

MEETING MINUTES

TUMWATER PUBLIC WORKS COMMITTEE
JULY 17, 2025



CONVENE: 8:01 a.m.

PRESENT: Chair Eileen Swarthout and Councilmember Michael Althausen

Excused: Councilmember Angela Jefferson

Staff: City Administrator Lisa Parks, City Attorney Karen Kirkpatrick, Assistant City Administrator Kelly Adams, Finance Department Director Troy Niemeyer, Water Resources & Sustainability Department Director Dan Smith, City Engineer Bill Lindauer, Sustainability Manager Alyssa Jones Wood, Administrative Bonnie Hale, Administrative Assistant Kelly Quiroz, and Department Assistant Alyssa McClain

APPROVAL OF MINUTES: Councilmember Althausen moved, seconded by Councilmember Swarthout, to approve the minutes of May 22, 2025 & June 5, 2025 as presented. A voice vote approved the motion.

INTERAGENCY AGREEMENT WITH WASHINGTON DEPARTMENT OF COMMERCE FOR WASHINGTON ELECTRIC VEHICLE CHARGING PROGRAM CLOSEOUT UPDATE:

Sustainability Manager Jones Wood updated the Committee on the Fleet Electric Vehicle Charging Project as it is ready for closeout. A total of eight dual EV charging stations were installed at multiple City facilities with Old Town Center removed from the original list of locations. A Washington State Climate Commitment Grant and a PSE incentives program provided the original funding, but changes to the incentives program requirements removed its viability for this project. Several financial challenges influenced this project, including a reduction in grant funding and an increased funding match for the City, but Sustainability funds were flexible enough to compensate for these issues, allowing the project to be successfully completed.

**FIRE STATIONS
SOLAR AND BATTERY
STORAGE FEASIBILITY
ASSESSMENTS
CLOSEOUT UPDATE:**

Sustainability Manager Jones Wood updated the Committee on the Solar Plus Storage Feasibility project as it is ready for closeout. This project was funded by a Washington State Climate Commitment Grant with no City match required. The assessment was done at the fire station headquarters and one additional fire station to determine costs for adding solar power onto the fire stations to act as backup power for the facilities. With the information gathered from this assessment, grant funding will be sought to move forward with the partial solarization of the fire stations.

ADDITIONAL ITEMS:

There were no additional items.

ADJOURNMENT:

With there being no further business, Chair Swarthout adjourned the meeting at 8:27 a.m.

Prepared by Bonnie Hale, Administrative Assistant