

MEETING MINUTES

TUMWATER GENERAL GOVERNMENT COMMITTEE

January 14, 2026



CONVENE: 8:00 a.m.

PRESENT: Acting Chair Eileen Swarthout and Councilmember Joan Cathey

Staff: Acting City Administrator Kelly Adams, City Attorney Karen Kirkpatrick, Community Development Department Director Brad Medrud and Administrative Assistant Jessica Lee

APPROVAL OF MINUTES: **Councilmember Cathey moved, seconded by Councilmember Swarthout, to approve the minutes of November 12, 2025, as presented. A voice vote approved the motion.**

SERVICE PROVIDER AGREEMENT WITH ICF JONES & STOKES, LLC – HABITAT CONSERVATION PLAN PHASE 3, AMENDMENT 1: Director Medrud presented the first amendment to the Phase 3 Service Provider Agreement with ICF Jones & Stokes for implementation work related to the Bush Prairie Habitat Conservation Plan. The amendment extends the term of the agreement through September 1, 2027, to allow completion of monitoring, tracking, and reporting tasks required for implementation of the plan and does not change the contract amount or scope. Staff explained that the majority of the funding is provided through a U.S. Fish and Wildlife grant administered by the Washington Department of Fish and Wildlife, with a City match of just under \$40,000.

MOTION: **Councilmember Cathy moved, seconded by Councilmember Swarthout, to place Amendment 1 to the Service Provider Agreement with ICF Jones & Stokes, LLC for Phase 3 of the Bush Prairie Habitat Conservation Plan on the January 20, 2026, City Council Consent Calendar with a recommendation to approve and authorize the Mayor to sign. A voice vote approved the motion unanimously.**

ADJOURNMENT: **With there being no further business, Chair Swarthout adjourned the meeting at 8:08 a.m.**

Prepared by Jessica Lee Administrative Assistant