



**CITY COUNCIL *AMENDED*
MEETING AGENDA**

Online via Zoom

**Tuesday, February 15, 2022
7:00 PM**

- 1. Roll Call**
- 2. Flag Salute**
- 3. Special Items:**
 - [a.](#) Proclamation: Black History Month, February 2022
 - [b.](#) Thurston Economic Development Council Update (Michael Cade)
- 4. Public Comment:** (for discussion of items not having a public hearing on tonight's agenda)
- 5. Consent Calendar:**
 - [a.](#) Minutes: City Council Joint Tumwater School District, December 2, 2021
 - [b.](#) Minutes: City Council, February 1, 2022
 - [c.](#) Payment of Vouchers (Shelly Carter)
 - [d.](#) Reappointment of Trent Grantham, Joel Hecker and Dennis Olson to the Tree Board (Hanna Miles)
 - [e.](#) Single J Enterprises – Property License (Dan Smith)
- 6. Council Considerations:**
 - [a.](#) Ordinance No. O2022-005, Establishing Juneteenth as a Paid Holiday and Adding Chapter 2.80 of the Tumwater Municipal Code Designating City Recognized Holidays (John Doan)
 - [b.](#) Thurston Climate Mitigation Plan Phase 4 Interlocal Agreement (Brad Medrud)
- 7. Committee Reports**
 - [a.](#) Public Health and Safety Committee (Leatta Dahlhoff)
 - [b.](#) General Government Committee (Michael Althausen)
 - [c.](#) Public Works Committee (Eileen Swarthout)
 - [d.](#) Budget and Finance Committee (Debbie Sullivan)
- 8. Mayor/City Administrator's Report**
- 9. Councilmember Reports**
- 10. Adjourn**

Remote Meeting Information

To comply with Governor Inslee's Proclamation 20-28, the Tumwater City Council meetings will be conducted remotely, not in-person, using a web-based platform. The public will have telephone and online access to all meetings.

The City of Tumwater broadcasts and livestreams City Council meetings on cable television and the internet. Council meetings can be viewed on Comcast Channel 26 or on the TCMedia website.

Watch Online

<https://tcmedia.org/stream.php>, select "Watch, Streaming Now, Channel 26."

OR

Go to <http://www.zoom.us/join> and enter the **Webinar ID** 892 6683 6260 and **Passcode** 133994.

Listen by Telephone

Call (253) 215-8782, listen for the prompts and enter the **Webinar ID** 892 6683 6260 and **Passcode** 133994.

Public and Written Comment

Register by 6:45 p.m. the day of the meeting to provide public comment using the web-based meeting platform: https://us02web.zoom.us/webinar/register/WN_4RAwPzaBSZyqLJ1ZdKStGw

After registering, you will receive a confirmation email with a login to join the online meeting.

As an alternative, prior to the meeting, the public may submit comments by sending an email to council@ci.tumwater.wa.us, no later than 5:00 p.m. on the day of the meeting. Comments are submitted directly to the Mayor and City Councilmembers and will not be read individually into the record of the meeting.

Post Meeting

Video recording of this meeting will be available within 24 hours of the meeting.

<https://tcmedia.org/channels.php>

Accommodations

The City of Tumwater takes pride in ensuring that people with disabilities are able to take part in, and benefit from, the range of public programs, services, and activities offered by the City. To request an accommodation or alternate format of communication, please contact the City Clerk by calling (360) 252-5488 or email CityClerk@ci.tumwater.wa.us. For vision or hearing impaired services, please contact the Washington State Relay Services at 7-1-1 or 1-(800)-833-6384. To contact the City's ADA Coordinator directly, call (360) 754-4128 or email ADACoordinator@ci.tumwater.wa.us



Proclamation

- WHEREAS*, the Tumwater City Council takes pride in recognizing February 2022 as Black History Month, celebrating the many notable contributions that people of African descent have made to our country; and
- WHEREAS*, we celebrate the diversity of Black people in our community, our state, and our nation, whether they self-identify as African, African-American, Afro-Latino, Afro-Caribbean, or Black; and
- WHEREAS*, observing Black History Month provides opportunities to gain a deeper understanding of African American history and acknowledge the centuries of struggles for equality and freedom; and
- WHEREAS*, the contributions of African Americans are central to American society, including civic, economic, professional, medical, scientific, military, and artistic excellence; and
- WHEREAS*, in 1915, Dr. Carter G. Woodson, a noted Black scholar and son of former slaves, founded the Association for the Study of African American Life and History and initiated Negro History Week in 1926 to encourage the study of African American history. In 1976, Black History Month was formally adopted to honor and affirm the importance of Black People in American History, advance the cause of civil rights, and to strengthen families, communities, and the nation; and
- WHEREAS*, Tumwater was settled by George Bush, a frontiersman and successful farmer, and his family. Bush was a prominent member of the 1845 settlement party, helping to establish present-day Tumwater and was the first Black settler to receive a land grant in Washington territory; and
- WHEREAS*, the City of Tumwater proudly embraces the cultural diversity of our community and honors organizations, families, and individuals of African American descent in appreciation of their invaluable contributions that continue to enrich our City, and unite and sustain us as a community; and
- WHEREAS*, because of the disparities that continue to plague our society, we encourage all people to recognize and raise their voices to bring about lasting systemic and societal change

NOW THEREFORE, I, Debbie Sullivan, Mayor of the City of Tumwater, do hereby proclaim

February Black History Month

and I call upon the people of the City of Tumwater to recognize the continued need to battle racism, eliminate the barriers of equality, and to build a society where all people have equal opportunity to thrive.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Tumwater to be affixed at City Hall, this 15th day of February, in the year, two thousand and twenty-two.



Debbie Sullivan
Debbie Sullivan
Mayor

**TUMWATER VIRTUAL JOINT CITY COUNCIL
& TUMWATER SCHOOL DISTRICT
MINUTES OF MEETING
December 2, 2021 Page 1**

CONVENE: 6:00 p.m.

PRESENT: Mayor Pete Kmet and Councilmembers Michael Althausen, Joan Cathey, Leatta Dahlhoff, Angela Jefferson, Charlie Schneider, Eileen Swarthout and Debbie Sullivan.

Tumwater School Board President Melissa Board and School Board Members Laurie Sale, Scott Killough, Casey Taylor and Darby Kaikkonen.

Staff: City Administrator John Doan and Communications Manager Ann Cook.

School Staff: Superintendent Sean Dotson.

**JOINT MEETING
SESSION 3:
RACIAL EQUITY
PARTNERSHIP**

At 6:00 p.m. the meeting was called to order by Mayor Pete Kmet.

**21 DAY RACIAL
EQUITY CHALLENGE
SESSION 3 DISCUSSION**

Facilitators Eileen Yoshina and Matthew Gulbranson introduced themselves and welcomed everyone back for Session 3.

Eileen and Matthew reviewed the practices and agreements they would use to have the Racial Equity discussion. The group shared their reflections from the last session and how the challenge has affected them and what questions came up from it.

Facilitators Yoshina and Gulbranson lead the group through discussions about growth and changing your perspectives.

Facilitators Gulbranson and Yoshina thanked the group for their time and participation in tonight's discussion.

ADJOURNMENT: **The meeting was adjourned at 8:00 p.m.**

Prepared by Melody Valiant, City Clerk

**TUMWATER CITY COUNCIL MEETING
MINUTES OF MEETING
February 1, 2022 Page 1**

CONVENE: 7:00 p.m.

PRESENT: Mayor Debbie Sullivan and Councilmembers Peter Agabi, Michael Althaus, Joan Cathey, Leatta Dahlhoff, Angela Jefferson, Charlie Schneider, and Eileen Swarthout.

Staff: City Administrator John Doan, City Attorney Karen Kirkpatrick, and City Clerk Melody Valiant.

SPECIAL ITEMS:

**SMALL TOWN
AMERICA CIVIC
VOLUNTEER
AWARD -
COUNCILMEMBER
SCHNEIDER:**

Councilmember Jefferson reported she submitted Councilmember Schneider's name for the award because of an article in the newspaper about Councilmember Schneider's volunteer efforts in the City of Tumwater. Councilmember Schneider volunteers to support both youth and seniors, as well as for the environment through various restoration and planting activities throughout the City.

Councilmember Jefferson cited some information in the award letter selecting Councilmember Schneider as a top 100 national winner of the *2021 Small Town America Civic Volunteer Award*. He was selected from nearly 700 nominees from 49 states. His service to the community is an inspiration to all and exactly what the organization promotes. The selection of Councilmember Schneider affords the community with an opportunity to receive a volunteer service software module to help organize and inspire others to be of service.

Councilmember Schneider said he was grateful and honored to receive the award. He acknowledged others who volunteer their time freely to making communities, the country, and the world a better place to live. He encouraged everyone to volunteer in the community. He thanked Councilmember Jefferson for her thoughtfulness for submitting his name for the award.

**PUBLIC
COMMENT:**

Mat Jackmond questioned the discrepancy involving the time limit for public comment. Mayor Sullivan explained that she set a time limit of 3 minutes for public comment. Mr. Jackmond advised that he submitted written comments and does not want his comments perceived as adversarial. The Ditch District has an obligation to its citizens and its constituents to do what is necessary. If the City is not willing to negotiate with the District he would like the Council and the City Attorney to review RCW 85.32, as the District has the right to make its citizens whole, which is what the District plans to pursue. As he emphasized earlier, he does not want the issue to be adversarial and wants to work with the City to resolve the problem. Councilmember Schneider lives in the area of the Pines neighborhood and understands the problem that occurred in January. He has 40 years of experience and USGS records. Together, the District and the City need to pursue

**TUMWATER CITY COUNCIL MEETING
MINUTES OF MEETING
February 1, 2022 Page 2**

resolving the issues. The City created the problem and water on City property directed to the drainage ditch needs to be addressed and paid for by the City because the City is responsible for City stormwater flows from subdivisions. Stormwater percolates into the ground under the site. Stormwater generated from the area around City Hall drains to the Black River and through the District. The two truck stops and the million square-foot warehouse are also going to create (drainage) problems. He is hopeful the Council understands the issue and considers the consequences.

Jacob Norton said he works in the sewer department as a maintenance worker for the City and is speaking to the City's new vaccine mandate. Throughout the past two years, the Operations Department has not slowed down. Employees came to work daily with boots on the ground and pushed through as City Hall shifted to working remotely and telecommuting. Operations did not stop or slow services for the City as there was always a need whether it was a broken water or sewer line, new services, meter reads, clogged pumps, or inspections. Employees worked through the pandemic prior to a vaccine and after it was developed. Approximately 30% of operations employees are currently unvaccinated and many of those employees, including him, do not intend to receive a vaccination. The employees made a choice whether it is religious, political, personal, or medical. They made a choice for themselves after reviewing and analyzing the data. Moving forward, the City has decided to adopt a vaccine mandate, a mandate that involves a drug that millions of Americans still do not agree with. The Teamsters Local 252 met with City officials to discuss issues and concerns about the vaccine mandate. After presenting various issues and concerns, City officials hired a lawyer to meet with the Teamsters Union to advise that the City is no longer interested in discussing anything related to the vaccine mandate. All unvaccinated employees will forfeit money from paychecks to pay for weekly testing. Unvaccinated employees will be the only employees required to wear N-95 or KN-95 masks. The rule was effective three weeks ago and not a single N-95 or KN95 mask has been issued. He has been told by management that he is wrong in his beliefs as the science is there. Going by that logic, vaccinated employees still spread COVID. He questioned the double standard with masking and testing. The Operations Department has had five employees test positive for COVID in the last five weeks. All positive tests were from vaccinated employees who are not required to wear N-95 or KN-95 masks or continue weekly testing. All vaccinated employees that were considered to have been exposed were not required to leave work or test, but instead were allowed to stay at work while unvaccinated employees were required to use personal leave or sick leave to self-isolate for five days even after receiving a negative test. The mandate has flaws and employees who have made a personal choice to receive the vaccination are rewarded with additional vacation time while employees who made a personal choice not to receive the vaccination are being forced to use

**TUMWATER CITY COUNCIL MEETING
MINUTES OF MEETING
February 1, 2022 Page 3**

their personal time and pay for the testing. While the amount of unvaccinated employees in the City may be the minority, the amount of support shared between vaccinated and unvaccinated employees is great. He understands speaking against the mandate puts his future with the City at risk. However, he and many other members of the Teamsters and the Police Guild believe the City is not listening. No one is opposed to the vaccine and they support anyone who wants to receive a vaccination. However, he has been informed that his is wrong because of his views. He expressed appreciation to the Council for allowing him to speak.

Councilmember Cathey commented that both speakers addressed matters of concern to her personally. As a member of the Council and as an elected official, she would like to learn more and discuss the issues during a worksession or during the Council's retreat.

**CONSENT
CALENDAR:**

- a. Approval of Minutes: City Council Worksession, January 11, 2022
- b. Approval of Minutes: City Council Joint Thurston County Commissioner Meeting & Regular Council, January 18, 2022
- c. Payment of Vouchers
- d. Reappointment of Regional Representative Chris Leicht to the Capital Area Regional Public Facilities District Board of Directors (CARPFD)
- e. Resolution No. R2022-004 – Surplus Items
- f. Intergovernmental EMS Contract

MOTION:

Councilmember Dahlhoff moved, seconded by Councilmember Swarthout, to approve the consent calendar as published. Motion carried unanimously.

Mayor Sullivan reviewed the items approved on the consent calendar.

**COUNCIL
CONSIDERATIONS:**

**SERVICE
PROVIDER
AGREEMENT WITH
TOGETHER! FOR
RENTAL HOUSING
ASSISTANCE:**

City Administrator Doan reported that last year, the City contracted with TOGETHER to provide rental assistance in the community. The program was funded through 1406 funds the City and county receive. The agreement stipulated 2020 1406 funds would be utilized by the receiving jurisdiction. Funds received in 2021 would subsequently be pooled and administered regionally.

City Administrator Doan introduced Sierra Abrams, Tumwater Community Schools Director. Ms. Abrahams updated the Council on the results of the 2020 program and presented a recommendation for consideration of an agreement with TOGETHER for another \$50,000 from the City's general fund, as well as reauthorizing another \$5,000 remaining in 1406 funds for a total funding amount of \$55,000.

**TUMWATER CITY COUNCIL MEETING
MINUTES OF MEETING
February 1, 2022 Page 4**

Funding last year prevented evictions and maintained housing for 41 families with 40 of those families residing within the Tumwater School District. Case managers in the schools worked with the families and provided other support services. One single adult receiving assistance was not connected to the school district. The average payment was \$1,200 for rent, deposit, or first/last month rent. Funding was leveraged with other grants matching up to \$25,000 of the City's funding.

Councilmember Althausen asked about the possibility of measuring or quantifying the effect the dollars have had on academic outcomes to document the full story of the value the program has provided to families. Ms. Abrams replied that in partnership with the schools, it would be possible to track attendance and other school metrics and directly tie those results to families served.

Councilmember Swarthout asked about the ability of families maintaining housing after receiving assistance. Ms. Abrams advised that the benefit of the Community Schools Program is the ability for school staff to continue the relationship and connection with families. Staff works with families to address some of the root causes and barriers in addition to helping them remain in housing.

Councilmember Dahlhoff asked whether there is any flexibility to adjust the amount of funding families receive. Ms. Abrams advised that many families often require continued support and the funding amount of \$1,500 was established through conversations between the City and TOGETHER! Last year, additional funding support was been provided from matching funds from other organizations. Councilmember Dahlhoff supported future conversations to provide a service that actually meets the needs rather than using a series of funding source to assist families.

MOTION:

Councilmember Dahlhoff moved, seconded by Councilmember Althausen, to authorize the City to enter into a Service Provider Agreement with TOGETHER! for the provision of Rental Housing Assistance in 2022. Motion carried. Councilmember Jefferson abstained as she serves on the TOGETHER Board.

**COMMITTEE
REPORTS:**

**PUBLIC HEALTH &
SAFETY:**
Leatta Dahlhoff

The next meeting is scheduled on Tuesday, February 8, 2022 at 8 a.m. The agenda includes updates from Tumwater HOPES and the Thurston County Prosecutor's Office.

**GENERAL
GOVERNMENT:**
Michael Althausen

The committee did not meet in December. The next meeting is scheduled on February 9, 2022 at 3 p.m.

**TUMWATER CITY COUNCIL MEETING
MINUTES OF MEETING
February 1, 2022 Page 5**

PUBLIC WORKS:
Eileen Swarthout

The next meeting is scheduled on Thursday, February 3, 2022 at 8 a.m. The agenda includes consideration to extend the property license with Single J Enterprises for an additional two years for the use of City property located south of 93rd Avenue and a review of proposed revisions to the City's Drainage Design and Erosion Control Manual.

**BUDGET AND
FINANCE:**
Debbie Sullivan

There was no meeting and no report.

**MAYOR/CITY
ADMINISTRATOR'S
REPORT:**

Mayor Sullivan reported the Council's retreat is scheduled on February 11-12, 2022.

City Administrator Doan referred to Mr. Jackmond's comments regarding the Ditch District and water issues. Staff is currently researching the issues. Following completion of the review, staff will follow up with Mr. Jackmond.

**COUNCILMEMBER
REPORTS:**

Leatta Dahlhoff:

Councilmember Dahlhoff reported she attended 10 intergovernmental meetings since the last update. Thurston Thrives is reorganizing and removing elected officials from committee efforts with elected officials receiving updates every six months. Thurston Thrives is also working on renaming the new structure. Under consideration is *Pay to Play*, which she does not support because it does not speak to equity and inclusion. The organization understands the concerns and continues working on naming efforts.

The Tumwater Regional Fire Authority Planning Committee held a meeting on January 24, 2022 and is moving forward with three facilitators with different levels of expertise in facilitating organizing, managing, and budgeting. The committee established two subcommittees to focus on comparables for salaries of fire personnel and a Capital Asset Subcommittee to identify all current assets of both fire departments. The meeting time was changed to accommodate members.

Angela Jefferson:

At the last Thurston County Emergency Medical Services Council meeting, members discussed the status of ambulances added because of the pandemic. The ambulances are used daily and the state anticipates the federal government is more likely to end the emergency declaration in late spring or early summer. A new EMT internship program was launched to train and hire EMTs. Candidates are reimbursed as full-time EMT employees during the eight-week training program. The program was implemented in response to the high turnover rate during the last several years. The program has received 200 applications and many of

**TUMWATER CITY COUNCIL MEETING
MINUTES OF MEETING
February 1, 2022 Page 6**

the candidates are former military members or transitioning from military service. The Council was requested to respond to a proposal for new off-campus emergency facility in the City of Lacey comprised of a 15-20 bed multi-care facility. The Council elected not to forward a letter of support because of the timing as the Lacey City Council was scheduled to consider the proposal the next day.

On January 22, 2022, Councilmember Jefferson, Mayor Sullivan, and former Mayor Kmet met with a team from Tenino Stone Carvers to receive an estimate on the cost of refurbishing the gravestone of George Bush, one of the original founders of Tumwater. The headstone is in good condition; however, the headstone requires a thorough cleaning and repair to the top of the stone.

Councilmember Jefferson reported she recently met with members of the State Legislature and Executive Director of the Thurston County Food Bank to discuss food security and food distribution in the region and the increasing need for more food. Approximately 1,696 households have been served. Approximately 60% of those households are military families. During the meeting, Tumwater's community survey was discussed and the demographics of clients served by the food bank. Robert Coit, Executive Director, offered to provide an update to the Council.

Joan Cathey:

Councilmember Cathey recognized the month of February as *Black History Month* and conveyed concerns that progress appears to be declining and moving backwards since began teaching school 54 years ago. She believes at this juncture, the nation is in a worst place. Many of the books recently banned by many states and jurisdictions are books she used to teach American History. She emphasized the importance of honoring *Black History Month*.

Councilmember Cathey asked about the option of participating in the Council retreat virtually rather than in-person. City Administrator Doan advised that the current plan is an in-person retreat with department directors participating virtually during the segment on goal setting. The goal is ensuring a safe environment with all in-person participants fully vaccinated and wearing masks throughout the meeting.

Councilmember Cathey reported on her attendance to the Regional Housing Council (RHC) meeting.

The next meeting of the Solid Waste Advisory Committee is scheduled on Tuesday, February 2, 2022 followed the General Government Committee and Olympic Clean Air Agency meetings on Wednesday, February 3, 2022.

Eileen Swarthout:

At the January 24, 2022 Thurston County Climate Action Steering

TUMWATER CITY COUNCIL MEETING
MINUTES OF MEETING
February 1, 2022 Page 7

Committee meeting, members reviewed the long-term governance agreement and the 2022 work program. The proposal is scheduled for review by the Council during a worksession. Members received a briefing on the annual report on climate mitigation measures and a presentation from former State Representative Beth Doglio with Climate Solutions on different bills under consideration by the Legislature during the session. The discussion on carbon sequestration was deferred to the next meeting.

Councilmember Swarthout attended the Tumwater Regional Fire Authority Planning Committee meeting and plans to attend the Thurston Regional Planning Council meeting on Friday, February 4, 2022.

Michael Althausen:

Councilmember Althausen attended the Tumwater Regional Fire Authority Planning Committee meeting and viewed a recent Board of County Commissioners virtual meeting. The Commission approved the countywide Home Fund program affording a regional consolidation of housing funds for the benefit of the region.

At the last RHC meeting, members elected Councilmember Cox as the Chair and Thurston County Commissioner Mejia as the Vice Chair. An update was shared on the scattered sites work from direct outreach efforts to individuals who are living in vehicles parked off Ensign Road, Deschutes Parkway, and other local streets. The outreach generated information on the number of families assisted by those efforts and challenges administering the program. The work is very difficult and requires a commitment and many resources to ensure families receive necessary services to move them from their current situation to housing. Members also reviewed applications in response to the Request for Proposal as the first step for funding awards during 2022. Two main sources of funds include \$2.6 million for affordable housing and homelessness services and \$1.2 million in 2163 funds for coordinated entry, housing basis needs, cold and hazardous weather, and direct services. Councilmember Althausen recognized the work by Councilmember Cathey who participates as a member of the subcommittee of RHC reviewing applications for funding awards. Members received an update from the technical team addressing questions on the status of Olympia's Home Fund with respect to the new countywide Home Fund. The City of Olympia agreed to merge its program with the countywide program to afford one process with all funds combined. The City of Tenino opted out and created a Home Fund for approximately \$30,000 in annual revenue. Members discussed the future retreat focused on determining the relationship moving forward between the RHC and the Housing Action Team within Thurston Thrives.

Peter Agabi:

At the last meeting of the Thurston Economic Development Council (EDC) meeting, members approved new member appointments and

**TUMWATER CITY COUNCIL MEETING
MINUTES OF MEETING
February 1, 2022 Page 8**

discussed financial issues carrying forward from last year and ways to work efficiently without duplicating services. Members discussed budgeting for the organization.

Councilmember Agabi is attending his first meetings of the Public Health and Safety Committee on February 2, 2022, Transportation Policy Board on Wednesday, February 9, 2022, and Joint Animal Services Commission on February 10, 2022. On Friday, February 11, 2022, Councilmember Agabi is meeting with EDC Executive Director Michael Cade to learn more about his role on the EDC Board.

Charlie Schneider:

Siblings Strong, a non-profit organization representing siblings separated by foster care, adoption, or kinship care recently held its monthly outing at Ocean Five located in Gig Harbor. The three-hour event featured activities and hosts foster children at no charge. The camp has been hosted for over 12 years. Councilmember Schneider said he understands no foster children from Tumwater have attended the summer camp. The organization is working to include children from Tumwater.

Councilmember Schneider attended two Tumwater Youth Program events at Bush Middle School with 260 students participating and another event hosting 180 students. Thurgood Marshall Middle School in Olympia celebrated Martin Luther King Day of Caring by planting hundreds of trees along the Ralph Munro Trail.

Councilmember Schneider plans to attend the next Public Works Committee and the Tumwater HOPES meeting on February 9, 2022.

**EXECUTIVE
SESSION:**

Mayor Sullivan recessed the meeting at 7:58 p.m. to discuss collective bargaining pursuant to RCW 42.30.140(4)(b) for approximately 30 minutes. No action will follow.

**RECONVENE &
ADJOURNMENT:**

Mayor Sullivan reconvened and adjourned the meeting at 8:28 p.m.

Prepared by Valerie L. Gow, Recording Secretary/President
Puget Sound Meeting Services, psmsoy@earthlink.net

TO: City Council
 FROM: Shelly Carter, Assistant Finance Director
 DATE: February 15, 2022
 SUBJECT: Payment of Vouchers

1) Recommended Action:

Staff is seeking City Council ratification of the payment of vouchers 168829 to 168913 in the amount of \$430,418.74 dated January 28, 2022 and electronic payments 901361 to 901387 in the amount of \$381,826.71; and payment of vouchers 168914 to 168975 in the amount of \$909,327.59 dated February 4, 2022 and electronic payments 901388 to 901391 in the amount of \$589.50.

2) Background:

The City pays vendors monthly for purchases approved by all departments. The Finance Director has reviewed and released the payments as certified on the attached Exhibit(s). The full voucher listings are available by request to the Assistant Finance Director. The most significant payments* were:

Vendor	\$	Description
Shea, Carr, Jewell Inc	42,644.65	Professional Svcs for Capitol Blvd/Israel to M Street Project
Shea, Carr, Jewell Inc	69,658.54	Professional Svcs for I-5/ Trosper Rd/Capitol Blvd Project
AWC Employee benefit Trust	114,451.52	Feb 2022 Premiums
City of Olympia	74,433.00	LERMS System Annual Fee
LEOFF Health & Welfare Trust	52,271.31	Police Guild Monthly Medical Premiums
LOTT Wastewater Alliance	512,483.56	December 2021 LOTT Fees
Thurs CO Auditor-Election	30,860.81	Voter Registration 2021
Tumwater School District #33	26,161.00	December 2021 Impact Fees
Thurston County	46,527.00	2022 Regional Human Services Contribution

* Includes vouchers in excess of \$20,000, excluding routine utility payments.

3) Policy Support:

- Strategic Goals and Priorities: Fiscally responsible and develop sustainable financial strategies.
 - Vision Mission Beliefs-Excellence: Efficient stewards of public resources, building public trust through transparency.
-

4) Alternatives:

- ☐ Ratify the vouchers as proposed.
 - ☐ Develop an alternative voucher review and approval process.
-

5) Fiscal Notes:

The vouchers are for appropriated expenditures in the respective funds and departments.

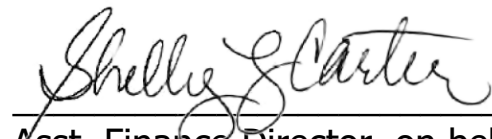
6) Attachments:

- A. Exhibit A – Payment of Vouchers – Review and Approval
- B. Exhibit B – Payment of Vouchers – Review and Approval

EXHIBIT "A"

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Tumwater, and that I am authorized to authenticate and certify to said claim.

Voucher/Check Nos 168829 through 168913 in the amount of \$430,418.74
Electronic payment No 901361 through 901387 in the amount of \$381,826.71
Wire payments of \$185,335.17

A handwritten signature in cursive script, reading "Shelly J. Carter". The signature is written in dark ink and is positioned above a horizontal line.

Asst. Finance Director, on behalf of the Finance Director

Checks dated 01/28/2022

EXHIBIT "B"

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Tumwater, and that I am authorized to authenticate and certify to said claim.

Voucher/Check Nos 168914 through 168975 in the amount of \$909,327.59
Electronic payment No 901388 through 901391 in the amount of \$589.50



Asst. Finance Director, on behalf of the Finance Director

Checks dated 02/04/2022

TO: City Council
FROM: Hanna Miles, Executive Assistant/Deputy City Clerk
DATE: February 15, 2022
SUBJECT: Reappointment of Trent Grantham, Joel Hecker and Dennis Olson to the Tree Board

1) Recommended Action:

Make a motion to confirm Mayor Sullivan's reappointment of Trent Grantham, Joel Hecker, and Dennis Olson to the Tree Board for an additional 3-year term.

2) Background:

Trent Grantham, Joel Hecker, and Dennis Olson have contributed their time and expertise to the Tree Board and have volunteered to serve an additional term. Upon Council confirmation, the new 3-year term will expire March 1, 2025.

3) Policy Support:

Vision | Mission | Beliefs - Our Vision:

Tumwater of the future will be people-oriented and highly livable, with a strong economy, dynamic places, vibrant neighborhoods, a healthy natural environment, diverse and engage residents, and living connection to its history.

We Believe in PEOPLE:

Partnership | We work collaboratively with residents, businesses and community organizations.

4) Alternatives:

- ☐ Confirm some of the reappointments
 - ☐ Do not confirm the reappointments
-

5) Fiscal Notes:

There is no fiscal impact associated with this report.

6) Attachments:

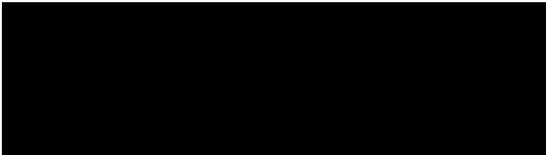
A. Applications and supplemental information.



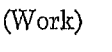
APPLICATION


A

The City of Tumwater's advisory boards, commissions and committees are listed below with a short paragraph describing the make-up of the group. Please complete the application below and show your group preference, listing your first choice as #1, second choice as #2, etc. Please attach a letter of interest and a resume with this application showing your current qualifications and interests. Thank you!

Name: TRENT GRANTHAM

Address: 

Telephone:  (Home)  (Cell)
(Work) 

Date: 02/22/10 Email: 

BOARD, COMMITTEE OR COMMISSIONPREFERENCE
NUMBER:

Barnes Lake Management District Steering Committee
Nine members; Mayoral appointment; two-year terms; active

Board of Parks Commissioners:
Seven members; Mayoral appointment with Council
confirmation; three-year terms; active

1

Building Board of Appeals / Building Code Advisory Committee:
Seven members; Mayoral appointment; two-year terms

Civil Service Commission:
Three members; Mayoral appointment; six-year terms; active

Crime Stoppers:

Two citizen representatives; Mayoral appointment with Council confirmation; three-year terms; active

Historic Preservation Commission:

Seven members; Mayoral appointment with Council confirmation; three-year terms; active

4

Human Services Review Council:

One citizen member; Mayoral appointment with Council confirmation; three-year terms; active

Library Advisory Board:

Five members; Mayoral appointment with Council confirmation; five-year terms; active

Planning Commission:

Nine members; Mayoral appointment with Council confirmation; six-year terms; active

2

Thurston Community Television:

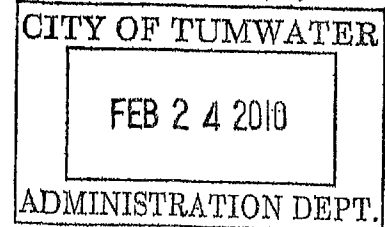
One citizen representative; Mayoral appointment; three-year terms; active

Tree Board:

Five to seven members; Mayoral appointment with Council confirmation; three-year terms; active

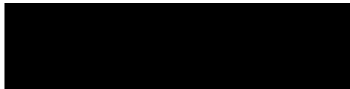
3

Also submitted 12/23/09



February 22, 2010

Trent Grantham



Office of the Mayor
City of Tumwater
555 Israel Road SW
Tumwater, WA 98501

Dear Mayor Pete Kmet,

As a current resident of Tumwater, I am looking for opportunities to be more actively involved in my community. Although I recently moved to Tumwater in April of 2008, The Company I work for has been responsible for quite a few development, road and park projects in and around Tumwater. Working on projects within the city of Tumwater has made me aware and familiar with the city and county development codes. Living in Tumwater has provided me an insight to the challenges and resources available for our growing community. As a landscape architect I feel my expertise would benefit as a member of a number of boards including Parks Commissioners, Tree Board, Planning Commission, Historic Preservation Committee or the Building Board of Appeals/ Building Code advisory Committee. I would be pleased to receive your appointment to any vacant position available.

I really enjoy living in this growing community and would love the opportunity to be more involved. Feel free to contact me if you have any questions, enclosed is resume of experience and business card. Thank you for your consideration.

Sincerely,

A handwritten signature in cursive script, appearing to read "Trent Grantham".

Trent Grantham, ASLA

TRENT L. GRANTHAM

STATEMENT

Looking for an opportunity to become a member of a committee or board that allows me to be more engaged and active in my community.

EXPERIENCE

Jeffrey B. Glander & Associates, PLLC.

Landscape Architecture and Site Planning

Olympia, WA

October 2007- Present and June 2000 – October 2006

Title: Associate Landscape Architect

Duties include preparation of schematic design, design development, and construction documents, specifications and cost estimates for landscape and irrigation designs for residential, commercial, sportfield, parks and school projects per local and state guidelines.

J.T. Atkins & Associates

Landscape Architecture and Site Planning

Bend, OR

October 2007- October 2006

Title: Senior Associate

Duties include preparation of schematic design, design development, and construction documents, specifications and cost estimates for landscape and irrigation designs for residential, commercial, sportfield, parks and school projects per local and state guidelines.

Malone's Landscape & Nursery

Kent, WA

January 2000 - June 2000

Title: Designer

Duties include meeting with clients, measuring sites for design, designing residential and commercial projects, material takeoffs, estimating, job scheduling, writing proposals, contracts, project management, and billing.

Soundview Landscape & Sprinkler, Co.

Tacoma, WA

April 1998 - January 2000 & December 1995 to March 1997

Title: Designer & Estimator

Duties include meeting with clients, measuring sites for design, designing residential and commercial projects, material takeoffs, estimating, job scheduling, writing proposals, contracts, project management, and billing.

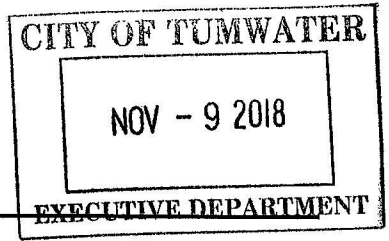
Sousa's Landscape Management Co. Ltd.

Bermuda (Independent British Territory)

March 1997 to March 1998

Title: Landscape Contracting Foreman

Duties included installation of trees, shrubs and groundcover, annuals and perennials, installation of pavers, meeting with clients, measuring sites for design,



APPLICATION

The City of Tumwater's advisory boards, commissions and committees are listed below with a short paragraph describing the make-up of the group. Please complete the application below and show your group preference, listing your first choice as #1, second choice as #2, etc. Please attach a letter of interest and a resume with this application showing your current qualifications and interests.

Name: Joel Hecker

Address: [REDACTED]
[REDACTED]

Telephone: [REDACTED] (Home) [REDACTED] (Cell)
[REDACTED] (Work)

Date: 11/6/18 Email: [REDACTED]

BOARD, COMMITTEE OR COMMISSION

PREFERENCE NUMBER:

Barnes Lake Management District Steering Committee
 Eleven members; Mayoral appointment; two-year terms; active

Board of Parks and Recreation Commissioners:
 Seven members; Mayoral appointment with Council
 confirmation; three-year terms; active

2

Civil Service Commission:
 Three members; Mayoral appointment; six-year terms; active

Crime Stoppers:

One citizen representative; Mayoral appointment with Council confirmation; three-year terms; active

Historic Preservation Commission:

Seven members; Mayoral appointment with Council confirmation; three-year terms; active

4

Planning Commission:

Nine members; Mayoral appointment with Council confirmation; four-year terms; active

1

Thurston Community Television:

One citizen representative; Mayoral appointment; three-year terms; active

Tree Board:

Five to seven members; Mayoral appointment with Council confirmation; three-year terms; active

3

To whom it may concern:

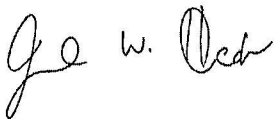
As a recent transplant from the Midwest and a new citizen of Tumwater, I want to invest my time improving and serving my local community. Specifically, I am interesting in serving on, and think I would be a great fit for, the Planning Commission, Parks Commission, Tree Board, and/or Historic Preservation Commission. As a younger person (low 30s) who is new to the region, I think I would bring a different perspective and provide a voice for my generation in shaping the future of our neighborhoods.

I currently work as a geologist for a local environmental consulting and risk assessment software development firm (Pioneer Technologies Corporation); my wife is a school psychologist for North Thurston schools. As we plan for the future and get settled in, we would love to be able to have a positive impact on our community.

As part of my job, I constantly work hand in hand with local communities of varying size and have written and won over \$3 million in environmental grants on their behalf in the past 5 years. During development of the grant applications and once the communities are awarded the funds, I help them to determine the most appropriate ways to spend the funds and to get the most out of every dollar. As a result, I have worked with a variety of community stakeholders (i.e. realtors, business owners, concerned citizens, developers, churches, civic groups) to successfully implement environmental planning and cleanup projects. I've led many meetings/brainstorming/visioning sessions with mayors, city managers, county commissioners, port authorities, community development directors, redevelopment authorities, and city councils. I have experience with community visioning and planning, the development and cleanup of vacant and under-utilized sites, and the revamping of comprehensive plans.

I would love to be involved in any capacity that may arise. Feel free to contact me with questions!

Thanks,



Joel Hecker

Enclosures:

Application
Resume

Joel Hecker, PG

Geologist/Hydrogeologist

Experience

I am a licensed Professional Geologist with project experience varying from environmental assessments, groundwater models, and plume delineations to corner gas station cleanups and 85-acre former automotive plant redevelopments. I possess strong analytical, project management, and problem solving skills, and have the ability to make well thought out decisions. I'm resourceful in obtaining funding for projects, effective at multi-tasking, and can make go-no go decisions. I have a wide variety of experience in publically, privately, and P3 funded projects, often working hand in hand with local communities.

Work History

Pioneer Technologies Corporation, Olympia, WA 2018- Project/Senior Geologist

- Prepares a variety of technical risk assessment and environmental reports including Human Health Risk Assessments, RCRA Facility Investigations
- Currently writing \$900,000 in U.S. EPA Brownfield ARC grants for local communities and coalitions

SME, Plymouth, MI and Cincinnati, OH 2012 - 2018 Project Geologist

- Prepares a variety of technical reports including Phase I and Phase II ESAs, Sampling and Analysis Plans, Risk Mitigation Plans, Assessments of Brownfield Cleanup Alternatives, Remedial Action Plans, Response Activity Plans, Tier I and Tier II Investigations, Baseline Environmental Assessments, Health and Safety Plans, and Due Care Compliance Reports
- Constructs Conceptual Site Models to illustrate the sources, releases, and transport mechanisms at various impacted sites
- Conducts soil, sediment, surface water, groundwater, indoor air, and soil gas assessments and evaluates analytical data
- Oversees UST removals, Permeable Reactive Barrier and Soil Vapor Extraction, and Vapor Mitigation system installations, and large scale excavations of impacted soil
- Written and managed \$3 million in successful U.S. EPA Brownfield ARC grants for communities, coalitions, and counties since 2013
- Member of corporate teams addressing employee engagement, organizational culture, and talent retention

United States Geological Survey, Henderson, NV 2011 - 2012 Physical Science Technician

- Applied USA's most complex groundwater model to simulate glacial conditions in the Death Valley Regional Flow System
- Analyzed the effect of climate change on water levels

Education

B.S., Geology, 2010
University of Cincinnati

M.S., Hydrogeology, 2012
Miami University

Certifications

- Professional Geologist in IN (LPG), KY (PG) OR (RG), SC (RPG), and WA (LG)
- OSHA 40-Hour HAZWOPER
- OSHA 10-Hour Construction Manager Safety
- American Red Cross First Aid/CPR/AED

Skills & Strengths

- Proficient in MS Office, Deltek, Newforma
- Skilled in ArcGIS, MODFLOW, WINFLOW, AQTESOLV, SURFER, Hydrogeo Analyst, Adobe Pro, RBCA Toolkit, Corel Draw
- Proficient in Spanish, Elementary Arabic
- Wise Decision Making
- Strong Knowledge of Geologic Principles
- Diverse Range of Regulatory Knowledge

Accomplishments

- NASA Internship in Houston, TX (2010)
- Co-owned small business in college
- Volunteer work in Haiti, El Salvador, USA
- Member of Urban Land Institute, Society for Marketing Professional Services

References Available Upon Request

APPLICATION

The City of Tumwater's advisory boards, commissions and committees are listed below with a short paragraph describing the make-up of the group. Please complete the application below and show your group preference, listing your first choice as #1, second choice as #2, etc. Please attach a letter of interest and a resume with this application showing your current qualifications and interests.

Name:	<u>Dennis Olson</u>		<div style="border: 1px solid black; padding: 5px; text-align: center;"> CITY OF TUMWATER <div style="border: 1px solid black; padding: 2px; margin: 5px 0;">JAN 19 2018</div> EXECUTIVE DEPARTMENT </div>
Address:	[REDACTED]		
Telephone:	[REDACTED] (Home)	[REDACTED] (Cell)	
	[REDACTED] (Wgrk)		
Date:	<u>1/17/2018</u>	Email:	[REDACTED]

BOARD, COMMITTEE OR COMMISSIONPREFERENCE
NUMBER:

Barnes Lake Management District Steering Committee
Eleven members; Mayoral appointment; two-year terms; active

0

Board of Parks and Recreation Commissioners:
Seven members; Mayoral appointment with Council
confirmation; three-year terms; active

3

Civil Service Commission:
Three members; Mayoral appointment; six-year terms; active

0

Crime Stoppers:

One citizen representative; Mayoral appointment with Council confirmation; three-year terms; active

0

Historic Preservation Commission:

Seven members; Mayoral appointment with Council confirmation; three-year terms; active

4

Planning Commission:

Nine members; Mayoral appointment with Council confirmation; four-year terms; active

1

Thurston Community Television:

One citizen representative; Mayoral appointment; three-year terms; active

0

Tree Board:

Five to seven members; Mayoral appointment with Council confirmation; three-year terms; active

2

Dennis G. Olson



January 16, 2018

Pete Kmet, Mayor
555 Israel Rd SW
Tumwater, WA 9801

Dear Mayor Kmet:

Thank you for the opportunity to serve on the Committee assisting the Tree Board develop the city's long range plan. The kick-off meeting the first of the month was very informative and I am excited about the implications for the city. I have made a commitment to be actively involved in that process which sounds like will take at least a year. In reviewing the background information, I noticed that there are still two vacant positions. If you are intending to fill those, I would like to be considered for membership on the Tumwater Tree Board. I live within the Tumwater City Limits.

I have lived in Tumwater for over 40 year and my family roots in the area go back almost to the turn of the century. I have seen much change as the city has grown and been shaped by internal and external influences. I believe I possess a combination of knowledge, skills and a perspective that will have a positive influence on how the city changes and grows into even more vibrant, productive and livable city.

I was very impressed with the draft Brewery District Plan, the Comprehensive Plan and the opportunities they presented. I could envision a community where people were the priority--not cars; where people know each other, care about their community and support each other. The research and literature demonstrates clearly that design elements, green spaces and efforts to facilitate the interactions of people has a positive impact on everything from health status to healthy development of a child's social, emotional and cognitive functioning. I would like to help create a Tumwater that, in the words of the Centers for Disease Control, "builds safe, stable nurturing relationships and communities."

My perspective includes that of a researcher, government administrator, consultant, small business owner, landlord and property manager/remodeler, parent and grandparent. I have worked on and through boards, committees and work groups to facilitate change and engage individuals in the process. In addition, I own wooded property within the city limits.

I worked for more than 20 years in state government and university settings. I conducted research and evaluations; developed, implemented and managed programs and worked to change systems and services to better address the needs of people. I have an in-depth knowledge of Rules, Regulations and Codes including development, implementation and compliance. But perhaps more important, how to use these to define a vision, create a set of objectives and utilize said rules to work toward a desired outcome.

More recently, I spent almost a year on Olympia's Missing Middle Housing Work Group (MMH). The work of that work group is now moving through the various city processes for implementation and concrete action. You may remember that we have had several hallway conversations about housing, community and alternative ways of increasing density. I hope you had an opportunity to look at the book I donated to the city (Pocket Neighborhoods by Ross Chapin). The approaches and the design principles he presents were embraced by the MMH workgroup and can facilitate creating the community we talk about.

I would be happy to provide specific information and detail upon request. I always enjoy talking with you about Tumwater and know we will talk again soon.

Respectively,



Dennis G. Olson

Dennis G. Olson

Phone
FAX
Email

EDUCATION

1979 Master of Social Work, School of Social Work, University of Washington, Seattle, WA
1977 B.A., Social Welfare. Pacific Lutheran University, Tacoma, WA

PROFESSIONAL EXPERIENCE

Consultant Synthesis Services Olympia, Washington 2005 -- Present

Member of Expert Review Team evaluating a large county's Public Mental Health System in California as a result of a federal law suit.

Research Associate, Washington State University, Social and Economic Sciences Research Center, Olympia, Washington. 2002 – Present

Design and conduct evaluation studies on a wide range of topics for diverse organizations including state agencies, county government, local school districts and associations.

Senior Administrator Mental Health Division, Department of Social and Health Services, Olympia, Washington. 1987-2000

Responsible for administering the state mental health program as well as stimulating changes in the availability and delivery of services including:

- Create Performance-Based Review processes for assessing quality of care being provided to clients for use across diverse populations, content and program areas. Develop consolidated review processes that integrate regulatory, contract, fiscal, program and performance-based elements into a single integrated process.
- Program administration: program development, contract development & monitoring, policy analysis & development, coordination and collaboration with other systems and work with local mental health authorities and child-serving provider community to deliver services within parameters set by enabling legislation and administrative policy.
- Conceptualize program/system shifts and develop strategic approaches that work within the system to implement new programs to affect systems change within MH and across all systems that effect children and their families.
- As a function of technical assistance to local communities, work with direct care staff, families and children in planning and implementing care plans for individual children.
- Provide technical assistance to local officials responsible for child-serving systems.
- Establish and maintain cross-system linkages with other state level child-serving systems and higher education to develop collaborative efforts.
- Create avenues for consumers, families and advocates to have an increased voice in services, program development and policy at local, regional and state levels.
- Establish and maintain contact with diverse national organizations, other states and individuals involved in innovative systems development/change activities to better meet the needs of children and families.

Dennis G. Olson
Page 2

- Develop written documents to convey policy and program shifts and disseminate new technology and approaches. Make presentations to national, state and local audiences.

Policy & Program Analyst Director's Office, Division of Health, Department of Social and Health Services, Olympia, Washington. 1983-1987

Provide fiscal, program and policy related support necessary to effectively manage the state public health program. Functions and responsibilities included:

- Consult with administrative/program staff to identify current and emerging public health related issues, devise and conduct evaluation studies to obtain salient information and formulate division positions.
- Evaluate effectiveness of the division's diverse programs including research to assist management to make informed judgments on 1) program effectiveness, in accomplishing goals, 2) validity and relevance of existing goals and outcome objectives, and 3) strategies to enhance program management/services.
- Coordinate all legislative information/bill analyses and serve as legislative liaison to the local public health community.
- Coordinate the preparation and justification for budget decision packages.
- Respond to special administrative requests on politically sensitive & emergent issues requiring policy/program decisions.

Project Director Program Research and Evaluation, Administration Division, Department of Social and Health Services, Olympia, Washington. 1981-1983

- Direct complex multi-issue research and evaluation studies for the agency. Responsible for all phases including: develop conceptual base, design methodology, develop instruments, supervise professional research staff and oversee daily operations; data collection, analysis and report writing. Duties also included working with legislative and department administration, program/field staff to interpret findings and refine services.

Faculty Associate Center of Social Welfare Research, University of Washington, Seattle, Washington. 1979-1981

- Responsible for project implementation and data collection at two of four research sites for a comprehensive study of the experiences and perceptions of residential drug-treatment program clients during reentry to the larger community and extensive program evaluation. Collaboration on study design, instrumentation, data analysis and report writing. Duties also included data analysis and supervision/training research assistants.

REFERENCES

Available upon request

PUBLICATIONS & CONFERENCE PRESENTATIONS

Available upon request

TO: City Council
FROM: Dan Smith, Water Resources & Sustainability Director
DATE: February 15, 2022
SUBJECT: Single J Enterprises – Property License

1) Recommended Action:

Staff recommends the City Council approve and authorize the Mayor to extend the Property License with Single J Enterprises for an additional two years for the use of City property located south of 93rd Avenue. The extension was recommended for approval by the Public Works Committee on February 3, 2022.

2) Background:

In 2012 the City acquired 20 acres of property located in the southeast part of our growth area for the purposes of locating a future water storage reservoir. Construction of the reservoir was not expected to occur until 2021 or later. Currently there are no new improvements on the site and construction is now projected to begin in 2024 or later.

The City entered into a five-year Property Use License with Single J Enterprises in 2016. The license allowed them to use the land for the grazing of livestock and provide maintenance of the property including the repair of fencing, mowing and vegetation management.

3) Policy Support:

This partnership supports Water Utility Capital Project #8: Southeast Reservoir and System Expansion, documented by the 2020 Water System Plan.

4) Alternatives:

☐ Deny or modify proposed Property License

5) Fiscal Notes:

The licensee retains responsibility for any maintenance or repairs. In lieu of rent, the licensee maintains the property and helps keep it monitored.

6) Attachments:

A. Property License
B. Vicinity Map

**CITY OF TUMWATER
PROPERTY LICENSE
Single J Enterprises**

THIS LICENSE is made and entered into this ____ day of _____, 2022, by and between the CITY OF TUMWATER, a Washington municipal corporation, hereinafter referred to as “Licensor” and Single J Enterprises, a Washington sole proprietor, hereinafter referred to as “Licensee”.

WITNESSETH:

In consideration of the covenants, promises and terms contained herein, the parties hereby agree as follows:

1. **Licensed Premises.** The Licensor hereby licenses to Licensee and Licensee hereby licenses from Licensor the following described real property, hereinafter referred to as the “Property”: Parcel 2 of Large Lot Subdivision No. LLS-0267, as recorded April 10, 1984 under Auditor’s File No. 8404100023 and amended by instrument recorded January 22, 1986 under Auditor’s File No. 8601220005. (Assessor’s Tax Parcel ID#: 12724120100)

2. **Term.** The term of this license shall be two (2) years, commencing on the ____ day of _____, 2022 and terminating two (2) years thereafter on _____, 2024, unless sooner terminated according to the provisions herein.

3. **Fee.** Licensee shall pay the Licensor for the use of said Property the sum of NO dollars (\$0.00) total, for the two-year license period. This is a CARE License only. Consideration for use of the Property by the Licensee shall be in the form of repairs and maintenance according to the provisions herein.

4. **Use of Property.** Licensee shall use the Property for the following purposes only: Cattle grazing. Licensee is limited to having livestock on the property no earlier than March 1st and all livestock shall be off the property no later than November 15th of each year (known as the agreed grazing season). Licensee shall have access to the property the remainder of the year for care and maintenance as needed.

5. **Repairs and Maintenance.** Licensee agrees to maintain and repair the current fence line and re-establish an access road around the property which is currently present but overgrown. Licensee shall be allowed to control noxious weeds found on the property including/but not limited to Class B Noxious Weeds, Scotch Broom and Tansy Ragwort, which are currently found on a large portion of the property. Licensee agrees to drag and mow reasonably accessible ground at the end of each grazing season to facilitate native grass and vegetation growth.

6. **Ownership of Improvements.** No new improvements are to be erected by Licensee on the property as a result of this license. Repairs to existing fencing made by the Licensee shall be considered the property of the Licenser and shall remain on the Property at the termination of the license.

7. **Compliance with Law.** In the use of the Property, Licensee shall fully comply with all applicable federal, state, county and municipal laws, ordinances and regulations.

8. **Assignment and Sublicense.** Licensee shall not assign or transfer its interest in this Property, or sublet the Property or any parts thereof, or permit the Property to be used for any purpose not permitted by this license, without prior written consent of the Licenser.

9. **Indemnification – Liability.** Licensee hereby agrees to indemnify and hold harmless the Licenser from any and all claims, lawsuits, damages, or actions or liability, which may arise from the Licensee's use of said Property pursuant to this license. No employees or agents of Licensee shall be considered employees or agents of the Licenser.

10. **Insurance.** The Licensee shall procure and maintain for the duration of this license, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the use of the Property by the Licensee, their agents, representatives, employees or subcontractors.

The Licensee shall provide a *Certificate of Insurance* evidencing commercial general liability insurance written on an occurrence basis with limits no less than \$2,000,000 combined single limit per occurrence for personal injury, bodily injury and property damage.

The Licenser shall be named as an additional insured on the commercial general liability insurance policy, and a copy of the endorsement naming the Licenser as additional insured and identifying that the coverage extends to the Property shall be attached to the *Certificate of Insurance*. The Certificate of The Licenser reserves the right to request a certified copy of the insurance policies. The Licenser shall be given thirty (30) days prior written notice of any cancellation, suspension or material change in coverage.

11. **Termination.** Either party may terminate this license by furnishing to the other party, by registered mail, a notice of termination at least ninety (90) days prior to the intended date of termination. Licensee also acknowledges that Licenser holds the Property in trust for the benefit of the public and Licenser may require full use of the Property at any time for any reason. If Licenser requires the removal of Licensee's property (cattle, other property or improvements) for any reason, at Licenser's sole discretion, Licensee shall remove its property within thirty (30) days of receipt of written notification from Licenser. If Licensee defaults in the payment of the license fee, or breaches any other covenant or condition of this license, Licenser may immediately declare a forfeiture of this license for such default, reenter the Property, and take possession of all personal property.

LICENSOR:
CITY OF TUMWATER

Debbie Sullivan, Mayor

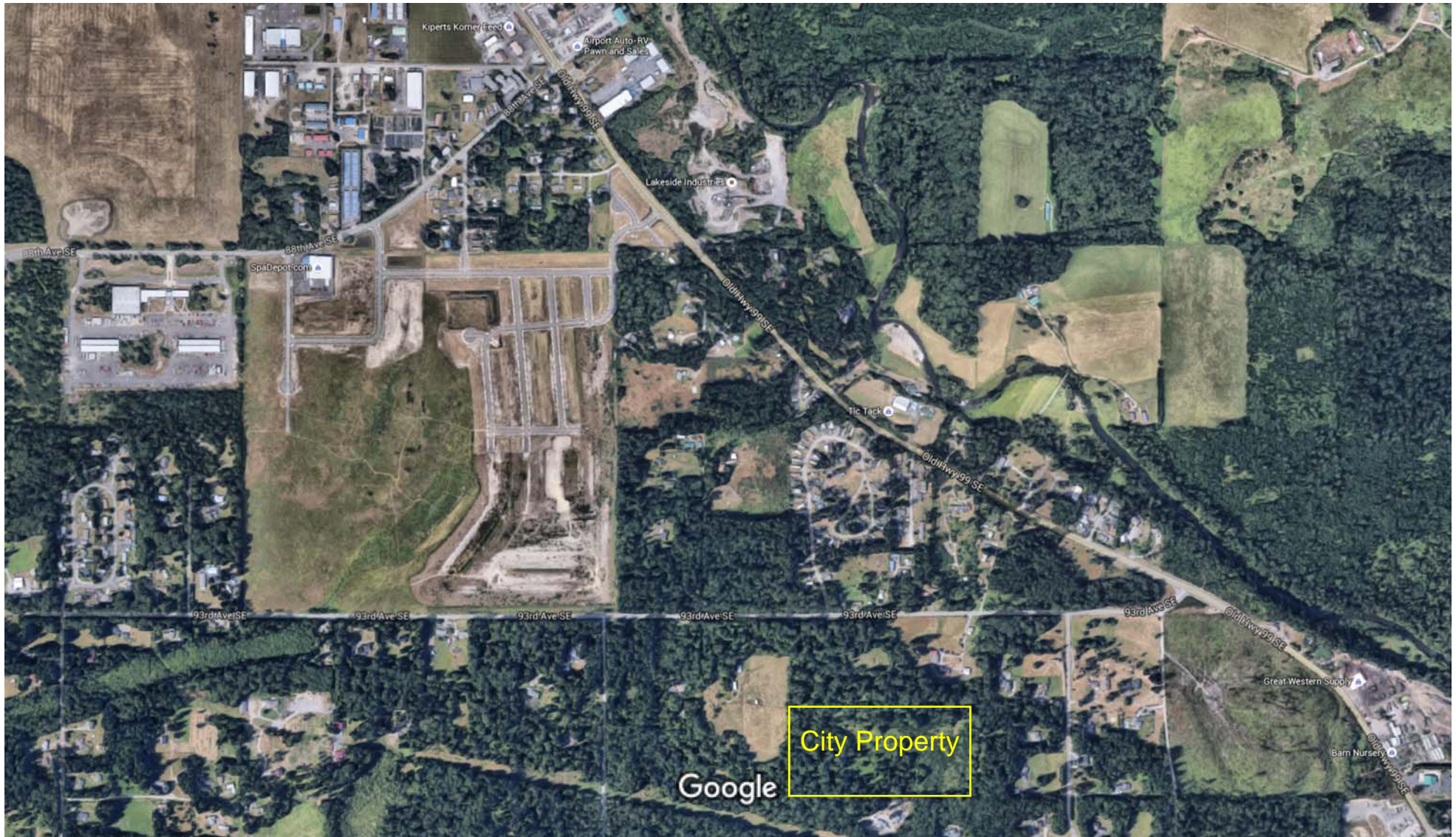
Attest:

Melody Valiant, City Clerk

On this _____ day of _____,
2022, before me personally appeared _____, to me
known to be the individual described herein
and who executed the within and foregoing
instrument and acknowledged to me that
he/she signed the same as his/her free and
voluntary act and deed for the purposes
therein mentioned.

IN WITNESS WHEREOF, I have hereunto
set my hand and affixed my official seal the
day and year first above written.

City Property License – Single J Enterprises
Page 3 of 3



Imagery ©2016 Google, Map data ©2016 Google 500 ft

Google Maps

TO: City Council
 FROM: John Doan, City Administrator
 DATE: February 15, 2022
 SUBJECT: Ordinance No. O2022-005, Establishing Juneteenth as a Paid Holiday and Adding Chapter 2.80 of the Tumwater Municipal Code Designating City Recognized Holidays

1) Recommended Action:

Adopt Ordinance No. O2022-005 establishing Juneteenth as a paid holiday and adding Chapter 2.80 of the Tumwater Municipal Code designating City recognized holidays.

2) Background:

On June 13, 2021, Governor Inslee signed into law HB 1016 which implemented June 19th (Juneteenth) of each year a State holiday. Pursuant to the Tumwater Municipal Code, State holidays become City holidays. It is also a recognized federal holiday. Juneteenth, which is also known as Emancipation Day or Freedom Day recognizes the day when Union soldiers arrived in Galveston, Texas, in 1865 and informed the last enslaved African Americans there that they were free. The holiday would become effective in 2022, but because the 19th is a Saturday this year, it will be observed on Friday. For clarity, this ordinance changes the format of the City holiday listing to name all holidays instead of deferring to the State of Washington list. It does not alter the number of holidays from what the State recognizes. City facilities would close, but emergency services would still be provided.

3) Policy Support:

VISION | MISSION | BELIEFS

People | We respect the diverse people that make up the social fabric of our community and strive to be inclusive of all people. We value and seek to strengthen our vibrant neighborhoods, that are cornerstones of civic life and community identity. As we pursue our goals and the long-term sustainability of the City organization, we value the contributions and diversity of our staff, support their continued personal and professional growth, and act to retain their expertise for the good of the community.

Strategic Priorities and Goals 2021-2026

Refine and Sustain a Great Organization

- Attract and grow a talented workforce that is inclusive, diverse and equitable
-

4) Alternatives:

- ☐ Do not authorize the Mayor to sign Ordinance No. O2022-005
-

5) Fiscal Notes:

The result of the ordinance across a workforce of approximately 210 employees is the loss of approximately 1.0 FTE across all parts of the organization.

6) Attachments:

A. Ordinance No. O2022-005

ORDINANCE NO. O2022-005

AN ORDINANCE of the City Council of the City of Tumwater, Washington establishing June 19 of each year, Juneteenth, as a paid holiday for City of Tumwater employees and adding a new section to Chapter 2.80 of the Tumwater Municipal Code designating holidays recognized by the City.

WHEREAS, slavery has left a catastrophic and unrelenting legacy of trauma for generations of African Americans; and

WHEREAS, African Americans who achieved freedom as a result of the Civil War have traditionally celebrated June 19, 1865, which is the date that the end of enslavement was proclaimed in Texas, two and a half years after President Lincoln signed the Emancipation Proclamation and two months after the end of the Civil War; and

WHEREAS, in acknowledgement of the continuing struggle for racial justice, as well as the seminal national victory that emancipation represents, the date should rightly take its place of honor as an observed holiday for employees of the City of Tumwater and should be acknowledged and celebrated by all; and

WHEREAS, the Washington State Legislature has designated Juneteenth as a state legal holiday; and

WHEREAS, the City of Tumwater follows the State designated holidays as set forth in RCW 1.16.050, including the recent addition of Juneteenth, a holiday marking the emancipation of persons held in enslavement; and

WHEREAS, it is appropriate to establish those State designated holidays that are recognized the City of Tumwater by ordinance.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF TUMWATER, STATE OF WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. A new Section 2.80.015, Holidays, is hereby added to Chapter 2.80, Personnel Regulations, of the Tumwater Municipal Code to read as follows:

2.80.015 Holidays.

- A. All regular status employees are entitled to the following designated holidays with pay:

1. January 1, New Year's Day;
2. Third Monday in January, Martin Luther King, Jr. Day;
3. Third Monday in February, President's Day;
4. Last Monday in May, Memorial Day;
5. June 19, Juneteenth;
6. July 4, Independence Day;
7. First Monday in September, Labor Day;
8. November 11, Veteran's Day;
9. Fourth Thursday in November, Thanksgiving Day;
10. Friday after Thanksgiving, Native American Heritage Day;
11. December 25, Christmas Day; and
12. In addition to the above-listed holidays, one "floating" holiday be taken at the request of the employee and with the approval of the department director each calendar year.

B. For holidays falling on a Saturday, the Friday before shall be a paid holiday. For holidays falling on a Sunday, the Monday following shall be a paid holiday.

Section 2. The City Administrator, or City Administrator's designee, is authorized to establish and amend policies and take all actions necessary to implement and enforce this ordinance.

Section 3. The Juneteenth holiday created under this ordinance is subject to available funding resources and bargaining, taking into account the full range of pay and benefits available to employees through the city's total compensation framework as well as potential impacts to existing city services.

Section 4. Corrections. The City Clerk and codifiers of this ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 5. Ratification. Any act consistent with the authority and prior to the effective date of this ordinance is hereby ratified and affirmed.

Section 6. Severability. The provisions of this ordinance are declared separate and severable. The invalidity of any clause, sentence, paragraph, subdivision, section, or portion of this ordinance or the invalidity of the application thereof to any person or circumstance, shall not affect the validity of the remainder of the ordinance, or the validity of its application to other persons or circumstances.

Section 7. Effective Date. This ordinance shall become effective thirty (30) days after passage, approval and publication as provided by law.

ADOPTED this _____ day of _____, 2022.

CITY OF TUMWATER

Debbie Sullivan, Mayor

ATTEST:

Melody Valiant, City Clerk

APPROVED AS TO FORM:

Karen Kirkpatrick, City Attorney

Published:_____

Effective Date:_____

TO: City Council
 FROM: Brad Medrud, Planning Manager
 DATE: February 15, 2022
 SUBJECT: Thurston Climate Mitigation Plan Phase 4 Interlocal Agreement

1) Recommended Action:

Approve the Thurston Climate Mitigation Plan Phase 4 Interlocal Agreement.

2) Background:

The *Sustainable Thurston Plan* was adopted by the Thurston Regional Planning Council (TRPC) in 2013 and subsequently accepted by Thurston County and the cities of Lacey, Olympia, and Tumwater. The *Sustainable Thurston Plan* sets a goal for the Thurston County region to move toward carbon-neutrality, recommended supporting emissions-reduction targets through 2050, and it identified the creation of a regional climate action plan as a first action step.

The regional climate action plan consists of two parts: 1) the *Thurston Climate Adaptation Plan* adopted by TRPC in January 2018, and 2) the *Thurston Climate Mitigation Plan* accepted by the four jurisdictions in 2021, which includes actions aimed at reducing communitywide emissions 45 percent below 2015 levels by 2030 and 85 percent below 2015 levels by 2050.

The draft Thurston Climate Mitigation Plan Phase 4 Interlocal Agreement will implement Phase 4 of implementation of the *Thurston Climate Mitigation Plan* and assign proportionate costs for the first year.

3) Policy Support:

Conservation Element Policy C-1.6: Reduce communitywide greenhouse gas emissions 45 percent below 2015 levels by 2030 and 85 percent below 2015 levels by 2050 to ensure that local communities do their part to keep the global average temperature from rising more than 2°C.

Conservation Element Policy C-1.7: Implement the strategies contained in the most recent version of the accepted *Thurston Climate Mitigation Plan*.

Land Use Element Policy LU-1.14: Coordinate the Land Use Element with the strategies in the most recent version of the *Thurston Climate Mitigation Plan*.

4) Alternatives:

☐ None.

5) Fiscal Notes:

This is an internally funded work program task. Each jurisdiction will allocate in-kind staff time of at minimum 0.25 FTE/year for three years to implement this Agreement. The first year budget request is \$55,077.

6) Attachments:

- A. Thurston Climate Mitigation Plan Phase 4 Interlocal Agreement and 2022 Work Plan
- B. Thurston Climate Mitigation 2021 Progress Report – January 2022
- C. Thurston Climate Mitigation Plan 2022 Legislative Priorities
- D. Presentation

Interlocal Agreement between Thurston County, City of Lacey, City of Olympia, City of Tumwater, and Thurston Regional Planning Council for Implementation of the Thurston Climate Mitigation Plan

THIS AGREEMENT ("Agreement") is made and entered into as of the date of the last signature below (which is the "effective date") by and between: the City of Lacey, a Washington municipal corporation ("Lacey"); the City of Olympia, a Washington municipal corporation ("Olympia"); the City of Tumwater, a Washington municipal corporation ("Tumwater"); Thurston County, a Washington municipal corporation ("County"); and, the Thurston Regional Planning Council, a state-designated council of governments and regional transportation planning organization ("TRPC"), collectively referred to herein as "the Parties" and individually as "Party."

WHEREAS, RCW 39.34.010 permits local governmental units to make the most efficient use of their powers by enabling them to cooperate with other localities on a basis of mutual advantage and thereby to provide services and facilities in a manner pursuant to forms of governmental organization that will accord best with geographic, economic, populations, and other factors influencing the needs and development of local communities; and

WHEREAS, pursuant to RCW 39.34.080, each Party is authorized to contract with any one or more other public agencies to perform any governmental service, activity, or undertaking which each public agency entering into the contract is authorized by law to perform; provided, that such contract is authorized by the governing body of each Party to the contract and sets forth its purposes, powers, rights, objectives, and responsibilities of the contracting parties; and

WHEREAS, the Parties understand that human activities, especially combustion of fossil fuels, are leading to increased levels of carbon dioxide and other greenhouse gases in the atmosphere that are altering the climate, resulting in such impacts as reduced snowpack, ocean acidification, sea level rise, increased flooding, summer droughts, loss of habitat, and increased forest fires; and

WHEREAS, these environmental impacts of climate change create economic and public health impacts, and disproportionately impact the most vulnerable and marginalized populations, and the Parties are greatly concerned over all these impacts on the Thurston County region and their respective communities; and

WHEREAS, the Parties have each adopted a resolution with a common emissions baseline and targets to reduce communitywide emissions 45% below 2015 levels by 2030 and 85% below 2015 levels by 2050; and

WHEREAS, the County and cities in 2021 each adopted a resolution accepting the *Thurston Climate Mitigation Plan (2020)* as a framework to guide future action addressing local sources of greenhouse gas emissions that contribute to global climate change; and

WHEREAS, the Parties believe that regionally coordinated implementation of the *Thurston Climate Mitigation Plan* is essential to the most efficient and effective deployment of the plan's actions; and

WHEREAS, the County and cities wish to contract with TRPC, given TRPC’s mission and staff expertise, to support and coordinate regional efforts to implement the *Thurston Climate Mitigation Plan*.

NOW, THEREFORE, in consideration of the mutual promises contained herein, the Parties agree as follows:

I. Purpose and Goals of Agreement

The purpose of this Agreement is to support regionally coordinated implementation of the *Thurston Climate Mitigation Plan* and achieve the following goals:

- To maintain momentum for local climate action.
- To develop efficient regional solutions for reducing sources of greenhouse gases in ways that support all partner jurisdictions.
- To provide accountability on progress toward achieving regional climate targets.
- To build public awareness of and engagement in climate mitigation activities across the region.

II. Roles

- i. **Jurisdiction Parties.** Jurisdiction Parties are defined as Thurston County and the cities of Lacey, Olympia, and Tumwater. Jurisdiction Parties are responsible for administration of this Agreement and for oversight and decision-making authority over tasks under this Agreement.
- ii. **Program Coordinator.** Thurston Regional Planning Council will serve as the Program Coordinator for this Agreement on behalf of the Parties. The Program Coordinator will collect and manage funds devoted to the purposes set forth in this Agreement, for the period in which funds are to be expended.

III. Annual Work Program

The Jurisdiction Parties will approve an annual work program and budget to achieve the purpose and goals of the Agreement. The work program will include, but is not limited to, the following tasks:

- i. **Oversight and Coordination Committees.** To maintain momentum for local climate action and coordinate implementation of climate mitigation activities, the Parties agree to convene the following committees:
 - a. A **Climate Action Steering Committee** (“the Steering Committee”) whose membership consists of policymaker representation from each of the Jurisdiction Parties and a representative from the Climate Advisory Workgroup (established pursuant to Section IV A, below) who has a non-decision-making role. The role of the Steering Committee is to provide continued coordinated leadership to build local capacity for climate mitigation action. The Steering Committee is an advisory body to the Jurisdiction Parties. The Parties do not delegate jurisdictional decision authority to the Steering Committee. The charge of the Steering Committee is to:
 - i. Review and approve an annual Work Program that identifies regional priorities for the upcoming year.
 - ii. Review progress toward achieving emissions targets.

Interlocal Agreement for Implementation of the Thurston Climate Mitigation Plan
FINAL – January 25, 2022

- iii. Discuss and coordinate on opportunities for regional collaboration, including legislative priorities, funding, and public private partnerships.
 - iv. Review and approve any proposed changes to TCMP strategy, based on emerging information.
 - v. Where needed, convene issue-specific working groups on an ad-hoc basis to provide targeted input on implementation activities.
 - vi. Provide financial oversight for activities funded through this Agreement.
 - vii. Review and approve memoranda of understanding, letters of support, and other agreements deemed necessary to achieve work items identified in the Annual Work Program.
- b. A **Multijurisdictional Staff Team** (“MST”) whose membership consists of staff from each of the Parties. The role of the MST is to provide staff coordination and technical support for climate mitigation implementation. The charge of the MST is to:
 - i. Develop an Annual Work Program and budget that identifies regional priorities for the upcoming year to be reviewed by the Climate Advisory Committee and the Steering Committee.
 - ii. Assist in development and review of an annual implementation progress report.
 - iii. Share information on implementation activities.
 - iv. Discuss and coordinate on opportunities for regional collaboration, including funding.
 - v. Identify and recommend changes to TCMP strategy, based on emerging information.
 - vi. Identify items that require discussion or decisions by the Steering Committee.
- ii. **Regional Priorities.** To develop efficient regional solutions for reducing sources of greenhouse gases in ways that support all partner jurisdictions, the Parties will develop an annual list of regional initiatives to be included in the Annual Work Program, in addition to other standing tasks.
 - a. The list of annual initiatives will be developed by MST, reviewed by Climate Advisory Workgroup, and approved by the Steering Committee.
 - b. Annual initiatives may include regional actions from the Thurston Climate Mitigation Program or other work products needed to achieve the plan’s intent (i.e., guidance, research, technical assistance, model policy, legislation).
 - c. Annual initiatives may be led by one of the Parties, a specified regional partner, or the Parties may choose to contract for professional services from a qualified vendor or contractor.
 - d. The Steering Committee may approve a Request for Qualifications or Request for Proposals (RFQ/RFP) to secure vendors or consultants needed to accomplish any initiative, and shall interview one or more applicants and make an appointment, provided sufficient funds are available. The Steering Committee may designate a subcommittee to oversee this review process. The Program Coordinator will administer the process to select vendors or

consultants and will serve as the contracting agency, unless another entity is designated by the Steering Committee.

- e. The Steering Committee or individual Parties may partner with other entities to leverage expertise needed to efficiently complete regional initiatives, including other local jurisdictions, community partners, and nongovernmental organizations.
- iii. **Monitoring and Assessment.** To provide accountability on progress toward achieving regional climate targets, the Parties shall develop and maintain a monitoring and assessment program that tracks and reports on climate mitigation activities and outcomes.
- iv. **Public Outreach.** To build public awareness of and engagement in climate mitigation activities across the region, the Parties agree to coordinate public outreach activities, including through the following tasks:
 - a. Convene a **Climate Advisory Workgroup** whose membership consists of up to 15 interested stakeholders, appointed by the Steering Committee, representing a variety of perspectives on climate mitigation actions, such as: local government agencies and utilities with a role in climate mitigation implementation; climate, environmental, community design, and growth management advocates, residential and commercial developers/builders; residential and commercial rental property owners/managers, nonprofit housing providers; youth; tribal representatives; and Puget Sound Energy. The role of the Climate Advisory Workgroup is to provide community perspectives and input on climate mitigation progress and priorities. The charge of the Climate Advisory Workgroup is to:
 - i. Participate in Steering Committee meetings as an ex-officio, non-voting member. The ex-officio spot will be filled by different Workgroup members, on a rotating basis.
 - ii. Review and suggest priorities for the Annual Work Program.
 - iii. Review specific proposals under consideration by the Steering Committee.
 - iv. Review the annual report.
 - v. Other tasks as requested by the Steering Committee.

IV. **Funding and In-kind Commitment**

- i. **Annual Work Plan Budget.** The Steering Committee shall establish and maintain an annual budget related to carrying out this Agreement as part of the Annual Work Program.
- ii. **Annual Base Funding.** Each Party shall contribute an equal share of funds sufficient for the estimated costs of the Annual Work Program Budget. The Annual Work Plan and Budget for the first year of the Agreement is included as Exhibit A. Subsequent annual work plans and budgets will be developed and approved on or before the anniversary of the adoption of the first year's work plan.
- iii. **Additional Funding.** Any Party may choose to contribute additional funding, above and beyond the Annual Base Funding amount required for the Annual Work Program, subject to the approval of its governing body and the requirements of the applicable fund source, but such contribution does not obligate other Parties to contribute funding in addition to the Annual Base Funding amount.

Interlocal Agreement for Implementation of the Thurston Climate Mitigation Plan
FINAL – January 25, 2022

- iv. **In-kind Commitment.** Each Jurisdiction Party shall allocate in-kind staff time of at minimum 0.25 FTE/year to implement this Agreement. In-kind staff support includes, but is not limited to:
 - a. Staff participation in the Multijurisdictional Staff Team, including development of Annual Work Program
 - b. Completion of periodic status reporting and review of annual report
 - c. Attendance at Steering Committee meetings
 - d. Support from jurisdictional staff with specific expertise (i.e., planning, transportation, water resources, etc.)
 - e. Support from jurisdictional public information officers and other communications staff in public communication, outreach, and gathering public opinion through jurisdictional newsletters, mailing lists, social and print media, and other jurisdictional tools and contacts.
- v. **Future Appropriations.** The Parties represent that funds for service provision under this Agreement have been appropriated and are available. To the extent that such service provision requires future appropriations beyond current appropriation authority, the obligations of each Party are contingent upon the appropriation of funds by that Party's legislative authority to complete the activities described herein. If no such appropriation is made, the Agreement shall terminate as to that Party, provided the Party provides notice of termination per Section VIII prior to the adoption of that year's Annual Work Plan.
- vi. **Excess Funds.** Any funds not used in any given year may be considered for use in the execution of the following year's Annual Work Program. Any funds not used before the expiration or termination of the Agreement will be refunded to the Parties, on a proportional basis based on initial contributions.

V. Indemnification and Insurance

Each Party shall defend, indemnify, and hold the other parties, their officers, officials, employees, and volunteers harmless from any and all claims, injuries, damages, losses, or suits, including reasonable attorney fees, arising out of or in connection with the indemnifying Party's performance of this Agreement, including injuries and damages caused by the negligence of the indemnifying Party's officers, officials, and employees.

Each Party shall maintain liability insurance; this may be fulfilled by a Party's membership and coverage in Washington Cities Insurance Authority (WCIA), a self-insured municipal insurance pool.

VI. No Separate Legal Entity Created; No Real or Personal Property to be Acquired or Held

This Agreement creates no separate legal entity. No real or personal property will be acquired or held as part of carrying out this Agreement. To the extent any Party furnishes property for purposes of carrying out this Agreement, such property must be returned to that Party upon termination of this Agreement, or upon that Party's withdrawal from this Agreement.

VII. Duration of Agreement

This Agreement is effective on the effective date and terminates three years from the effective date, unless earlier terminated as provided in Section VIII, below. The Parties may choose to renew this agreement for additional periods.

Interlocal Agreement for Implementation of the Thurston Climate Mitigation Plan
FINAL – January 25, 2022

VIII. Amendment of Agreement

This Agreement may be amended or terminated upon mutual agreement of the Parties. The Parties may amend this Agreement to allow other entities to participate in Thurston Climate Mitigation Plan implementation. As a prerequisite for joining the Agreement, new parties must adopt Phase 1's common emissions-reduction targets and prepare a climate mitigation implementation strategy for that entity that is consistent with the Thurston Climate Mitigation Plan. Each new jurisdiction joining this Agreement is responsible for an equal share of the costs of this Agreement, beginning from the date of that jurisdiction's joining.

A Party may withdraw from this Agreement upon 60 days written notice to the remaining Parties, and there is no reimbursement to the withdrawing Party upon withdrawal. This Agreement automatically terminates when only one Party remains.

IX. Interpretation and Venue

This Agreement is governed by the laws of the State of Washington as to interpretation and performance. Venue for enforcement of any provision of this Agreement, or for any lawsuit arising out of or relating to this Agreement, is the Superior Court of Thurston County.

X. Entire Agreement

This Agreement sets forth all terms and conditions agreed upon by the Parties and supersedes any and all prior agreements oral or otherwise with respect to the specific subject matter addressed herein.

XI. Recording

Prior to its entry into force, Thurston County shall file this Agreement with the Thurston County Auditor's Office.

XII. Counterparts

This Agreement may be executed in counterparts, and all such counterparts once so executed together must be deemed to constitute one final agreement, as if one document had been signed by all Parties, and each such counterpart, upon execution and delivery, must be deemed a complete original, binding on the parties. A faxed or email copy of an original signature must be deemed to have the same force and effect as the original signature.

XIII. Rights

This Agreement is between the signatory Parties only and does not create any third-party rights.

XIV. Notice

Any notice required under this Agreement must be to the party at the address listed below and it becomes effective five business days following the date of deposit with the United States Postal Service.

Interlocal Agreement for Implementation of the Thurston Climate Mitigation Plan
FINAL – January 25, 2022

THURSTON COUNTY

Attn: Joshua Cummings, Community Planning and Economic Development Director
Re: Climate Plan Implementation
2000 Lakeridge Dr. SW
Olympia, WA 98502

CITY OF OLYMPIA

Attn: Pamela Braff, Climate Program Manager
Re: Climate Plan Implementation
P.O. Box 1967
Olympia, WA 98507-1967

CITY OF LACEY

Attn: Rick Walk, Community Development Director
Re: Climate Plan Implementation
420 College Street SE
Lacey, WA 98503

CITY OF TUMWATER

Attn: Brad Medrud, Planning Manager
Re: Climate Plan Implementation
555 Israel Road SW
Tumwater, WA 98501

THURSTON REGIONAL PLANNING COUNCIL

Attn: Allison Osterberg, Senior Planner
Re: Climate Plan Implementation
2411 Chandler Court SW
Olympia, WA 98502

[Signatures are affixed to next page.]

Interlocal Agreement for Implementation of the Thurston Climate Mitigation Plan
FINAL – January 25, 2022

This Agreement is hereby entered into between the Parties

GOVERNMENT AGENCY EXECUTIVE

APPROVED AS TO FORM

CITY OF LACEY 420 College Street SE Lacey, WA 98503	CITY OF LACEY 420 College Street SE Lacey, WA 98503
<hr/> Scott Spence, City Manager	<hr/> David Schneider, City Attorney
Date	Date
CITY OF OLYMPIA 601 4th Ave East Olympia, WA 98501	CITY OF OLYMPIA 601 4th Ave East Olympia, WA 98501
<hr/> Steven J. (Jay) Burney, City Manager	<hr/> Michael Young, Deputy City Attorney
Date	Date
CITY OF TUMWATER 555 Israel Road SW Tumwater, WA 98501	CITY OF TUMWATER 555 Israel Road SW Tumwater, WA 98501
<hr/> Debbie Sullivan, Mayor	<hr/> Karen Kirkpatrick, City Attorney
Date	Date
THURSTON COUNTY 2000 Lakeridge Drive SW Olympia, WA 98502	THURSTON COUNTY 2000 Lakeridge Drive SW Olympia, WA 98502
<hr/> Ramiro Chavez, County Manager	<hr/> Jon Tunheim, Prosecuting Attorney
Date	Date
THURSTON REGIONAL PLANNING COUNCIL 2411 Chandler Ct SW Olympia, WA 98502	
<hr/> Marc Daily, Executive Director	
Date	

2022 Work Program - CASC Approved, 1/24/2022

TOTAL 2022 Climate Mitigation Work Program							\$242,648	
Per Partner - 2022 Climate Mitigation Work Program							\$60,662	
#	Task Title	Description	TCMP Actions Addressed	Lead	3-Year Cost Estimate	Outside Funding	2022 Budget Request	Notes
Standing Tasks								
1	Oversight & Coordination Committees	Convene the Climate Action Steering Committee and Multijurisdictional Staff Team	G5 Strategy G5.5 – legislative agenda	TRPC	\$180,150	\$0	\$58,773	See TRPC scope of work for task details (Exhibit B)
2	Regional Priorities Process	Develop an annual list of regional initiatives to be included in the 2023 work program and oversee completion of those initiatives.	various	TRPC	\$286,910	\$0	\$68,788	See TRPC scope of work for task details, but excludes Policy Research item (Item D - Financing Strategy) described below.
3	Monitoring & Assessment	Develop and maintain a monitoring and assessment program that tracks and reports on climate mitigation activities and outcomes.	G4.1 – emission inventory G4.2 – performance measures	TRPC	\$184,690	\$0	\$49,961	See TRPC scope of work for task details (Exhibit B)
4	Public Outreach	Coordinate public outreach activities, including by convening a Climate Advisory Workgroup.	G1 Strategy	TRPC	\$118,100	\$0	\$42,786	See TRPC scope of work for task details (Exhibit B)
Subtotal - Standing Tasks					\$769,850	\$0	\$220,308	
Per Partner - Standing Tasks					\$192,463	\$0	\$55,077	

2022 Work Program - CASC Approved, 1/24/2022

#	Task Title	Description	TCMP Actions Addressed	Lead	3-Year Cost Estimate	Outside Funding	2022 Budget Request	Notes
2022 Regional Priorities								
A	Energy Efficiency Program Design	Design and launch Phase 1 of a community-wide residential energy efficiency program, based on recommendations from policy white papers.	B1 strategies, B3.1 – energy education	TRPC	TBD	\$37,500	\$0	TRPC will administer seed funds provided by Thurston County, and identify outside funding sources and/or partnerships needed to accomplish next steps based on recommendations from policy white paper.
B	Building Electrification Cost Assessment	Develop a regional assessment of costs to build and operate all-electric housing, commercial development, and mixed-use development.	B6.1 – natural gas to electric conversions, B6.2 – electric appliances in new construction, B6.4 – natural gas transition	Olympia	\$30,475	\$30,475	\$0	Olympia will hire a consultant for this work. Cost to be shared by Olympia, Tumwater, and Thurston County. Results will be reported back to full Steering Committee.
C	Carbon Sequestration Program Design	Design and launch Phase 1 of a regional carbon sequestration program, based on recommendations from policy white paper.	A2.1 – regenerative agriculture, A5.1 – reforestation & afforestation program, A7.3 – prairie preservation	TRPC	TBD	\$0	\$0	TRPC will work within existing funds to identify outside funding sources and/or partnerships needed to accomplish next steps from recommendations from policy white paper.
D	Financing Strategy	Research options for creating a dedicated, shared regional fund for climate mitigation work.	various	TRPC	\$22,340	\$0	\$22,340	See TRPC scope of work for task details (Exhibit B)
Subtotal - Regional Priorities					TBD		\$22,340	
Per Partner - Regional Priorities							\$5,585	
TOTAL 2022 Climate Mitigation Work Program							\$242,648	
Per Partner - 2022 Climate Mitigation Work Program							\$60,662	

TCMP - Long-Term Governance Agreement

Draft TRPC 2022 Scope of Work

This document includes a proposed scope of work for Thurston Regional Planning Council to complete tasks identified in the Annual Work Program for one year of the Interlocal Agreement.

Task 1. Oversight/Coordination Committees

1.1 Climate Action Steering Committee (CASC)

TRPC staff will facilitate up to 12 Steering Committee meetings per year including scheduling, securing a venue/setting a virtual meeting space, working with the Steering Committee Chair and Vice Chair to develop agendas, inviting and coordinating speakers, providing public notice, preparing presentations and materials, distributing written public input to Steering Committee members, and producing meeting summary.

1.2 Multijurisdictional Staff Team (MST)

TRPC staff will facilitate up to 12 Staff Team meetings per year including scheduling, securing a venue/setting a virtual meeting space, preparing an agenda, facilitating, and documenting meeting decisions and outcomes.

1.3 Working Groups/Subcommittees

TRPC staff will facilitate up to 6 working group meetings per year including identifying and contacting attendees, scheduling, securing a venue/setting a virtual meeting space, preparing an agenda, facilitating, and documenting meeting decisions and outcomes. Work on this task will only take place if the CASC creates working groups and designates TRPC as the coordinator/facilitator.

Task 1 Deliverables

- CASC meeting logistics, agendas and summaries (up to 12)
- MST meeting logistics, agendas and summaries (up to 12)
- Working group meeting logistics, agendas, and summaries (up to 6)

Task 1 Staff and Budget Assumptions

Staff Title/Hours	Year 1	Notes
Senior Planner	360	
Associate Planner/ Planning Technician	180	
Communications & Outreach Specialist		
Administrative Support	150	
Professional Services		
Other costs		

Thurston Climate Mitigation Plan – TRPC 2022 Scope of Work
FINAL – CASC Approved January 24, 2022

Task 2. Regional Priorities

2.1 List of Annual Initiatives

TRPC staff will work with the MST to develop a list of annual initiatives, and incorporate feedback from the Climate Advisory Workgroup. TRPC staff will bring the recommended list of priorities forward for approval by the CASC.

2.2 Programming Funding for Annual Initiatives

TRPC staff will oversee programming of funding for up to two annual initiatives, including administering any Request for Qualifications/Request for Proposals, if identified by the CASC, and contracting with and oversight of any third-party entities identified by CASC to use funding to complete annual initiatives.

2.3 Policy Research

TRPC staff will conduct policy research to support implementation of regionally coordinated strategies and actions in the *Thurston Climate Mitigation Plan*. Research topics are determined by the CASC and specified in the Annual Work Program. Research on the topic will be summarized in a white paper with recommendations to inform next implementation steps. Each white paper could include:

- Background information on topic, including information gathered through TCMP development.
- Comparison or case studies of 2-5 existing programs in other regions, states, or countries.
- Summary of up to three policy/action options for implementation, including the potential benefits and challenges and equity considerations of each option. Identified options should clearly delineate between policy/actions that could be taken by individual jurisdictions and those that could be most beneficial if addressed through regional cooperation among the Parties.
- Rough cost estimates and timelines of different policy options.
- Where appropriate, model code or policy language for use by individual jurisdictions.

Policy Research Topics, 2022 – The following topics are proposed as part of the 2022 Work Program – final topics will be determined in the Annual Work Program approved by the CASC.

- **Financing Strategy.** Research options for funding actions in the Thurston Climate Mitigation Plan, including the feasibility of creating a dedicated, shared regional fund for climate mitigation work.

2.4 TCMP Updates

TRPC staff will develop a process for updating strategies and actions in the Thurston Climate Mitigation Plan, based on information gathered through the monitoring and assessment tasks, regional priorities, and other emerging information. Amendments in this first year would be limited to minor amendments to better align actions with the Annual Work Program (such as, amending included actions based on new information or adding actions that have been identified as priorities through other work).

2.5 Program Support

This task includes support for the regional climate mitigation program, including work related to TRPC's role as program coordination not specifically identified in other tasks. Examples include monitoring use of funds to support the annual work program and actions supportive of strategies in the TCMP,

Thurston Climate Mitigation Plan – TRPC 2022 Scope of Work
FINAL – CASC Approved January 24, 2022

preparing updates to the annual work program and ILA, tracking climate mitigation activities, sharing relevant information and opportunities with jurisdiction staff and other community partners, staff training, participation in legislative activities and associated rules and regulations, preparing comments and recommendations on issues related to regional climate mitigation, monitoring grant and other relevant funding opportunities, and responding to emerging issues directly relevant to the goals of regional climate mitigation.

Task 2 Deliverables

- Annual Work Program and list of Annual Initiatives
- White paper for any approved topics (one total)
- TCMP update process document
- Annual updates to TCMP
- Report out on legislative bills of interest
- Monthly invoices and progress reports

Task 2 Staff and Budget Assumptions

Staff Title/Hours	Year 1	Notes
Senior Planner	545	
Associate Planner/ Planning Technician	445	
Communications & Outreach Specialist	20	
Administrative Support		
Professional Services		
Other costs	\$3,500	Advertising costs (legal) and printing

Task 3. Monitoring & Assessment

3.1 Greenhouse Gas Emissions Inventory

TRPC staff will update the Thurston County greenhouse gas emissions inventory. Budget includes training and a one-year ICLEI membership for TRPC to access their ClearPath software, as well as updates to improve the methodology over time as additional information becomes available (i.e., incorporating sequestration data).

3.2 Climate Mitigation Dashboard

TRPC staff will develop an online data dashboard highlighting countywide greenhouse gas emissions and related performance indicators. The dashboard will be intended for the general public, with a layout and design intended to clearly show whether or not the region is making progress towards its greenhouse gas reduction goals.

Data will be broken out by sector (Built Environment, Transportation, Waste, Forests/Agriculture, Cross-Cutting). Each sector will include data on up to five related performance indicators for which data are readily available. Performance indicators may be a mix of direct (i.e., greenhouse gas emissions from a

Thurston Climate Mitigation Plan – TRPC 2022 Scope of Work
FINAL – CASC Approved January 24, 2022

specific sector) and supplemental (i.e., number of electric vehicles registered in Thurston County, equity indicators). All data will be available for download. Data will be provided by jurisdiction where available.

Budget includes working with the Staff Team, Steering Committee, and Advisory Committee on the design, layout, and choice of performance indicators. It is anticipated that in future years, the dashboard will be updated annually.

3.3 Action Implementation Tracking

With support of the MST, TRPC will prepare an annual report summarizing progress being made in the region on climate mitigation actions. This task assumes that individual jurisdiction staff will provide content for activities of their own jurisdiction in format provided by TRPC, such as a quarterly report on TCMP action implementation. The annual report will be a short (ex., 4-5 pages), graphic-heavy, public-facing document for communicating highlights of climate mitigation activity in the past year.

Task 3 Deliverables

- Annual report documenting the Greenhouse Gas Emissions Inventory
- Climate Mitigation Dashboard website
- Annual summary of TCMP actions progress

Task 3 Staff and Budget Assumptions

Staff Title/Hours	Year 1	Notes
Senior Planner	190	
Associate Planner/ Planning Technician	350	
Communications & Outreach Specialist	30	
Administrative Support		
Professional Services		
Other costs	\$5,500	ICLEI Regional Membership for ClearPath use

Task 4. Public Outreach

4.1 General Public Outreach

TRPC staff will:

- Maintain and update central website (www.thurstonclimateplan.com) with information on plan, meetings, annual report, climate dashboard, and links to climate mitigation activities.
- Maintain a master “interested parties” email contact list
- Publicize meetings and key events through email contact list, traditional, and social media
- Collect and respond to public comments using centralized email address (climate@trpc.org)
- Develop centralized messaging on climate mitigation topics, for use by jurisdictions.

Thurston Climate Mitigation Plan – TRPC 2022 Scope of Work
FINAL – CASC Approved January 24, 2022

4.2 Climate Advisory Workgroup

TRPC staff will facilitate a minimum of 4 and maximum of 6 Advisory Workgroup meetings per year including working with the CASC to identify and recruit members, scheduling, securing a venue/setting a virtual meeting space, preparing an agenda, facilitating, and documenting meeting decisions and outcomes. Members of the CAW will be appointed by the CASC to represent a cross-section of community perspectives, using an application and selection criteria developed by TRPC.

4.3 Public Outreach Events

TRPC will provide staff and materials for up to 60 hours providing or supporting jurisdiction staff in presentations to outside groups, upon request (e.g., City Councils/Board of County Commissioners or community groups) or other activities to increase community awareness and education around climate change and the Thurston Climate Mitigation Plan.

Task 4 Deliverables

- Development and maintenance of Climate Action Implementation web page.
- Maintenance of master Climate Action Implementation contact list.
- Up to 60 hours providing or supporting presentations to outside groups.
- Climate Advisory Workgroup member application and selection criteria
- Climate Advisory Workgroup charter

Task 4 Staff and Budget Assumptions

Staff Title	Year 1	Notes
Senior Planner	145	
Associate Planner/ Planning Technician	200	
Communications & Outreach Specialist	125	
Administrative Support	60	
Professional Services		
Other costs		Facilities Rental and Printing

Budget

Budget assumptions:

- Budget is for a 1-year Agreement
- Indirect Rate = 0.47
- General Staffing Level
 - Senior Planner = 0.6 FTE
 - Associate Planner/Planning Tech = 0.6 FTE
 - Administrative/Communications = 0.2 FTE

Thurston Climate Mitigation Plan – TRPC 2022 Scope of Work
FINAL – CASC Approved January 24, 2022

Task:	Coordination Committees	Regional Priorities	Monitoring and Assessment	Public Outreach	Total
Salary and Wages					
Senior Planner	\$25,938	\$39,267	\$13,091	\$10,447	\$88,744
Associate Planner/ Planning Technician	\$7,902	\$19,536	\$15,365	\$8,780	\$51,583
Communications & Outreach	\$0	\$0	\$1,790	\$7,456	\$9,246
Administrative	\$6,142	\$808	\$0	\$2,423	\$9,372
Total Salary and Wages	\$39,982	\$59,610	\$30,246	\$29,106	\$158,944
Overhead at: 47%	\$18,791	\$28,017	\$14,215	\$13,680	\$74,704
Direct Costs					
Advertising (legal)	\$0	\$3,000	\$0	\$0	\$3,000
Printing & Postage	\$0	\$500	\$0	\$0	\$500
ClearPath License	\$0	\$0	\$5,500	\$0	\$5,500
Total Direct Costs	\$0	\$3,500	\$5,500	\$0	\$9,000
Total Project Budget	\$58,773	\$91,127	\$49,961	\$42,786	\$242,648
Per Partner Cost (/4)					\$60,662

Thurston Climate Mitigation 2021 Progress Report

January 2022



Thurston County and the cities of Lacey, Olympia, and Tumwater are working together with Thurston Regional Planning Council to take action on climate change. In 2020, the four partners completed the Thurston Climate Mitigation Plan, a framework for regional climate mitigation action.

Where are we headed?

The four jurisdictions have adopted shared targets to reduce locally generated greenhouse gas emissions 45% below 2015 levels by 2030 and 85% below 2015 levels by 2050.

The Thurston Climate Mitigation Plan includes 22 strategies and 72 actions targeted to reduce local contributions to climate change. Read on for highlights from the past year's work. Additional information can be found at www.ThurstonClimatePlan.com

Framework for Climate Mitigation Action

Live Lighter

- Create denser urban neighborhoods where more people can opt to drive less
- Make it easier to telework, walk, bicycle, and ride transit
- Reduce food and other waste

Shift Energy Sources

- Switch more appliances, heaters, and vehicles to electricity
- Make it easier to charge electric vehicles in homes and around town

Store Carbon

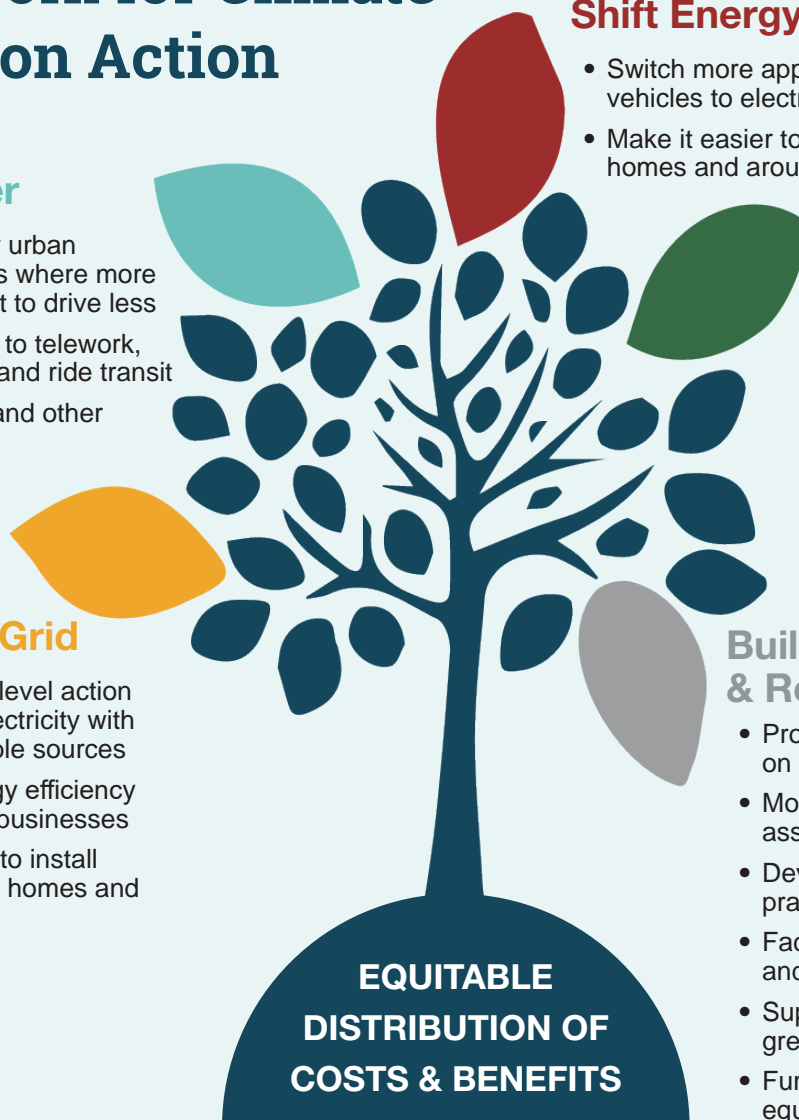
- Plant trees and preserve tree canopy
- Preserve farmland and increase regenerative agriculture practices
- Preserve and enhance prairies

Green Our Grid

- Support State-level action to generate electricity with 100% renewable sources
- Increase energy efficiency of homes and businesses
- Make it easier to install renewables on homes and businesses

Build Local Capacity & Resilience

- Provide coordinated leadership on climate action
- Monitor greenhouse gases and assess progress
- Develop expertise in climate-forward practices
- Factor climate impacts into funding and decisions
- Support the development of a green economy
- Further understand and address social equity issues related to climate change



**EQUITABLE
DISTRIBUTION OF
COSTS & BENEFITS**

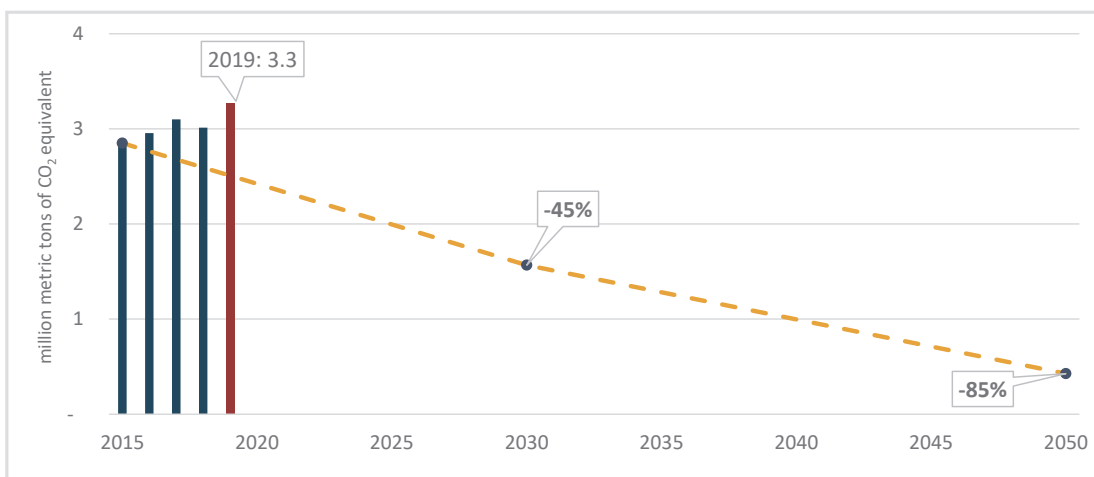
Overall Emissions

How Are We Doing?

The most recent greenhouse gas emissions data we have was collected before the completion of the Thurston Climate Mitigation Plan and the COVID-19 pandemic, but provides a look at overall trends. The data show the region is not on track to meet our emissions reduction targets.

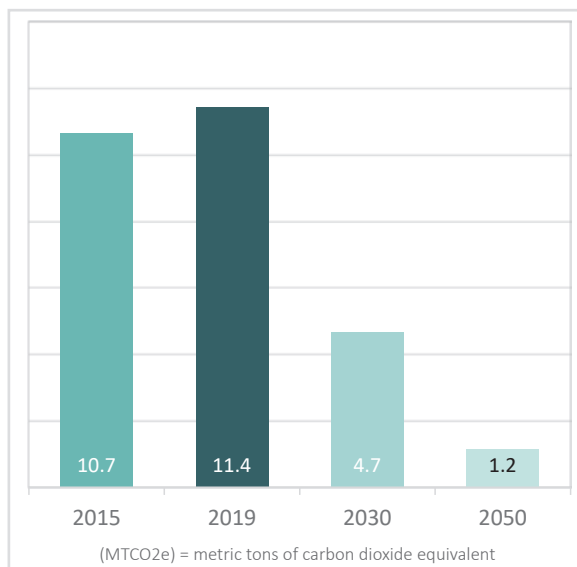
- **Countywide greenhouse gas emissions continue to increase.** In 2019, the region's estimated carbon footprint was 3.3 million metric tons of carbon dioxide equivalent. This marked a 9% jump from 2018 and a 15% increase since 2015.

Thurston Countywide Emissions and Reduction Targets



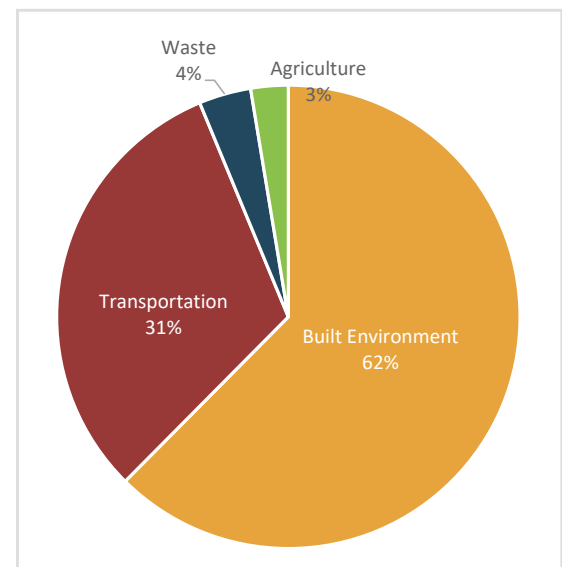
Per Capita Emissions

have increased 7% since 2015



Emissions by Sector

Energy use in buildings and transportation continue to be the two largest sectors, accounting for more than 90% of local emissions.



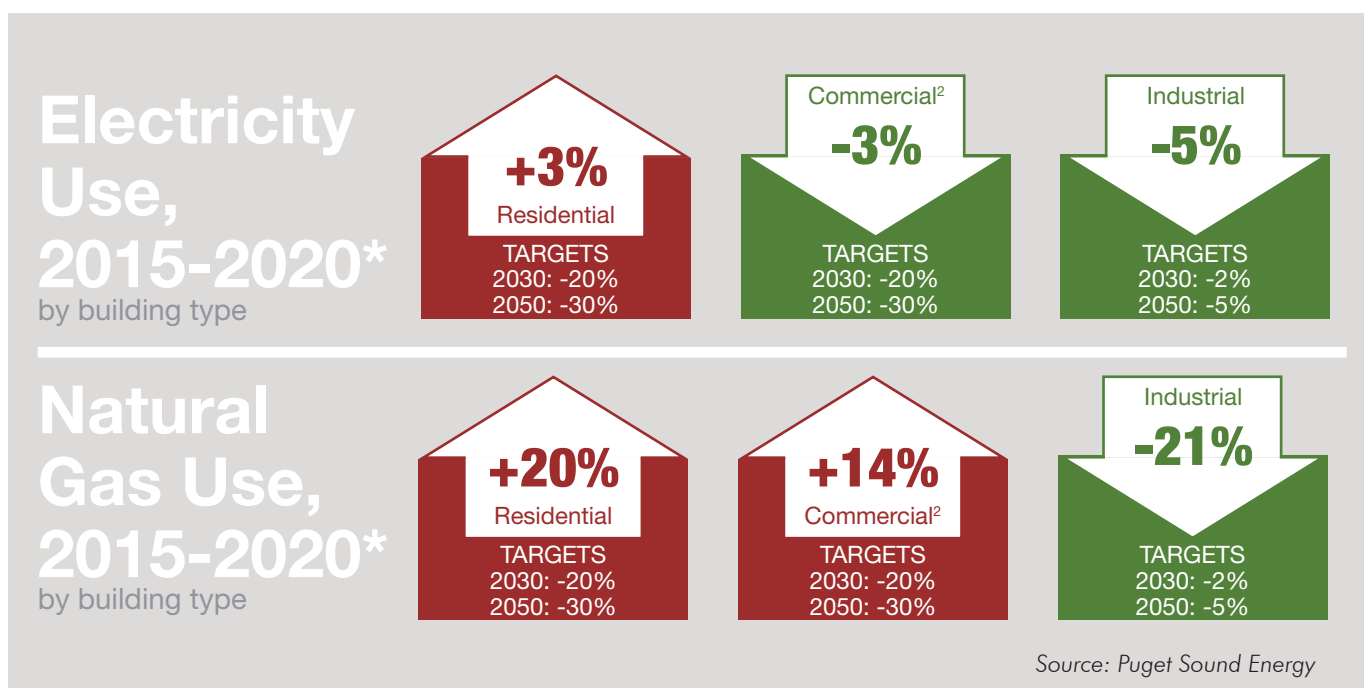
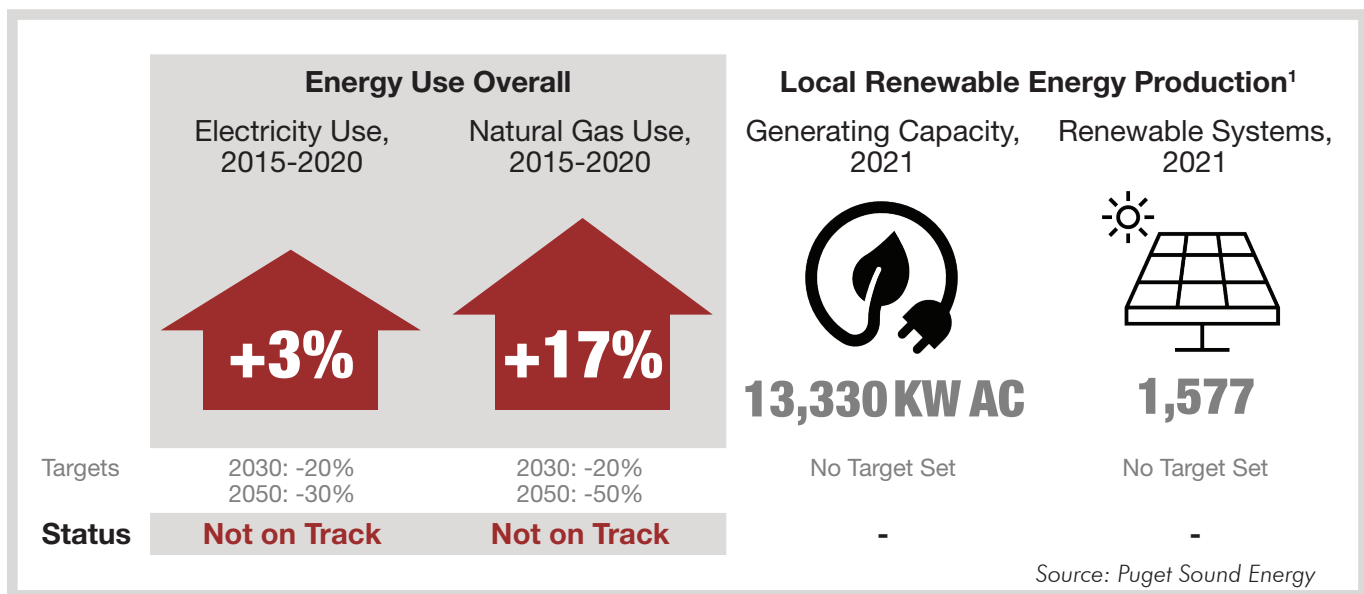
Source: Greenhouse Gas Inventory Report for Calendar Years 2015-2019, Thurston Climate Action Team (December 2021).

Buildings and Energy

Energy use in buildings is our largest source of greenhouse gas emissions. Strategies to address this sector include reducing energy use in existing and new buildings, increasing the production of local renewable energy, and converting to cleaner fuel sources.

How are We Doing?

Energy use in the region has risen overall since 2015, though both electricity and natural gas use decreased in 2020. The COVID-19 pandemic changed where people spent time, with sharp decreases among commercial customers, and a slight rise in energy use in homes. The amount of renewable energy permitted in Thurston County is increasing, with most of the growth in 2021 among residential customers.



¹Only includes renewable energy systems tracked by Puget Sound Energy.

²Includes street lighting.

2021 Buildings & Energy Highlights

- **Commercial Financing.** Thurston County established a Commercial Property Assessed Clean Energy and Resilience (C-PACER) program. The program makes it easier for commercial property owners to finance qualifying energy efficiency, renewable energy, water conservation, and resiliency improvements for their buildings.
- **Municipal Lighting Efficiency.** All four partner jurisdictions have continued efforts to install more efficient LED lighting in public-sector buildings and infrastructure, like streetlights. Olympia upgraded 145 light fixtures at the Regional Fire Training Center. (Action B2.3)
- **Community Solar.** The region saw the successful launch of several community solar projects on public sites, including at the Olympia Farmer's Market (Olympia Community Solar's Sunflower Project) and Olympia High School (Puget Sound Energy). Both projects were fully subscribed, and added a combined 274 kilowatts of solar capacity. (Action B5.3)
- **Solar Group Purchasing.** Olympia Community Solar's Solarize Thurston campaign connected 139 households with discounted solar installations and financing rates, representing more than 2.7 million dollars investment and 1,400 kilowatts of solar capacity. The cities of Olympia and Lacey, and Thurston County supported the campaign's outreach efforts. (Action B5.10)

Image from a Solarize Thurston installation. Credit: Olympia Community Solar

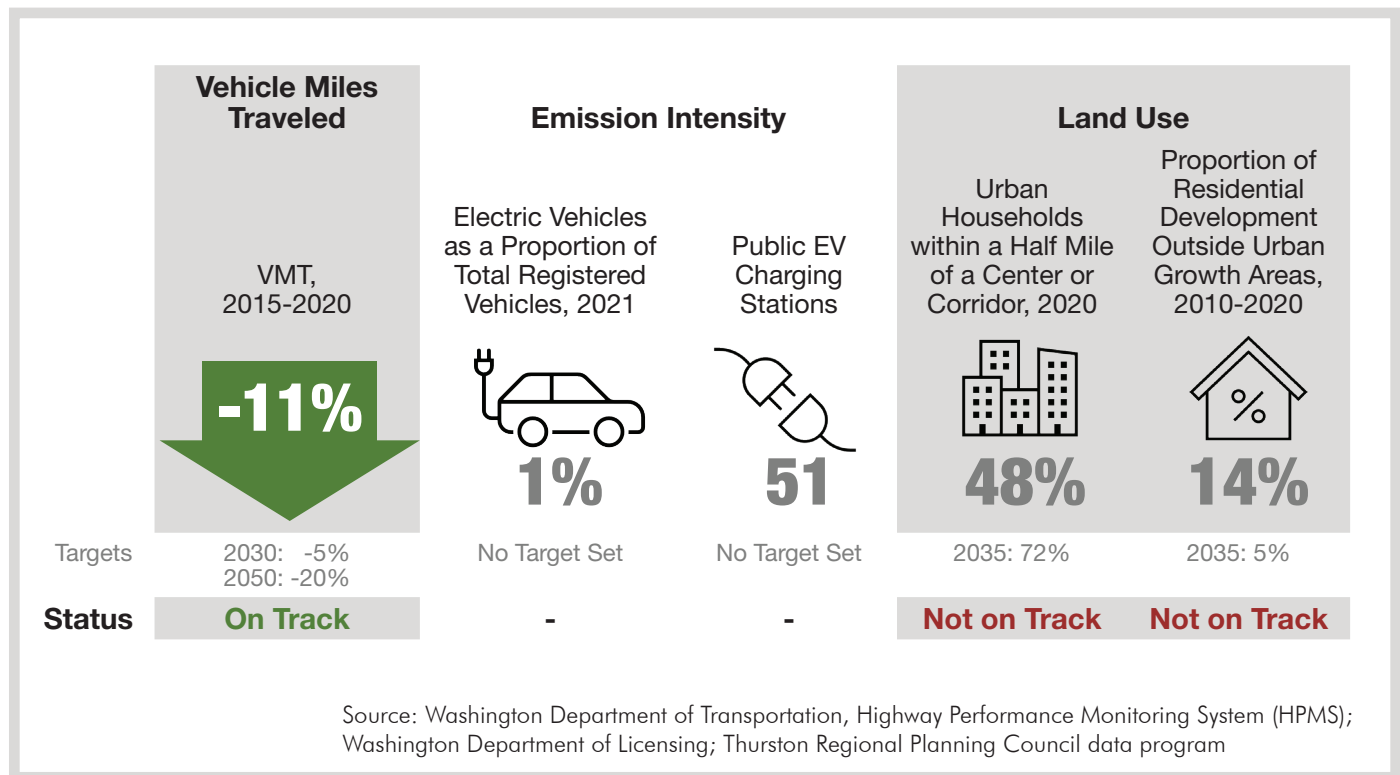


Transportation and Land Use

Transportation accounts for a third of emissions in our region. Passenger vehicles are the largest source, followed by heavy duty trucks and commercial vehicles. Strategies to shrink this sector include improving options to walk, bike, take the bus, telework, or drive an electric or more efficient vehicle. Land use planning is a critical component – creating denser urban neighborhoods where people can easily access their daily needs will enable more people to opt out of driving.

How Are We Doing?

The miles driven annually in Thurston County has been growing since 2015, but 2020 saw a steep decline due to the COVID-19 pandemic. The pandemic also impacted transit ridership, with boardings for Intercity Transit and ruralTransit down by half compared to 2019. The market for electric vehicles is increasing, though they still make up a very small portion of total registered vehicles.



2021 Transportation & Land Use Highlights

- **Middle-Density Housing and ADUs.** Lacey, Olympia, and Tumwater adopted Housing Action Plans with actions to increase the variety of available housing types. All four partner jurisdictions have updated regulations and programs to allow for Accessory Dwelling Units (ADUs). The three cities now offer pre-approved building plans for several ADU designs. (Actions T1.2, T1.9)
- **System Improvements.** Partners completed several projects to improve overall transportation efficiency, and connections for cyclists and pedestrians, including upgrades to Mullen Road (Lacey and Thurston County), a first phase of the Deschutes Valley Trail (Tumwater), and reconstruction of Franklin Street (Olympia). (Actions T2.2, T5.1)
- **Teleworking/Flex Work.** The Capitol Campus Travel Demand Management project, implemented by TRPC and administered by Olympia, gathered data on telework on the Capitol Campus and sought ways to continue supporting high rates of telework post-pandemic. (Action T2.17)
- **EV Charging.** Lacey is in the final planning stage to install 12 new Electric Vehicle chargers in public spaces, and is reviewing city parking regulations to support electric vehicles. Puget Sound Energy installed two multifamily and two workplace charging sites in Thurston County as part of the “Up & Go Electric” Program. (Actions T3.1, T3.5, T3.7)
- **Zero Fare Transit.** Intercity Transit extended their Zero-Fare Demonstration Project through 2028, or to three years from when they return to pre-pandemic ridership levels. (Action T4.4)
- **Barrier Assessment.** TRPC identified sidewalk gaps through State of the System report and found about a third of the major roads in our urban areas lack sidewalks. Olympia adopted its first Transportation Master Plan that identifies improvements to help people walk, bike, and use transit. (Action T5.2)
- **Mode Shift.** Olympia began implementing a Transportation Concurrency program based on “person trips” rather than vehicle trips, allowing transportation impact fees to be used on improvements for bicyclists, pedestrians, and transit riders. (Action T5.11)

Improvements to Mullen Road completed in October 2021 included a new roundabout along with bike lanes, sidewalks, crosswalks, and lighting. Credit: Thurston County Public Works

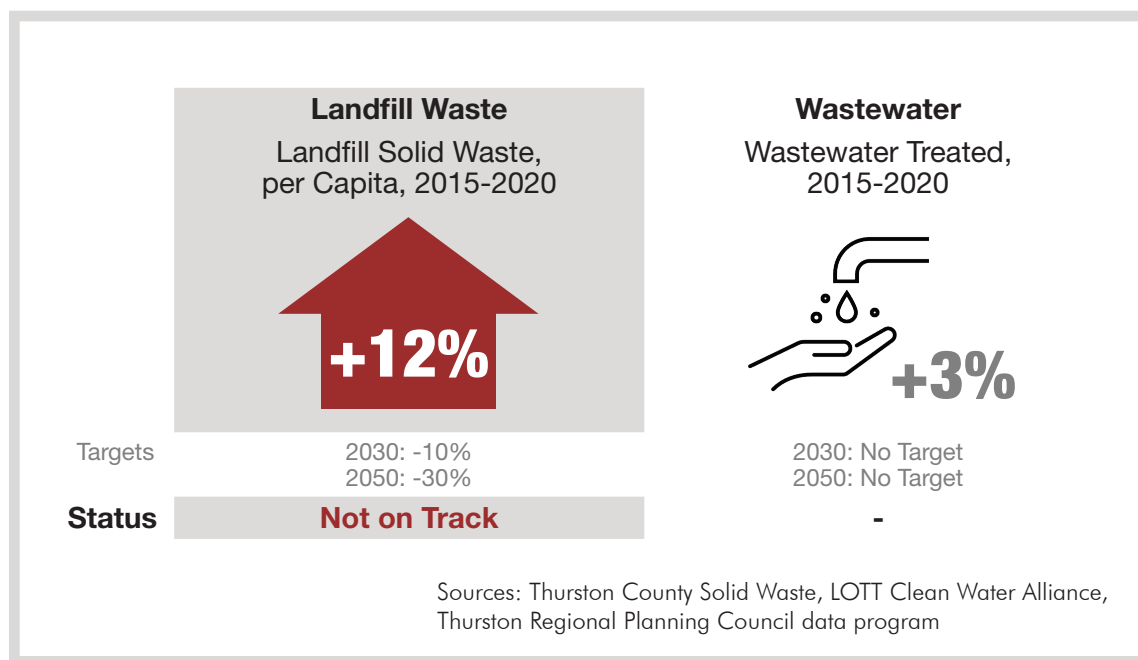


Water and Waste

Waste-related emissions contribute just three percent of Thurston County's total greenhouse gas emissions, though this measurement does not include emissions from products that are consumed in Thurston County, but manufactured elsewhere. Climate mitigation strategies include reducing the amount of solid waste we create and increasing the efficiency of water and wastewater infrastructure.

How Are We Doing?

The amount of waste Thurston County residents send to landfills is increasing even faster than the population is growing. The amount of wastewater we produce also is increasing, though this process has become more efficient, growing slower than population of urban areas.



2021 Water & Waste Highlights

- **Improved Wastewater Efficiency.** LOTT is progressing on a project to optimize the treatment process that removes nutrients in wastewater and decreases overall energy use at the Budd Inlet Treatment Plant by 20 percent. The Biological Process Improvements Project began in late 2020 and is scheduled for completion in 2023. (Action W1.1)
- **Waste Diversion.** Thurston County Solid Waste taught a hybrid in-person/online version of their [Master Recycler Composter](#) program, graduating 11 new volunteers. Master Recycler Composter volunteers are trained on how to reduce waste and increase public awareness of opportunities to prevent waste, recycle, and compost in Thurston County. The division also revamped the [Where do I Take My](#) online database, which enables multi-lingual searches on where to take items for recycling, reuse or disposal; and launched a new weekly [Talkin' Trash](#) educational video series.
- **Consumption-based Emissions.** TRPC reviewed options for calculating consumption-based emissions for the region, including emissions from products that are consumed in Thurston County, but manufactured elsewhere. Using the preferred method, TRPC estimates the region's consumption footprint at 5.6 million tons of carbon dioxide equivalent (MTCO₂e). (Action G4.3)

Secondary Clarifiers and digesters
at the Budd Inlet Treatment Plant.
Credit: LOTT Clean Water Alliance

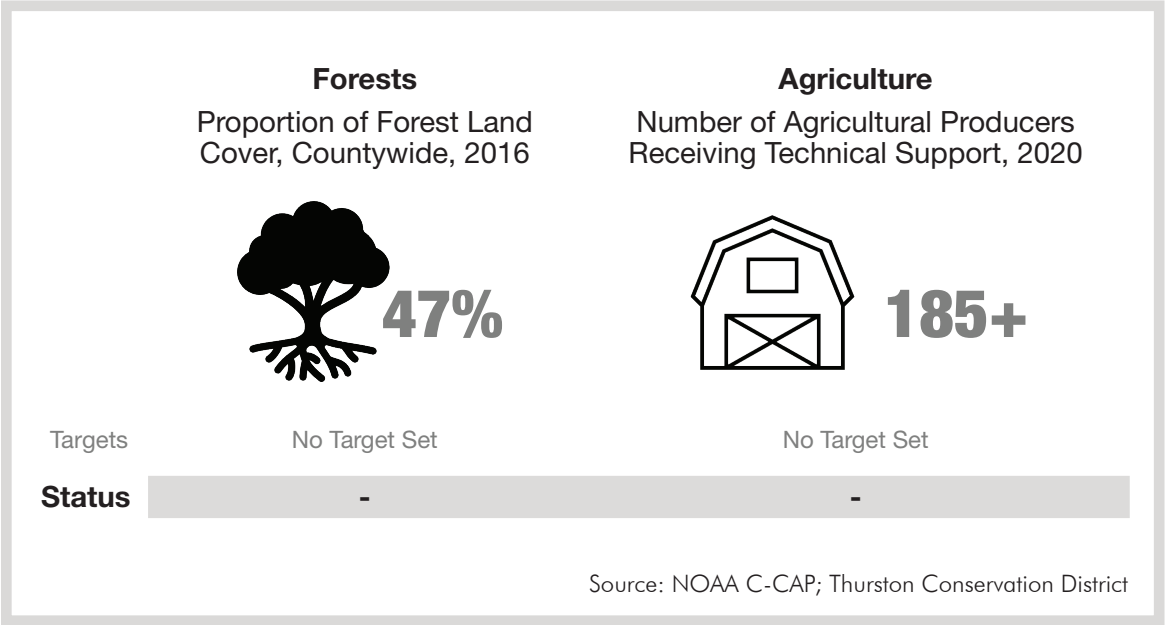


Agriculture, Forests, and Prairies

Agricultural practices like fertilizer use and manure management accounts for just a small percent of emissions, but farmland, forests, and prairies can play a big role in offsetting the community’s emissions by storing carbon in soil and vegetation.

How Are We Doing?

Forested lands, agricultural lands, and prairie lands have all declined from historic levels due to development pressure. The region is in the process of developing methods to better track how these landscapes contribute to climate mitigation.



2021 Agriculture, Forests, & Prairies Highlights

- **Urban Forests.** Lacey and Tumwater both adopted updated Urban Forest Management Plans. Tumwater's plan includes tree canopy coverage goals for the city. (Actions A6.5, A6.9)
- **Tree Planting.** Olympia Public Works and Parks department planted roughly 1,750 trees in 2021 across various projects and programs. Streamside restoration and riparian planting got underway at four projects across the county through the Thurston Waterways program, a partnership between Thurston County and Thurston Conservation District with funding through the National Estuary Program. (A5.1, A6.5)
- **Agricultural Practices.** Thurston Conservation District provided resources and technical assistance across the county to improve farm operations and conserve natural resources, including developing conservation plans, completing soil analysis reports, and implementing best management practices. In 2021, the Conservation District provided over 127 soil sample analysis reports and over 200 technical recommendations for Best Management Practices. (Action A2.1)

A volunteer crew helped plant 2,500 trees and shrubs at a site along the Deschutes River in December 2021. Credit: Thurston Conservation District



Thurston County, Lacey, Olympia, and Tumwater, and neighboring tribes recognize the urgent threat and opportunity that climate change poses to our community's economy, public health, public safety, and environment. We will work together to identify and boldly implement the most effective, efficient, and equitable actions to reduce locally generated greenhouse gas emissions to protect current and future generations from the most severe impacts of climate change.

- Shared Vision

2021 Climate Action Steering Committee

The Climate Action Steering Committee guides regional coordination of climate mitigation activities. Members include a designated elected official and alternate from each of the four partner jurisdictions.

Cynthia Pratt	Lacey City Council
Carolyn Cox	Lacey City Council, Alternate
Lisa Parshley	Olympia City Council, CASC Chair
Yên Huýnh	Olympia City Council, Alternate
Tye Menser	Thurston County Board of Commissioners, CASC Vice Chair
Carolina Mejia	Thurston County Board of Commissioners, Alternate
Eileen Swarthout	Tumwater City Council
Pete Kmet	Tumwater City Council, Alternate

For more information on regional climate mitigation activities and to sign up for email updates, please visit our website: www.ThurstonClimatePlan.com

Questions and requests for information can be directed to:

Thurston Regional Planning Council
2411 Chandler Court SW
Olympia, WA 98502
Ph: 360-956-7575 | climate@trpc.org



Title VI Notice

Thurston Regional Planning Council (TRPC) hereby gives public notice that it is the agency's policy to assure full compliance with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, and related statutes and regulations in all programs and activities. Title VI requires that no person shall, on the grounds of race, color, sex, or national origin, be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination under any Federal Highway Aid (FHWA) program or other activity for which TRPC receives federal financial assistance. Any person who believes they have been aggrieved by an unlawful discriminatory practice under Title VI has a right to file a formal complaint with TRPC. Any such complaint must be in writing and filed with the TRPC's Title VI Coordinator within one hundred and eighty (180) days following the date of the alleged discriminatory occurrence.

Americans with Disabilities Act (ADA) Information

Materials can be provided in alternate formats by contacting the Thurston Regional Planning Council at 360.956.7575 or email info@trpc.org.



Who We Are

Thurston County and the cities of Lacey, Olympia, and Tumwater are working together to address the causes of climate change. The four jurisdictions have adopted shared goals to reduce locally generated greenhouse gas emissions and a regional framework for achieving these goals, described in the Thurston Climate Mitigation Plan. It is clear we cannot achieve these goals without significant policy and financial assistance from the state. We need your support on the following elements of the regional plan.

2022 Legislative Priorities

Buildings & Energy

- Direct the State Energy Office to create energy benchmarks for categories of buildings and climatic regions so prospective purchasers, tenants and investors can make informed decisions. **(HB 1774/SB 5722)**
- Allow jurisdictions to adopt local residential building standards that reach beyond state minimum code to support a faster shift toward efficiency and electrification. **(HB 1770/SB 5669)**
- Fund the **Weatherization Plus Health** program in the capital budget to improve the energy efficiency of existing low-income housing, and expand this program to other areas of the state.
- Pass statewide deadlines for phasing out use of natural gas in all new residential construction and new commercial/industrial non-process uses. **(HB 1766/SB 5668)**
- Fund a pilot program to convert from gas/oil to electric heat and appliances in 100 existing low-income housing units (\$2 million request).
- Reduce the carbon footprint of state government—a top employer and energy user in the Thurston region. **(HB 1280)**

Transportation & Land Use

- Fund a **transportation budget** that emphasizes support for transit, active transportation, commute trip reduction efforts, and a shift away from fossil fuels.
- Facilitate dense, transit-oriented development in urban areas. **(SB 5312)**

Agriculture & Forests

- Provide funding to acquire community forest land to be managed for sustainable harvesting and carbon sequestration. **(SB 5633/HB1895)**
- Fund the **Sustainable Farms and Fields grant program** through the Washington State Conservation Commission to increase carbon sequestration on agricultural lands.
- Provide funding for prairie preservation called for in Habitat Conservation Plans to enable development to occur within urban growth areas while preserving existing prairie land outside of urban areas for endangered species and carbon sequestration. (\$10 million request)

Thurston Climate Mitigation Plan

Phase 4 Interlocal Agreement

February 15, 2022
City Council Consideration



Issue

1. Phase 4 Long Term Governance Agreement
 - a. Interlocal Agreement – 3 years
 - b. Work Program – Year 1
 - c. TRPC's Work Program – Year 1
2. Request that City Council approve the Phase 4 Long Term Governance Agreement and ILA

Background

In January 2021, the City Council accepted the Thurston Climate Mitigation Plan as the framework to guide future actions to reduce local sources of greenhouse gas emissions



Background

In April 2021, the Phase 3 interlocal agreement was approved by all four jurisdictions to guide the first year of implementation of the Thurston Climate Mitigation Plan



Implementation Strategy

Legislative
Agenda

Regionally
Coordinated

Individual
Jurisdictions

Supporting
Partner

Long Term Governance Agreement

Interlocal Agreement (ILA) – 3 years

- Lays out agreement among parties, purpose, commitments
- One commitment is to approve an annual work program and budget to achieve the goals of the ILA

Annual Work Program – 1 year

- Annual tasks to achieve the goals of the ILA
- Oversight/coordination Committees, Regional Priorities, Monitoring & Assessment, and Public Outreach

TRPC Scope of Work – 1 year

- TRPC's work to support items in the Annual Work Program

2022 Work Program

2022 Standing Tasks

- Oversight & Coordination Committees
- Regional Priorities Process
- Monitoring & Assessment
- Public Outreach

2022 = \$220,308 total

City Share = \$55,077

2022 Work Program

2022 Regional Priorities

- Phase 1 Energy Efficiency Program (no additional funds)
- Building Electrification cost estimate*
- Phase 1 Carbon Sequestration Program (no additional funds)
- Financing Strategy

2022 = \$22,340 (*Part of a Separate ILA - \$30,475)

City Share = \$5,585

2022 Work Program

Combined 2022 Total = \$242,648

City Share = \$60,662

Staff Recommendation

- The City of Lacey and Thurston County have approved the Phase 4 ILA and the City of Olympia is scheduled to do so
- Approve the Phase 4 Long Term Governance Agreement and ILA

More Information

Project Information and Materials:

<https://www.trpc.org/909/Thurston-Climate-Mitigation-Plan>

Questions?

Eileen Swarthout, City Councilmember, Steering
Committee (Primary)

ESwarthout@ci.tumwater.wa.us

Brad Medrud, Planning Manager

BMedrud@ci.tumwater.wa.us