

MEETING MINUTES

TUMWATER PLANNING COMMISSION

June 23, 2026



CONVENE: 7:00 p.m.

PRESENT: Chair Elizabeth Robbins, Vice Chair Brandon Staff, and Commissioners Sandra Nelson, Grace Edwards, Gina Kotek, Matthew Rounsley, and Terry Kirkpatrick.

Staff: Community Development Director Brad Medrud, Associate Planner Spencer McKenna and Associate Planner Dana Bowers.

CHANGES TO THE AGENDA: No changes.

APPROVAL OF THE MINUTES: Commissioner Kirkpatrick moved, seconded by Commissioner Rounsley, to approve the minutes of June 9, 2026, as presented. Motion carried unanimously.

COMMISSIONERS' REPORT: No report.

DIRECTOR'S REPORT: No report.

PUBLIC COMMENT: No public comment.

PUBLIC HEARING:

Chair Robbins opened the public hearing at 7:06 p.m.

ORDINANCE NO. O2026-008, 2026 BUILDING DEMOLITION CODE UPDATES: Director Medrud presented Ordinance No. O2026-008, 2026 Building Demolition Code updates which does updates to Chapter 15.50 of the Tumwater Municipal Code (TMC) to address building demolition requirements to add "foundations" under definitions, along with adding a new section "TMC 15.50.033 – Foundation

Removal” and amending “TMC 15.50.035 – Application Requirements”.

Chair Robbins opened the public comment portion of the public hearing at 7:12 p.m.

No public comment was given.

Chair Robbins closed the public testimony at 7:14 p.m.

Chair Robbins closed the public hearing at 7:17 p.m.

MOTION

Commissioner Rounsley moved, seconded by Commissioner Kirkpatrick, to forward a recommendation to adopt Ordinance No. O2026-008 to the General Government Committee. Motion carried unanimously.

**ORDINANCE NO.
O2026-016
PARKING LOT
LIGHTING UPDATES:**

Director Medrud briefed commissioners on Ordinance No. 02026-016 to amend TMC 18.50.060 – Off-Street Parking Areas – Design Requirements. The amendments modify the height requirements for parking lot lighting for large multiple building complexes or multiple tenant buildings adjacent to Interstate 5. The change raises the allowable height of parking lights from 24 feet to 37 feet.

Director Medrud requested to set a hearing on July 14, 2026.

Commissioners discussed the context of update, location specific provisions, and light pollution impacts.

MOTION

Commissioner Rounsley moved, seconded by Commissioner Kirkpatrick, to schedule a Planning Commission public hearing on Ordinance No. O2026-016, Parking Lot Lighting for July 14, 2026. Motion carried unanimously.

NEXT MEETING DATE:

The next meeting is scheduled for Tuesday, July 14, 2026.

ADJOURNMENT:

With no further business, Chair Robbins adjourned the meeting at 7:30 p.m.

Prepared by Spencer McKenna, Associate Planner