



CITY OF  
**TUMWATER**

**LEOFF DISABILITY BOARD  
MEETING AGENDA**

**Online via Zoom and In Person at  
Tumwater City Hall, Sunset Room, 555  
Israel Rd. SW, Tumwater, WA 98501**

**Thursday, November 30, 2023  
11:00 AM**

1. Call to Order
2. Roll Call
3. Changes to Agenda
4. Approval of Minutes
  - a. Approval of October 12, 2023 Minutes
5. Public Comment
6. Review of submitted claims
7. Next Meeting Date - 01/11/2024
8. Adjourn

**Meeting Information**

The public are welcome to attend in person, by telephone or online via Zoom.

**Watch Online**

<https://us02web.zoom.us/j/89400968853?pwd=NURkbmxwbINZM1BLcnR6OVZXWXVTZz09>

**Listen by Telephone**

Call (253) 215-8782, listen for the prompts and enter the Webinar ID 894 0096 8853 and Passcode 501731.

**Public Comment**

The public may submit comments by sending an email to [humanresources@ci.tumwater.wa.us](mailto:humanresources@ci.tumwater.wa.us), no later than 5:00 p.m. the day before the meeting. Comments are submitted directly to the Committee members and will not be read individually into the record of the meeting.

**Post Meeting**

Audio of the meeting will be recorded and later available by request, please email [CityClerk@ci.tumwater.wa.us](mailto:CityClerk@ci.tumwater.wa.us)

**Accommodations**

The City of Tumwater takes pride in ensuring that people with disabilities are able to take part in, and benefit from, the range of public programs, services, and activities offered by the City. To request an accommodation or alternate format of communication, please contact the City Clerk by calling (360) 252-5488 or email [CityClerk@ci.tumwater.wa.us](mailto:CityClerk@ci.tumwater.wa.us). For vision or hearing impaired services, please

contact the Washington State Relay Services at 7-1-1 or 1-(800)-833-6384. To contact the City's ADA Coordinator directly, call (360) 754-4128 or email [ADACoordinator@ci.tumwater.wa.us](mailto:ADACoordinator@ci.tumwater.wa.us).

**TUMWATER LEOFF DISABILITY BOARD  
MINUTES OF MEETING  
October 12, 2023 Page 1**

**CONVENE:** 11:04 a.m.

**PRESENT:** Boardmembers: Peter Agabi, Rick Sapp and Jim Tuggle

Staff: Michelle Sutherland, Administrative Director, Matt Middleton, HR Analyst, Recording Secretary Cheryl Almon

Guests: Family members of Claimant

**CALL TO ORDER –  
ROLL CALL  
AGENDA:** Chairperson Sapp called the meeting to order and Clerk Sutherland called roll.  
Boardmember Tuggle moved, Boardmember Agabi seconded to approve the agenda, motion carried

**APPROVAL OF  
MINUTES:** Boardmember Tuggle moved, Boardmember Agabi seconded to approve the minutes of March 9, 2023 as submitted. Motion carried unanimously.

**PUBLIC COMMENT** Family presented background on claim request.

**DISCUSSION:** Review of submitted claim. After discussion, Boardmember Tuggle moved, Boardmember Agabi seconded, motion to approve claim carried.

Discussion of revisiting claim at next meeting; next meeting moved to November 30, 2023.

**NEXT MEETING:** The next meeting will be held on November 30, 2023.

**ADJOURNMENT:** With there being no further business, Chair Sapp adjourned the meeting at 11:47 a.m.