

MEETING MINUTES

TUMWATER BUDGET & FINANCE COMMITTEE

August 22, 2025



CONVENE: 12:00 p.m.

PRESENT: Mayor/Chair Debbie Sullivan, and Councilmembers Eileen Swarthout, Peter Agabi, and Michael Althausen.

Staff: City Administrator Lisa Parks, Assistant City Administrator Kelly Adams, Finance Director Troy Niemeyer, City Attorney Karen Kirkpatrick, and Executive Assistant Brittaney McClanahan.

APPROVAL OF MINUTES: **Councilmember Agabi moved, seconded by Councilmember Swarthout, to approve the minutes of July 25, 2025 as presented. A voice vote approved the motion.**

MONTHLY FINANCIAL UPDATE: Director Niemeyer gave a budget update regarding:

- Sales tax
- Public safety sales tax
- B&O tax
- General fund revenues & expenditures
- Water and sewer revenues & expenditures
- Storm and golf revenues & expenditures
- Economy in general
- Audit from State Auditor's Office

Councilmember Swarthout asked about revenue from new businesses. Director Niemeyer said the city doesn't typically see revenue from new businesses until after the first two months of opening. Director Niemeyer confirmed new construction increases our property tax revenue as well as sales tax revenue.

Administrator Parks asked Director Niemeyer explained the negative numbers showing on the water revenue and expense slide.

Councilmember Althausen joined the meeting at 12:14 p.m.

Councilmember Althausen asked if the Golf without capital included debt service. Director Niemeyer confirmed we are done with debt service in 2025.

Chair Sullivan asked about tariffs and if they were nearly done or if they were still a risk. Director Niemeyer confirmed there is a risk that more tariffs could have a negative effect on the economy.

**INTERGOVERNMENTAL
COOPERATIVE
PURCHASING
AGREEMENT –
NATIONAL
PURCHASING
PARTNERS:**

Director Niemeyer discussed the agreement, which is similar to the state contract. The organization has banded together with other entities to use purchasing power to negotiate favorable money saving contract terms related to EMS products and services. The existing contract was signed in 2020. This agreement will update our current contract information.

MOTION:

Councilmember Swarthout moved, seconded by Councilmember Althausen, to place the Intergovernmental Cooperative Purchasing Agreement – National Purchasing Partners for Goods/Services on the September 2, 2025, City Council Consent Calendar with a recommendation to approve and authorize the Mayor to sign. A voice vote approved the motion unanimously.

ADJOURNMENT:

With there being no further business, Chair Sullivan adjourned the meeting at 12:32 p.m.

Prepared by Brittaney McClanahan, Executive Assistant