

MEETING MINUTES

TUMWATER GENERAL GOVERNMENT COMMITTEE
May 20, 2026



CONVENE: 11:00 a.m.

PRESENT: Chair Eileen Swarthout and Councilmembers Brandon Weedon and Joan Cathey

Staff: Assistant City Administrator Kelly Adams, City Attorney Karen Kirkpatrick, Community Development Deputy Director Sharon Lumbantobing, Associate Planner Dana Bowers and Administrative Assistant Jessica Lee

APPROVAL OF MINUTES: **Councilmember Weedon moved, seconded by Councilmember Swarthout, to approve the minutes of April 15, 2026, as presented. A voice vote approved the motion.**

SERVICE PROVIDER AGREEMENT WITH ICF JONES & STOKES, LLC – BUSH PRAIRIE HABITAT CONSERVATION PLAN PHASE 4 AMENDMENT NO. 1: Deputy Director Lumbantobing presented Amendment No. 1 to the Service Provider Agreement with ICF Jones & Stokes LLC for Phase 4 of the Bush Prairie Habitat Conservation Plan (HCP). Staff reviewed the project funding sources for Phases 3 and 4, including grant funding, Community Development budget allocations, General Government funding, and anticipated Port of Olympia participation through a future interlocal agreement. Committee members requested additional clarification regarding the funding breakdown and fiscal details, noting that the information was not clearly reflected within the agenda materials. Due to the need for additional presentation materials and clarification, the committee directed the item to move forward to the June 2, 2026, City Council Consideration Calendar rather than the Consent Calendar.

MOTION: **Councilmember Weedon moved, seconded by Councilmember Cathey, to place Amendment No. 1 to the Service Provider Agreement with ICF Jones & Stokes LLC for Phase 4 of the Bush Prairie Habitat Conservation Plan on the June 2, 2026, City Council Consideration Calendar with a**

recommendation to approve and authorize the Mayor to sign. A voice vote approved the motion unanimously.

**RESOLUTION NO.
R2026-004 – BLACK
LAKE BELMORE ROAD
SW ANNEXATION:**

Planner Bowers presented Resolution No. R2026-004 regarding the Black Lake Belmore Road SW Annexation. Staff reviewed the annexation process timeline, including prior City Council acceptance of the annexation proposal, assumption of indebtedness, and zoning requirements. The annexation includes two parcels totaling just under 10 acres within the Urban Growth Area and will proceed through Boundary Review Board review prior to final adoption. Committee members discussed the fiscal implications of annexation, with staff noting that annexations generally result in future City revenue and require annexed properties to assume the City's indebtedness.

MOTION:

Councilmember Weedon moved, seconded by Councilmember Cathey, to place Resolution No. R2026-004, Black Lake Belmore Road SW Annexation, on the June 2, 2026, City Council agenda for a public hearing and consideration with a recommendation for adoption. A voice vote approved the motion unanimously.

ADJOURNMENT:

With there being no further business, Chair Swarthout adjourned the meeting at 11:19 a.m.

Prepared by Jessica Lee, Administrative Assistant