

MEETING MINUTES

TUMWATER CIVIL SERVICE COMMISSION
SEPTEMBER 11, 2025



CONVENE:	5:30 p.m.
PRESENT:	Chair Blake Chard, Commissioners Wendy Moudy and Pat Schneider Staff: Secretary/Chief Examiner Michelle Sutherland, Police Chief Jay Mason, Fire Chief Brian Hurley and Deputy Fire Chief Shawn Crimmins
APPROVAL OF MINUTES:	Commissioner Chard moved, seconded by Commissioner Moudy, to approve the minutes of August 14, 2025, as presented. A voice vote approved the motion.
STATUS OF ELIGIBILITY LISTS:	Chief Examiner Sutherland reviewed the status of the eligibility lists. Active continuous lists for police and fire remain effective. There were no other changes to the lists.
APPROVAL OF ENTRY LEVEL POLICE ELIGIBILITY LIST:	Chief Examiner Sutherland requested to approve the Entry Level Police Eligibility List.
MOTION:	Commissioner Schneider moved, seconded by Commissioner Moudy, to approve the Entry Level Police Officer Eligibility List as presented. Motion carried unanimously.
DISCUSSION ITEM - FIRE DEPARTMENT CONTINUOUS LISTS:	Chief Examiner Sutherland presented the plan for the Fire Department to discontinue the continuous eligibility lists for Lateral Firefighter, Lateral Paramedic, and Entry-Level Paramedic, and move forward with standard dated eligibility lists.

**APPROVAL OF
POLICE DEPUTY
CHIEF ELIGIBILITY
LIST :**

Chief Examiner Sutherland requested to approve the Police Deputy Chief eligibility list.

MOTION:

Commissioner Moudy moved, seconded by Commissioner Schneider, to approve the Police Deputy Chief Exam Plan. Motion carried unanimously.

**APPROVAL OF
POLICE SERVICES
SPECIALIST I
ELIGIBILITY LIST:**

Chief Examiner Sutherland requested to approve the Police Services Specialist I eligibility list.

MOTION:

Commissioner Schneider moved, seconded by Commissioner Moudy, to approve the Police Services Specialist I Eligibility List. Motion carried unanimously.

NEXT MEETING DATE:

The next meeting is scheduled on Thursday, August 14, 2025.

UPDATES:

Updates on their respective departments were given by Police Chief Mason and Fire Chief Hurley.

ADJOURNMENT:

With there being no further business, Chair Chard adjourned the meeting at 5:52 p.m.

Prepared by Michelle Sutherland, Secretary/Examiner.