



CITY OF
TUMWATER

**LEOFF DISABILITY BOARD
MEETING AGENDA**

**Online via Zoom and In Person at
Tumwater City Hall, Sunset Room, 555
Israel Rd. SW, Tumwater, WA 98501**

**Thursday, February 12, 2026
11:00 AM**

1. Call to Order
2. Roll Call
3. Changes to Agenda
4. Approval of Minutes
 - a. Approval of Minutes: LEOFF 1 Disability Board - August 14, 2025
5. Public Comment
6. Closed Session:
 - Review of submitted claim(s) - 10 minutes for discussion
7. Open Session:
 - Discussion and vote on pending claim(s)
8. Next Meeting Date - 03/12/20206
9. Adjourn

Meeting Information

The public are welcome to attend in person, by telephone or online via Zoom.

Watch Online

<https://us02web.zoom.us/j/84831235220?pwd=BN9ITZwyutLOaZaGNdzXffYtHzrZWB.1>

Listen by Telephone

Call (253) 215-8782, listen for the prompts and enter the Webinar ID 848 3123 5220 and Passcode 417478.

Public Comment

The public may submit comments by sending an email to humanresources@ci.tumwater.wa.us, no later than 5:00 p.m. the day before the meeting. Comments are submitted directly to the Committee members and will not be read individually into the record of the meeting.

Post Meeting

Video of this meeting will be recorded and posted on our City Meeting page: <https://tumwater-wa.municodemeetings.com>.

Accommodations

The City of Tumwater takes pride in ensuring that people with disabilities are able to take part in, and benefit from, the range of public programs, services, and activities offered by the City. To request an accommodation or alternate format of communication, please contact the City's ADA Coordinator directly, call (360) 754-4129 or email ADACoordinator@ci.tumwater.wa.us. For vision or hearing impaired services, please contact the Washington State Relay Services at 7-1-1 or 1-(800)-833-6384.

MEETING MINUTES

TUMWATER LEOFF DISABILITY BOARD

August 14, 2025



- CONVENE:** 11:03 a.m.

- PRESENT:** Chair Rick Sapp and Commissioners, Angela Jefferson and Jim Tuggle

Excused: Secretary / Chief Examiner Michelle Sutherland, Commissioner Peter Agabi

Staff: Senior Human Resources Analyst Matt Middleton in for Secretary/Chief Michelle Sutherland

- APPROVAL OF MINUTES:** Comments were shared to reinforce the Commissioners’ respect to duty and service by attending all possible meetings. The new process of verifying communication regarding meetings is working and to continue with it at this time. Commissioner Tuggle moved, seconded by Chair Sapp, to approve the minutes of July 10, 2025. A voice vote approved the motion.

- PUBLIC COMMENT** There was no public comment.

- CLOSED SESSION: SUBMITTED CLAIMS** The LEOFF board went into a closed session at 11:15 a.m. to review submitted claim(s).

- OPEN SESSION: VOTE ON SUBMITTED CLAIMS** **The LEOFF board returned to an open session at 11:27 a.m. Discussion of submitted claims. Commissioner Jefferson called for a motion to approve and pay the claim until circumstances change. Vote called, all aye, motioned approved.**

- NEXT MEETING DATE:** The next meeting is scheduled for Thursday, September 11, 2025.

- ADJOURNMENT:** With there being no further business, Chair Sapp 11:30 a.m.

Prepared by Cheryl Almon, Department Assistant III