



**CITY COUNCIL
MEETING AGENDA**

**Online via Zoom and In Person at
Tumwater City Hall, Council Chambers,
555 Israel Rd. SW, Tumwater, WA 98501**

**Tuesday, April 04, 2023
7:00 PM**

- 1. Call to Order**
- 2. Roll Call**
- 3. Flag Salute**
- 4. Special Items:**
 - [a.](#) Proclamation: Child Abuse Prevention Awareness Month, April 2023
 - [b.](#) Proclamation: Arbor Day, April 22, 2023
- 5. Public Comment:** (for discussion of items not having a public hearing on tonight's agenda)
- 6. Consent Calendar:**
 - [a.](#) Approval of Minutes: City Council Worksession, March 14, 2023
 - [b.](#) Approval of Minutes: City Council, March 21, 2023
 - [c.](#) Payment of Vouchers (Shelly Carter)
- 7. Council Considerations:**
 - [a.](#) Memorandum of Understanding with Squaxin Island Tribe (John Doan)
 - [b.](#) Park at the Preserve Name (Chuck Denney)
- 8. Committee Reports**
 - a. Public Health and Safety Committee (Leatta Dahlhoff)
 - b. General Government Committee (Michael Althausen)
 - c. Public Works Committee (Eileen Swarthout)
 - d. Budget and Finance Committee (Debbie Sullivan)
- 9. Mayor/City Administrator's Report**
- 10. Councilmember Reports**
- 11. Any Other Business**
- 12. Adjourn**

Hybrid Meeting Information

The public are welcome to attend in person, by telephone or online via Zoom.

The City of Tumwater broadcasts and livestreams City Council meetings on cable television and the internet. Council meetings can be viewed on Comcast Channel 26 or on the TCMedia website.

Watch Online

<https://tcmmedia.org/stream.php>, select "Watch, Streaming Now, Channel 26."

OR

Go to <http://www.zoom.us/join> and enter the Webinar ID 836 0550 4531 and Passcode 905541.

Listen by Telephone

Call (253) 215-8782, listen for the prompts and enter the Webinar ID 836 0550 4531 and Passcode 905541.

Public and Written Comment

Attend in person to give public comment or register by 6:45 p.m. the day of the meeting to provide public comment using the web-based meeting platform:

https://us02web.zoom.us/webinar/register/WN_ABXzrD2GRBC0JyjF114Vbw

After registering, you will receive a confirmation email with a login to join the online meeting.

As an alternative, prior to the meeting, the public may submit comments by sending an email to council@ci.tumwater.wa.us, no later than 5:00 p.m. on the day of the meeting. Comments are submitted directly to the Mayor and City Councilmembers and will not be read individually into the record of the meeting.

Post Meeting

Video recording of this meeting will be available within 24 hours of the meeting.

<https://tcmmedia.org/channels.php>

Accommodations

The City of Tumwater takes pride in ensuring that people with disabilities are able to take part in, and benefit from, the range of public programs, services, and activities offered by the City. To request an accommodation or alternate format of communication, please contact the City Clerk by calling (360) 252-5488 or email CityClerk@ci.tumwater.wa.us. For vision or hearing impaired services, please contact the Washington State Relay Services at 7-1-1 or 1-(800)-833-6384. To contact the City's ADA Coordinator directly, call (360) 754-4128 or email ADACoordinator@ci.tumwater.wa.us

Proclamation

WHEREAS, the City of Tumwater recognizes our future rests in the hands of our most vulnerable and cherished assets - our children; and

WHEREAS, all children deserve to live in safe, stable, and nurturing environments that promote healthy growth and development; and

WHEREAS, child abuse, neglect, and other trauma are recognized as serious public health problems affecting both the current and future quality of life in our community; and

WHEREAS, it is the responsibility of our community to ensure parents, caregivers and other adults who influence the health and well-being of children have the support, knowledge, and concrete resources necessary to ensure all children thrive to their greatest potential; and

WHEREAS, effective child abuse prevention strategies succeed because of partnerships among agencies, schools, religious organizations, law enforcement agencies, health care providers, and the business community; and

WHEREAS, the City of Tumwater continues our commitment to protecting all members of our community, and call upon all people to join together to increase public safety and prevent the further abuse and neglect of our children.

NOW THEREFORE, I, Debbie Sullivan, Mayor of the City of Tumwater, do hereby proclaim

April 2023

Child Abuse Prevention Month

and I urge all Tumwater residents, communities, state agencies, faith groups, elected leaders, medical providers, educators, and businesses to increase their participation in efforts to support families, increase and support public safety and youth-serving agencies to help prevent the further abuse and neglect of our children and strengthen the community in which we live.

Signed in the City of Tumwater, Washington, and recognized on this fourth day of April, two thousand twenty-three.



Debbie Sullivan
Debbie Sullivan
Mayor

Proclamation

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS, Arbor Day is now observed throughout the world; and

WHEREAS, trees reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen, provide habitat for wildlife, and are a source of joy and spiritual renewal; and

WHEREAS, trees are a renewable resource providing paper, wood to build our homes, fuel for our fires, and countless other valuable and necessary products; and

WHEREAS, trees increase property values, enhance the economic vitality of business areas, and beautify our community; and

WHEREAS, since 1995, the City of Tumwater has been recognized by the National Arbor Day Foundation as a Tree City USA; and

WHEREAS, the City Council adopted the *Urban Forestry Management Plan*, which guides the growth, protection, and maintenance of the City's community and urban forest and to encourage "the right tree in the right place"; and

WHEREAS, the City of Tumwater will celebrate Arbor Day with a free event on Saturday, April 22, 2023, from 10:00 a.m. to 12:00 p.m. at Tumwater Historical Park. At this event, residents can take home Arbor Day memorabilia, free potted native plants for the first one hundred people, and have the opportunity to ask a professional forester, landscape architect, and horticulturalist about the proper care and planting of trees.

NOW THEREFORE, I, Debbie Sullivan, Mayor of the City of Tumwater, do hereby proclaim

Arbor Day
April 22, 2023

and I encourage all people in the City of Tumwater to participate in our Arbor Day and Earth Day celebrations and support efforts to protect our trees and woodlands.

Signed in the City of Tumwater, Washington, this 4th day of April, in the year, two thousand twenty-three.



Debbie Sullivan
Debbie Sullivan
Mayor

TUMWATER CITY COUNCIL WORKSESSION
MINUTES OF VIRTUAL MEETING
March 14, 2023 Page 1

CONVENE: 6:03 p.m.

PRESENT: Mayor Debbie Sullivan and Councilmembers Peter Agabi, Michael Althausen, Joan Cathey, Leatta Dahlhoff, Angela Jefferson, Charlie Schneider, and Eileen Swarthout.

Staff: City Administrator John Doan and Sustainability Coordinator Alyssa Jones Wood.

GREENHOUSE GAS EMISSIONS INVENTORY UPDATE: Coordinator Jones Wood introduced Assistant Planner Casey Mauck and Senior Planner Michael Ambrogi with Thurston Regional Planning Council. They updated the Council on the results of the 2021 Greenhouse Gas Inventory.

Ms. Mauck reported the inventory is part of the ongoing monitoring program for Thurston Climate Mitigation Plan implementation. The plan was adopted in 2020 through a joint effort by the cities of Lacey, Olympia, and Tumwater and Thurston County. The plan established emission reduction targets using a baseline year of 2015. The targets reduce community-wide emissions 45% below 2015 levels by 2030 and 85% below 2015 levels by 2050. The plan includes a variety of strategies and actions to accomplish the targets.

The inventory is essential to climate work by identifying the source of greenhouse gas emissions and informing the direction of future work. Part of the emissions inventory is to identify the largest sources of greenhouse gas emissions, how sources have changed over time, monitoring progress and whether partners are on track to attain goals, actions that could have the greatest affect, and where work should be directed.

The methodology for developing the inventory was based on the U.S. Community Protocol for Accounting and Reporting of Greenhouse Gas Emissions developed by International Council for Local Environmental Initiatives (ICLEI). The inventory did not include all sources of greenhouse gas emissions in the community. The inventory included activities inside the county and some activities located outside the county (electricity, natural gas production and distribution, and transportation and processing of solid waste by Thurston County residents). Several reasons for not including some emissions in the inventory were the lack of a widely accepted methodology to convert activity data into emissions or because of the lack of reliable data quantifying an activity. The inventory is not consumption-based. Good and services used by Thurston County residents but produced outside the county were not included.

Inventory emissions since 2020 have steadily increased with a drop experienced in 2020. The region has experienced a 4% decrease in emissions between 2015 and 2021. Emissions per person have decreased

**TUMWATER CITY COUNCIL WORKSESSION
MINUTES OF VIRTUAL MEETING
March 14, 2023 Page 2**

by 13% since 2015.

The inventory is organized by five sectors representing buildings and energy (emissions from heating and electricity), transportation (emissions from both on-road and off-road vehicles), agriculture (emissions from livestock and fertilizing), water and waste (emissions from solid waste management, composting, wastewater treatment plant, and septic systems), and hydrofluorocarbons (industrial chemicals used for cooling, refrigeration, and fire suppression). The 2021 inventory reflects emissions from each sector with buildings and energy the highest at 54.3% followed by transportation at 35%, hydrofluorocarbons at 4.6%, water and waste at 3.1% and agriculture at 2.4%. Although agriculture was the lowest source of emissions, agriculture, forest, and prairies as a sector have the potential for a large impact on emissions. The sectors comprising the bulk of the inventory are experiencing decreases while smaller sectors are experiencing an increase in emissions since 2015. Water and waste has the higher percentage increase of any sector; however the sector represents only 3% of total emissions.

Ms. Mauck reviewed inventory results for each sector and factors included within each sector. Results specific to Tumwater include a higher rate of telework than in Thurston County and the drive alone to work rate is slightly lower than the county.

Another component of the Thurston County Climate Mitigation Plan is the monitoring program comprised of a series of webpages within the Thurston Climate Action Dashboard at TRPC.org/climate. The inventory is included as well as the Annual Climate Mitigation Progress Report and activity data.

As a member of the Thurston Climate Action Steering Committee, Councilmember Swarhout addressed questions on the purpose of the committee to provide coordinated leadership to build local capacity for climate mitigation actions. The Steering Committee is tasked with a series of actions in support of implementing actions identified in the Thurston Climate Mitigation Plan. TRPC produced a white paper for the Steering Committee that speaks to the responsible parties and how to enact actions within the plan. She suggested scheduling a Council worksession on the white paper.

Councilmember Althaus commented that in the last several years, the Legislature passed a requirement to increase efficiency of buildings. In terms of the latitude of the increases since 2015, he questioned whether it is possible to review the effect of new policies enacted locally or passed by the state to reduce emissions. He noted the changes in regulations pertaining to the use of natural gas in buildings and the possibility of measuring the effectiveness of those different policies. Ms. Mauck responded that in terms of the inventory, those types of measurements are

**TUMWATER CITY COUNCIL WORKSESSION
MINUTES OF VIRTUAL MEETING
March 14, 2023 Page 3**

difficult to isolate. It is not possible to quantify the impact of a specific legislative bill on emissions. However, activity data sources provide a source of information to measure natural gas usage or the number of new natural gas hook-ups, which would identify some of the impacts of those actions. The monitoring program is considering completion of an attribution analysis in conjunction with the inventory to provide more input, such as the impacts caused by weather or other types of events on emissions.

Councilmember Agabi commented that the transportation sector generates the highest amount of emissions. He asserted that I-5 from Lewis County to Joint Base Lewis McChord generates a substantial amount of transportation emissions. He questioned how the region plans to work with the federal government to mitigate transportation emissions caused by Interstate 5. Ms. Mauck explained that modeling for the inventory utilized a specific rate of pass through traffic and excluded that amount from the inventory, as pass through traffic along I-5 was not considered as an activity generating emissions by Thurston County residents.

Councilmember Agabi noted the increased rate of congestion and idling vehicles along I-5 from Wednesday through Sundays that contribute to a higher level of emissions in the county. Mr. Ambrogi replied that the challenge with the greenhouse gas emissions inventory is using vehicle miles traveled as activity data for estimating emissions. It does not account for the time a vehicle spends idling. The information utilizes average rates in terms of emissions produced by a vehicle based on miles driven. There is much work underway by the community to reduce congestion specifically; however, the challenge of attributing local action to the inventory has been difficult.

Councilmember Jefferson asked whether Thurston County has been compared against other counties. She asked about the possibility of displaying inventory results for each jurisdiction. Ms. Mauck advised of the difficulty of comparing emissions inventory between counties unless the sources and methodology are identical. TRPC staff encountered difficulty comparing 2015 inventory results against 2021 inventory results until staff reproduced the 2015 inventory results using updated methodology. In terms of breakdown by jurisdiction, it presents another challenge as most of the data in the inventory is produced at a countywide scale and not by each jurisdiction.

Councilmember Cathey asked whether the inventory includes a definition for industry within Thurston County. Mr. Ambrogi responded that the inventory is based on Puget Sound Energy (PSE) definitions. TRPC annually requests data from PSE on electricity and natural gas use. PSE provides the information in three categories of residential, commercial, and industrial. Staff is unsure as to how PSE differentiates between commercial

**TUMWATER CITY COUNCIL WORKSESSION
MINUTES OF VIRTUAL MEETING
March 14, 2023 Page 4**

and industrial.

Councilmember Cathey remarked that industrial uses are large emitters of greenhouse gas emissions in Thurston County and continue to increase as the county continues to develop.

Ms. Mauck added that one of the steps of inventorying is seeking information from either a state or federal database that track industries that fall within a specific threshold of greenhouse gas emissions. Those companies are required to complete an inventory and report emissions each year. Thurston County does not have any industrial uses that meet the threshold for reporting.

Councilmember Cathey inquired about the specific types of uses under the definition of off-road vehicles. Mr. Ambrogi said the definition applies to diesel equipment, such as tractors/backhoes, construction equipment, and lawn mowers, etc. The inventory estimates emissions from off-road vehicles based on a national model of different variables specific to the community. Although the sector is a smaller source of emissions, most of the equipment is diesel. The sector has a larger impact on the region's overall transportation gas emissions. Councilmember Cathey asked how garbage and other large trucks are factored within the inventory. Mr. Ambrogi said the inventory calculation is based on vehicle miles traveled for passenger vehicles and trucks and heavy-duty equipment, such as garbage trucks and transit buses

Councilmember Cathey asked about any ongoing efforts for connecting the inventory with the outcomes to identify how it affecting the environment and climate change through the loss of land, trees, and vegetation because of new construction. She asked whether the Steering Committee is using the inventory as a connection to how emissions are affecting the region's environment and climate. She struggles as to how to incorporate the information at the City level to improve climate.

Ms. Mauck explained that a resource for translating regional emissions into the lived experience of community members was addressed in the 2018 Climate Adaptation Plan produced by TRPC and its partners. The plan includes an assessment of ways to change systems to improve outcomes. However, the plan was a one-time point in time assessment. Another resource interacting with the Greenhouse Gas Inventory report is the Annual Climate Progress Report. However, the report does not address emissions as to lived experiences of community members, but it does combine the inventory and the work completed by each jurisdiction to tie data and steps each jurisdiction is pursuing to address emissions. Regional and jurisdictional staff uses the information as one of several resources to develop work programs, prioritize actions, and direct investments.

**TUMWATER CITY COUNCIL WORKSESSION
MINUTES OF VIRTUAL MEETING
March 14, 2023 Page 5**

Mr. Ambrogi said that when the Thurston Climate Mitigation Plan was drafted, some work was completed using the inventory, which had previously been completed by Thurston Climate Action Team (TCAT). Some scenarios were explored using inventory data to model actions jurisdictions would need to complete to meet greenhouse gas emissions goals.

Councilmember Dahlhoff asked about the status of carbon sequestration data as it has an impact on the City through the City's Urban Forestry Management Plan and ongoing work the City is pursuing. She asked whether TRPC utilizes data from the Department of Commerce and Department of Ecology's greenhouse gas emission calculator for state agencies and state buildings. Ms. Mauck said the only data utilized are PSE data and specific emission factors and census data for other home heating fuels.

Mr. Ambrogi added that the inventory was developed using the U.S. Community Protocol developed by ICLEI to account for greenhouse gas emissions and the methodologies to use. At this time, ICLEI lacks a definitive answer as to how land cover change translates to greenhouse gas emissions. However, ICLEI is developing some tools. The greatest need for the inventory is factoring emissions due to land cover change, trees, and forests. The inventory used some of the new ICLEI tools, which is reflected as supplemental data. The LEARN tool is based on estimated emissions due to land cover change compared to a baseline. Staff estimated emissions. Caveats to consider when using the tools for analysis is how the tool is based on land cover data from satellites at a very coarse resolution with data only available every three to five years making it difficult to track year-to-year land cover change. A similar issue exists for agriculture as well. Staff used data on acres of fertilized farmland to estimate greenhouse gas emissions. Many variables include how the land is managed by the property owner, which can affect the amount of emissions, which is not accounted for in the inventory. Staff is hopeful that better tools will be developed over time to produce future inventories.

Councilmember Dahlhoff said the City recently inventoried the City as part of the Urban Forestry Management Plan. She asked about the possibility of using the City's data and the tool to obtain accurate data for Tumwater. Mr. Ambrogi said urban areas have been the biggest challenge as the data is too coarse and does not capture any level of granularity within the cities. Another challenge specific to land use is the necessity of collecting data using similar methodology over multiple years to produce inventories.

Ms. Mauck noted that the tool developed by ICLEI cannot utilize local land use data.

Councilmember Cathey inquired as to whether TRPC can identify the

**TUMWATER CITY COUNCIL WORKSESSION
MINUTES OF VIRTUAL MEETING
March 14, 2023 Page 6**

amount of land in Thurston County that is used for agriculture, forestry, industry, and housing. Mr. Ambrogi said TRPC has many robust data programs. TRPC tracks much of the data and publishes the information on its website. TRPC produces data on population, building permits, and land cover change over time. He encouraged the Council to visit the Climate Action Dashboard as the dashboard includes links to data.

City Administrator Doan commented on the importance of land cover change and the impact of conversion from agriculture or forestry to urban uses. The Growth Management Act protects timberland and agriculture lands located outside of urban growth areas. The City Habitat Conservation Plan (HCP) requires preservation of prairie land to protect the pocket gopher. Although less sequestration occurs on prairie land than on forested land, some sequestration occurs as the City's HCP calls for the preservation of 1,050 acres of permanently preserved gopher prairie land that would permanently provide sequestration. The inventory is helpful to the City as it provides another resource to assist the City in pursuing actions to reduce greenhouse gas emissions.

**MAYOR/CITY
ADMINISTRATOR'S
REPORT:**

City Administrator Doan asked the Council to consider touring a YMCA facility in Shelton as part of the ongoing conversation for an aquatic facility. He recommended touring the facility on March 28, 2023 in lieu of the Council worksession. Several Councilmembers indicated they would be unavailable to participate. City Administrator Doan offered to follow-up on a different date to accommodate all schedules.

ADJOURNMENT: With there being no further business, Mayor Sullivan adjourned the meeting at 7:01 p.m.

Prepared by Valerie L. Gow, Recording Secretary/President
Puget Sound Meeting Services, psmsoly@earthlink.net

**TUMWATER CITY COUNCIL MEETING
MINUTES OF HYBRID MEETING
March 21, 2023 Page 1**

CONVENE: 7:00 p.m.

PRESENT: Mayor Debbie Sullivan and Councilmembers Peter Agabi, Michael Althaus, Joan Cathey, Leatta Dahlhoff, Angela Jefferson, Charlie Schneider, and Eileen Swarthout.

Staff: City Administrator John Doan and City Clerk Melody Valiant.

CHANGES TO THE AGENDA: An update on the recent county island annexations by the City was added to the agenda.

SPECIAL ITEMS:

PROCLAMATION RED CROSS MONTH, MARCH 2023: Councilmember Althaus read a proclamation declaring the month of March as *Red Cross Month*. The proclamation encourages all people to join the City in commending the efforts of the South Puget Sound and Olympics chapter of the American Red Cross and encourages local residents to reach out and support its humanitarian mission.

Larry Bleich, Community Volunteer Lead and Elected Officials Liaison in the South Puget Sound and Olympics Chapter of the Red Cross Northwest Region, accepted the proclamation on behalf of the American Red Cross.

Mr. Bleich reported the American Red Cross responds to approximately six emergencies each evening in Washington State providing humanitarian care in response to fires, floods, and other emergencies. Nationwide, the Red Cross responds to a disaster every eight minutes. Every two seconds, a need for life-saving blood is required. Red Cross provides 40% of the nation’s blood supply. The Red Cross needs 38,000 blood donations each day to meet the need. For each dollar donated to the Red Cross, \$.90 is used for humanitarian care. People can help the Red Cross by donating, donating blood, and volunteering.

SOUTH PUGET SOUND HABITAT FOR HUMANITY UPDATE: Carly Colgan, South Puget Sound Habitat for Humanity Executive Director, updated the Council on efforts by the South Puget Sound Habitat for Humanity. Since 1989, the organization has been building and repairing homes in Thurston County. A current project in Tumwater is located at the corner of 73rd Avenue and Henderson Boulevard. The project, Tâlicn Townhomes is supported by the Cowlitz Indian Tribe. “Tâlicn” is the Lower Cowlitz Coast Salish language meaning, “to help.” When completed, the project will include 28, 3-, and 4- bedroom townhomes. The staggered duplex townhouse design was developed to meet the Evergreen Sustainable Development Standard. Construction on the project began in late fall 2022. Land has been graded and cleared of debris and water and sewer installation has been completed. Infrastructure work will be completed in the next several weeks. Construction will include two phases with 14 homes constructed in each phase. The first 14 partner families were identified last

**TUMWATER CITY COUNCIL MEETING
MINUTES OF HYBRID MEETING
March 21, 2023 Page 2**

fall. Applicants must meet three criteria of (1) demonstrate a need for adequate and affordable housing, (2) demonstrate ability to pay, and (3) meet income eligibility. Future Habitat homeowners are active participants in the home building and home buying process. Each homeowner volunteers 300 hours with the organization to help build their home alongside volunteers and play an active part in achieving their dream of owning a home a reality.

The first 14 households include 43 people of which 13 of the households are single income households including two retired seniors and nine single parents. Fifty percent of the households are from communities of color and the area median income of the families range from 33% to 59% with an average AMI of 47%.

Ms. Colgan invited the Council and the community to attend the official groundbreaking ceremony on March 25, 2023 at 9 a.m. at the site.

Ms. Colgan addressed questions from the Council. In the event a homeowner desires to sell their home in the future, the organization has first right of refusal and the opportunity to purchase any home that is being sold. Each home is encumbered with an affordability covenant and must be resold to an individual who has an income less than 80% of AMI. Ms. Colgan described the application process applicants undertake for consideration to purchase a home. Applicants not meeting criteria are informed of steps to take to meet eligibility requirements for future homeownership.

**UPDATE BY
THURSTON
COUNTY AUDITOR,
MARY HALL:**

Mary Hall, Thurston County Auditor, thanked the Council for completing the annexation of all county islands in Tumwater. For each island, the Office had to create separate ballots regardless of whether there were any voters. When voters voted, it required the Office to suppress the precinct results to ensure voting results were not public. There was much confusion between neighbors with many receiving different voter pamphlets because they resided in different precincts. She acknowledged that the annexation process was not an easy process for the City. Ms. Hall congratulated City Administrator Doan on his pending retirement. City Administrator Doan has been a tremendous asset to the community. She displayed a map reflecting how the annexations reduced the number of small precincts and reiterated her thanks to the Council to help reduce the administrative workload for staff.

PUBLIC COMMENT: There were no public comments.

**CONSENT
CALENDAR:**

- a. Approval of Minutes: City Council Worksession, February 28, 2023
- b. Approval of Minutes: City Council, March 7, 2023
- c. Payment of Vouchers
- d. Service Provider Agreement with PBS for the Percival Creek Fish Passage Barrier Removal Project Amendment 3
- e. Capital Agreement with the Washington State Department of

**TUMWATER CITY COUNCIL MEETING
MINUTES OF HYBRID MEETING
March 21, 2023 Page 3**

- Commerce for the South Puget Sound Habitat Humanity Tâlicn Townhomes – Connecting Housing to Infrastructure Program (CHIP)
- f. Assignment of Agreement with the South Puget Sound Habitat for the Humanity Tâlicn Townhomes – Connecting Housing to Infrastructure Program (CHIP)
- g. Contract Award for Phase 3 Grant with WDFW for Bush Prairie HCP and HCP Update
- h. Consultant Agreement with Tierra Right of Way Services, Ltd, for Right-of-Way Services on the X Street Roundabout Project
- i. Tree Board Appointment of Hannah Ohman and Brodrick Coval
- j. Heritage Tree Nomination

MOTION: **Councilmember Dahlhoff moved, seconded by Councilmember Schneider, to approve the consent calendar as published. Motion carried unanimously.**

Mayor Sullivan reviewed the items approved on the consent calendar.

Hannah Ohman provided self-introduction and shared why she was interested in serving on the Tree Board.

COMMITTEE REPORTS:

PUBLIC HEALTH & SAFETY:
Leatta Dahlhoff

At the March 14, 2023 meeting, members were briefed by Tumwater HOPES. Several new members were introduced. Tumwater HOPES is revamping and seeking representation and increasing membership. Councilmember Schneider offered to coordinate with the organization and with Tumwater Area Chamber of Commerce to schedule a presentation by Tumwater HOPES during a chamber meeting. The CEO of South Sound Behavioral Hospital provided an overview of the new facility and programs in Lacey.

GENERAL GOVERNMENT:
Michael Althaus

The committee met on March 8, 2023 at 8 a.m. Three of the agenda items reviewed by the committee were included on the consent calendar pertaining to Habitat for Humanity of Puget Sound and the HCP for Bush Prairie. The next meeting is scheduled on April 12, 2023.

PUBLIC WORKS:
Eileen Swarthout

The March 9, 2023 meeting included consideration of a Consultant Agreement with Tierra Right of Way Services, Ltd, for Right-of-Way Services on the X Street Roundabout Project and the Barnes Lake 2023 Budget & Work Plan. The next meeting on March 23, 2023 has been cancelled.

BUDGET AND FINANCE:
Debbie Sullivan

There was no meeting and no report.

**TUMWATER CITY COUNCIL MEETING
MINUTES OF HYBRID MEETING
March 21, 2023 Page 4**

**MAYOR/CITY
ADMINISTRATOR'S
REPORT:**

Mayor Sullivan reported the Intercity Transit Authority was able to meet the new class of transit operators. Staff briefed the Authority on the results of the 2023 Winter Bicycle Challenge and progress on the 36th annual Bicycle Commuter Challenge scheduled in May 2023. The Authority bid farewell to Intercity Transit General Manager Ann Freeman-Manzanares. Ms. Freeman-Manzanares is retiring on March 31, 2023 after serving over 30 years at the agency. Members were briefed on a service change effective March 19, 2023 adding 11,000 hours to bus routes increasing service by 5.5%. Intercity Transit is achieving positive results from zero fares. The agency hosted its annual Transit Driver Appreciation Day on March 13, 2023. A press release is planned for a \$1.8 million federal grant Intercity Transit received for the Zero Bus Fare Access Improvement project. The agency received a re-designation letter from the federal government designating Intercity Transit as a large urban transit system effective 2024.

**COUNCILMEMBER
REPORTS:**

Joan Cathey:

Councilmember Cathey attended the March 8, 2024 General Government Committee meeting.

At the last Olympic Region Clean Air Authority (ORCAA) meeting, members completed a review of the executive director performance evaluation. The process was very thorough. The region is fortunate to have Jeff Johnston as the Executive Director of ORCAA.

Charlie Schneider:

Councilmember Schneider reported on his attendance to the Public Works Committee on March 23, 2023.

On March 10, 2023 he participated in the Women's Club of Olympia 140th anniversary celebration at the Abigail Stuart House. The program featured Sue Tyler, President of the Women's Club, followed by guest speakers and entertainment provided by the Olympia High School Choir.

On March 15, 2023, Councilmember Schneider attended a breakfast fundraiser for *Rebuilding Together Thurston County* along with Councilmember Dahlhoff. He attended the coffee with the Mayor event at the Old Town Center. He also attended the Tumwater Area Chamber of Commerce Forum at South Puget Sound Community College. On March 16, 2023 he attended the South Puget Sound Community College (SPSCC) Food and Beverage Arts Department's first annual event of *Percival Afternoon Teas and Treats* featuring foods prepared by culinary and bakery students. He was fortunate to be seated next to SPSCC President Timothy Spokes and Barbara Clarkson, wife of former Lacey Mayor Virgil Clarkson. Ms. Clarkson shared her and the late Mayor's struggles and achievements growing up during segregation and as one of the few people of color living

**TUMWATER CITY COUNCIL MEETING
MINUTES OF HYBRID MEETING
March 21, 2023 Page 5**

in Thurston County.

On March 18, 2022 Councilmember Schneider attended the Tumwater Athletic Booster Club annual fundraising event, which raised \$48,000.

Angela Jefferson:

At the last Thurston County Emergency Medical Services Council meeting, members received an update on the Medic One fund and future revenue. All parties were scheduled to meet the following day on March 16, 2023. As previously shared, two part-time EMTs were stationed at the hospital's ER entrance to assist ambulances unload patients to help alleviate the backlog encountered by the hospital. The EMTs were also stabilizing patients because of overcrowding at the hospital. Medic One is no longer providing assistance as it has transitioned to Olympic Ambulance. During the service over the last seven weeks, the service saved 130 response time hours with an average turnaround time of 8 minutes per unit.

At the March 8, 2023 Tumwater HOPES Coalition meeting, members discussed the results of two community surveys. The 193 survey participants were asked about youth substance abuse and whether parents believe that drug and vaping use is a problem. Approximately 43% of the parents believe regular use is high risk; the state average is 32%. Approximately 20% of parents do not believe the use of marijuana poses a significant health risk. The majority indicated it was not okay for youth to use drugs and alcohol. There is lower awareness of marijuana. Access to drugs and alcohol is introduced to youth by an older sibling, older close friend, or a parent. Approximately 43% of the participants believe youth feel hopeless versus the state average of 32%. Members discussed ways to reach parents. Several training opportunities are planned with the coalition planning to spend approximately \$19,000 to send staff and youth to several events and inviting a harm reduction prevention professional to speak to the community.

During the last Thurston County Law and Justice Committee meeting, members discussed the strategic plan and new vision statements. Members did not approve the documents following submittal of some recommendations. Members are geared to review data trends in law and justice. Members require an understanding of the definition of disproportionately and disparity. Members closed the meeting by discussing some legislative bills. House Bill 1134 focuses on health and long-term care, creating crisis workforce, crisis hotlines, and liability protections. House Bill 5566 is the Blake fix. The bill increases possession to a gross misdemeanor and sentencing offenders to drug court.

At the meeting of Experience Olympia and Beyond, members discussed the annual retreat on June 1, 2023 at the Children's Hands on Museum in Olympia, as well as an update of bylaws and the intent of seeking a good mix of government and private membership on the Board.

**TUMWATER CITY COUNCIL MEETING
MINUTES OF HYBRID MEETING
March 21, 2023 Page 6**

Peter Agabi:

Councilmember Agabi attended the March 3, 2023 meeting of the Thurston Regional Planning Council. Staff briefed members six amendments to the Regional Transportation Plan (RTP) for the 2022 amendment cycle:

- The City of Olympia requests two amendments: remove the Log Cabin Road Connection from the list of projects and add the Southeast Olympia Street Connectivity Study
- Intercity Transit requests amendments to add two projects to the RTP: an Alternative Fuel Infrastructure Project and the NE Lacey Operational Terminal Facility
- Staff initiated two amendments to meet state/federal requirements: update references to a five-year plan throughout and adding Transit Safety Performance Measures

Members are scheduled to act on the proposed amendment at its April 7, 2023.

At the Climate Mitigation Steering Committee meeting, staff provided an update on Thurston County Climate Mitigation Action Plan to reduce local greenhouse gas emissions.

The next meeting of the Thurston Economic Development Council is on Wednesday, March 22, 2023 in Rochester.

Leatta Dahlhoff:

The Thurston County Dispute Resolution Center sponsored a listening session to support its development of an equity toolbox. The effort could afford an opportunity for the City to join the Center's efforts as it works on the City's equity toolbox.

Staff provided updated data for its dashboard during the last meeting of the Law Enforcement Assisted Diversion group. Coincidentally, Tumwater's Public Health and Safety Committee is scheduled to receive an update on the Police Department's reviews of different types of dashboards and police data.

Councilmember Dahlhoff is touring the LOTT Clean Water Alliance Wastewater Plant with Mayor Sullivan next week.

On March 30, 2023, Councilmember Dahlhoff is scheduled to meet with staff from Experience Olympia and Beyond to discuss her favorite places in Tumwater.

Michael Althaus:

The next meeting of the Regional Housing Council (RHC) is scheduled on March 22, 2023. The agenda includes a presentation on the Growth Management Act on affordable housing allocation. It is essentially an effort

**TUMWATER CITY COUNCIL MEETING
MINUTES OF HYBRID MEETING
March 21, 2023 Page 7**

to quantify and analyze affordable housing needs across the region. Members are scheduled to discuss the RHC advisory boards created to help advise the RHC to ensure decision-making is rooted in lived experience and subject matter expertise to ensure packages presented to the Council for policy decisions have been vetted. The Council will discuss its future meeting schedule.

Eileen Swarthout:

Councilmember Swarthout is scheduled to attend the next meeting of the Climate Action Steering Committee followed by the Thurston Regional Planning Council on April 7, 2023.

OTHER BUSINESS:

Mayor Sullivan reported on her attendance to the Association of Washington Cities (AWC) first meeting of the Cabinet on Diversity, Equity, and Inclusion and Belonging. She serves as the representative for District 6.

Mayor Sullivan addressed a question on the recruitment process for the City Administrator position. An open house is scheduled with all candidates in attendance. The open house will provide an opportunity for the Council to meet the candidates. The open house will be hosted at City Hall and possibly include a virtual option. The consultant is narrowing the list of candidates.

City Administrator Doan reported the recruitment attracted 18 candidates. The consultant is reducing the list to approximately seven candidates. The Council is requested to reserve time in the evening on April 10 and April 11, 2023.

Mayor Sullivan said the open house format is a “meet and greet” to afford an opportunity to meet each candidate individually.

ADJOURNMENT:

With there being no further business, Mayor Sullivan adjourned the meeting at 7:54 p.m.

Prepared by Valerie L. Gow, Recording Secretary/President
Puget Sound Meeting Services, psmsoly@earthlink.net

TO: City Council
 FROM: Shelly Carter, Assistant Finance Director
 DATE: April 4, 2023
 SUBJECT: Payment of Vouchers

1) Recommended Action:

Staff is seeking City Council ratification of:

- March 17, 2023 payment of vouchers 173136 to 173234 in the amount of \$386,754.13 and electronic payments 902647 to 902671 in the amount of \$719,640.80;
- March 24, 2023 payment of vouchers 173235 to 173329 in the amount of \$1,199,038.89 and electronic payments 902672 to 902718 in the amount of \$252,134.53 and wire payments of \$850,998.44.

2) Background:

The City pays vendors monthly for purchases approved by all departments. The Finance Director has reviewed and released the payments as certified on the attached Exhibit(s). The full voucher listings are available by request to the Assistant Finance Director. The most significant payments* were:

Vendor	\$	Description
Granicus LLC	21,585.40	GovQA Public Records System Annual Fees
Thurs Co Communications	166,975.00	2023 LERMS Service Agreement
LOTT Wastewater Alliance	646,159.19	February LOTT Fees Collected
Cities Digital, Inc	30,660.00	Laserfiche Forms Service Package
Thurston County Title Co	503,574.82	Property Purchase 116 Lee St
Thurston County Title Co	91,904.94	Property Purchase 109 Ruby St
WA ST Dept of Revenue	43,524.45	Monthly Excise Tax Remittance
AWC Employee Benefit Trust	138,155.00	April 2023 Premiums
Active Construction	448,224.82	PE#2 I5/Trosper/Capitol Reconfiguration Project
City of Tumwater	72,979.00	2023 LERMS Jurisdiction Shares
Tapani Inc	182,332.83	PE#2 Preserve Park Project
LEOFF Health & Welfare Trust	58,953.65	Monthly Police Guild Medical Premiums
PBS Engineering & Environ Inc	27,251.25	Professional Services 1-1-23 to 1-27-23, Percival Creek Fish Passage

* Includes vouchers in excess of \$20,000, excluding routine utility payments.

3) Policy Support:

- Strategic Goals and Priorities: Fiscally responsible and develop sustainable financial strategies.
- Vision Mission Beliefs-Excellence: Efficient stewards of public resources, building public

trust through transparency.

4) Alternatives:

- Ratify the vouchers as proposed.
 - Develop an alternative voucher review and approval process.
-

5) Fiscal Notes:

The vouchers are for appropriated expenditures in the respective funds and departments.

6) Attachments:

- A. Exhibit A – Payment of Vouchers – Review and Approval
- B. Exhibit B – Payment of Vouchers – Review and Approval

EXHIBIT "A"

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Tumwater, and that I am authorized to authenticate and certify to said claim.

Voucher/Check Nos 173136 through 173234 in the amount of \$383,754.13
Electronic payment No 902647 through 902671 in the amount of \$719,640.80



Asst. Finance Director, on behalf of the Finance Director

Checks dated 03/17/2023

EXHIBIT "B"

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Tumwater, and that I am authorized to authenticate and certify to said claim.

Voucher/Check Nos 173235 through 173329 in the amount of \$1,199,038.89
Electronic payment No 902672 through 902718 in the amount of \$252,134.53
Wire payments of \$850,998.44



Asst. Finance Director, on behalf of the Finance Director

Checks dated 03/24/2023

TO: City Council
FROM: John Doan, City Administrator
DATE: April 4, 2023
SUBJECT: Memorandum of Understanding with Squaxin Island Tribe

1) Recommended Action:

Authorize the Mayor to sign the Memorandum of Understanding and Letter of Understanding with the Squaxin Island Tribe establishing a framework for an on-going government to government relationship.

2) Background:

The City Council and Squaxin Island Tribe Council met on July 7, 2022, where they mutually expressed the desire to formalize their government to government relationship to better achieve mutual goals through communication, good faith, and respect. Staff from the City and Tribe have worked together to draft the attached Memorandum of Understanding that creates an overarching framework for the relationship. It establishes goals and an on-going intergovernmental committee that creates a space for City and Tribal collaboration and coordination on issues of economic well-being, land use regulation, infrastructure planning and development, environmental protection, cultural events, historical and cultural resources protection, and fisheries and habitat restoration. Along with the Memorandum of Understanding, is a Letter of Understanding that builds on the intent established in the Memorandum. The Letter is specific to the provision of services at 7249 Old Hwy 99, which is a new marijuana dispensary operated by the Tribe on trust land. The intergovernmental committee will be tasked with developing a more detailed service agreement for this and future Tribe properties within the City. These items were reviewed at the March 28, 2023 worksession. These drafts have been approved by the Tribal Council.

3) Policy Support:

Strategic Priority: Build a Community Recognized for Quality, Compassion, and Humanity
Goal: Build and Enhance Tribal Relations

4) Alternatives:

Changes to this proposal would require renegotiation with the Tribe.

5) Fiscal Notes:

The attached Letter of Understanding provides for a \$2,500 annual contribution from the Tribe to the City toward defraying the costs of public services (primarily police, fire and emergency medical) for the next three years. After that time, the agreement may be revisited.

6) Attachments:

- A. Memorandum of Understanding Between the Squaxin Island Tribe and the City of Tumwater dated April 4, 2023
- B. Letter of Understanding Between the Squaxin Island Tribe and the City of Tumwater dated April 4, 2023

**MEMORANDUM OF UNDERSTANDING BETWEEN
THE SQUAXIN ISLAND TRIBE
AND
THE CITY OF TUMWATER**

Guiding Principles

This Memorandum of Understanding ("MOU") dated April 4, 2023 is executed between the Squaxin Island Tribe ("Tribe") and the City of Tumwater ("City") (collectively, the "Parties") in order to better achieve mutual goals through communication, good faith, and respect between and among the Parties. This MOU provides a framework for strengthening the government-to-government relationship that exists today.

Each party to this MOU respects the sovereignty and political integrity of the other party and the authority for each party to exist and to govern. The Parties respect the values and cultures represented by each government and desire to memorialize a written agreement that reflects a full government to government relationship. The Parties agree to work in good faith to achieve the goals of this MOU.

PARTIES

The Tribe is a federally recognized Indian tribe with a primary seat of government located in Mason County and the Kamilche Valley. The Tribe is a party to the Treaty of Medicine Creek. The Tribe historically lived throughout the Southern Puget Sound, and in particular through the Steh-Chass people in and around the area now known as the City of Tumwater. The Tribe has a vital interest in, and responsibility for, the planning and protection of the public health, safety, economic welfare and resource management needs and interests of its members and Tribal lands. The Tribe owns certain property within the City of Tumwater that is expected to be transferred to the United States to be held in trust for the benefit of the Tribe.

The City is a municipal corporation of the State of Washington. The City has a vital interest in, and responsibility for, the planning and protection of the public health, safety, economic welfare and resource management needs and interests of its residents, businesses, and visitors.

GOALS

This MOU reflects the commitment of the Parties to honor their government-to-government relationship. The Parties intend to respect the sovereign status of the Tribe and decision-making role of the City, enhance and improve communications between the two parties, facilitate the resolution of issues, and create a framework to mutually improve the community

The ultimate purpose of this MOU is to improve communication and mutual understanding so that people are better served by decisions made by these governments.

To facilitate this purpose, the parties will implement a forum in which to discuss, review and recommend procedures to strengthen their government-to-government relationship. This MOU also provides a foundation for subsequent agreements between the parties that address specific tasks or resolve specific issues.

The parties recognize the contributions, both unique to and shared by the parties, that each make for the broad cultural, economic and historical heritage of the Tumwater area. Better communication and more systematic opportunities to work and celebrate together will encourage respect and understanding of the parties' different cultures, link people to their heritage, create economic opportunity, foster a sense of place, deepen community pride, encourage civility and empathy, and offer hope for the future.

The parties acknowledge that actions by the Tribe or by the City can affect the natural and cultural resources, security, and the economic wellbeing of the parties. Dialog on these issues will alleviate misunderstandings and potential conflict and foster an environment of mutual cooperation and protection.

The parties recognize that the Tribe has vital economic, cultural and spiritual interests that may be affected by City activities. The parties further recognize the City's own economic and cultural interests which may be influenced by activities of the Tribe. Communication on these matters will foster a mutual understanding of what each community brings to the region as a whole.

The parties acknowledge that success in achieving these respective goals, responsibilities and interests requires an express commitment by the parties to these goals and ideals and is therefore in the interests of both parties to establish a process that facilitates cooperation between the parties and provides methods for better communication, continued education and resolution of various issues.

The parties recognize that implementation of this MOU may require educational efforts to promote understanding of the government-to-government relationship within their respective organizations and with the public.

The parties understand the need to provide safe, effective and efficient municipal services and will work together to ensure those services are available without regard to jurisdictional boundaries.

IMPLEMENTATION

PROVISIONS AND DUTIES OF INTERGOVERNMENTAL COMMITTEE

Formation: The Tribe and City will form an Intergovernmental Committee ("Committee") to be comprised of elected officials of each party and their designated representatives. The Tribe and City recognize the Committee as the appropriate forum to review and discuss issues of mutual concern and propose specific agreements to their respective governments that outline actions, initiatives and policies to resolve issues of mutual concern. The Committee shall be formed and conduct its first meeting within sixty (60) calendar days of the date this MOU is fully executed.

Membership: The Committee shall include two (2) elected officials from each party selected by and subject to removal and replacement by their respective governments. One Committee member from each party will be designated by its government to serve as a co-chair of the Committee. The co-chairs will set meeting dates and places, develop agendas and produce and distribute materials required for meetings. When a Committee member cannot attend a meeting, they may send a designated representative to the meeting. The designated representative may be another elected

official or a management level employee of the party. At or before the first meeting of the Committee, each party will provide written notification identifying its members and its designated representative. Designated representatives may attend any meeting of the Committee, whether or not they are attending as a member's designate. Staff of both parties may attend as non-voting participants with the agreement of the parties.

Meetings: The Committee shall meet quarterly for two (2) years following the adoption of this MOU. The Committee may opt, by mutual agreement, to alter the frequency of meetings as circumstances warrant. At least three Committee members must be present to establish a quorum for a meeting at which business is transacted or motions are adopted. The Committee will record the minutes of each meeting, with the parties alternating this duty each quarter. The party recording the minutes will prepare draft minutes for review and approval by the Committee at its next meeting. Each jurisdiction will be responsible for compliance with any public meetings regulations, to the extent applicable.

Scope of Issues: Matters brought before the Committee will be issues of intergovernmental interest to the Tribe and City and may include but are not limited to matters such as economic wellbeing, land use regulation, infrastructure planning and development, environmental protection, cultural events, historical and cultural resources protection, fisheries and habitat restoration. The Committee will decide, based on mutual agreement, whether it will address a particular matter.

Decision-Making: The Committee shall have wide flexibility in the manner in which matters before the Committee are handled. The Committee will endeavor to achieve consensus on matters requiring action by their respective governments. When deemed useful, the Committee may engage a qualified and neutral individual to serve as a facilitator for a meeting or series of meetings. Any facilitator must be jointly selected with costs shared equally by both parties.

Technical Task Forces: The Committee may elect to delegate specific technical issues to task forces for information gathering, study, and/or analysis. The composition, scope and responsibilities of the task forces will be determined by mutual agreement of the Committee at the time it decides to form such a task force.

Amendment Procedures: The provisions of this MOU may be amended by mutual written agreement of the parties duly executed by the lawfully authorized officers or officials of each party.

Administration: Each party shall be responsible for administering the terms of this MOU. No separate legal entity is created by reason of entering into this MOU. No common budget is to be established. No personal or real property is to be jointly acquired or held. To the extent any party furnishes property for purposes of carrying out this MOU, such property will be returned to that party upon termination. Each party agrees to supply its own personnel and supplies. Each party shall budget for and finance its own participation unless a separate agreement is entered into.

Records: Each party shall be responsible for maintaining its own records and shall respond to records requests received by it directly. Additionally, each party agrees to cooperate to the fullest extent in providing records related to this MOU requested by the other party in order to respond to records requests.

Filing: Prior to its entry into force, this MOU shall be filed with the Thurston County

Auditor's Office or posted upon the parties' websites as required by RCW 39.34.040.

Notice: Any notice required under this MOU shall be to the party at the address listed below and shall become effective as of the date of deposit in the United States Postal Service.

CITY OF TUMWATER
Attn: City Clerk
555 Israel Road SW
Tumwater, WA 98501

SQUAXIN ISLAND TRIBE
Attn: Legal Dep't
3711 SE Old Olympic Hwy
Kamilche, WA 98584

SOVEREIGNTY AND DISCLAIMERS

Each party respects the sovereignty of the other party. In executing this MOU, no party waives any rights, including treaty rights, immunities or jurisdiction. This MOU does not diminish any rights or protections; rather it seeks to strengthen the parties' collective ability to successfully resolve issues of mutual concern.

While the relationship described in this MOU provides increased ability to solve problems, it is not expected to resolve all issues. Inherent in the relationship is the right of each of the parties to elevate an issue of importance to its decision-making authority. Consistent with intergovernmental courtesy, a decision to elevate an issue of importance to its decision-making authority will only be made after reasonable written notification to the other party. Upon receipt of the notice, the Committee will cease any activity on the matter and the governing bodies of the parties shall directly address the matter if mutually desired.

TERMINATION OF AGREEMENT

Either party may terminate this MOU upon one hundred twenty (120) calendar days' written notice. Recommendations made by the Committee and all specific agreements executed by the parties during the term of this MOU shall survive the termination of this MOU and shall be binding on both parties and their successors.

//
///
////
/////

EFFECTIVE DATE

This MOU shall become effective upon authorized signatures by the parties below.

Dated: _____

Dated: _____

CITY OF TUMWATER:
555 Israel Road SW
Tumwater, WA 98501

SQUAXIN ISLAND TRIBE:
10 SE Squaxin Lane
Shelton, WA 98584

DEBBIE SULLIVAN
Mayor

KRISTOPHER PETERS
Chair

ATTEST:

ATTEST:

Melody Valiant, City Clerk

Patrick Braese, Secretary

APPROVED AS TO FORM:

APPROVED AS TO FORM:

Karen Kirkpatrick, City Attorney

Nathan Schreiner, Tribal Attorney



SQUAXIN ISLAND TRIBE

Letter of Understanding

April 4, 2023

Debbie Sullivan, Mayor
City of Tumwater
555 Israel Road SW
Tumwater, WA 98501

Mayor Sullivan:

Pursuant to the Memorandum of Understanding Between The Squaxin Island Tribe And The City Of Tumwater dated April 4, 2023, the parties understand:

New tribal enterprises within the City of Tumwater will have needs for emergency services provided by the City of Tumwater. The City is a capable provider of those services, specifically law enforcement, fire, and emergency medical.

The Tribe will make a periodic contribution to the City to defray City costs associated with the development of the Tribe's current trust property within the City limits, including but not limited to law enforcement, fire, and emergency response, which will be provided to the property at the same level and quality as provided elsewhere in the community. Although the Tribe believes the economic benefit to the City arising out of the Tribe's presence will exceed any new costs, it is willing to make this good faith contribution to ensure positive government to government relations. The Tribe will therefore make an annual contribution of \$2,500 to the City. The City and Tribe agree that this amount shall be fixed for a period of three years with respect to the Tribe's current trust property, after which time they may discuss a change. The first payment will be made within 45 days of the effective date of this Letter. Thereafter, payment will be made on or before April 30 annually.

The parties acknowledge that there are legal and procedural issues related to the provision of public services, particularly law enforcement. The parties will utilize the framework established in the referenced Memorandum of Understanding to define and memorialize the resolution to those outstanding issues including providing services to additional Tribal properties.

The parties agree to work together to complete a structure to memorialize these issues within 120 days of the signing of this Letter.

Sincerely,

Kristopher Peters
Chair

By my signature below, I am signifying my concurrence with the content of this Letter of Understanding.

Debbie Sullivan
Mayor

TO: City Council
FROM: Chuck Denney, Parks and Recreation Director
DATE: April 4, 2023
SUBJECT: Park at the Preserve Name

1) Recommended Action:

Select a name for the new park located in the Preserve Housing Development.

2) Background:

The City is nearing completion of the neighborhood park located within the Preserve housing development. In order to complete the project, a permanent name for the new park must be selected.

The park naming process is outlined in the City’s municipal code. Staff have solicited names from the residents of the Preserve housing development as well as other neighborhoods surrounding this facility encouraging them to submit suggestions for their new park. Staff utilized direct mailings, social media posts, and signage at the park site. The submitted names have been reviewed by the Parks and Recreation Commissioners and unanimously recommend **Kindred Park** for the permanent name.

3) Policy Support:

Build a Community Recognized for Quality, Compassion and Humanity - Effectively engage the community in public notice and involvement activities.

4) Alternatives:

- Approve the name Kindred Park.
- Disapprove the name Kindred Park.

The City Council shall make the final decision as to the name to be given to any park or facility. Provided, however, in the event the City Council does not approve the recommendation of the Board of Parks and Recreation Commissioners or if the Council prefers a name or names not recommended by the Parks Board, the matter will be returned to the Parks Board for reconsideration and additional recommendations shall then be transmitted to the City Council for further consideration.

5) Fiscal Notes:

None

6) Attachments:

- A. Tumwater Park Naming Policy and Procedure
- B. Submitted Park Name Suggestions

Chapter 12.30
NAMING PUBLIC PARKS, FACILITIES, OR OTHER NATURAL FEATURES

Sections:

[12.30.010](#) Policy.

[12.30.020](#) Procedure.

12.30.010 Policy.

A. It is the policy of the city to follow this procedure to establish names for parks and other facilities.

B. In naming parks and other facilities, consideration shall be primarily given to:

1. Neighborhood, geographic or common usage identification;
2. Significant historical or cultural attributes;
3. An individual (living or deceased) who has made a significant land or monetary contribution to the park system and who has stipulated the name of the park as a condition of the donation;
4. An individual (living or deceased) who has contributed outstanding civic service;
5. An organization who has donated a significant parcel of property or facility, or has provided the major source of financing for the acquisition/development of the public facility.

C. Facilities shall not ordinarily be named for living persons.

D. Public participation and input will be encouraged throughout the process.

(Ord. O2003-009, Amended, 03/18/2003; Ord. O99-016, Added, 09/21/1999)

12.30.020 Procedure.

A. All portions of the park or facility shall have the same name as the entire park or facility; provided, however, elements or features within the park may be named separately as long as the name does not detract from the intended identity of the park or facility. An example would be: The Historical Park, Rotary Shelter.

B. All name suggestions will be reviewed by the parks and recreation director for appropriateness. The parks and recreation director shall also review existing building, facility and park names to avoid duplication, confusing similarities and inappropriateness.

C. The parks and recreation director shall forward all names deemed appropriate to the Tumwater parks board.

D. The Tumwater parks board will review all appropriate name suggestions and forward their recommendation to the Tumwater city council.

E. The city council shall make the final decision as to the name to be given to any park or facility. Provided, however, in the event the city council does not approve the recommendation of the parks board or if the council prefers a name or names not recommended by the parks board, the matter will be returned to the parks board for reconsideration and additional recommendations shall then be transmitted to the city council for further consideration.

F. Action by the city council in naming parks or facilities may be taken by majority motion.

(Ord. O2011-002, Amended, 03/01/2011; Ord. O99-016, Added, 09/21/1999)

Park Name Suggestion	Why?
Bigfoot Park	Would be nice given the lore of WA state.
Charlie Park	In honor of Charlie Schneider, for all his hard work and dedication supporting our community. He worked tirelessly to follow up and follow through the many hurdles in seeing this project to completion.
Charlie Schneider Park	Charlie Schneider was instrumental in its creation and conception.
Charlie Schneider Park	Charlie Schneider seem to be very involved in every aspect of the community as a councilman and a good citizen. I've never met him or got the honor to meet Charlie and his wife. But they seem to be a very decent citizen in this community. I hope there's more folk like them, and I hope you will name the park after Charlie. He care everything about the community, and I care enough to look through what he has done, and I feel that the man deserve it name after him.
Charlie & Nancy Schneider Park	In honor of the councilman and his wife that live in the neighborhood and advocated for a city park within The Preserve.
Chinook Park	The word Tumwater came from the Chinook language.
Crockett Park	
Crocmania	
Debbie Sullivan Park	The Mayor asked that her name not be considered.
Diversity Park	A place where everyone belongs.
Elizabeth Kindred Park	Michael T. Simmons wife, not often mentioned but most definitely a large player in the settling of Tumwater ... also, the name "Kindred Park" could allude to kindred friendships that may begin or grow in this new space. Elizabeth's parents, David and Talitha Kindred were also contributors to early Tumwater, so a generic "Kindred Park" could honor them too.
Fairybell Park	It's the name of the street that dead ends at the park and is whimsy and matches the zip line concept.
James Carter Memorial Park	
Kindness Community Park	
Kindred Park	Michael T. Simmons wife, not often mentioned but most definitely a large player in the settling of Tumwater ... also, the name "Kindred Park" could allude to kindred friendships that may begin or grow in this new space. Elizabeth's parents, David and Talitha Kindred were also contributors to early Tumwater, so a generic "Kindred Park" could honor them too.
Loomis Park	
New Market Park	The original name of Tumwater was New Market.
Preservation Park	
Preserve Park	
Preserve Park Place (PPP)	

Park Name Suggestion	Why?
Sally Eke Park	Selma Mary Lee "Sally" Eke born 1914 died 1995. Sally was the first woman to serve as justice of the peace in Tumwater. Sally was also the first woman police officer for the City of Olympia. If the City of Tumwater has not publicly recognized the contributions made by local women then here could be an opportunity.
Sasquatch Park	Would be nice given the lore of WA state.
Schneider Park	Charlie Schneider is the reason this park has come to fruition and has been advocating this for years. I feel it's only fitting that he is represented to some degree.
Schneider Park	Charlie Schneider worked so hard on getting this park in our community.
Schneider's Park	In honor of Charlie and Nancy who have done so much for our community and city.
Shallon Park	Shallon (an alternative name for salal) is a plant native to the Tumwater area that grows and blooms in the spring and summer, just as this park is coming to fruition in the spring and summer
Starflower Park	
Stella Hope Park	It's my daughter name. I like the meaning of her name.
The Preserve Park	Because it is in the Preserve at Tumwater Place.
Tumchuck Park	I read that was Tumwater's name in Chinook Jargon. Tum comes from Tumtum = heartbeat / Chuck = water. Tumwater = Falling water that sounds like a heartbeat = Tumchuck.
Tumwater Place Park	Because it is in the Preserve at Tumwater Place.
Tumwater Reserve Park	
William Owen Bush	William was George & Isabella Bush's son who took over the successful Bush farm after his parents died. He won many prizes for the crops raised on his farm which was roughly located at the site of the Preserve Neighborhood. He was the first State Representative for our district and helped to promote the new state agricultural college in Pullman, known today as Washington State University.