

MEETING MINUTES

TUMWATER GENERAL GOVERNMENT COMMITTEE

October 8, 2025



CONVENE: 8:00 a.m.

PRESENT: Chair Michael Althausser and Councilmembers Leatta Dahlhoff and Joan Cathey

Staff: City Administrator Lisa Parks, Assistant City Administrator Kelly Adams, City Attorney Karen Kirkpatrick, Parks & Recreation Director Chuck Denney, Community Development Director Brad Medrud, Housing, Land Use Planner Erika Smith-Erickson, Associate Planner Dana Bowers and Administrative Assistant Jessica Lee

APPROVAL OF MINUTES: Councilmember Cathey moved, seconded by Councilmember Dahlhoff, to approve the minutes of September 10, 2025 as presented. A voice vote approved the motion.

2025 COMPREHENSIVE PLAN PERIODIC UPDATE – USER GUIDE:

Planner Erickson presented the draft Comprehensive Plan User Guide, intended as a simplified and visually engaging tool to help the public navigate the Comprehensive Plan. The Committee discussed improving readability, accessibility and plain language to make the document more approachable for community members. Staff noted potential options for an interactive online presentation through a GIS storyboard and confirmed accessibility features such as alt text will be added prior to publication.

Councilmembers provided feedback to simplify technical language, incorporate more relatable examples and include broader climate adaptation topics. Staff will continue refining the document and coordinate with the Climate Coordinator for additional content.

**COMMITTEE
SCHEDULING:**

Chair Althausen noted he will be absent for the November General Government Committee meeting.

ADJOURNMENT:

With there being no further business, Chair Althausen adjourned the meeting at 8:27 a.m.

Prepared by Jessica Lee Administrative Assistant