AWC may give written notice to Grantee to suspend performance when AWC determines there is reasonable likelihood that the funding insufficiency may be resolved in a timeframe that would allow Grantee's performance to be resumed.
 - During the period of suspension of performance, each party will inform the other of any conditions that may reasonably affect the potential for resumption of performance.
 - When AWC determines that the funding insufficiency is resolved, it will give the Grantee written notice to resume performance, and Grantee shall resume performance.
 - Upon the receipt of notice under b. (2), if Grantee is unable to resume performance of this Grant or if the Grantee's proposed resumption date is not acceptable to AWC and an acceptable date cannot be negotiated, AWC may terminate the Grant by giving written notice to the Grantee. The parties agree that the Grant will be terminated retroactive to the date of the notice of suspension. AWC

shall be liable only for payment in accordance with the terms of this Grant for services rendered prior to the retroactive date of termination.

- c. AWC may immediately terminate this Grant by providing written notice to the Grantee. The termination shall be effective on the date specified in the termination notice. AWC shall be liable only for payment in accordance with the terms of this Grant for services rendered prior to the effective date of termination. No penalty shall accrue to AWC in the event the termination option in this section is exercised.
- d. For purposes of this section, "written notice" may include email.

35. Termination procedure. Upon termination of this Grant the AWC, in addition to other rights provided in this Grant, may require the Grantee to deliver to AWC any property specifically produced or acquired for the performance of such part of this Contract as has been terminated. The provisions of the "Treatment of Assets" clause shall apply in such property transfer.

AWC shall pay to the Grantee the agreed upon price, if separately stated, for completed work and services accepted by AWC and the amount agreed upon by the Grantee and AWC for (a) completed work and services for which no separate price is stated, (b) partially completed work and services, (c) other property or services which are accepted by AWC, and (d) the protection and preservation of the property, unless the termination is for default, in which case AWC shall determine the extent of the liability. Failure to agree with such determination shall be a dispute within the meaning of the "Disputes" clause for this Grant. The AWC may withhold from any amounts due to the Grantee such sum as AWC determines to be necessary to protect AWC against potential loss or liability.

The rights and remedies of AWC provided in this section shall not be exclusive and are in addition to any other rights and remedies provided by law under this Grant.

After receipt of a notice of termination, and except as otherwise directed by the AWC, the Grantee shall:

- a. Stop work under this Grant on the date and to the extent specified, in the notice;
- b. Place no further orders or subcontracts for materials, services or facilities except as may be necessary for completion of such portion of the work under the Grant that is not terminated;
- c. Assign to AWC, in the manner, at the times, and to the extent directed by the AWC, all rights, title, and interest of the Grantee under the orders and subcontracts in which case AWC has the right, at its discretion, to settle or pay any or all claims arising out of the termination of such orders and subcontracts;
- d. Settle all outstanding liabilities and all claims arising out of such termination of orders and subcontracts, with the approval or ratification of AWC to the extent the AWC may require, which approval or ratification shall be final for all the purposes of this clause;
- e. Transfer title to AWC and deliver, in the manner, at the times and to the extent as directed by AWC, any property which, if the Grant had been completed, would have been required to be furnished to AWC;
- f. Complete performance of such part of the work not terminated by AWC; and
- g. Take such action as may be necessary, or as AWC may direct, for the protection and preservation of the property related to this Grant which, in is in the possession of the Grantee and in which AWC has or may acquire an interest.

36. Waiver. A failure by either part to exercise its rights under this Grant shall not preclude that party from subsequent exercise of such rights and shall not constitute a waiver of any other rights under this agreement. Waiver of any default or breach shall not be deemed to be a waiver of any subsequent default or breach. Any waiver shall not be construed to be a modification of the terms of this Grant unless stated to be such in writing and signed by personnel authorized to bind each of the parties.

ARTG Application & Scope of Work

PURPOSE

The purpose of this grant is to assist cities with the documented costs to create co-responder programs within different alternative diversion models including law enforcement assisted diversion programs, community assistance referral and education programs, and as part of mobile crisis teams.

CONTRACTOR RESPONSIBILITIES

GRANTEE is required to implement the Alternative Response Team Grant (ARTG) Program as described in their application for funding, with no unapproved substantive derivations. Requests for changes to this scope of work, or services laid out in the applicant's application can be made to Kirsten Peterson, Project Coordinator at kirstenp@awcnet.org.

This program shall include the following elements as central features of their program:

- Grant recipients must establish a co-responder team using an alternative diversion model including law enforcement assisted diversion program, community assistance referral and education program, or a mobile crisis team.

In the event that there is a change in the contract or program management staff paid for by this grant, it is expected that GRANTEE will notify AWC of the change to include the name and contact information for the new staff member.

If GRANTEE fails to perform to the standards set forth above, AWC remains able to remedy noncompliance as outlined in the grant document, including provisions for suspension, termination and/or recapture of funds already paid to the grantee.

SCOPE OF WORK

The City of Tumwater Fire Department has partnered with The Olympia Fire Department Community Assistance Referral and Education Services (OFD CARES) program to create the TFD CARES program. This is a service that focuses on bridging the gap between formal and informal healthcare systems, assessing social well-being, physical health, and chronic illness to mitigate ongoing concerns and frequent 911 usage. FD CARES supports the needs of the cities of Olympia and Tumwater by providing short-term case management services and tailored treatment planning that meets individual needs. Through compassionate and professional care, the CARES team is dedicated to elevating assistance and education services in a way that meets people where they are and guides them towards where they hope to be.

Goals of the program include:

- Support a healthier community and reduce reliance on the 911 system and local emergency departments for non-acute concerns, through advocacy, assistance, education, and mobile-integrated health care to the Cities of Tumwater and Olympia.
- Locate and engage populations that may not be aware of service availability in their communities such as senior housing, senior centers, income-based housing complexes, or family and friends of current enrolled clients.
- Mitigate injuries and reduce emergency room visits by offering tangible support related to safety risks within homes, facilities, and businesses
- Screen referrals from the Fire Department personnel, partners in the community, or self-referred individuals as a starting point for engagement and participation in the CARES program
- Remain connected with individuals until they can be connected to two or more community partners or service providers and complete a follow-up 30-days post CARES engagement to ensure no new needs have developed.

Budget & Budget Narrative**PROGRAM BUDGET**

Category	Award amount
Staff	
Supplies & equipment	
Professional services	\$80,000
Other	
Total award amount	\$80,000

PROGRAM BUDGET NARRATIVE

Professional Services: Grant funds will be used to pay for the salary and benefit costs of a Program Specialist working on the Tumwater CARES team under the umbrella of the Olympia Fire Department CARES Program Manager. The Program Specialist will work directly with individuals to connect them with services, manage referrals, and provide follow-up with clients.

Grantee Reporting Requirements

FINAL REPORT

A final program report is due to AWC by July 31, 2027. Programs should make reasonable efforts to collect and report on the following information:

- Describe program participants including:
 - Number of individuals served
 - Gender (Male, Female, Nonbinary, etc.) of individuals served
 - Age of individuals served
 - Veteran status of individuals served
 - Substance abuse or mental health issues of individuals served
 - Reason for contact
 - Outcome of contact (No outcome, referral to services, involuntary transport, etc.)
 - Long-term outcome of individual receiving services (No outcome, permanent housing, shelter, etc.)
- Describe the type of program funded and the geographic area served.
- Explain how the program targeted vulnerable individuals.
- Explain how the program created greater access for vulnerable individuals to available programs and services.
- Discuss program successes and challenges.

QUARTERLY MEETINGS

AWC will coordinate with grant recipients to schedule check-ins about every three months of the performance period. The check-ins will either be in-person, phone, or video conference. The check-ins will provide an opportunity to grantees to share updates, ask questions, and resolve challenges. Check-ins can be scheduled more frequently as needed.

Grantee Agent(s)

List any Agent(s) that will provide program services in a program funded through the ARTG Program.

Name of Agent	Address
Olympia Fire Department	100 Eastside St, NE, Olympia, WA 98501