



CITY OF  
**TUMWATER**

**CIVIL SERVICE COMMISSION  
MEETING AGENDA**

**Online via Zoom and In Person at  
Tumwater City Hall, Sunset Room, 555  
Israel Rd. SW, Tumwater, WA 98501**

**Thursday, August 14, 2025  
5:30 PM**

1. Call to Order
2. Roll Call
3. Changes to Agenda
4. Approval of Minutes
  - a. Civil Service Commission Minutes July 2025
5. Status of Eligibility List Update
6. Entry Level Police Eligibility List
7. Updates
8. Next Meeting Date - 09/11/2025
9. Adjourn

**Meeting Information**

All commission members will be attending remotely. The public are welcome to attend in person, by telephone or online via Zoom.

**Watch Online**

<https://us02web.zoom.us/j/84502023796?pwd=OVDik6lnJJHmvgMRgSPYUhwBeuayeA.1>

**Listen by Telephone**

Call (253) 215-8782, listen for the prompts and enter the Webinar ID 845 0202 3796 and Passcode 572444.

**Public Comment**

The public may submit comments by sending an email to [calmon@ci.tumwater.wa.us](mailto:calmon@ci.tumwater.wa.us), no later than 4:00 p.m. the day of the meeting. Comments are submitted directly to the Commission members and will not be read individually into the record of the meeting.

**Post Meeting**

Video of this meeting will be recorded and posted on our City Meeting page: <https://tumwater-wa.municodemeetings.com>.

**Accommodations**

The City of Tumwater takes pride in ensuring that people with disabilities are able to take part in, and

benefit from, the range of public programs, services, and activities offered by the City. To request an accommodation or alternate format of communication, please contact the City's ADA Coordinator directly, call (360) 754-4129 or email [ADACoordinator@ci.tumwater.wa.us](mailto:ADACoordinator@ci.tumwater.wa.us). For vision or hearing impaired services, please contact the Washington State Relay Services at 7-1-1 or 1-(800)-833-6384.

# MEETING MINUTES

TUMWATER CIVIL SERVICE COMMISSION  
JULY 10, 2025



**CONVENE:** 5:35 p.m.

**PRESENT:** Chair Blake Chard, Commissioner Wendy Moudy, Commissioner Pat Schneider

Staff: Secretary/Chief Examiner Michelle Sutherland, Police Chief Jay Mason, Fire Chief Brian Hurley, Deputy Fire Chief Shawn Crimmins

**APPROVAL OF MINUTES:** Commissioner Chard moved, seconded by Councilmember Schneider, to approve the minutes of June 12, 2024, as presented. A voice vote approved the motion.

**STATUS OF ELIGIBILITY LISTS:** Chief Examiner Sutherland reviewed the status of the eligibility lists. Active continuous lists for police and fire remain effective. There were no other changes to the lists.

**APPROVAL OF ENTRY LEVEL POLICE ELIGIBILITY LIST:** Request to approve the Entry Level Police Eligibility List.

**MOTION:** Commissioner Moudy moved, seconded by Commissioner Schneider, to approve the Entry Level Police Officer Eligibility List as presented. Motion carried unanimously.

**APPROVAL OF FIRE PREVENTION** Request to approve the Fire Prevention Officer Eligibility List.

**OFFICER  
ELIGIBILITY LIST:**

**MOTION:** Commissioner Schneider moved, seconded by Chair Chard, to approve the Fire Prevention Officer Eligibility List as presented. Motion carried unanimously.

**POLICE DEPUTY  
CHIEF EXAM PLAN** Request to approve the Police Deputy Chief Exam Plan.

**MOTION:** Commissioner Schnieder moved, seconded by Commissioner Moudy, to approve the Police Deputy Chief Exam Plan.

**NEXT MEETING  
DATE:** The next meeting is scheduled on Thursday, August 14, 2025.

**UPDATES:** Updates on their respective departments were given by Police Chief Jay Mason and Fire Chief Brian Hurley.

**ADJOURNMENT:** With there being no further business, Chair Chard adjourned the meeting at 5:55 p.m.

Prepared by Michelle Sutherland, Secretary/Examiner.



### STATUS OF CIVIL SERVICE ELIGIBILITY LISTS – August 2025

Name of List (Fire)	Date Established	Date Renewed	Date of Expiration
Administrative Assistant	No List		
Deputy Fire Chief	No List		
Battalion Chief	February 2024	February 2025	February 2026
Fire Capt. Promotional	No List		
Fire Lt. Promotional	February 2025		February 2026
Captain-MSO Promotional	No List		
Firefighter/ Paramedic	Active Continuous		Active Continuous
Firefighter (Entry)	March 2025		March 2026
Lateral Paramedic Firefighter	Active Continuous		Active Continuous
MSO Battalion Chief	February 2024	February 2025	February 2026
Paramedic Lieutenant	February 2025		February 2026
Fire Training Lt.	March 2025		March 2026
Lateral Firefighter	Active Continuous		Active Continuous
Voluntary Transfer	No List		
FF / Paramedic to FF	No List		
Fire Department Assistant II	No List		
Fire Prevention Officer	July 2025		July 2026
Name of List (Police)	Date Established	Date Renewed	Date of Expiration
Police Commander	No List		
Police Lt. Promotional	No List		
Police Sgt. Promotional	June 2025		June 2026
Police Management Analyst	No List		
Police Officer (Entry)	Active Continuous		Active Continuous
Police Officer (Lateral)	Active Continuous		Active Continuous
Police Officer (Certified)	Active Continuous		Active Continuous
Police Admin. Manager	No List		
Police Records Clerk	No List		
Department Assist. II	No List		
Police Svc Specialist I	No List		
Police Svc Specialist II	No List		
Police Records Supervisor	July 2025		July 2026

Tumwater City Hall  
555 Israel Road SW  
Tumwater WA 98501

[www.ci.tumwater.wa.us](http://www.ci.tumwater.wa.us)



*CIVIL SERVICE COMMISSION*  
**POLICE OFFICER - ENTRY LEVEL**

Examination Date: Continuous  
Approval Date: August 2025  
Expiration Date: Continuous

<b>RANK</b>	<b>NAME</b>	<b>EXAM SCORE</b>	<b>APPROVAL DATE</b>	<b>EXPIRATION DATE</b>
1	Nicholas Borgens	98.38	July 2025	July 2026
2	Blake Phair	92.26	August 2025	August 2026
3	Lukas Lovett	90.29	August 2025	August 2026
4	Remington Cochran	86.65	December 2024	December 2025
5	Manuel Salcido	85.83	April 2025	April 2026
6	Michael Boyd	81.18	June 2025	June 2026
7	William O'Conner	81.11	June 2025	June 2026
8	Cole Williams	81.04	August 2025	August 2026
9	Jayden Sotebeer	80.67	July 2025	July 2026
10	Cheick Toure	80.60	April 2025	April 2026
11	Ella Cruz	79.68	June 2025	June 2026
12	Edward Owen	79.11	October 2024	October 2025
13	Evander Canton	79.10	June 2025	June 2026
14	Jonathan Rivera	79.06	February 2025	February 2026
15	Jacob Miller	78.90	May 2025	May 2026
16	Marques Reese	78.25	August 2025	August 2026
17	Colin Gilbert	78.04	January 2025	January 2026
18	Joshua Stolz	77.37	February 2025	February 2026
19	Chandler McCoy	76.04	July 2025	July 2026
20	Tracy Wilridge	75.68	April 2025	April 2026
21	Garrett Gee	75.60	February 2025	February 2026
22	Robert Docherty	75.25	October 2024	October 2025
23	Samuel Ruvalcaba	73.66	February 2025	February 2026
24	Bobbi-Jo Smith	73.50	February 2025	February 2026

APPROVED:

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
DATE

**Added to the list:**

- Blake Phair
- Cole Williams
- Lukas Lovett
- Marques Reese

**Removed from List:**

- Matthew McAlpine: Withdrew
- Karl Penn: Expired