



**CITY OF
TUMWATER
CITY COUNCIL
MEETING AGENDA**

**Online via Zoom and In Person at
Tumwater City Hall, Council Chambers,
555 Israel Rd. SW, Tumwater, WA 98501**

**Tuesday, March 03, 2026
7:00 PM**

- 1. Call to Order**
- 2. Roll Call**
- 3. Flag Salute**
- 4. Special Items:**
 - [a.](#) Proclamation: American Red Cross Month, March 2026
 - [b.](#) Proclamation: Women's History Month, March 2026
- 5. Public Comment:** (for discussion of items not having a public hearing on tonight's agenda)
- 6. Consent Calendar:**
 - [a.](#) Approval of Minutes: City Council February 3, 2026
 - [b.](#) Approval of Minutes: City Council Work Session, February 10, 2026
 - [c.](#) Payment of Vouchers (Finance Department)
 - [d.](#) Service Provider Agreement with Gray & Osborne for the Well 15 Aeration and Design Project (Public Works Committee)
 - [e.](#) Final Acceptance of Work with A&D Enterprises for the Antsen Sewer Project (Public Works Committee)
 - [f.](#) Final Acceptance of Work with Miles Resources for the Israel Road Pedestrian and Bike Project (Public Works Committee)
 - [g.](#) Fiber Optic Cabling Agreement with Washington State Department of Transportation Amendment No. 17 (Public Works Committee)
- 7. Council Considerations:**
 - [a.](#) Regional Memorandum of Understanding (MOU) with Cities of Olympia, Lacey, Thurston County and Port of Olympia for Planning and Managing the Olympia/Lacey Fan Zone for the 2026 FIFA World Cup (Executive Department)
- 8. Mayor/City Administrator's Report**
- 9. Councilmember Reports**
- 10. Any Other Business**

11. Adjourn

Hybrid Meeting Information

The public are welcome to attend in person, by telephone or online via Zoom.

Watch Online

https://us02web.zoom.us/j/88380959926?tk=Vyl6U2m2LL1ZptzrpVrWfLGGWPIZDcPNMnsJKdZgw4U_DQkAAAAUK-psthZMUUdabXhhSVM2U2F6ZiVJMkxIU2N3AAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAA&pwd=FV6JgNkba4xaMP6UNjDr7zidOcw0U4.1&uuid=WN_DHkR9FnOT1uo7VZ46obMeQ

Listen by Telephone

Call (253) 215-8782, listen for the prompts and enter the Webinar ID 883 8095 9926 and Passcode 494895.

Public and Written Comment

Attend in person to give public comment or register by 6:45 p.m. the day of the meeting to provide public comment using the web-based meeting platform:

https://us02web.zoom.us/webinar/register/WN_DHkR9FnOT1uo7VZ46obMeQ

After registering, you will receive a confirmation email with a login to join the online meeting.

As an alternative, prior to the meeting, the public may submit comments by sending an email to council@ci.tumwater.wa.us, no later than 5:00 p.m. on the day of the meeting. Comments are submitted directly to the Mayor and City Councilmembers and will not be read individually into the record of the meeting.

Post Meeting

Video of this meeting will be recorded and posted on our City Meeting page: <https://tumwater-wa.municodemeetings.com>.

Accommodations

The City of Tumwater takes pride in ensuring that people with disabilities are able to take part in, and benefit from, the range of public programs, services, and activities offered by the City. To request an accommodation or alternate format of communication, please contact the City's ADA Coordinator directly, call (360) 754-4129 or email ADACoordinator@ci.tumwater.wa.us. For vision or hearing impaired services, please contact the Washington State Relay Services at 7-1-1 or 1-(800)-833-6384.

TO: City Council
FROM: Brittaney McClanahan, Executive Assistant
DATE: March 3, 2026
SUBJECT: Proclamation: American Red Cross Month, March 2026

1) Recommended Action:

Informational Only.

2) Background:

March is American Red Cross Month. The City has invited the following groups/individuals to accept the proclamation:

Shannon Glenn, Executive Director with American Red Cross South Puget Sound and the Olympics Chapter

3) Policy Support:

Vision, Mission, Values

Partnership: We work in partnership with residents, businesses, community organizations, and governments to address challenges and advance shared goals.

4) Alternatives:

None

5) Fiscal Notes:

Proclamations have no fiscal impact.

6) Attachments:

A. Proclamation

Proclamation

WHEREAS, for more than a century, the American Red Cross has been at the forefront of helping Americans prevent, prepare for, and respond to large and small disasters. Families and communities depend on the Red Cross in times of need, and the Red Cross depends on American people to sustain the foundation; and

WHEREAS, in Tumwater, the American Red Cross works tirelessly through its volunteers to support us when disaster strikes, when someone needs life-saving blood, or the comfort of a helping hand. It provides 24-hour support to members of the military and veterans and their families, and provides training in CPR, aquatics safety, and First Aid; and

WHEREAS, the Red Cross makes Tumwater safer and stronger, and Tumwater formally recognizes the American Red Cross and its critical humanitarian role in our community, and honors the South Puget Sound and Olympics Chapters contribution to make the City a better place;

NOW, THEREFORE, I, Leatta Dahlhoff, Mayor of the City of Tumwater, do hereby proclaim

March 2026

American Red Cross Month

Signed in the City of Tumwater, Washington, and recognized on this 3rd day of March in the year two thousand twenty-six.



Leatta L Dahlhoff

Leatta Dahlhoff
Mayor

TO: City Council
FROM: Brittaney McClanahan, Executive Assistant
DATE: March 3, 2026
SUBJECT: Proclamation: Women’s History Month, March 2026

1) Recommended Action:

Informational Only.

2) Background:

March is Women’s History Month. The City has invited the following groups/individuals to accept the proclamation:

Carol Goss, League of Women’s Voters
Karen Livingston, Soroptimist of Olympia
Shelly Willis, Zonta Club of Olympia

3) Policy Support:

Vision, Mission, Values

Partnership: We work in partnership with residents, businesses, community organizations, and governments to address challenges and advance shared goals.

4) Alternatives:

None

5) Fiscal Notes:

Proclamations have no fiscal impact.

6) Attachments:

A. Proclamation

Proclamation

WHEREAS, the City of Tumwater strives to promote a strong and inclusive community that recognizes and celebrates efforts to bring people together for a greater good and highlight the many threads in our fabric that make it strong and whole; and

WHEREAS, International Women's Day is celebrated globally on March 8th by those who believe in gender equality and who seek to improve the lives of all women, through cultural, legal, economic, and social change; and

WHEREAS, in 1987, and each year since, Congress has passed a resolution recognizing March as National Women's History Month. Women of every race, class, and ethnic background have made historic contributions to the growth and strength of our Nation, and have served our country courageously in the military; and

WHEREAS, women are critical to the economic, cultural, and social role in every sphere of life by constituting a significant portion of the labor force working inside and outside of the home. Women have served as leaders in the forefront of every major progressive social change movement, not only in securing their own rights of suffrage and equal opportunity, but also in the abolitionist, emancipation, industrial labor, civil rights, and peace movements, which create a more fair and just society for all; and

WHEREAS, the National Women's History Alliance designates a yearly theme for Women's History Month. The 2026 theme is "Leading the Change: Women Shaping a Sustainable Future". This theme honors women who are rebuilding systems for long-term sustainability across environmental, economic, and social justice areas. It emphasizes creating a future rooted in equity and resilience.

NOW THEREFORE, I, Leatta Dahlhoff, Mayor of the City of Tumwater, do hereby proclaim

March 2026 Women's History Month

and I urge people to take actions against gender bias and inequity and join me in recognizing women's contributions to culture, history and society.

Signed in the City of Tumwater, Washington, and recognized on this 3rd day of March in the year, two thousand twenty-five.



Leatta L Dahlhoff

Leatta Dahlhoff
Mayor

MEETING MINUTES

TUMWATER CITY COUNCIL
February 3, 2026



CONVENE: 7:00 p.m.

PRESENT: Mayor Leatta Dahlhoff and Councilmembers Peter Agabi, Joan Cathey, Angela Jefferson, Meghan Sullivan, and Brandon Weedon.

Excused: Councilmembers Eileen Swarthout and Kelly Von Holtz

Staff: Staff: City Administrator Paul Simmons, City Attorney Karen Kirkpatrick, Acting Police Chief Carlos Quiles, Jr., Community Development Director Brad Medrud, Fire Chief Brian Hurley, Finance Director Troy Niemeyer, Information Technology Director Lance Inman, Parks & Recreation Director Chuck Denney, Water Resources & Sustainability Director Dan Smith, Facilities Manager Chris Graham, Sustainability Manager Alyssa Jones Wood, Communications Engagement Specialist Margo Bergendahl and City Clerk Melody Valiant.

PUBLIC COMMENT: Mayor Dahlhoff asked Councilmembers and the public if they were comfortable reducing the standard public comment time from 3 minutes down to 2 minutes to allow everyone to speak as there were so many in attendance. Public comment was reduced to 2 minutes and Mayor Dahlhoff encouraged everyone to submit comments in writing as well to the Council if they wished to do so.

Public comment was given by residents and community members Rice, Schaffert, Brewer, Burgess, Cronk, Lehenbauer, V. Fluetsch, B. Fluetsch, J. Bloom, S. Poulus, Graman, Tonder, Toyer, White, Rumsey, Brady, T. Poulus, M. Shepard, K. Shepard, C. Bloom, E. Bloom, Reynolds, Cade, Janis, Quezada, Norton, Lazar, Clement, Wells, Madeley, Jorgenson, H. Mitchell, M.

Mitchell, Greene, Hansen, Bettridge, Gunderson, Kramer, McNagny, Pantier, Jones, Fretts, Burt, Deardoff-Zeigenfuse, Larson, Batson, G. Duerr, Gibeau, Schroeder, Humble, Kautsky, Whistler, Kramer, and Campbell.

Mayor Dahlhoff took a 5-minute recess at 8:29 p.m.

Mayor Dahlhoff reconvened the meeting at 8:36 p.m.

Public comment continued with the following residents and community members Jorgensen, Dietz, Stormans, Sipe, Clubbe, Wiley and King.

**CONSENT
CALENDAR:**

- a. Approval of Minutes: City Council, January 20, 2026
- b. Payment of Vouchers
- c. Resolution No. R2026-002, Thurston County Hazardous Waste Management Plan
- d. Project Review Reimbursable Agreement with WSDOT for the Troster Road Interchange Project Amendment No. 2
- e. 2025-2027 Stormwater Capacity Grant Agreement with the Department of Ecology
- f. Capital Area Regional Public Facilities District Board of Directors Reappointment of Chris Leicht

MOTION:

Councilmember Jefferson, moved, seconded by Councilmember Agabi, to approve the Consent Calendar. Motion carried unanimously.

PUBLIC HEARING:

**RESOLUTION NO.
R2026-003, IN
SUPPORT OF
TUMWATER SCHOOL
DISTRICT
REPLACEMENT
SAFETY,
TECHNOLOGY &
CAPITAL
IMPROVEMENTS
LEVY:**

Administrator Simmons introduced Resolution No. R2026-003, In Support of Tumwater School District Replacement Safety, Technology and Capital Improvements Levy. He introduced Superintendent Kevin Bogatin and Board President Melissa Beard who were there to speak in support of the levy which will be on a special election on February 10, 2026. The six-year replacement levy of property taxes will help support dozens of projects across school safety, technology and capital improvements.

Mayor Dahlhoff opened the testimony for the public hearing at 8:52 p.m.

Public comments were given by residents and community members Bogatin, Beard, Sloaf and Hansen.

Mayor Dahlhoff closed the public hearing at 9:03 p.m.

MOTION: Councilmember Sullivan, moved, seconded by Councilmember Weedon, to approve Resolution No. R2026-003, In Support of Tumwater School District Replacement Safety, Technology and Capital Improvements Levy. Motion carried unanimously.

COUNCIL CONSIDERATIONS:

RESOLUTION NO. R2026-001, UPDATING GREENHOUSE GAS EMISSION REDUCTION TARGETS: Manager Jones Wood presented Resolution R2026-001, updating Greenhouse Gas Emission reduction targets. It is being updated to be in line with state goals. She explained what greenhouse gas emissions are and went over different emission sources. Manager Jones Wood is asking the Council to adopt the updated goals to reduce community wide green house gas emissions to net-zero by 2050 with 2022 as a baseline.

MOTION: Councilmember Jefferson, moved, seconded by Councilmember Cathey, to approve Resolution No. R2026-001, updating Greenhouse Gas Emission Reduction Targets. Motion carried unanimously.

SALISH LANDING COUNTY AMENDMENT LETTER: Director Medrud talked about the Salish Landing amendment letter. Council was briefed in detail on it at last week’s Work Session. This discussion is to address the comments and concerns the Council brought up and briefly review the process again and the requested action needed by City Council at tonight’s meeting. This is part of the 2026/2027 Thurston County Comprehensive Plan Preliminary Docket Process. As part of that process, the Board of County Commissioners has requested a letter from the Mayor indicating Tumwater’s support for the Salish Landing Comprehensive Plan and Joint Plan amendment and for the amendment to remain on the County docket for review and action.

- Director Medrud reviewed the following topics:
- Comprehensive Plan docketing process
 - UGA Swap map and details

- Tumwater and Urban Growth Area Forecasts
- Water and Sewer System Maps
- City comment letters sent to the County over the years
- Community Engagement process

Director Medrud said there were two letters before them to choose to approve and send, letter A was in the packet and letter B was being presented this evening with additional text that had been added at Council’s request. Councilmembers expressed support for sending letter B and acknowledged that this is just starting the process and isn’t part of any final decision. Councilmember Cathey expressed her dislike for the project.

MOTION:

Councilmember Agabi, moved, seconded by Councilmember Weedon, to authorize the Mayor to sign the Salish Landing County amendment letter. Councilmember Cathey voted against.

**PURCHASE
AGREEMENT WITH
CHAMPION HOMES
CENTER FOR T-2 FIRE
STATION TEMPORARY
HOUSING:**

Chief Hurley presented a purchase agreement with Champion Homes Center for T-2 Fire Station temporary housing. The current housing isn’t large enough to accommodate all the staff at the T-2 fire station. This purchase would allow more space for staff and a place for staff to relocate to when they have to vacate the building while it’s being remodeled. Manager Graham talked about the solution they are proposing which is purchasing a 1,800 square foot double-wide mobile home. It is the most cost-effective solution with the ability to either donate or resell the home after they no longer need it.

MOTION:

Councilmember Jefferson, moved, seconded by Councilmember Sullivan, to approve the purchase agreement with Champion Homes Center for the T-2 Fire Station temporary housing. Motion carried unanimously.

**COMMITTEE /
MAYOR/CITY
ADMINISTRATOR’S &
COUNCILMEMBER
REPORTS:**

Due to the length of the meeting Mayor Dahlhoff asked if the Committee Reports, Mayor and City Administrator’s Reports and Councilmember reports could be removed from tonight’s agenda. The Council agreed they could be removed. Mayor Dahlhoff said that if anyone had anything they wanted to report to email the Council with it.

EXECUTIVE SESSION **Mayor Dahlhoff recessed the meeting at 9:55 p.m. to discuss real estate acquisition pursuant to RCW 42.30.110(1)(b) for approximately 20 minutes.**

ADJOURNMENT: **Mayor Dahlhoff reconvened the meeting and adjourned the meeting at 10:15 p.m.**

Prepared by City Clerk, Melody Valiant

MEETING MINUTES

TUMWATER CITY COUNCIL WORK SESSION
February 10, 2026



CONVENE: 6:00 p.m.

PRESENT: Mayor Leatta Dahlhoff and Councilmembers Peter Agabi, Angela Jefferson, Meghan Sullivan, Eileen Swarthout, Kelly Von Holtz and Brandon Weedon

Excused: Councilmember Joan Cathey

Staff: City Administrator Paul Simmons, City Attorney Karen Kirkpatrick, Community Development Director Brad Medrud, Fire Chief Brian Hurley, Finance Director Troy Niemeyer, Information Technology Director Lance Inman, Communications Director Jason Wettstein, Water Resources & Sustainability Director Dan Smith, Acting Police Chief Carlos Quiles, Jr., and City Clerk Melody Valiant

Others: Morgan Damerow Chief Transparency Officer with the Attorney General’s Office

OPEN PUBLIC MEETING ACT TRAINING:

Attorney Kirkpatrick introduced Morgan Damerow with the Attorney General’s office who gave Council and staff a more condensed and customized training on the Open Public Meeting Act (OPMA). Officer Damerow went over the core OPMA principals including that all meetings of the governing body shall be open to the public, public comment requirements, what constitutes a meeting and best practices for Executive sessions.

There was a lengthy discussion about defining what a quorum is for both Council and Council Subcommittees and best practices to avoid any violations of the OPMA.

**MAYOR/CITY
ADMINISTRATOR’S
REPORT:**

Mayor Dahlhoff gave no report.

Administrator Simmons reminded everyone that he sent out an email with the proposed 2026 meeting schedule for them to review, and the item was on next week’s council meeting for approval. He also said that they will be doing the first round of interviews for board members for the Equity Commission on February 20, 2026.

ADJOURNMENT:

With there being no further business, Mayor Dahlhoff adjourned the meeting at 6:53 p.m.

Prepared by Melody Valiant, City Clerk

TO: City Council
FROM: Doug Sampson, Accounting Technician
DATE: March 03, 2026
SUBJECT: Payment of Vouchers

1) Recommended Action:

Staff are seeking City Council ratification of:

- February 13, 2026, payment of Eden vouchers None; payment of Enterprise vouchers 189225 to 189295 in the amount of \$816,705.90 and electronic payments 906756 to 906783 in the amount of \$346,099.43
Wire Payments in the amount of \$310,533.77
 - February 20, 2026, payment of Eden vouchers 174850 to 174872 in the amount of \$18,617.08; payment of Enterprise vouchers 189296 to 189352 in the amount of \$591,292.56 and electronic payments 906784 to 906801 in the amount of \$243,441.21
Wire payments in the amount of \$149.48
-

2) Background:

The City pays vendors monthly for purchases approved by all departments. The Finance Director has reviewed and released the payments as certified on the attached Exhibit(s). The full voucher listings are available upon request from the Deputy Finance Director. The most significant payments* were:

Vendor		
City of Olympia	39,835.77	
4704 Datec Inc	91,934.74	
King Co Dir. Assoc. Purc. Dept	42,427.11	
Ready Rebound	28,320.32	
Bobbie & Amanda's Cleaning SVC	25,448.17	
Active Construction, Inc.	349,049.58	
City of Tumwater	114,265.00	
Axon Enterprises, Inc.	186,548.78	

* Includes vouchers in excess of \$20,000, excluding routine utility payments.

3) Policy Support:

- Strategic Priorities & Goals 2026-2032: Tumwater Excellence – Be good stewards of public funds by following sustainable financial strategies.
-

4) Alternatives:

- Ratify the vouchers as proposed.
 - Develop an alternative voucher review and approval process.
-

5) Fiscal Notes:
The vouchers are for appropriated expenditures in the respective funds and departments.

6) Attachments:

- A. Exhibit A – Payment of Vouchers – Review and Approval
- B. Exhibit B – Payment of Vouchers – Review and Approval

EXHIBIT "A"

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Tumwater, and that I am authorized to authenticate and certify to said claim.

Enterprise ERP

Voucher/Check Nos 189225 through 189295 in the amount of \$816,705.90

Electronic payment Nos 906756 through 906783 in the amount of \$346,099.43

Wire payments in the amount of \$310,533.77

Eden

Voucher/Check Nos 174850 through 1748 in the amount of \$0

Douglas Sampson

Accounting Technician – Accounts Payable

Checks dated 02/13/2026

EXHIBIT "B"

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Tumwater, and that I am authorized to authenticate and certify to said claim.

Enterprise ERP

Voucher/Check Nos 189296 through 189352 in the amount of \$591,292.56

Electronic payment Nos 906784 through 906801 in the amount of \$243,441.21

Wire payments in the amount of \$149.48

Eden

Voucher/Check Nos 174850 through 174872 in the amount of \$18,617.08

Douglas Sampson

Accounting Technician – Accounts Payable

Checks dated 02/20/2026

TO: City Council
 FROM: Carrie Gillum, Senior Water Resources Specialist
 DATE: March 3, 2026
 SUBJECT: Service Provider Agreement with Gray & Osborne for the Well 15 Aeration Design Project

1) Recommended Action:

Approve and authorize the Mayor to sign the Service Provider Agreement with Gray & Osborne for the Well 15 Aeration Design Project via Council consent calendar.

This agreement was recommended for approval by the Public Works Committee at their February 17, 2026 meeting.

2) Background:

A 2022 corrosion control study determined additional water treatment was necessary for the city’s Port Wellfield to meet state regulations. The Washington State Department of Health (WADOH) approved the city’s request to use aeration treatment for the wellfield and requires completion of designs and construction by July 29, 2026. WADOH is aware the city will request an extension given the fairly short timeline.

The full project will include replacement of the existing structure for an earthquake-resilient building, technology upgrades, and auxiliary power for continued operation during emergencies. When complete, this project improves overall water quality and system resiliency; Well 15 is the water system’s second largest producing well. In October 2025, the city advertised a request for qualifications to complete the design of the treatment system and facility upgrades. Three consulting firms responded; Gray & Osborne Inc. was selected for the project.

3) Policy Support:

- All water systems serving residential and transient populations over 50,000 must demonstrate optimal corrosion control (WAC 246-290-300 and 40 CFR 141(E)(I).
 - Washington Department of Health letter dated August 1, 2024, Subject: City of Tumwater Water System, ID #89700Q, Thurston County; Corrosion Control Study, ODW Project #22-1201, **APPROVAL** Requirement
-

4) Alternatives:

- Request changes to the service provider agreement.
 - Water quality improvements are required; however, elements related to resiliency may be modified, rescheduled, or removed.
-

5) Fiscal Notes:

The cost of design by Gray and Osborne is not expected to exceed \$368,000; construction

costs will be estimated during design. The project was authorized in the 2026-2031 Water Capital Facilities Plan (WA-6). Council approved \$1,500,000 for the project, including construction, in the FY25-26 Water Utility Fund budget. The funding request will be refreshed for the FY267-28 biennium.

6) Attachments:

A. Service Provider Agreement with Gray & Osborne for the Well 15 Aeration and Design Project

**CITY OF TUMWATER
SERVICE PROVIDER AGREEMENT**

WELL 15 AERATION FACILITY DESIGN

THIS AGREEMENT is made and entered into in duplicate this _____ day of _____, 20__, by and between the CITY OF TUMWATER, a Washington municipal corporation, hereinafter referred to as the “CITY”, and Gray & Osborne Inc., a Washington for-profit corporation, hereinafter referred to as the “SERVICE PROVIDER”.

WITNESSETH:

WHEREAS, the CITY desires to have certain services and/or tasks performed as set forth below requiring specialized skills and other supportive capabilities; and

WHEREAS, sufficient CITY resources are not available to provide such services; and

WHEREAS, the SERVICE PROVIDER represents that the SERVICE PROVIDER is qualified and possesses sufficient skills and the necessary capabilities, including technical expertise, where required, to perform the services and/or tasks set forth in this Agreement.

NOW, THEREFORE, in consideration of the terms, conditions, covenants, and performance contained herein, the parties hereto agree as follows:

1. SCOPE OF SERVICES.

The SERVICE PROVIDER shall perform such services and accomplish such tasks, including the furnishing of all materials and equipment necessary for full performance thereof, as are identified and designated as SERVICE PROVIDER responsibilities throughout this Agreement and as detailed in Exhibit “A” Scope of Work attached hereto and incorporated herein (the “Project”).

2. TERM.

The Project shall begin no earlier than January 1, 2026, and shall be completed no later than December 31, 2026. This Agreement may be extended for additional periods of time upon mutual written agreement of the parties.

3. TERMINATION.

Prior to the expiration of the Term, this Agreement may be terminated immediately, with or without cause, by the CITY.

4. COMPENSATION AND METHOD OF PAYMENT.

A. Payments for services provided hereunder shall be made following the performance of such services, unless otherwise permitted by law and approved in writing by the CITY.

B. No payment shall be made for any service rendered by the SERVICE PROVIDER except for services identified and set forth in this Agreement.

C. The CITY shall pay the SERVICE PROVIDER for work performed under this Agreement a total sum not to exceed **THREE HUNDRED SIXTY EIGHT THOUSAND AND 00/100 DOLLARS (\$368,000.00)** as reflected in Exhibit "B", Scope and Estimated Cost.

D. Upon execution of this Agreement, the SERVICE PROVIDER must submit IRS Form W-9 Request for Taxpayer Identification Number (TIN) and Certification unless a current Form W-9 is already on file with the CITY.

E. The SERVICE PROVIDER shall submit an invoice to the CITY for services rendered during the contract period. The CITY shall initiate authorization for payment after receipt of said invoice and shall make payment to the SERVICE PROVIDER within approximately thirty (30) days thereafter.

F. When subcontracting services or purchasing goods from third parties, as identified and approved in this Agreement, the SERVICE PROVIDER must submit written documentation establishing that the goods and/or services have been provided and the third party has been paid in order to receive payment for such goods and/or services.

G. Invoices may be submitted immediately following performance of services, but in no event shall an invoice be submitted more than twenty (20) business days following the end of the contract term or the end of the calendar year, whichever is earlier.

5. INDEPENDENT CONTRACTOR RELATIONSHIP.

A. The parties intend that an independent contractor relationship will be created by this Agreement. Subject to paragraphs herein, the implementation of services pursuant to this Agreement will lie solely within the

discretion of the SERVICE PROVIDER. No agent, employee, servant or representative of the SERVICE PROVIDER shall be deemed to be an employee, agent, servant or representative of the CITY for any purpose, and the employees of the SERVICE PROVIDER are not entitled to any of the benefits the CITY provides for its employees. The SERVICE PROVIDER will be solely and entirely responsible for its acts and for the acts of its agents, employees, servants, subcontractors or representatives during the performance of this Agreement.

B. In the performance of the services herein contemplated the SERVICE PROVIDER is an independent contractor with the authority to control and direct the performance of the details of the work; however, the results of the work contemplated herein must meet the approval of the CITY and shall be subject to the CITY'S general rights of inspection and review to secure the satisfactory completion thereof.

C. As an independent contractor, the SERVICE PROVIDER shall be responsible for the reporting and payment of all applicable local, state, and federal taxes.

D. It is recognized that the SERVICE PROVIDER may or will be performing services during the Term for other parties; provided, however, that such performance of other services shall not conflict with or interfere with the SERVICE PROVIDER'S ability to perform the services. The SERVICE PROVIDER agrees to resolve any such conflicts of interest in favor of the CITY.

6. SERVICE PROVIDER EMPLOYEES/AGENTS.

The CITY may at its sole discretion require the SERVICE PROVIDER to remove an employee, agent or servant from employment on this Project. The SERVICE PROVIDER may however employ that individual on other non-CITY related projects.

7. HOLD HARMLESS INDEMNIFICATION.

A. SERVICE PROVIDER Indemnification. The SERVICE PROVIDER agrees to indemnify, defend and hold the CITY, its elected officials, officers, employees, agents, and volunteers harmless from any and all claims, demands, losses, actions and liabilities (including costs and all attorney fees) to or by any and all persons or entities, including, without limitation, their respective agents, licensees, or representatives, arising from, resulting from, or connected with this Agreement to the extent caused by the negligent acts, errors or omissions of the SERVICE PROVIDER, its partners, shareholders, agents, employees, or by the SERVICE PROVIDER'S breach of this Agreement. The SERVICE PROVIDER expressly waives any immunity that may be granted to it under the Washington State Industrial Insurance Act, Title 51 RCW. The SERVICE PROVIDER'S

indemnification shall not be limited in any way by any limitation on the amount of damages, compensation or benefits payable to or by any third party under workers' compensation acts, disability benefit acts or any other benefit acts or programs. This waiver has been mutually negotiated by the parties.

B. CITY Indemnification. The CITY agrees to indemnify, defend and hold the SERVICE PROVIDER, its officers, directors, shareholders, partners, employees, and agents harmless from any and all claims, demands, losses, actions and liabilities (including costs and attorney fees) to or by any and all persons or entities, including without limitation, their respective agents, licensees, or representatives, arising from, resulting from or connected with this Agreement to the extent solely caused by the negligent acts, errors, or omissions of the CITY, its employees or agents. No liability shall attach to the CITY by reason of entering into this Agreement except as expressly provided herein.

C. Survival. The provisions of this Section shall survive the expiration or termination of this Agreement with respect to any event occurring prior to such expiration or termination.

8. INSURANCE.

A. The SERVICE PROVIDER shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the SERVICE PROVIDER, their agents, representatives, employees or subcontractors.

B. The SERVICE PROVIDER shall provide a Certificate of Insurance evidencing:

1. Automobile Liability insurance with limits no less than \$1,000,000 combined single limit per accident for bodily injury and property damage.

2. Commercial General Liability insurance written on an occurrence basis with limits no less than \$2,000,000 combined single limit per occurrence and \$2,000,000 aggregate for personal injury, bodily injury and property damage. Coverage shall include but not be limited to: blanket contractual; products/completed operations; broad form property damage; explosion, collapse and underground (XCU) if applicable; and employer's liability.

3. Professional Liability insurance written on a claims made basis with limits of no less than \$2,000,000 per claim, and \$2,000,000 policy aggregate limit.

C. The CITY shall be named as an additional insured on the insurance policy, as respect to work performed by or on behalf of the SERVICE PROVIDER and a copy of the endorsement naming the CITY as additional insured shall be attached to the Certificate of Insurance. The CITY reserves the right to request certified copies of any required policies.

D. The SERVICE PROVIDER'S insurance shall contain a clause stating that coverage shall apply separately to each insured against whom claim is made or suit is brought, except with respects to the limits of the insurer's liability.

E. Any payment of deductible or self-insured retention shall be the sole responsibility of the SERVICE PROVIDER.

F. The SERVICE PROVIDER'S insurance shall be primary insurance as respect to the CITY and the CITY shall be given written notice of any cancellation, suspension or material change in coverage within two (2) business days of SERVICE PROVIDER'S receipt of such notice.

9. TREATMENT OF ASSETS.

Title to all property furnished by the CITY shall remain in the name of the CITY and the CITY shall become the owner of the work product and other documents, if any, prepared by the SERVICE PROVIDER pursuant to this Agreement.

10. COMPLIANCE WITH LAWS.

A. The SERVICE PROVIDER, in the performance of this Agreement, shall comply with all applicable federal, state or local laws and ordinances, including being licensed to do business in the City of Tumwater by obtaining a Tumwater business license and any additional regulations for licensing, certification and operation of facilities, programs and accreditation, and licensing of individuals, and any other standards or criteria as described in this Agreement to assure quality of services.

B. The SERVICE PROVIDER specifically agrees to pay any applicable CITY business and occupation (B&O) taxes which may be due on account of this Agreement.

11. NONDISCRIMINATION.

A. The CITY is an equal opportunity employer.

B. Nondiscrimination in Employment. In the performance of this Agreement, the SERVICE PROVIDER will not discriminate against any employee or applicant for employment on the grounds of race, creed, religion, color, national origin, citizenship or immigration status, families with children status, sex, marital status, honorably discharged veteran or military status, the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability, sexual orientation, genetic information, age or other basis prohibited by state or federal law; provided that the prohibition against discrimination in employment because of disability shall not apply if the particular disability prevents the proper performance of the particular worker involved. Such action shall include, but not be limited to: employment, upgrading, demotion or transfers, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and programs for training including apprenticeships. “

C. Nondiscrimination in Services. The SERVICE PROVIDER will not discriminate against any recipient of any services or benefits provided for in this Agreement on the grounds of race, creed, religion, color, national origin, citizenship or immigration status, families with children status, sex, marital status, honorably discharged veteran or military status, the presence of any sensory, mental or physical disability or the use of a trained dog guide or service animal by a person with a disability, sexual orientation, genetic information, age or other basis prohibited by state or federal law. “Race” is inclusive of traits historically associated or perceived to be associated with race including, but not limited to, hair texture and protective hairstyles. For purposes of this subsection, "protective hairstyles" includes, but is not limited to, such hairstyles as afros, braids, locks, and twists. It is not an unfair practice when a distinction or differential treatment on the basis of citizenship or immigration status is authorized by federal or state law, regulation, rule or government contract.

D. If any assignment and/or subcontract have been authorized by the CITY, said assignment or subcontract shall include appropriate safeguards against discrimination. The SERVICE PROVIDER shall take such action as may be required to ensure full compliance with the provisions in the immediately preceding paragraphs herein.

E. Nondiscrimination in Benefits. Pursuant to Tumwater Municipal Code (TMC) Chapter 3.46, the SERVICE PROVIDER shall provide employee benefits or an equivalent sum to the domestic partners of their employees involved in the SERVICE PROVIDER’S operations applicable to this Agreement if such benefits are provided to employees’ spouses as more particularly set forth in Chapter 3.46 of the TMC, a copy of which is attached hereto as Exhibit “C”.

F. Nondiscrimination in Contractors / Subcontractors. The City of Tumwater, in accordance with RCW 49.60.530 requires all covered contractors or subcontractors to actively pursue a diverse and inclusive workforce. Contractors and subcontractors are prohibited from all forms of discrimination listed in RCW 49.60.530.

12. ASSIGNMENT/SUBCONTRACTING.

A. The SERVICE PROVIDER shall not assign its performance under this Agreement or any portion of this Agreement without the written consent of the CITY, and it is further agreed that said consent must be sought in writing by the SERVICE PROVIDER not less than thirty (30) days prior to the date of any proposed assignment. The CITY reserves the right to reject without cause any such assignment.

B. Any work or services assigned hereunder shall be subject to each provision of this Agreement and proper bidding procedures where applicable as set forth in local, state and/or federal statutes, ordinances and guidelines.

C. Any technical service subcontract not listed in this Agreement, must have express advance approval by the CITY.

13. NON-APPROPRIATION OF FUNDS.

If sufficient funds are not appropriated or allocated for payment under this Agreement for any future fiscal period, the CITY will not be obligated to make payments for services or amounts incurred after the end of the current fiscal period, and this Agreement will terminate upon the completion of all remaining services for which funds are allocated. No penalty or expense shall accrue to the CITY in the event this provision applies.

14. CHANGES.

Either party may request changes to the Scope of Services and performance to be provided hereunder, however, no change or addition to this Agreement shall be valid or binding upon either party unless such change or addition be in writing and signed by both parties. Such amendments shall be attached to and made part of this Agreement.

15. MAINTENANCE AND INSPECTION OF RECORDS.

A. The SERVICE PROVIDER at such times and in such forms as the CITY may require, shall furnish to the CITY such statements, records, reports, data, and information as the CITY may request pertaining to matters covered by this Agreement.

B. The SERVICE PROVIDER shall maintain books, records and documents, which sufficiently and properly reflect all direct and indirect costs related to the performance of this Agreement and shall maintain such accounting procedures and practices as may be necessary to assure proper accounting of all funds paid pursuant to this Agreement. These records shall be subject at all reasonable times to inspection, review, or audit, by the CITY, its authorized representative, the State Auditor, or other governmental officials authorized by law to monitor this Agreement.

C. To ensure the CITY'S compliance with the Public Records Act, RCW 42.56, the SERVICE PROVIDER shall retain all books, records, documents and other material relevant to this agreement, for six (6) years after its expiration. The SERVICE PROVIDER agrees that the CITY or its designee shall have full access and right to examine any of said materials at all reasonable times during said period.

16. POLITICAL ACTIVITY PROHIBITED.

None of the funds, materials, property or services provided directly or indirectly under the Agreement shall be used for any partisan political activity, or to further the election or defeat of any candidate for public office.

17. PROHIBITED INTEREST.

No member, officer, or employee of the CITY shall have any interest, direct or indirect, in this Agreement or the proceeds thereof.

18. NOTICE.

Notice provided for in this Agreement shall be sent by certified mail to the addresses designated for the parties on the signature page of this Agreement.

19. ATTORNEYS FEES AND COSTS.

If any legal proceeding is brought for the enforcement of this Agreement, or because of a dispute, breach, default, or misrepresentation in connection with any of the provisions of this Agreement, the prevailing party shall be entitled to recover from the other party, in addition to any other relief to which such party may be entitled, reasonable attorney's fees and other costs incurred in that action or proceeding.

20. JURISDICTION AND VENUE.

A. This Agreement has been and shall be construed as having been made and delivered within the State of Washington. It is agreed by each party hereto that this Agreement shall be governed by laws of the State of Washington, both as to interpretation and performance.

B. Any action of law, suit in equity, or judicial proceeding for the enforcement of this Agreement or any provisions thereof shall be instituted and maintained in the superior court of Thurston County, Washington. If the contract is with Thurston County, add “or in the superior court of either of the two nearest judicial districts as determined pursuant to RCW 36.01.050.”

21. SEVERABILITY.

A. If, for any reason, any part, term or provision of this Agreement is held by a court of the United States to be illegal, void or unenforceable, the validity of the remaining provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.

B. If it should appear that any provision hereof is in conflict with any statutory provision of the State of Washington, said provision which may conflict therewith shall be deemed inoperative and null and void insofar as it may be in conflict therewith, and shall be deemed modified to conform to such statutory provisions.

22. ENTIRE AGREEMENT.

The parties agree that this Agreement is the complete expression of the terms hereto and any oral representations or understandings not incorporated herein are excluded. Further, any modification of this Agreement shall be in writing and signed by both parties. Failure to comply with any of the provisions stated herein shall constitute material breach of contract and cause for termination. Both parties recognize time is of the essence in the performance of the provisions of this Agreement. It is also agreed by the parties that the forgiveness of the nonperformance of any provision of this Agreement does not constitute a waiver of the provisions of this Agreement. This Agreement may be executed in any number of counterparts, which counterparts shall collectively constitute the entire Agreement.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed the day and year first hereinabove written.

CITY:
CITY OF TUMWATER
555 Israel Road SW
Tumwater, WA 98501

SERVICE PROVIDER:
GRAY & OSBOURNE INC.
1130 Rainier Avenue South, Suite 300
Seattle, WA 98144
UBI No. 600-087-923
Phone No. 206-284-0860

Leatta Dahlhoff
Mayor

Signature (Notarized – see below)
Printed Name:
Title:

ATTEST:

Melody Valiant, City Clerk

APPROVED AS TO FORM:

Karen Kirkpatrick, City Attorney

Notary Required for Service Provider Only
STATE OF WASHINGTON

COUNTY OF THURSTON

I certify that I know or have satisfactory evidence that _____(name) is the person who appeared before me, and said person acknowledged that (he/she) signed this instrument, on oath stated that (he/she) was authorized to execute the instrument and acknowledged it as the _____(title) of _____(company) to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

Dated:_____

Notary Public in and for the State of Washington,
My appointment expires:_____

EXHIBIT A

SCOPE OF WORK

CITY OF TUMWATER WELL 15 AERATION FACILITY DESIGN

PROJECT OVERVIEW

The City of Tumwater would like to construct a new packed tower aeration facility to treat water from Port Well 15. The treatment system will remove dissolved carbon dioxide from the well water to increase the pH from approximately 6.8-7.0 to 7.8-8.0. The treatment system will be located at the Port Well 15 site. The City would like the treatment facility to be sized to accommodate flow from Well 15 initially and flow from other wells in the area in the future for a total capacity of approximately 2,500 gpm. As part of this project, the City would also like to improve the Well 15 building and potentially upgrade the chlorination equipment to an on-site hypochlorite generation system. Anticipated project components include the following:

1. Construction of a packed tower aeration facility. Facility should be capable of treating 750 gpm initially and be expandable to treat 2,500 gpm in the future. Facility will include:
 - a. Packed tower(s);
 - b. Blower(s);
 - c. Clearwell for finished water;
 - d. Booster pumps to convey water from the clearwell to the distribution system;
 - e. Associated site piping to connect to existing facilities;
 - f. Auxiliary generator;
 - g. Associated instrumentation, telemetry and control.
2. Modifications to the well pump to pump through the packed tower efficiently.
3. Installation of a new on-site sodium hypochlorite generation facility.
4. Construction of a new CMU Blower Building for the well, chlorination equipment, and the associated mechanical and electrical equipment.
5. Complete associated sitework (including fencing) and restoration of disturbed areas.

Gray & Osborne proposes to provide the following engineering services to assist the City with completion of this project.

Task 1 – Provide Project Management

Provide project management services during the design of the project. This task will include coordinating and managing the schedule and budget for the project team. The City will be provided with budget updates and invoices on a monthly basis. This task will also include monthly project check-in meetings.

Task 2 – Data Collection and Review

This task will include the following:

- A. Review existing reports and data that have been previously developed for the project.
- B. Meet with City engineering and operations and maintenance staff to discuss goals, concerns, and issues regarding the project.
- C. Visit the proposed site to review existing site conditions and site constraints.
- D. Complete topographic survey of the site to identify locations of existing surface features and available utilities in order to create a project base map. Note the location of existing property lines and easements on the base map.
- E. If sufficient existing geotechnical data is not available for the site, we will have our subconsultant, PanGEO, Inc., complete a geotechnical investigation for the site. This task will be an optional task if needed.
- F. If a cultural resources investigation is required, it will be completed by a subconsultant. A placeholder has been included for this optional task if required.

Task 3 – Prepare a Predesign Report

Prepare a Predesign Report for the project including the following tasks:

- A. Identify key design issues and evaluate project alternatives. Key design issues that we would evaluate would include the following:
 - 1. Hydraulic Loading
 - 2. Target Air to Water Ratio

3. Packing Height
 4. Packing Material
 5. Number of Tower Units
 6. Tower Material
 7. Number of Blowers
 8. Size of Blowers (Air Flow, Pressure, and Horsepower)
 9. Type of Clearwell (integral or building in place)
 10. Considerations for Initial and Future Flow Rates
 11. System Hydraulics and Impact on Existing Well Pump Output
 12. Installing Blowers in a Building vs. in Outdoor Enclosure
 13. Tower Cleaning Provisions
 14. Power Supply Requirements, including Back-up Power
 15. Instrumentation, Telemetry and Control Provisions
 16. Tower Accessories for Access and Maintenance
- B. Develop preliminary design criteria for the aeration facility, well modifications, chlorination equipment, and booster pumps.
- C. Develop preliminary site and building layouts.
- D. Develop preliminary cost estimates for the project and alternatives.
- E. Prepare a Predesign Report for the project meeting the requirements of WAC 246-290-110.

Task 4 – Complete Engineering Design

Complete civil, structural, electrical, and mechanical engineering design of the project. This task includes completing the engineering analysis and calculations necessary to complete the design. This task also includes preparation of detailed plans, specifications, and cost estimates to adequately describe the work for a public works contractor. Gray & Osborne will provide the following services to complete this task.

- A. Prepare 60 Percent Submittal

Prepare 60 percent plans, specifications, and construction cost estimates for the project. Plans and specifications will be suitable for public works bid. Specifications will be prepared in CSI format with City provided General Conditions, proposal, agreement, and bond forms. 60 percent plans, specifications, and cost estimates will be submitted to the City for review and comment. Gray & Osborne will meet with the City to review any comments.

B. Prepare 90 Percent Submittal

Prepare 90 percent plans, specifications, and construction cost estimates for the project. Plans and specifications will be suitable for public works bid. Specifications will be prepared in CSI format with City provided General Conditions, proposal, agreement, and bond forms. 90 percent plans, specifications, and cost estimates will be submitted to the City for review and comment. Gray & Osborne will meet with the City to review any comments.

C. Prepare Final Submittal

Prepare final plans, specifications, and construction cost estimates for the project. Plans and specifications will be suitable for public works bid. Final plans, specifications, and cost estimates will be submitted to the Agencies for regulatory approval and will be distributed to contractors.

Task 5 – Provide Permitting Assistance

Coordinate with the various permitting agencies and prepare the required permit applications for the project. Anticipated permit applications include the following:

- A. Department of Health Project Approval
- B. SEPA
- C. City of Tumwater Site Development Permit and Building Permit
 - 1. Feasibility
 - 2. Pre-Application
 - 3. Formal Submittal
- D. ORCAA new source permit

We understand that the City will take the lead with the City permits and G&O will provide supporting documentation. Permit application and review fees have not been included in this scope of work. It has been assumed that these will be paid directly by the City.

Task 6 – Complete QA/QC Review

Conduct Quality Assurance/Quality Control reviews of the Pre-Design Report, 60 percent submittal, 90 percent submittal, and final submittal for the project.

Task 7 – Attend Meetings and Site Visits

Attend meetings with City staff during development of the plans and specifications to discuss project issues and review draft deliverables. Complete site visits to verify site conditions. One in-person meeting and three virtual meetings have been assumed.

- Kickoff Meeting
- Pre-Design Report Review Meeting
- 60% Design Review Meeting
- 90% Design Review Meeting

Task 8 – Provide Bid and Award Assistance

Provide bid and award assistance for the project. Services will include:

- A. Participate in pre-bid walkthrough.
- B. Respond to contractor inquiries and prepare of addenda as necessary.
- C. Assist with review of bids, if requested by City.

BUDGET

Based on the Scope of Work described above, the total estimated cost for engineering services is as shown in the attached Exhibits B.

SCHEDULE

The anticipated schedule of work is as follows:

Notice to Proceed	December 15, 2025
Complete Predesign Report	April 13, 2026
Complete 60 Percent Design.....	June 15, 2026
Complete 90 Percent Design.....	August 10, 2026
Final Design	October 12, 2026

DELIVERABLES

Deliverables will be provided in the following format:

- Draft Predesign Report – one pdf.
- Final Predesign Report – one pdf.
- 60 Percent Plans, Specifications, and Cost Estimate – one pdf.

- 90 Percent Plans, Specifications, and Cost Estimate – one pdf.
- Final Plans, Specifications, and Cost Estimate – one pdf.
- Permit Applications – one pdf.

ASSUMPTIONS

1. Costs of permit and application fees have not been included. It has been assumed that these fees will be paid directly by the City.

EXHIBIT B
ENGINEERING SERVICES
SCOPE AND ESTIMATED COST

CITY OF TUMWATER - WELL 15 AERATION FACILITY DESIGN

Tasks	Principal Hours	Project Mgr. Hours	Project Eng. Hours	Structural Eng. Hours	Electrical Eng. Hours	Building System. Eng. Hours	Engineer-in-Training Hours	Envir. Technician Hours	CADD Tech. Hours	PLS Hours	Survey Crew Member Hours
1 Provide Project Management	8	16									
2 Data Collection and Review	4	8	8				8		8	4	16
3 Prepare a Predesign Report	8	24	60	4	8	4	60		40		
4 Complete Engineering Design											
A. Prepare 60 Percent Plans, Specifications and Cost Estimate	8	24	80	24	16	16	80		160		
B. Prepare 90 Percent Plans, Specifications, and Cost Estimate	8	24	80	40	120	40	80		240		
C. Prepare Final Plans, Specifications and Cost Estimate	4	12	40	16	80	20	40		100		
5 Provide Permitting Assistance		4	4	8	4	4	8	16	8		
6 Complete QA/QC Review	24	16	16	8	16	4	16				
7 Attend Meetings and Site Visits	8	16	16		8		8				
8 Provide Bid and Award Assistance	2	8	8	2	2	2	8		8		
Hour Estimate:	74	152	312	102	254	90	308	16	564	4	16
Fully Burdened Billing Rate Range:*	\$170 to \$270	\$170 to \$270	\$150 to \$210	\$120 to \$245	\$120 to \$245	\$120 to \$245	\$110 to \$180	\$100 to \$190	\$70 to \$190	\$140 to \$220	\$80 to \$160
Estimated Fully Burdened Hourly Rates:	\$270	\$260	\$210	\$190	\$225	\$190	\$140	\$150	\$130	\$205	\$145
Labor Cost:	\$19,980	\$39,520	\$65,520	\$19,380	\$57,150	\$17,100	\$43,120	\$2,400	\$73,320	\$820	\$2,320

Total Fully Burdened Labor Cost:	\$ 340,630
Direct Non-Salary Cost:	
Mileage & Expenses (Mileage @ current IRS rate)	\$ 497
Printing	\$ 500
Subconsultant:	
Geotechnical (PanGEO, Inc.)	\$ 18,975
Cultural Resources	\$ 5,000
Subconsultant Overhead (10%)	\$ 2,398
TOTAL ESTIMATED COST:	\$ 368,000

* Actual labor cost will be based on each employee's actual rate. Estimated rates are for determining total estimated cost only. Fully burdened billing rates include direct salary cost, overhead, and profit.

TO: City Council
FROM: Colby Fletcher, Engineer III
DATE: March 3, 2026
SUBJECT: Final Acceptance of Work with A&D Enterprises for the Antsen Sewer Project

1) Recommended Action:

Authorize the Mayor to accept the Final Acceptance of Work with A&D Enterprises for the Antsen Sewer Project as complete and authorize the release of the performance bond as soon as the laws of the state of Washington allow.

This Final Acceptance was recommended for approval on the consent calendar at the February 19, 2026 Public Works Committee.

2) Background:

Staff developed the Antsen Sewer Project to correct issues caused by competing sanitary sewer lift stations. The project addressed these issues by constructing a new sanitary sewer force main.

The Public Works contract with the low bidder, A&D Enterprises LLC, was signed on May 21, 2025, for \$321,136.99. Work on this project is now complete; the final contract total is \$305,555.37.

3) Policy Support:

Strategic Priorities, Vision, Mission, & Values

Be a leader in environmental health and sustainability. Conserve and protect Tumwater's water resources.

4) Alternatives:

- Do not accept the project as complete and direct staff to pursue alternative actions(s).
-

5) Fiscal Notes:

Funding for the project came from the Sewer Fund.

6) Attachments:

- A. Antsen Sewer Vicinity Map

SAPP RD

ANTSEN ST

38TH AVE

CHAPPAREL DR

NEW 6" PVC SEWER
FORCE MAIN
1,400 FT



TO: City Council
 FROM: Colby Fletcher, Engineer III
 DATE: March 3, 2026
 SUBJECT: Final Acceptance of Work with Miles Resources for the Israel Road Pedestrian and Bike Project

1) Recommended Action:

Authorize the Mayor to accept the Final Acceptance of Work with Miles Resources for the Israel Road Pedestrian and Bike Project as complete and authorize the release of the performance bond as soon as the laws of the state of Washington allow.

This Final Acceptance was recommended for approval on the consent calendar at the February 19, 2026 Public Works Committee.

2) Background:

This project focused on multi-modal improvements on Israel Road from Linderson Way to Capitol Boulevard to include a segment of Linderson Way south of Israel Road. The project included asphalt pavement resurfacing and repair of areas of significant pavement distress. Utility patching that was completed during the recent water main project was resurfaced.

This project did not widen the existing roadway; however, the pavement marking on the road was revised to provide six-foot-wide bike lanes by narrowing the thru lanes to ten feet wide with an eleven foot two-way-left turn lane. To enhance pedestrian safety, sidewalk ramps and driveways were reconstructed to meet current ADA requirements. The pedestrian crossing at New Market, adjacent to the library, was upgraded with a central refuge island and rectangular flashing crossing beacons. A pedestrian crossing was added between 6th Avenue and the Fire station. As part of the project, the roadway was restriped, and roadway signage was replaced as required.

The Public Works contract with the low bidder, Miles Resources, was signed on August 5, 2024, for \$1,963,723.00. Work on this project is now complete; the final contract total is \$2,004,572.17.

3) Policy Support:

Strategic Priorities, Vision, Mission, & Values

Create and Maintain a Transportation System Safe for All Modes of Travel – Improve maintenance and interconnectivity of a bicycle and pedestrian system.

4) Alternatives:

- Do not accept the project as complete and direct staff to pursue alternative actions(s).
-

5) Fiscal Notes:

This project is funded in part by two federal grants totaling \$903,700, administered and awarded by Thurston Regional Planning Council. Local funding match comes from the TBD and Transportation CFP.

6) Attachments:

A. Vicinity Map

LEGEND

-  Newly Paved Streets
-  Pedestrian Island Upgrades
-  Pedestrian Signals
-  Sidewalk & Curb Ramps



TO: City Council
 FROM: Jeff Cook, Deputy Director for Transportation & Engineering
 DATE: March 3, 2026
 SUBJECT: Fiber Optic Cabling Agreement with Washington State Department of Transportation Amendment No. 17

1) Recommended Action:

Authorize the Mayor to sign the Fiber Optic Cabling Agreement Amendment No. 17 with the Washington State Department of Transportation (WSDOT).

The Agreement was recommended for approval on the consent calendar at the February 19, 2026 Public Works Committee.

2) Background:

On July 11, 2005, the City of Tumwater and WSDOT executed an Interlocal Agreement (Contract No. DP01076) for Fiber Optic Cabling. Preservation of this Interlocal Agreement is critical to the success of the City’s day-to-day operations, as the fiber optic system provides shared services relied upon by Police, Fire & EMS, IT, and Golf. Amendment No. 17 agrees to extend the term of this Agreement for twenty (20) years through July 10, 2045, unless otherwise terminated by either party. All other provisions and exhibits of the Agreement will remain in full force and effect.

Here is a link to the original agreement and previous amendments:

<https://weblink.ci.tumwater.wa.us/public/DocView.aspx?id=18885&dbid=0&repo=Tumwater>

3) Policy Support:

Strategic Priorities, Vision, Mission, & Values

Create and Maintain a Transportation System Safe for All Modes of Travel. Provide a safe, efficient, and cost-effective transportation system.

4) Alternatives:

- Do not approve Interlocal Agreement Amendment No. 17 and terminate the City’s shared fiber optic services.
-

5) Fiscal Notes:

Funds are available in Fiber Fund for Agreement and previous amendments. Amendment No. 17 does not request any additional funds.

6) Attachments:

- A. Amendment No. 17

Contract No. DP01076**Washington State Department of Transportation****Amendment No. 17**

This is AMENDMENT No. 17 (**Amendment**) to that certain Agreement entitled Fiber Optic Cabling, No. DP01076, dated July 11, 2005, between the Washington State Department of Transportation (“WSDOT”) and the City of Tumwater (“**City**”).

RECITALS

- A. WSDOT and City entered into Agreement DP01076, dated July 11, 2005, which provides for the installation and maintenance of fiber optic cabling.
- B. Section 8 “Term” of the Agreement allows for extensions of this Agreement.
- C. WSDOT and City desire to amend the Agreement to extend the term of the Agreement.

AGREEMENT

NOW, THEREFORE, in consideration of the terms, conditions, and covenants contained herein, IT IS MUTUALLY AGREED AS FOLLOWS:

- 1. Definitions.** All capitalized terms used herein but not defined herein have the respective meanings set forth in the Agreement or, if not defined in the Agreement, have their ordinary and usual meaning. All Section and Exhibit references herein are to the Sections and Exhibits of the Agreement unless otherwise stated.
- 2.** Pursuant to Section 8, “**Term,**” the parties agree to extend the term of this Agreement for twenty (20) years through July 10, 2045, unless otherwise terminated by either party.
- 3. Effective Date.** The effective date of this amendment shall be July 11, 2025, regardless of the last signature date.
- 4. Affect on Other Provisions.**
 - 4.1 All other provisions and exhibits of the Agreement remain in full force and effect and are not altered or affected in any way unless specifically modified herein.

4.2 The provisions of the Agreement, as modified by this Amendment, shall apply equally to any and all other provisions in the Agreement as though the modified provisions were original, but all of which together shall constitute one and the same instrument.

5. Counterparts.

This Amendment may be executed in counterparts or in duplicate originals. Each counterpart or each duplicate shall be deemed an original copy of this Amendment signed by each party, for all purposes.

6. Electronic Signatures

A signed copy of this contract or any other ancillary agreement transmitted by facsimile, email, or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original executed copy of this contract or such agreement amendments for all purposes.

TO: City Council
 FROM: Kelly Adams, Assistant City Administrator
 DATE: March 3, 2026
 SUBJECT: Regional Memorandum of Understanding (MOU) with Cities of Olympia, Lacey, Thurston County and Port of Olympia for Planning and Managing the Olympia/Lacey Fan Zone for the 2026 FIFA World Cup

1) Recommended Action:

Authorize the Mayor to sign the Memorandum of Understanding (MOU) with the City of Olympia, City of Lacey, Thurston County, and the Port of Olympia to plan, resource, and deliver a 2026 FIFA World Cup Fan Zone event.

2) Background:

The 2026 Fédération Internationale de Football Association (FIFA) World Cup soccer competition will be hosted in North America, with Seattle selected as a host city for several matches. Nine locations in Washington State are designated as official Fan Zones by the Seattle FIFA Local Organizing Committee. In 2025, the City of Tumwater was invited to participate in the planning and funding of the Olympia-Lacey Fan Zone. On September 2, 2025, the City Council authorized City Administrator Lisa Parks to submit an application to the Lodging Tax Advisory Committee (LTAC) for funding in the amount of \$50,000 to support the effort. On September 29, 2025, the LTAC approved \$7,500. Council adopted the LTAC funding recommendation on October 21, 2025.

Significant regional contributions for the Olympia-Lacey Fan Zone include:

- \$80,000 from the City of Lacey lodging tax funds
- \$84,000 from Thurston County lodging tax funds
- \$75,000 from the City of Olympia in direct allocation
- In-kind contribution of the Port of Olympia property to host events

The next step in the regional planning process is to approve a single Memorandum of Understanding (MOU) (Attachment A) that consolidates the expectations and contributions of the local funding partners and participants. The Thurston County Chamber of Commerce serves as the lead organization on behalf of the Cities and the County. Consultant Jennie Foglia-Jones leads the Chamber’s efforts in project management, fiscal/contract issues, vendor procurement, sponsorship strategy, and communication with SeattleFCW26.

Jennie Foglia-Jones and Chamber President/CEO, David Schaffert, will present an update to Council and be available to answer any questions.

3) Policy Support:

Strategic Priorities & Goals 2026-2032

Focus Area:

Pursue and support targeted growth and economic development.

4) Alternatives:

- Pursue an exclusive agreement with the Thurston Chamber of Commerce that does not include regional partners.

5) Fiscal Notes:

\$7,500 in pre-approved Lodging Tax funding

6) Attachments:

- A. Regional MOU for Planning and Managing the Olympia/Lacey Fan Zone for the 2026 FIFA World Cup

MEMORANDUM OF UNDERSTANDING (DRAFT)

A Partnership Between the City of Olympia, the City of Lacey, the City of Tumwater, Thurston County, and the Port of Olympia

For Planning and Managing the Olympia/Lacey Fan Zone for the 2026 FIFA World Cup™

1) Parties

This Memorandum of Understanding (“MOU”) is entered into by and among the City of Olympia, the City of Lacey, the City of Tumwater, Thurston County, and the Port of Olympia (each a “Party,” collectively “the Parties”).

- Supporting Participants: Thurston County Chamber of Commerce, Intercity Transit, Experience Olympia & Beyond, Olympia Downtown Alliance, and the Thurston Economic Development Council

2) Purpose

The Parties share a common purpose to plan, resource, and deliver a central, ticketed, family-friendly Fan Zone on the Port Peninsula during the 2026 FIFA World Cup™, featuring live match viewings, local vendors, music, interactive games, and cultural programming, showcasing Thurston County’s hospitality, culture, and small businesses while strengthening regional identity and economic activity. Attendance is expected to average approximately 2,500 to 5,000 attendees per event day.

3) Background

The Thurston County Chamber of Commerce (Chamber) was requested to lead planning in April 2025, signed the FIFA Fan Zone Playbook NDA in May 2025, and has engaged operations, safety, and threat working groups alongside early partner and funding outreach. The primary site is the Port Peninsula lower lot with blanket-seating grass areas and adjacent facilities, built out for an extended operating window with event days across June–July 2026.

SeattleFWC26 has requested that official Washington Fan Zones operate, at a minimum, on the six Seattle match dates; however, they understand that due to funding constraints, not all dates may be feasible for every Fan Zone. SeattleFWC26 has also approved flexibility to activate for additional USMNT matches and all final matches. All Fan Zone sponsors must meet FIFA approval requirements through SeattleFWC26, and Fan Zone sites must be accessible by transit. SeattleFWC26 has committed to providing the public viewing license.

4) Scope of Work (managed by the Chamber):

- Ticketed live viewing area; stage, screen, audio; vendor village; cultural performances; youth and blanket-seating zones; beer garden; site power, lighting, Wi-Fi, fencing, and site-wide operations.
- Safety and security; ICS/ICC operations; medical/EMS; traffic control, parking, and shuttle integration with Intercity Transit; waste, recycling, compost; and full ADA access.
- Regional marketing and business engagement in alignment with FIFA/SeattleFWC26 Playbook requirements and restrictions.

Event days: **Scheduled for activation for the June 19 USA vs Australia match, with additional activations to be added as funding is secured.** Depending on revenue, opening for an additional three days in a row could increase participation, drive overnight stays, and reduce the burden of setup/takedown after each event date.

If feasible, recommendation would be to open for:

- Friday, June 19: USMNT vs. Australia (Juneteenth-Seattle match)
- Wednesday, June 24: Qatar vs. the winner of UEFA Playoff A (Seattle match)
- Thursday, June 25: USMNT vs. the Winner of UEFA Playoff C (LA match)
- Friday, June 26: Egypt vs. Iran (Pride-Seattle match)

5) Governance & Decision Rights

Lead Organization & PMO.

The Chamber will serve as the lead organization and fiscal/contracting agent for the Fan Zone, staffing a Project Management Office (PMO) to coordinate cross-agency delivery, procure vendors, manage sponsorship strategy, and liaise with SeattleFWC26 under the Playbook NDA.

Committees and Workstreams

Multi-agency workstreams will deliver site operations; safety & security; transportation & parking; waste & sustainability; communications & marketing, and economic development. Each Party will assign staff to relevant workstreams.

1. Site Operations

Responsible for site layout, vendor coordination, infrastructure, and daily operations.

Participants:

- Thurston County Chamber of Commerce and Consultant
- Port of Olympia

2. Safety & Security

Responsible for public safety planning, security staffing, emergency response coordination, and compliance with SeattleFWC26 and applicable safety requirements.

Participants:

- City of Olympia Police Department (OPD) - Lead for planning and execution
- Thurston County Chamber of Commerce and Consultant
- City of Olympia Fire Department (OFD)
- Thurston County EMS & Medic One

3. Transportation & Parking

Responsible for transit coordination, shuttle operations, parking management, and accessibility planning.

Participants:

- Thurston County Chamber of Commerce and Consultant
- City of Olympia
- Intercity Transit

4. Waste & Sustainability

Responsible for waste management, recycling and composting, environmental practices, and sustainability coordination.

Participants:

- Thurston County Chamber of Commerce and Consultant
- City of Olympia
- Port of Olympia

5. Communications & Marketing

Responsible for public information, marketing coordination, event communications, and alignment with regional and jurisdictional messaging.

Participants:

- Thurston County Chamber of Commerce and Consultant
- Experience Olympia & Beyond

Jurisdictional communications staff will support dissemination of information through their respective channels to ensure consistent and coordinated public messaging.

- City of Olympia (communications support)
- City of Lacey (communications support)
- City of Tumwater (communications support)
- Thurston County (communications support)
- Port of Olympia (communications support)

6. **Economic Development**

Responsible for maximizing local economic impact, coordinating business engagement, and aligning Fan Zone activities with broader regional economic development goals.

Participants:

- Thurston County Chamber of Commerce and Consultant
- Experience Olympia & Beyond
- Participating Jurisdictions
- Olympia Downtown Alliance

6) Roles & Responsibilities

Thurston County Chamber of Commerce (Lead; Contracted Manager).

Program management; cross-jurisdiction coordination; vendor procurement and contracting; sponsorship strategy and sales; compliance with FIFA/Seattle FWC26 Playbook and related NDA; convene Steering and Operations Committees; manage day-of logistics; provide budget tracking and monthly reporting; and deliver after-action evaluation.

Site Location:

The primary Fan Zone site will be located on Port of Olympia property at the Port Peninsula. Event use will include the following areas:

- Peninsula Lower Lot
- Approximately half of the Boat Launch Parking Lot
- Grass section east of the Lower Lot
- Module Building (former Holbrook offices) to serve as event headquarters and volunteer space

Port of Olympia Responsibilities

The Port of Olympia will support the Olympia–Lacey Fan Zone by providing access to and coordination of Port-owned facilities and operational support, including:

- Providing the Port Peninsula associated facilities
- Supporting tenant access protocols during event operations
- Providing and/or augmenting power infrastructure, including spider boxes and/or quiet generators
- Providing Wi-Fi access for streaming purposes
- Providing camera feeds to the Incident Command Center (ICC)
- Hosting the Incident Command Center (ICC) in the Port conference room
- Participating in the following committees:
 - Safety & Security
 - Economic Development
 - Waste & Sustainability
 - Communications & Marketing

City of Olympia Responsibilities

The City of Olympia will support the Olympia–Lacey Fan Zone through coordinated public safety, operational support, and financial participation, including:

- Providing a financial contribution of \$75,000, to be contracted directly with the Thurston County Chamber of Commerce (non-LTAC funds)
- Coordinating public safety functions within City jurisdiction in collaboration with the Thurston County Chamber of Commerce and consultant, including:
 - Olympia Police Department (OPD) lead for public safety planning and coordination, crowd management, and traffic control
 - Olympia Fire Department (OFD) support for emergency medical services
- Loaning traffic control equipment and signage, and providing waste management equipment and disposal support, as available
- Supporting the use of City-owned lots for event-related parking, as available
- Providing permit facilitation and fee waivers, where applicable
- Assigning staff to participate in the following committees:
 - Safety & Security
 - Transportation & Parking
 - Waste & Sustainability
 - Economic Development
 - Assigning staff to help disseminate through City of Olympia channels

City of Lacey Responsibilities

The City of Lacey will support the Olympia–Lacey Fan Zone through coordinated support, including:

- Providing financial support of \$80,000 in LTAC funding
- Assigning staff to help disseminate communications through City of Lacey channels

City of Tumwater Responsibilities

The City of Tumwater will support the Olympia–Lacey Fan Zone through coordinated support, including:

- Providing financial support of \$7,500 in LTAC funding
- Assigning staff to help disseminate communications through City of Tumwater channels

Thurston County Responsibilities

Thurston County will support the Olympia–Lacey Fan Zone through coordinated support, including:

- Providing financial support of \$84,000 in LTAC funding
- Coordinating EMS and emergency management functions in collaboration with the Thurston County Chamber of Commerce and consultant, including support from Thurston County Emergency Management and Medic One - in coordination with OPD and OFD

Acknowledged Supporting Partners (non-signatories).

Thurston County Chamber of Commerce (event planning and execution); Intercity Transit (transportation plan, shuttles, and related funding applications); Experience Olympia & Beyond (destination marketing alignment); law enforcement and EMS agencies; and SeattleFWC26 for Playbook guidance and statewide branding/marketing coordination.

Incident Command.

An Incident Command Center (ICC) will operate from the Port conference room, integrating Port camera feeds and coordinating OPD/OFD, County EMS, and allied agencies. OPD will be lead agency for all public safety and ICC planning/operations.

7) Financial Framework & Contracting

Contracting Relationship

The Port of Olympia will serve solely as the financial contractor for the approved LTAC funding for the Olympia–Lacey Fan Zone. The Port will make the following LTAC contributions available at the outset to support event planning and operations, with each jurisdiction reimbursing the Port following completion of the event:

- City of Lacey: \$80,000
- City of Tumwater: \$7,500
- Thurston County: \$84,000
- Total LTAC funding: \$175,500

** The City of Olympia and the Chamber have established a separate agreement for the \$75,000 cash contribution.*

The Port of Olympia will enter into a professional services agreement with the Thurston County Chamber of Commerce to plan, produce, and manage the Fan Zone. This agreement will include access to approved LTAC funds. The Chamber will serve as the primary fiscal agent and will contract with vendors for all aspects of event delivery. The Chamber will operate within a budget based on available resources and will seek to secure additional resources as feasible. As expenses are incurred, the Chamber will invoice the Port for reimbursement of eligible costs funded through LTAC. The Port’s financial role is limited to providing access to the approved LTAC funding and does not extend to other funding or financial management responsibilities.

Revenue & in-kind.

Revenue sources include jurisdictional commitments, sponsorships, vendor fees, merchandise, and concessions managed by the Chamber in coordination with the Parties. In-kind commitments may include site and parking access, ICC facilities, camera access, Wi-Fi/power, traffic control assets, EMS and policing, waste services, staff time, and promotional channels. Branding, signage, and sponsor benefits may be constrained by the FIFA/SeattleFWC26 Playbook.

Budgeting & reporting.

The Chamber will prepare a consolidated budget, provide periodic updates, and reconcile post-event. Sponsorships will be pursued by/through the Chamber and coordinated with the Parties; all sponsors must be Playbook-compliant and approved via SeattleFWC26/FIFA.

No-deficit intent.

The Parties intend to scale scope to available funding and will determine contribution levels and any risk-sharing or backstop mechanisms in their respective funding agreements.

8) Deliverables & Milestones

Key deliverables include:

- Public safety plan (ICS/ICC), transportation/parking/shuttle plan, site & power plans, waste & sustainability plan, accessibility & inclusion plan, vendor marketplace plan, communications & marketing plan, finance & contracts plan.
- Physical infrastructure: stage, screen, audio, power distribution with added circuits/quiet generators, fencing/controlled areas, Wi-Fi, ICC, medical station, compost/recycle stations, traffic control assets, and compliant signage.
- Evaluation report within one month post-event.

Critical deadlines (illustrative; see Exhibit C for detail):

- Nov 15, 2025 – Draft transportation plan to Intercity Transit
- Dec 1, 2025 – Transit funding application due
- February 2, 2026 – Safety/security grant application due (to be submitted by OPD/City of Olympia)
- Q1 2026 – Finalize vendor/sponsor contracting; confirm traffic closures, EMS posture, and ICC protocols
- Early June 2026 – Site build, system tests, and table-top exercises
- June 19–June 26, 2026 – Event days per schedule
- By July 3, 2026 – Site demobilization; begin after-action reporting

9) Safety, Security, and Compliance

The Parties will operate under a multi-agency ICS with an ICC at the Port; participate in SeattleFWC26 threat analysis and SEAR processes; implement ingress/egress and emergency action plans; coordinate anti-trafficking awareness with BEST; and maintain a low-waste operation with visible composting/recycling. All activities will adhere to Playbook restrictions and NDA requirements.

10) Accessibility, Inclusion, and Community

The Parties commit to full ADA access, inclusive programming (e.g., Pride and Juneteenth themes), youth/family zones, culturally representative performances, and shuttle accessibility.

11) Communications & Marketing

Representatives from each Party and the Chamber are committed to early, consistent, and ongoing communication throughout all stages of Fan Zone planning, activation, and post-event evaluation to ensure alignment and timely decision-making.

Communications and marketing activities will be coordinated as a collaborative team, including the Thurston County Chamber of Commerce and consultant, Experience Olympia & Beyond, and the coordinating with communications staff of participating jurisdictions (City of Olympia, City of Lacey, City of Tumwater, Thurston County, and Port of Olympia).

Key responsibilities include:

- Coordinating messaging across jurisdictional channels, including websites, social media, newsletters, and other communications platforms
- Managing on-site signage and banners, as permitted by the Seattle FWC26 Playbook
- Integrating local messaging with Seattle FWC26 SEA & WIN app activations
- Providing regular talking points to decision makers throughout the planning and activation process to ensure consistent and aligned communications

12) Performance Metrics

KPIs include attendance per event day; vendor sales and local business lift; sponsorship revenue; safety metrics; ADA compliance; waste diversion rates; transit/shuttle mode share; lodging impact; satisfaction scores; and media/brand reach.

13) Term & Termination

This Interlocal becomes effective upon last signature and remains in effect through completion of the 2026 Fan Zone program and post-event reconciliation and reporting, no later than October 31, 2026, unless amended or terminated earlier by mutual written agreement of the Parties.

14) Amendments

This Interlocal may be amended or modified by written agreement of all Parties.

15) Relationship of the Parties; Non-Binding Nature

This Interlocal reflects the Parties' intent to cooperate; it is not legally binding and does not create enforceable obligations. Binding commitments, including scopes, deliverables, compensation, insurance/indemnity, and public records provisions, will be memorialized in a separate contract between the Port of Olympia and the Chamber.

Signatures (for intent to proceed under this MOU)

City of Olympia

Name: _____ Title: _____ Date: _____

City of Lacey

Name: _____ Title: _____ Date: _____

City of Tumwater

Name: _____ Title: _____ Date: _____

Thurston County

Name: _____ Title: _____ Date: _____

Port of Olympia

Name: _____ Title: _____ Date: _____

Exhibit A — Event Days & SeattleFWC26 Requirements (Summary)

- Minimum operation: SeattleFWC26 has requested that official Washington Fan Zones operate, at a minimum, on the six Seattle match dates; however, they understand that due to funding constraints, not all dates may be feasible for every Fan Zone. SeattleFWC26 has also approved flexibility to activate for additional USMNT matches and all final matches. All Fan Zone sponsors must meet FIFA approval requirements through SeattleFWC26, and Fan Zone sites must be accessible by transit; all Fan Zone sponsors require FIFA approval coordinated via SeattleFWC26.
- SeattleFWC26 has committed to providing the public viewing license.

Exhibit B — Objectives & Guiding Principles

Deliver a safe, inclusive, high-quality Fan Zone that unites the community through global sport; showcases local business, culture, and attractions; builds capacity to host future major events; and generates revenue (sponsorships, vendor fees, merchandise, concessions).

Guiding principles:

- Human rights & safety
- Accessibility
- Sustainability
- Youth engagement
- Cultural celebration
- Community unity

SMART objectives include:

- Average attendance of ~5,000 per event day with ≥90% satisfaction
- Zero major incidents; multi-agency ICS/ICC
- ADA access including themed days (Pride, Juneteenth) and youth/family zones
- Low-waste operations with composting and recycling visible on-site
- Meet near-term grant and transit planning deadlines; adhere to FIFA/Seattle FWC26 Playbook requirements

Exhibit C — Key Deliverables & Milestones

- Plans: public safety/ICS/ICC; transportation & parking & shuttles; site & power; waste & sustainability; accessibility & inclusion; vendor marketplace; communications & marketing; finance & contracts.
- Infrastructure: stage/screen/audio; power distribution (quiet generators as needed); fencing/controlled areas; Wi-Fi; ICC; medical station; compost/recycle stations; traffic control assets; compliant signage/dressing.

- Schedule (illustrative): Nov 15 draft transportation plan; Dec 1 transit application; February 2026 security grant; Q1 2026 finalize sponsors/vendors and safety posture; early June build & tests; June 19–June 26 events; by July 3, 2026, demobilization; after-action report by October 31, 2026

Exhibit D — Funding & Contributions

Cash contributions:

- City of Olympia: \$75,000
- City of Lacey: \$80,000 (LTAC)
- City of Tumwater: \$7,500 (LTAC)
- Thurston County: \$84,000 (LTAC)

In-kind contributions:

Port of Olympia:

- Site (lots and old Holbrook office space)
- Power (hookup and spider boxes/generators, if needed)
- Wi-Fi
- Parking lots
- Road closure to allowable traffic only (activation dates only)
- Conference room for ICC
- Staffing support

City of Olympia:

- OPD/OFD staffing and support for planning and day of needs
- Waste staffing planning and support; equipment
- Barricades and other signage/traffic control equipment
- Transportation assistance/planning
- Parking lots (if needed)
- Staffing support

City of Lacey:

- Staffing support, as needed

City of Tumwater:

- Staffing support, as needed

Thurston County:

- Thurston EMS/Medic One staffing and planning support
- Staffing support, as needed
- Sponsorships & vendor revenue: led by the Chamber; Playbook-compliant and coordinated with SeattleFWC26/FIFA.